

- **Dates to Remember**
  - February 5th: Home Men's Basketball game
  - February 7<sup>th</sup>: Payroll Signatures are due
  - February 8th: Ram Road Trip
  - February 11th: Day at the Capitol
  - February 14th: Pay it forward campaign start
  
- **Budget Update** – Included at the bottom of the report

## Executive Branch

- **President – Nigel Daniels**
  - **Last Week**
    - **ASCSU and Athletic Department Leadership**
      - Met with the Director of Athletics, Jack Graham, the Athletics department CFO, Steve Cottinham, and Director John Morris to discuss the vision, mission, and goals of the athletic department
      - Discussed alternative ways of engaging students in athletics events
      - Highlighted the importance in allowing students to connect directly with student athletes
      - Discussed potential collaboration between ASCSU and Athletics in the future
    - **Colorado State General Assembly**
      - Traveled with the ASCSU Deputy Chief of Staff, Samantha Guinn to testify in support of SB-001 (higher education funding)
      - Testified before the Senate Education committee
      - SB-001 is Governor Hickenlooper's proposal to put \$100 M into the state higher education fund through financial aid, increasing COF support, and state funding support to universities
    - **Colorado State University President Budget Hearing**
      - Present the first student budget recommendation through a resource request form to address additional university support for Wi-Fi in general assembly classrooms
      - Addressed any questions or points of concern university leadership has about the recommendation
      - This request proposed one time contributions of \$38k5 and base funding of \$125k
      - Awaiting a reply and next steps to take in regards to the resource request
    - **Galla Wine Recruitment**
      - Met with the recruiting team from the Galla Wine company
      - Discussed potential students that would be potential good matches (students) for their program

- Collected multiple recruitment and application information for interested students to take advantage of the opportunity
- Colorado State University RamChat Series
  - Joined faculty and other student representatives from across campus to participate in the admission RamChat series
  - Answered questions and points of concern for incoming, transfer, and prospect students
  - Participated in a webcam series and for all interested the link can be found at: <http://www.youtube.com/watch?v=EVFJIX4ql7M>
- Colorado Student Coalition
  - Participated in a group meeting with student leaders from public universities in Colorado (schools that attended the Fall Summit)
  - Discussed edits and recommendations for the constitution for future student leaders to implement
  - Discussed the next steps to take as a collective student body to ensure that students have a voice
  - Reviewed involvement through the Spring and process for nominating incoming representative
- Washington D.C. Trip
  - Continuing to work with D.C. partners to finalize an agenda for the D.C. trip
  - Worked with the Executive Director of Governmental Affairs, Morgan Smith to review applicants and identified the trip participants
  - Finalizing logistical planning for access for all the participants
  - Working to make this the most effective trip for students from Colorado to have their voices heard by Colorado delegation and national leadership
- Goals
  - Next Week
    - Print and disperse ASCSU mid-year accountability report
    - Attend Physical Development committee with leadership from across campus
    - Interview and identify a new ASCSU Associate Justice
    - Meet with D.C. trip participants to discuss next steps
- Vice President – Andrew Olson
  - Past Week Follow-Up:
    - SFRB
      - Had the first official SFRB meeting with Dr. Frank, Dr. Miranda, and Dr. Hughes
        - Went very well, was informational, and the board had a lot of good questions
        - The SFRB retreat is this Saturday starting at 10am in the Rec Center

- The first meeting with a fee area will be this coming Wednesday with Women Gender Advocacy Center (WGAC) and Adult Learner and Veteran Services (ALVS)
- The meeting room will still be in the upper conference room of the rec center
- Senate
  - Legislation
    - Approved Bill 4313 (Elections and Referenda Code) and Tabled 4315 (student initiated budget proposal process) until the senate can meet with the main author or something comparable
  - 2nd meeting
    - Elected two new Committee Chair's (Congrats Brandon and Scott!) and committee meeting times will be solidified by the 3<sup>rd</sup> senate session.
    - Heard updates from RamRide Recruitment and Retention Officer Kohl Webb, and Senator Yearby
  - Miscellaneous
    - There will be food at next week's senate session
      - Chili made by Speaker Goode and a dessert made by myself
- Goals for Next Week:
  - Have a good, productive, and efficient SFRB meeting
  - Same goes for senate
  - Work on SFRB survey
  - Have food at senate with minimal cost
    - Potluck, sponsorship, etc.
- Chief of Staff – John Stockley
  - Work Completed This Week:
    - Began weekly meetings with executives
      - Meetings will be split up between Sam Guinn and I when time conflicts should arise
    - Held the weekly cabinet meeting
    - Attended ASCSU Senate meeting
    - Attended UTFAB as the interim member for the College of Liberal Arts
      - Discussion with Provost Miranda and Dr. Burns was had on technology on campus
      - The ASCSU Wi-Fi proposal was brought up along with the proposed \$5 per student per semester fee increase for Wi-Fi

- Attended weekly meeting with Nigel, Andrew, Kim and myself
- **Goals for the Upcoming Week:**
  - Hold conference call with Collegian, ASCSU and our lobbyist for the Legislative Profile initiative
  - Continue conducting weekly meetings with Executive Directors
  - Continue weekly meetings with Kim, Nigel, and Andrew
  - Attend UTFAB as an interim member for the College of Liberal Arts
  - Continue progress on all ASCSU initiatives and projects
  
- **Deputy Chief of Staff – Samantha Guinn**
  - **Work accomplished:**
    - Attended the Spring Retreat on Saturday
    - Attended Cabinet
      - New ideas and outreach incentive programs were being brainstormed
    - Attended Senate
    - Set up Plaza days for ASCSU Recruitment
      - Monday: 8-3 in Clark A NW wing
      - Tuesday: 8-3 in Morgan Library
    - Attended University Facility Fee Advisory Board
      - Listened to presentation by Dr. Tony Frank and Dr. Rick Miranda
    - Attended the Student Fee Review Board
      - Listened to presentation by Dr. Tony Frank, Dr. Rick Miranda, Dr. Blanche Hughes
    - Attended the University Curriculum Committee meeting
    - Attended the Course Capacity Meeting
      - Discussed the implications of when to offer classes and the effect it will have on students on campus. We also spoke about the potential need for a yearlong planning/registration process through RamWeb and how that would work and/or be feasible.
    - Restated Weekly Meetings with Executive Directors
      - John and I have split most of them up between the two of us, and are sharing a few different departments to fit people's schedules a little bit better.
    - Weekly Meeting with the President's Office and Kim was set for 3pm on Monday's.
    - Traveled with Nigel down to the state house in Denver to testify on behalf of the students of CSU for the \$100 million proposal for higher education funding.
    - Press releases sent in this week:
      - Ram Road Trip for the February 8th basketball game in Colorado Springs.
      - Elections Committee Applications are now available
      - Day at the Capitol Press release about the day where students are able to go down to the state house and see what really goes on down there with other students.

- Spoke with Ram Leadership Team to get them the information they would need to get more involved if that was something they were interested in. Natalie and Nate are doing a wonderful job with the program!
- Work to be done:
  - Press Releases to be sent out:
    - Another on Joining Senate!
    - Ram Road trip on March 6th.
    - Larimer County Conservation Corporation press release
    - For-Ever-Green campaign press release
    - Pay it forward campaign press release
  - Attend Provost Advisory Council on Tuesday morning
  - Attend SFRB on Tuesday night
  - Attend Cabinet
  - Attend Senate
  - Outreach days for ASCSU on Monday and Tuesday
  - Attend UFFAB
  - Attend UCC
  - Continue weekly meetings with executive directors and president's office
- Finance – Charles Wagener
  - Accomplished:
    - Attended retreat
    - Caught up on BSOF
    - Set wheels in motion for new financial system
  - Goals:
    - Finalize financial procedures with Kim and SLiCE
    - Give presentation to cabinet on new financial system
    - Give presentation to front desk on new system
- Outreach – Lauren Wester
  - Work Accomplished:
    - Hosted a successful ASCSU Spring Retreat
    - Attended Cabinet and Senate
    - Director and Department meetings began
    - Attended weekly meeting with Sam Guinn
    - Brainstormed ideas for outreach opportunities
    - Met with Nigel Daniels to discuss budget
    - Met with Jamie Ragusa to talk about outreach video
    - Presented Day at the Capitol event in classes.
    - Discussed ideas for the Greek Life Award with Rachel Miller and Riley Bitner, changing it to a Greek Life Scholarship

- Started work on the Student Organization Involvement Fair
- Set the first outreach date for Feb. 14, 2014
- Greek Life Affairs - Riley Bitner
  - Attended the Office of Fraternity and Sorority Life Greek Leadership Institute where members from every chapter and all four Greek Councils spent the weekend talking about Greek Life at CSU and the problems we currently have.
  - Compiled a list of the problems many Greek Organizations are facing and plan to filter through them with my department to see which are obtainable and realistic
  - Will attend the President's Forum this Friday to continue hearing what issues Greeks are having and what they are doing to fix them and how ASCSU can help.
  - Attended weekly one on one meetings with Lauren
- Ram Leadership Team – Natalie McArthur
  - Work Accomplished:
    - Last week's meeting was small, but we talked about the importance of making SMART goals.
    - Sam Guinn came to RLT and talked about openings on Senate.
    - Took the Myers Briggs personality test and talked about the importance of knowing your personality and knowing the personalities around you.
  - Goal for Next Week:
    - Get reimbursed from the issue with the pay card.
    - Explain the process of One-on-ones to RLT
    - Explain Facilitations
    - Meet with Nate to finalize the semester plan
- Graduate Affairs – Wahid Awad
  - I attended the first senate on January 22<sup>nd</sup>.
  - I attended the cabinet meeting on Wednesday January 29.
  - I attended the ASCSU spring retreat.
  - I put my office hours.
  - Planned the first coffee break for graduate students.
  - Goals for the next week
    - Have the first coffee break.
    - Meeting with the GSC officers.
    - Meeting with the finance director and the marketing director.
- Governmental Affairs – Morgan Smith
  - This Week:
    - Attended Off Campus Life Advisory Board Meeting
      - Everyone provided updates on projects they are working on
      - I discussed “rate my landlord”, we are in the process of determining if we can add it to the ASCSU website

- The community affairs side of the department will start working on the project in mid-February
- Day at the Capitol
  - The departure time has changed to 7:30 am from the transit center
  - If you would like to come please email me with your name, phone number and dietary restrictions
  - Four speakers are confirmed, we are working with legislators to schedule a time for them to speak as well
  - Transportation, breakfast, and lunch are all included in the event free of charge
- D.C. Internship Program
  - We met on Monday to discuss details of the internship
  - I will be contacting CU's program to set up a meeting for the first week of March
- Legislative Tracking
  - I have been working with Jenn on upcoming bills pertaining to higher education
  - I briefed Nigel and Sam for their testimony of SB14-001
  - I have been in contact with CU's student government to see how we can work together on legislative issues to ensure the best outcomes for Colorado college students
    - After CU passes a resolution through their legislative branch, I will review it and introduce it to the ASCSU senate with help from Senator Scotti
- Goals for Next Week:
  - Finish Day at the Capitol Planning
  - Finalize food orders
  - Send confirmation email to all participants
  - Finish liability waivers
  - Make more announcements in classes
  - Confirm marketing material is completed and distributed
- Director's Report: Maggie Weinroth
  - This week:
    - Attended Spring Retreat
    - Helped with Day at the Capitol planning
    - Worked on brainstorming for rate-my-landlordHelp with City of Fort Collins Neighborhood Night Out Grant Program
  - Next Week:
    - Attend City Council
    - Continue to plan Day and the Capitol
    - Continue to work on rate-my-landlord

- Continue to help with City of Fort Collins Neighborhood Night Out Grant Program
  
- **Health – Mackenzie Whitesell**
  - Progress on goals
    - Cam's Crew
      - Continued analyzing and compiling data to report to Fan Experience Standing Committee
      - Gave general season overview to SHAC
    - Tobacco
      - Attended tobacco cessation advertising meeting with CSUHN
      - Began discussion with Andrew Bondi regarding Senate legislation related to tobacco initiatives
      - Briefed SHAC about Impact Statement procedure for policy investigation
      - Met with Andrew Bondi to discuss meeting with Blanche – ask for Executive Sponsorship
      - Met with Katelyn McIntosh to plan for meeting with Blanche
    - Health Insurance
      - University Affairs distributed table cards with health insurance information to all dining halls on 1/27
    - Chronic Illness
      - Followed up with Rose Kreston (RDS) regarding the potential role of RDS as an advisory office for the new chronic health mentoring program
        - Got a response and waiting to hear from her assistant to schedule the meeting
      - Compiled additional summaries of related offices' chronic health resources and sent to all offices for editing – this is the content for the Chronic Health webpage, which will go online in late February
      - Worked with Christina to determine whether or not HEPS should be included on the page – since it is resources for students with chronic illness, decided to omit this
    - Body Acceptance Campaign
      - Collected all logos from involved offices and added them to t-shirt design
        - Sent t-shirt design to all offices for feedback
      - Contributed to discussion around which video will be shown on 2/27
      - Got funding approval for t-shirt purchase – will be ordered on 2/3
      - Researched videos/internet posts related to positive body messages to post on ASCSU Facebook during BAW



- Worked with students from SHAC interested in the campaign to determine their level of involvement
- Sent out email to all ASCSU (via Front Desk) to get people to volunteer at the booth – whiteboards, t-shirts, activities
- Arranged plaza reservation (including approval for granola bars) for 2/24
- Miscellaneous
  - Attended SHAC planning meeting and SHAC meeting
  - Helped connect SHAC students to resources on campus related to gender inclusive restrooms and mental health triggers on campus
  - Attended biweekly health meeting with Christina & Lia
  - Weekly meeting with Lia
- Assistant Director of Health – Lia Fortune
  - Attended biweekly meeting with Christina & Mackenzie
  - Emailed Kacey from CREWS to determine next steps in GYT campaign
  - Received tobacco document to review
- Goals for next week
  - Schedule Rose Kreston meeting – chronic health mentoring
  - Continue compiling Cam’s Crew data
  - Submit payment form for BAW plaza supplies
  - Order BAW shirts on 2/3
  - Meet with Blanche, CSUHN, Katelyn (SHAC), and Andrew Bondi to ask for Executive Sponsorship on exploring tobacco policy
    - If approved, begin work on Impact Statement
  - Attend tobacco transit advertising planning meeting
  - Attend BAW planning meeting
  - Discuss Facebook BAW videos with Marketing
  - Send Chronic Illness page information to Mellody Sharpton (CSUHN marketing)
  - Follow up with SHAC students about BAW involvement
- Marketing – Dillon Rickard
  - Spring Semester
    - Brand Champion Meeting
      - Will be meeting with various marketing directors across campus to continue the process of branding and marketing the new LSC.
    - ASCSU Film
      - Working with Out Reach to create and distribute a film depicting ASCSU.
    - ASCSU Website

- 80% Complete. Will begin transferring information from the old website to the new one over the next week.
- Representative Recruitment
  - Begin marketing the new positions that have recently been added to senate.
- Next week:
  - Department meeting Tuesday February 4<sup>th</sup>, 2014
  - Finalize ASCSU Website
  - Continue to work with various ASCSU Departments to promote their events.
- Director of promotions- Cassie Davis
  - Day At the Capital Promotion
    - Have spoken with various departments, professors and organization in order to promote day at the capital. Will be speaking in class rooms over the next week to continue to promote the event.
  - Next week.
    - Day at the capital Promotion Continued.
    - Student Org Promotion.
    - Work with Graphic and design for new ASCSU Material.
- Director of Web and Graphic Design- Derick Murray
  - Day at The capital
    - Three different marketing materials created to promote this event.
  - ASCSU Representatives Design
    - Created new recruiting material for the ASCSU representative position.
  - Next week:
    - Student Org Promotion
    - Work With Promotions for New ASCSU Material.
    - Work with Student Services to create new material.
- **Student Services – Jamie Ragusa**
  - Past week Follow Up:
    - We have received three submissions already for the FEG T-Shirt Design contest
      - Jason is working heavily on marketing the contest this year
      - Dillon Rickard will be helping us make a flyer to hang not only in the Visual Arts Building but all around campus as well.
    - After discussion with Tim Brogdon, CSU Motor Pool, we have decided to reserve only one charter bus for the Air Force Ram Road Trip
      - Alec is in charge of marketing the Air Force Ram Road Trip
      - The tickets are online: \$20 per student including Consuelo's Breakfast Burritos
      - CSU Transit Center has allowed for Pick-Up on February 8<sup>th</sup>,

- Our department meetings will now be held on Mondays at noon if you'd like to join
- The retreat went really well, we made a Goal Timeline sheet for this semester with tasks for each event we are doing that need to be completed.
- Goals:
  - Market the Air Force Ram Road Trip more heavily with more assistance; we need to sell more tickets!!
  - Market the FEG design contest more heavily with more assistance
  - Contact potential FEG Committee members, search for more student representation this year as well
  - Sell more than 30 tickets to the Air Force Game
  - Have everyone in department set-up their office hours
  - Discuss opening application for another assistant with my department
  - Purchase Bus for Ram Road Trip
  - Purchase Consuelo's burritos
  - GO RAMS
- Environmental Affairs – Sam Block
  - Goals for next week
    - Leave it Behind
      - Find a senator to attend the Live Green Team Meeting for me and discuss the idea with the Surplus Director
    - Earth Week
      - Meet with Tonie Miyamoto, Housing and Dining to discuss ideas
      - Discuss reusable grocery bag idea
    - Bike Plans
      - Get in contact with Aaron Fodge about these proposals again
  - Progress on goals from last week
    - Earth Week
      - Spoke about what earth week was like last year
      - I will need to contact housing and dining before moving forward with my ideas
    - Committee List
      - SEEAC has a new meeting time that I will be able to attend now
      - Asked Senate to attend CBAC and the Live Green Team for their external committee so ASCSU can still have a presence there
      - Emailed Tim Broderick, Sustainability Coordinator in Housing and Dining, to let him know I will be having an ASCSU representative attend in my absence
    - Department Meetings
      - Spoke about goals and ideas for this semester
    - Larimer County Conservation Corps Free Home Assessment
      - Sent a press release to let off campus students know the service is available to them

- **University Affairs – Lance LiPuma**
  - **CoTL**
    - No Change
  - **Echo 360 Proposal**
    - Have begun writing another proposal for Echo 360
    - With UTFAB's activity in making more classrooms Echo compatible, more professors should be using the services
    - Unfortunately most professors are reluctant to use the equipment
    - Will be writing a proposal and a Student Voice Survey
    - Jody Donovan will be presented to first
  - **Senate Recruitment**
    - Confirmed time in Clark A for Monday 8-3
    - Confirmed time in Library Tuesday 9-3
    - Created Poster for Senate Recruitment (Took a lot longer than I expected)
    - Began recruiting new Senator for Warner College
    - Passed out 400 Table Top cards for senate recruitment in the dining hall
  - **Committee List**
    - No Movement
  - **Blue Books**
    - No change
  - **UCC Proposal for Senate Credit Hour**
    - No change
  - **David Feldman**
    - Passed out tabletop cards
  - **McKael Grayson**
    - Passed out tabletop cards

## Judicial Branch

- **Chief Justice – Kelsey Hall**
  - **Work Completed**
    - Closed application period for Associate Justice position and selected individuals for interview the following week
    - Completed first training of the semester with the AUHB in which we solidified our mission statement and goals
    - Delegated responsibility to AUHB members to complete AUHB training manual
  - **Goals for next week**
    - Select new Associate Justice
    - Train replacements for myself and Caleb to represent CRSCS on SFRB
    - Successfully complete training on Greek Life for AUHB members
    - Come up with a schedule for Court events

### Budget Update

ASCSU Account Status Report				
Total Allocation	Total Income	Total Expense	% Used	
\$2,105,489.00	\$35,081.71	\$792,612.19	37.65%	
<b>Executive Cabinet</b>				
Account 23-81500				
2/3/2014				
Department	Total Allocation	Total Income	Total Expense	% used
Administration	\$156,665.18	\$2,403.60	\$45,659.17	28.7%
Community Development	\$10,000.00	\$0.00	\$1,730.90	17.3%
Governmental Affairs	\$18,650.00	\$0.00	\$1,190.40	6.4%
Marketing	\$25,500.00	\$0.00	\$6,739.60	26.4%
Senate	\$1,000.00	\$0.00	\$0.00	0.0%
Student Services	\$37,500.00	\$4,399.51	\$31,486.16	75.1%
Supreme Court	\$2,000.00	\$0.00	\$751.30	37.6%
Health & Environment	\$7,500.00	\$2,000.00	\$2,279.58	24.0%
University Affairs	\$8,250.00	\$0.00	\$6,455.40	78.2%
Total Allocated for Account			\$267,065.18	
Total Income for Account			\$8,803.11	
Total Expenditures for Account			\$96,292.51	
Total Transferred For Account			\$0.00	
Budget Balance/Percent Used			\$170,772.67	38.1%
Account Balance			\$179,575.78	
<b>RamRide</b>				
Account 23-65400				
2/3/2014				
Department	Total Allocation	Total Income	Total Expense	% used
Ram Ride	\$251,000.00	\$0.00	\$8,047.74	3.2%
Total Allocated for Account			\$251,000.00	
Total Income for Account			\$0.00	
Total Expenditures for Account			\$8,047.74	
Budget Balance/Percent Used			\$242,952.26	3.2%
Account Balance			\$242,952.26	
<b>Office Supplies and General Operations</b>				
Account 23-81800				
2/3/2014				
Department	Total Allocation	Total Income	Total Expense	% used
Internal Operations	\$15,350.00	\$7,775.00	\$2,578.62	11.2%
Total Allocated for Account			\$15,350.00	
Total Income for Account			\$7,775.00	
Total Expenditures for Account			\$2,578.62	
Budget Balance/Percent Used			\$12,771.38	16.8%
Account Balance			\$20,546.38	
<b>Senate General Account</b>				
Account 23-82500				
2/3/2014				
Department	Total Allocation	Total Income	Total Expense	% Spent
Senate General Account	\$1,183,036.82	\$18,503.60	\$537,298.50	44.7%
Total Allocated for Account			\$1,183,036.82	
Total Income for Account			\$18,503.60	
Total Expenditures for Account			\$537,298.50	
Total Transfer for Account			\$0.00	
Budget Balance/Percent Used			\$664,241.92	43.9%
Account Balance			\$664,241.92	
<b>Payroll Account</b>				
Account 23-61400				
2/3/2014				
Department	Total Allocation	Total Income	Total Expense	% Spent
Payroll Account	\$189,037.00	\$0.00	\$68,131.14	36.0%
Total Allocated for Account			\$189,037.00	
Total Income for Account			\$0.00	
Total Expenditures for Account			\$68,131.14	
Total Transfer for Account			\$0.00	
Budget Balance/Percent Used			\$120,905.86	36.0%
Account Balance			\$120,905.86	
<b>Student Funding Board Account</b>				
Account 23-61000				
2/3/2014				
Department	Total Allocation	Total Income	Total Expense	% Spent
Student Funding Board Account	\$200,000.00	\$0.00	\$80,263.68	40.1%
Total Allocated for Account			\$200,000.00	
Total Income for Account			\$0.00	
Total Expenditures for Account			\$80,263.68	
Total Reversion for Account			\$0.00	
Budget Balance/Percent Used			\$119,736.32	40.1%
Account Balance			\$119,736.32	
<b>Self-Generated Account</b>				
Account 23-63000				
2/3/2014				
Department	Total Allocation	Total Income	Total Expense	% Spent
Self-Generated Account	\$8,549.50	\$0.00	\$0.00	0.0%
Total Allocated for Account			\$8,549.50	
Total Income for Account			\$0.00	
Total Expenditures for Account			\$0.00	
Total Transfer for Account			\$0.00	
Budget Balance/Percent Used			\$8,549.50	0.0%
Account Balance			\$8,549.50	

