

- **Dates to Remember**
 - Internal committees every week:
 - Monday's: External Affairs with Lexi Evans at 8:00 am in Morgan's Grind
 - Tuesday's: Internal Affairs with Taylor Watson at 3:00 pm in LSC West
 - Thursday's: University Issues with Kwon at 1:00 pm in LSC West
 - Payroll needs to be signed by this Friday, October 18th.

- **Budget Update**

Executive Branch

- **President – Nigel Daniels**
 - **Last Week**
 - Colorado Summit Conference
 - Sent out the RSVP sheet to Colorado institutions and ASCSU Executive Directors
 - Working to receive RSVP's and confirmations from student leaders and guest
 - Confirmed financial contribution from the NCLC
 - Physical Development Committee
 - Discussed the long term plan for parking and transportation on campus
 - Participated in a survey to identify potential stops for the proposed on-campus circulator
 - Received feedback from faculty and staff and transportation proposals from Transfort
 - Black Actors Guild
 - Discussed potential sustainable collaboration opportunities between ASCSU and the Guild
 - Reviewed proposed community engagement and development plan for students
 - Discussed ways in which we can assist in connecting them with the University Center of the Arts
 - TOMS Reaction Panel
 - Participate in watching the recent TOMS documentary campaign on leadership and taking the initiative
 - Served as a panelist to provide my experience and provide input into the discussion of leadership
 - Shared my experiences both with ASCSU and my travels to Samburu in Kenya
 - CSU Administration
 - Met with Dr. Frank, Dr. Miranda, and Dr. Hughes about updates and recent concerns
 - Discussed and debriefed the Board of Governors meeting
 - Met with Amy Parsons to review specifics with the stadium and the Todos Santos campus
 - Exploring ways in which students can have involvement in the stadium and Todos Santos expansion
 - Homecoming
 - Attend a diner with ASCSU alumni, Jessie Lauchner

- Reviewed the improvements and growth of RamRide
- Participate in a panel discussion with Dr. Frank and Dr. Hughes to inform parents of ASCSU initiatives
- Participate in the annual Homecoming parade
- Attend the ASCSU Alumni Networking Event/Ram Ride celebration
- Goals
 - Next Week
 - Finalize the upcoming conference with the NCLC and ASCSU
 - Receive confirmation from student leaders in Colorado
 - Participate in the Presidents Gala event
 - Establish outreach plan to student organizations
- Vice President – Andrew Olson
 - Past Week Follow-Up:
 - SFRB
 - Toured and heard presentations from the Career Center and ASCSU
 - Both presentations were great and were very conversation oriented
 - Pacesetters
 - Shelby McCracken, Jacob Rigsby, Lauren Hartsough, Kinsey Kappelar, and Cameron Delphia are the 2013-2014 Pacesetters
 - Senate
 - Senate Retention Officer
 - Legislation passed
 - BSOF Funding Bills passed the second vote and the funds will be dispersed by Charles in the near future
 - RamCart
 - More food options have been added at Morgan's Grind
 - Microwaves were added to Morgan's Grind as well
 - Two vending machines will likely be added in the Cube for 24 hour access to food and drink
 - Goals for Next Week:
 - Pacesetters
 - No specialized attire
 - Got one convertible donated by Spradley Barr Ford (Mustang Convertible)
 - Make sure everything and everyone is ready for the parade and the football game
 - Senate Retention Officer
 - Get the payroll ready for the position
 - Go to college councils to help them recruit more members

- Chief of Staff – John Stockley
 - Work Completed This Week:
 - Continued weekly meetings with executives
 - Discussed status of the departments
 - Attended weekly meeting with Kim, Andrew, Nigel
 - Discussed updates with the Student Leadership Conference
 - Held the weekly cabinet meeting
 - Topic this week was the university changes to health care policy
 - Lance Li Puma presented on the test file program
 - Continued the interview process for our open positions
 - Natalie McArthur was appointed as the new Director of the Ram Leadership Team
 - Attended “Start Something that Matters” event in Edwards Hall
 - Nigel, Andrew, and I were panelists discussing student leadership on campus
 - Established a weekly meeting with Kate Winkle the Managing Editor of the Collegian
 - We will be discussing the daily operations of ASCSU
 - Attended the homecoming parade
 - Jamie Ragusa and the Student Services department did an excellent job in creating the ASCSU float
 - Attended the ASCSU Alumni Event
 - Goals for the Upcoming Week:
 - Continue to conduct weekly meetings with Executive Directors
 - Continue to evaluate the proposed on campus shuttle
 - Continue weekly meetings with Kim, Nigel, and Andrew
 - Continue to help facilitate the Student Leadership Conference
 - Attend the ASCSU and Administration Mixer
 - Reminders:
 - Cabinet from now on will be held in Computer Sciences 305
 - Please be prompt so that you make it in time for elevator access to the third floor

- Deputy Chief of Staff – Samantha Guinn
 - Work Completed:
 - Attended Cabinet 10/8/13
 - University Health Care
 - Test File proposal from Lance
 - Attended University Facility Fee Advisory Board
 - Hear updates from CVMBS and HHS colleges on their projects
 - Toured the Visual arts building after it was funded through this board
 - Attended the University Curriculum Committee meeting
 - Discussed more additions to different majors and approved more course changes

- Sent in request for Motorpool for the Colorado Conference
- Drafted document for the guest speakers for the Colorado Conference to give insight on the proposed plan and what they are requested to speak on.
 - Will be sent out next week
- Contacted Jenn Penn and Rich Swagger about attending the conference
 - Have not heard back just yet
- Sent in a press release on updates from cabinet
- Sent in a press release on the open forums for the Health Care policy for CSU
 - Gave description, time, place, and when
- Attended the Homecoming Parade
- Attended the ASCSU Alumni event
- Work to be completed:
 - Work on the evaluation for the on campus shuttle
 - Send in more press releases
 - Cabinet on Wednesday will be cancelled for the ASCSU/President's Cabinet annual Mixer
 - Work on sending out the document for the guest speakers
 - Finalize if Jenn and Rich will be here for the conference
 - Finalize the details of the conference
 - Set up a meeting with the collegian, and/or other departments in cabinet
 - Provost Advisory Committee on Student Success on Tuesday at 8 am
- Finance – Charles Wagener
 - Work Completed:
 - The transition and restructuring of the Finance Department is well under way, please bear with us as we seek to improve efficiency in cataloging expenses
 - BSOF met Thursday and approved 2 events: one from SCASLA and another from DSLC valued at approximately 13500 and 20000 dollars respectively
 - These events will both bring in professionals from around the country and provide excellent professional development and possible networking opportunities to students
 - The UWC, who were approved for funding by Senate 10/2 have changed their desired performer. This back up performer was approved by BSOF. The Senate will be notified at the next meeting. Total funding and expenses will NOT change
 - BSOF has \$25000 and \$38000 left to allocate for the fall and spring semesters
 - Goals:
 - Continue improving efficiency in accounting
 - Aid organizations approved for funding in their processes
 - Increase efficiency in BSOF

- Outreach – Lauren Wester
 - Work Accomplished:
 - Secured location for RLT Retreat
 - Met with the new RLT Director to discuss a course of action.
 - Received department updates from Riley Bitner and Wahid Awad through meetings.
 - Held department meeting.
 - Sent out weekly department update email.
 - Secured hotel reservations for Colorado Conference.
 - Send out follow-up emails to Colorado universities for Colorado Conference.
 - Continued communication with Colorado universities regarding concerns and questions about the conference.
 - Met with Sam Guinn, Morgan Smith, and Kelsey Hall to plan for Colorado Conference.
 - Attended Senate and Cabinet.
 - Participated in Homecoming Parade with ASCSU.
 - Attended ASCSU Alumni Event.
 - Graduate Affairs - Wahid Awad:
 - Graduate students picnic was great, thank you all that made it, Nigel, Andrew, Lauren, Sam, and Dillon.
 - I have a meeting today with the associate dean of graduate school to discuss what graduate school can offer us (graduate affairs and GSC).
 - GSC monthly meeting was accomplished and we had all the university committees filled by graduate students.
 - Goals for the next week:
 - Continue looking for an assistant director of graduate affairs.
 - Sign up for the national graduate and professional student's association conferences as well as pay the CSU membership fee and book the flight tickets and the hotel rooms.
 - Finalize the final version of the MOU (contact Nigel).
 - Ram Leadership Team – Natalie McArthur:
 - Work Accomplished:
 - Met with Booby
 - Met with Nate
 - Split the RLT course into three main sections
 - Wrote an outline for how every class should be ran
 - Goal for Next Week:
 - Write the course schedule for the rest of the year
 - Contact representatives to talk in class
 - Find catering for retreat
 - Email the course schedule to Bobby
- Governmental Affairs – Morgan Smith
 - Progress:
 - Met with Off Campus Life:

- Discussed how the year is going so far and how our department can improve
- I also ran ideas for projects past Jeannie, it was very helpful to have her input
- Attended a City Forum
 - Listened to the citizens of Fort Collins discuss four different topics
 - Took notes for one of the facilitation tables
 - I will be looking over the data to see primary concerns about implementation of amendment 64
- Held interviews for assistant positions
 - I will be contacting the candidates early next week
 - I also encourage any other interested candidates to apply
- Goals:
 - Continue to plan the conference
 - Continue research on city issues
 - Get an ASCSU volunteer team for Fall Clean Up in place
- Director's Report: Terran Hause
 - Progress:
 - Monitored Bills
 - No bills are currently being analyzed, but still researching bills.
 - Meeting with our lobbyist to discuss upcoming legislation
 - Final Version of Education letter is done
 - This letter will be a collaboration of the department and President Daniels, so now waiting on their additions.
 - Other Schools will sign in late October
 - Day at the Capitol Planning
 - This event includes free breakfast and lunch, a ride to Denver, a tour of the building, and guest speakers.
 - Marketing will be done in the collegian and on posters around campus.
 - A Google document will be set up.
 - First 40 people to fill out the Google doc and get it into our email will be selected for the Day at the Capitol event.
 - Goals:
 - Attend the next city council meeting
 - Begin to set up Day at the Capitol.
 - This includes posters, renting 2 buses, and gathering guest speakers.
 - Continue to Monitor Bill for the Spring 2014 legislative session.
- Director's Report: Maggie Weinroth
 - Progress:
 - Attended City Council work session meeting
 - Dropped fall cleanup posters off
 - Researched information regarding seniors taking classes
 - Met with Off Campus life about how the semester is going so far
 - Researched U+2 information on zoning

- Goals:
 - Attend City Council
 - Talk to marketing about literature for seniors taking classes
 - Continue to research U+2
- **Health – Mackenzie Whitesell**
 - Progress on weekly goals
 - Cam's Crew
 - Emailed and called all Cam's Crew volunteers for the 10/12 game to remind them to pick up Score Cards/food vouchers/parking pass
 - Confirmed that CSUPD Chief sent MOU to Chelsey (Ram Ride)
 - Discussed options for wristbands for volunteers to pass out with Dave/Mike
 - Ordered 1,000 wristbands that say "Ram Fan" form Burt's Logo & Apparel (will be paid for by CSUPD – refunded by Cam's Crew fund)
 - Followed up with Christina/Doug about not doing a cup purchase
 - Tobacco
 - Smoking Ordinance Expansion Survey
 - Received final survey link and spreadsheet of 2,500 undergraduate and 800 graduate students' emails from David McKelfresh
 - Sent email with survey link to those 3,300 students on 10/10/13
 - Had 379 participants respond by 10/11/13
 - Emailed Jan, Christa (Larimer County), Andrea, Angela, and Christina to update them on sending out the survey
 - Emailed Marketing about having Derick put survey link on ASCSU Health website page
 - Talked with Angela about student interested in supporting tobacco photovoice display
 - Health Insurance
 - Short Collegian article about health insurance came out 10/7
 - Worked with Dillon (Marketing) to get table cards made for the dining halls to advertise for informational meetings
 - Emailed Anne/Kayla Green/Christina/Lynne Bunn about having Tony Frank email all students about the health insurance requirement
 - Sent Marketing advertisement for Collegian about informational meetings
 - Had Sam send out a press release to the Collegian about the health insurance informational meetings
 - Emailed Christina about distinguishing between student health insurance policy and student employee health insurance on CSUHN website

- Talked to Christina about getting “quick fact” cards to pass out on plaza – CSUHN is already making these, which ASCSU can pass out
- Sent Sara Graffis (Anne’s assistant) email about all equipment needed for informational sessions
- Picked tentative dates for ASCSU Department of Health to be on the plaza handing out informational cards about health insurance policy change
- Emailed Anne about rescheduling her Cabinet presentation to 10/23
- SHAC
 - Emailed Katelyn names/contact information for SFRB SHAC members
- Miscellaneous
 - Attended Alumni Event
 - Walked in Homecoming Parade!
 - Discussed weekly goals/progress with Lia
- Assistant Director of Health – Lia Fortune
 - Communicated with Gwen about sexual health ideas – will be setting up a meeting with a CREWS student about ideas
- Goals for next week
 - Ensure payment for Cam’s Crew wristbands was made by CSUPD
 - Send email reminder to all Cam’s Crew volunteers about turning in Score Cards
 - Read and begin to summarize data from Smoking Ordinance survey
 - Email Cam’s Crew volunteers about new wristbands
 - Attend first SHAC meeting! 10/16
 - Attend Insurance Advisory Board Meeting
 - Put out insurance meeting table cards in all dining halls after meeting with Dillon (Monday)
 - Confirm dates for being on the plaza with insurance information
- Marketing – Dillon Rickard
 - Fall Semester
 - Health Insurance Policy Marketing
 - Have pursued multiple routes promoting informational sessions that will be taking place in the next few weeks for the changes that will be taking place with regards to Health Insurance Policy in the year 2014.
 - Student Organization Assistance:
 - Water Closet
 - CSU For Samburu
 - Homecoming ASCSU
 - Attended the CSU Homecoming Parade.

- Academic Integrity Week
 - This week is academic integrity week. There are a variety of events that I encourage everyone to attend. Information has been distributed in a variety of ways over the last few months.
- Next week:
 - Department meeting Tuesday October 15th
 - CSU/ASCSU Administration Mixer
 - Continue various advertising avenues for Student Orgs and ASCSU.
 - Environmental Affairs Marketing
- Director of promotions- Cassie Davis
 - Collegiate Advertising
 - Student Org Contact:
 - Contacting individual student orgs and informing them what ASCSU is able to do for them.
 - Next week
 - CSU/ASCSU Administration Mixer
 - Collegian promotion for ASCSU Health
- Director of Web and Graphic Design- Derick Murray
 - ASCSU
 - Conducted a large website update
 - Health Insurance Policy Table Card
 - Senate Advertising Material
 - Next week:
 - Food Day Marketing
 - Finish up ASCSU Judicial marketing material
 - CSU/ASCSU Administration Mixer
- Student Services – Jamie Ragusa
 - Past Week Follow Up:
 - Our Homecoming Float work day last Saturday on October 5th went really well with the whole department.
 - The day of the parade was a success! The float looked magnificent and only two volunteers who signed up did not show up. We had 16 volunteers total.
 - For the Tailgate at the Homecoming Game, we handed out hot apple cider and a variety of cookies for free to students and alumni walking by, it was well received but we have way too much left over. We should have marketed this tailgate more so prior to game day. It might have also been our location.
 - Alec

- Helped shop for float material on Friday Morning
- Cut out many hands for float preparation
- Finalized all float and parade preparations
- Prepared for the tailgate by boiling apple cider at his own house
- Jason
 - Finalized Pacesetter Info for Homecoming
- Goals for Next Week:
 - Start meeting with Lance Wright about setting up Ram Road Trips for spring basketball away games.
 - Get contact for shuttle service, estimate cost start preparing marketing techniques for students prior to the Wyoming and Air Force games
 - Make a list of Fridays my department and I can do plaza days by handing out ForEverGreenshirts to students for the campaign “Get your Green on Fridays”
 - Meet with Nigel and Lauren to discuss possibilities for the Black Actors Guild and how we can set up shows for them
 - Make a list of who we want on the ForEverGreen Committee
 - Clean out entire cubicle and find a better place for boxes of t-shirts rather than short term storage and the Student Services cubicle
 - Wear Green on Friday and GO RAMS
- Environmental Affairs – Sam Block
 - Goals for next week
 - Food Day
 - Figure out the exact location
 - Coordinate with Marketing on the poster
 - Follow up on the invitation for restaurants
 - Shuttle Student voice
 - Start working with Nigel and John etc. on how to gather student voice
 - Start putting together another survey with the advice of Kim (and the survey expert in Administration)
 - Start working with Lauren on setting up an ASCSU Fall Clean up team
 - I have 6 confirmed so far!
 - Progress on goals from last week
 - Food Day
 - Called restaurants to participate, still waiting to hear back
 - Helped Jacob and the SSC coordinate with Facilities
 - Talked to Marketing about making posters
 - Came up with ideas for the ASCSU booth with assistants

- Survey Results
 - The Front Desk tallied up the results
 - 156 surveys were answered
 - Presented the results at Cabinet
- Alternative Transportation Fair
 - Sent out a thank you email to the participants and volunteers
- New Assistant
 - Courtney is now ratified and part of the Environmental Affairs Department!
- Attended the Homecoming Parade
- Attended the Alumni Reunion

- **University Affairs – Lance LiPuma**
 - Proposal for Test File
 - Presented to Cabinet
 - Waiting to receive survey questions from cabinet Executives
 - Will rewrite and present to Senate
 - Course Survey
 - No Status Change
 - Senate Credit Hour Proposal
 - Nigel gave me his UCC books and I am using those as a guideline to write the new proposal
 - Finding it difficult to complete due to how tedious the guidelines are.
 - November 15th is my timeline for completion
 - Committee List
 - Added two new committees: ASCSU Greek Life Award and Travel Grant
 - Charles Wagener may sit on Travel Grant
 - Feldman is still updating the list with new chairs and committees
 - Will consider releasing open committees in the Collegian to draw attention to senate
 - Blue Books
 - Asked Kim to help me get in contact with the bookstore
 - She was able to pass my request to John Parry, the Director of the Bookstore.
 - Still no news
 - Senate Recruitment
 - Gave information that I wanted presented on the Table Cards to Dillon
 - He should have those done next week
 - Will be using time in the plaza next week as well
 - Women's Sports
 - No movement
 - McKael Grayson
 - Working on Women Sports
 - Creating presentation for College Council presentation
 - David Feldman

- Continuing work on committee list
- No longer working on presentation for College Councils
 - Gave all his work to McKael
 - Have not talked to him about this yet
- **Front Desk – Kim Grubbs**
 - **Last Week**
 - Processed payroll for weekending 10-4-13.
 - Had trouble with payroll as to one student's name was deactivated from the list of eligible employees. I worked with both Student Employment and Payroll to be able to execute the payroll process after the deadline.
 - Processed requisitions for the yearly contract payments for Transfort, USA Today, and Student Handbooks
 - Processed payroll for newly ratified ASCSU employees
 - Attended the bi-weekly SLiCE staff meeting
 - Working with the bookstore to get an invoice for the yearly blue book charges
 - Sent out RSVP packet for Colorado Student Government Conference attendees
 - **Next Week**
 - Secure RLT retreat location
 - Process pre-travel for all members who will be traveling to Denver to attend the Colorado Student Government Conference
 - Work with the VPSA's assessment officer to help formulate transportation survey to help collect student feedback.
 - **Information to know**
 - Kim is in class from 9:00 to 12:00pm every Friday this semester. She will be making up those hours on Wednesday evenings. Please let her know if you have any questions or concerns

Judicial Branch

- **Chief Justice – Kelsey Hall**
 - **Work Completed This Week**
 - Completed Strengths Quest training with AUHB
 - Started writing the AUHB Mission Statement
 - Met with members of my committee
 - **Goals for Next Week**
 - Finish writing AUHB Mission Statement
 - Attend AUHB training with a rep of the DAY Program
 - Attend Supreme Court training
 - **Reminders**
 - None

Budget Update

ASCSU Account Status Report				
Total Allocation	Total Income	Total Expense	% Used	
\$2,105,489.00	\$3,750.00	\$67,534.54	3.21%	
Executive Cabinet				
Account 23-61500				
10/14/2013				
Department	Total Allocation	Total Income	Total Expense	% used
Administration	\$157,415.18	\$0.00	\$29,081.86	18.5%
Community Development	\$10,000.00	\$0.00	\$120.30	1.2%
Governmental Affairs	\$18,650.00	\$0.00	\$1,090.70	5.8%
Marketing	\$25,500.00	\$0.00	\$1,523.74	6.0%
Senate	\$1,000.00	\$0.00	\$0.00	0.0%
Student Services	\$37,500.00	\$0.00	\$8,446.91	22.5%
Supreme Court	\$2,000.00	\$0.00	\$0.00	0.0%
Health & Environment	\$7,500.00	\$0.00	\$277.98	3.7%
University Affairs	\$7,500.00	\$3,750.00	\$0.00	0.0%
	Total Allocated for Account		\$267,065.18	
	Total Income for Account		\$3,750.00	
	Total Expenditures for Account		\$40,541.49	
	Total Transferred For Account		\$0.00	
	Budget Balance/Percent Used		\$226,523.69	15.2%
	Account Balance		\$230,273.69	
RamRide				
Account 23-65400				
10/14/2013				
Department	Total Allocation	Total Income	Total Expense	% used
Ram Ride	\$251,000.00	\$0.00	\$8,047.74	3.2%
	Total Allocated for Account		\$251,000.00	
	Total Income for Account		\$0.00	
	Total Expenditures for Account		\$8,047.74	
	Budget Balance/Percent Used		\$242,952.26	3.2%
	Account Balance		\$242,952.26	

Office Supplies and General Operations				
Account 23-61800				
10/14/2013				
Department	Total Allocation	Total Income	Total Expense	% used
Internal Operations	\$15,350.00	\$0.00	\$3,705.71	24.1%
	Total Allocated for Account		\$15,350.00	
	Total Income for Account		\$0.00	
	Total Expenditures for Account		\$3,705.71	
	Budget Balance/Percent Used		\$11,644.29	24.1%
	Account Balance		\$11,644.29	
Senate General Account				
Account 23-62500				
10/14/2013				
Department	Total Allocation	Total Income	Total Expense	% Spent
Senate General Account	\$1,183,036.82	\$0.00	\$0.00	0.0%
	Total Allocated for Account		\$1,183,036.82	
	Total Income for Account		\$0.00	
	Total Expenditures for Account		\$0.00	
	Total Transfer for Account		\$0.00	
	Budget Balance/Percent Used		\$1,183,036.82	
	Account Balance		\$1,183,036.82	0.0%
Payroll Account				
Account 23-61400				
10/14/2013				
Department	Total Allocation	Total Income	Total Expense	% Spent
Payroll Account	\$189,037.00	\$0.00	\$11,900.00	6.3%
	Total Allocated for Account		\$189,037.00	
	Total Income for Account		\$0.00	
	Total Expenditures for Account		\$11,900.00	
	Total Transfer for Account		\$0.00	
	Budget Balance/Percent Used		\$177,137.00	
	Account Balance		\$177,137.00	6.3%

Student Funding Board Account				
Account 23-61000				
10/14/2013				
Department	Total Allocation	Total Income	Total Expense	% Spent
Student Funding Board Account	\$200,000.00	\$0.00	\$3,339.60	1.7%
	Total Allocated for Account		\$200,000.00	
	Total Income for Account		\$0.00	
	Total Expenditures for Account		\$3,339.60	
	Total Reversion for Account		\$0.00	
	Budget Balance/Percent Used		\$196,660.40	
	Account Balance		\$196,660.40	1.7%
Self-Generated Account				
Account 23-63000				
10/14/2013				
Department	Total Allocation	Total Income	Total Expense	% Spent
Self-Generated Account	\$8,549.50	\$0.00	\$0.00	0.0%
	Total Allocated for Account		\$8,549.50	
	Total Income for Account		\$0.00	
	Total Expenditures for Account		\$0.00	
	Total Transfer for Account		\$0.00	
	Budget Balance/Percent Used		\$8,549.50	
	Account Balance		\$8,549.50	0.0%