

- Budget Update – Included at the bottom of the report

## Executive Branch

- President – Nigel Daniels
  - Last Week
    - University Facility Fee Advisory Board Open Forum
      - Spoke on behalf of the board and the process they used to consolidate the proposed fee
      - Worked with the Collegian to discuss the specifics and the process in which the fee shall be rolled out
      - Reviewed the board presentation slides to better understand the proposed fee
    - University Technology Fee Advisory Board Open Forum
      - Attended the open forum to speak on behalf of the proposed technology fee for next year
      - Discussed the proposal and request to address Wi-Fi
      - Received open comment and input on the fee for Wi-Fi, updated refresh cycles, and additional support for ACNS and the board
    - University Distinguished Teaching Scholar Award
      - Served as a member of the UDTS selection committee for 2014 recipients
      - Reviewed all the candidates application and letters of support
      - Obtained the student course evaluations for all the candidates to identify a student perspective about performance
    - Rocky Mountain Student Media: Larry Stewart
      - Discussed the Collegians accomplishments throughout last semester and discussed future goals of the news staff
      - Reviewed the previous contract and operations agreement
      - Began to anticipate and plan for the coming year's budget proposal and presentation
    - JD Networking Event
      - Attended and participated in the Rams JD alumni event to celebrate all the Ram JD's
      - Discussed potential collaboration with general counsel and local attorneys
      - Spoke in support of donors on behalf of students with Chancellor Martin, President Frank, and Dean Gill
    - Washington D.C. Trip
      - Worked with D.C. contacts to continue to finalize arrangements and itinerary for the D.C. trip
      - Met with the group to discuss focus topics we will focus on, upon our arrival
  - Goals
    - Next Week
      - ASCSU in D.C. Trip to focus on lobbying, establishing an internship, and further relationships in D.C.

- Participate in the Physical Development Committee
- Working to establish a stance on upcoming state legislation
  
- Vice President – Andrew Olson
  - Past Week Follow-Up:
    - SFRB
      - Had the 4th SFRB meeting hearing from fee areas
        - Heard from Campus Recreation and took a look at the Resources for Disabled Students Budget
          - We will potentially meet with the RDS fee area director next week to hear her fee presentation
        - Next week SFRB will be hearing from Student Legal Services and the Career Center
          - SFRB will vote on Campus Recreation and potentially RDS
        - The meeting room will still be in the upper conference room of the rec center
    - Senate
      - Legislation
        - The amendments to the Executive Director of University Affairs and Senate Retention Officer passed for the first time
          - Stipulates holding a college council roundtable/meeting/mixer on a semester basis
        - The world water day resolution was introduced this week
          - Endorsement of world water day (March 24<sup>th</sup>) by ASCSU
        - The state of the association bill was amended to not be a constitutional amendment and to incorporate as much of the student body as possible
          - It passed for the first time
      - 4th meeting
        - Heard from the Resources for Disabled Students SFRB liaison and from one of the Campus Recreation SFRB liaisons
        - Had a presentation about Parliamentary procedure from Speaker Pro Tempore Goode and Parliamentarian Mackes
  - Goals for Next Week:
    - The SFRB meeting this week was efficient, informative, and fun
    - The senate session this week was a very good senate session and we heard some great presentations and legislation

- **Chief of Staff – John Stockley**
  - **Work Completed This Week:**
    - Held weekly meetings with executives
    - Held the weekly cabinet meeting
    - Attended ASCSU Senate meeting
    - Attended Body Acceptance Week
      - Mackenzie did a wonderful job putting the event together
    - Attended another meeting regarding the decision process for the next Executive Director of RamRide
    - Attended weekly meeting with Nigel, Andrew, Kim and myself
  - **Goals for the Upcoming Week:**
    - Attend the ASCSU trip to Washington DC
      - Voice the student perspective to our representatives in Washington
      - Bring back substantive ideas for advancing the student interest
    - Continue conducting weekly meetings with Executive Directors
    - Continue weekly meetings with Kim, Nigel, and Andrew
    - Continue progress on all ASCSU initiatives and projects
  
- **Deputy Chief of Staff – Samantha Guinn**
  - **Work accomplished:**
    - Attended Cabinet
      - Heard from Wahid about grad/undergrad mixing and an update from Sam about earth week and other programs she wants to get going
    - Attended Senate but had to leave early due to class conflict for the evening.
    - Attended Student Fee Review Board meeting and heard presentations from RDS and the Rec Center.
    - Attended the Body Acceptance booth on Monday run by Executive director of Health, Mackenzie Whitesell
    - Attended University Facility Fee Advisory Board
      - Listened to a presentation from general classroom and flip classroom ideas
    - University Curriculum Committee meeting Attended the Provost Advisory Committee Meeting on Student Success
      - Started the retreat kick off on Thursday
    - Attended the Course Capacity Committee meeting to discuss general assignment meetings and how we can positively impact the students.
    - Attended the Special Course Fee meetings this week to discuss different fees that are going to be attached to different courses offered across campus
    - Continued Weekly Meetings with Executive Directors

- Met with Lexi, Lance, Lauren, Morgan and Jamie and heard updates from each of them and their respective projects that they and their departments are all working on.
- President's Office and Kim was set for 3pm on Monday's.
- Press releases sent in this week:
  - Updates from ASCSU
  - UFFAB/UTFAB open forum press release wrap up sent in
  - Fraternity and Sorority Life Month of March start up
- Work to be done:
  - Press Releases to be sent out:
    - Anything that will be happening in ASCSU
  - Attend SFRB on Tuesday night
  - Attend Cabinet
  - Attend Senate
  - Attend PASS and Retreat that is happening on Monday morning as well as regularly scheduled meeting on Tuesday meeting
  - Attend UFFAB
  - Attend UCC
  - Continue weekly meetings with executive directors and president's office
- Finance – Charles Wagener
  - Accomplishments:
    - The finance department has urged directors to forecast expenses for the remainder of the year in order to have a solid idea of rollover for fy 2015.
    - Met with VP Olson to discuss big picture budget strategy and rollover, the administration plans to leave an undisclosed amount for increase in Transfort expenses and office moving expenses.
    - Conducted an audit of the controller book.
    - Met with Fast Print to discuss issues with the wrong accounts being charged.
  - Goals:
    - Begin Controller external audit prep.
    - Integrate forecasts into budget derive rollover figures within 2-3 weeks
    - Assist directors and admin with budgetary planning
    - Process BSOF contracts.
- Outreach – Lauren Wester
  - Work Accomplished:
    - Worked on the process of passing the Assistant Director legislation through Senate.
    - Attended Senate and Cabinet

- Facilitated Outreach Department Meeting
- Facilitated weekly Director meetings with Wahid Awad, Natalie McArthur, and Riley Bitner
- Confirmed Outreach Day #2
- Assisted Wahid Awad in planning the Graduate and Undergraduate Mixer Event.
- Helped plan ASCSU Outreach video with Gabriel Kereh.
- Helped with the ASCSU Body Acceptance Week booth on Monday.
- **Goals:**
  - Start meeting with Lance LiPuma, Jamie Ragusa, and Dillon Rickard about ASCSU outreach video.
  - Begin combining material and plan training for the next Executive Director of Outreach
  - Continue to plan the outreach events
- **Greek Life Affairs - Riley Bitner**
  - Work Accomplished:
    - Attended weekly department and one on one meetings
    - Created rough draft of ASCSU Greek Life Award
    - Working with FSL to implement the award and help spread the word among current and incoming students next semester through orientation and online
    - Starting to create ideas for a Greek Life Outreach Day following elections
    - Re-scheduled meeting with Michele Frick from Slice for next week to talk about fundraising for the Greek Life Award
- **Ram Leadership Team – Natalie McArthur**
  - Work Accomplished:
    - Got an updated budget from Lauren so that I can better plan the rest of the semester.
    - The first RLT group presented their Facilitation.
    - Planned spring Retreat.
    - Scheduled meeting with Bobby Kunstman to talk about what RLT will look like next year.
  - Goal for Next Week:
    - Schedule One-on-ones for RLT
    - Verify that everyone is signed up for Project Homeless Connect
    - Make an outline of what RLT will look like next year.
- **Graduate Affairs – Wahid Awad**
  - Work Accomplished:
    - Attended the executive cabinet meeting, the senate meeting and the outreach department meeting.
    - Discussed with the GSC the outreach day for undergraduate students (grad-undergrad mixer).
    - Prepared my trip for Washington DC and scheduled meetings with several congressional representatives and senators.
    - Had a meeting with the vice provost for international affairs as we agreed on collaboration between ASCSU-Graduate student council and international

- programs.
  - Scheduled a meeting with ASAP for grad appreciation dinner updates.
- Goals for the next week:
  - Work with the GSC to plan for the NAGPS western region conference in LA, Cal, on April.
  - Follow up with ASAP regarding the appreciation dinner for graduate students.
  - Meet with the elections committee to discuss ways of getting graduate students vote in the next elections.
  - Keep developing a survey for graduate students to ask about their needs and concerns in CSU.
  - Attend the LAD in DC from March 1 to March 4.
- **Governmental Affairs – Morgan Smith**
  - **Progress This Week:**
    - **Internship:**
      - Continued to track higher education bills
      - Sent bills we are currently tracking to Jake and Nigel
        - We will be creating formal positions as the bills progress
        - We will also look at creating senate resolutions for some of the bills
      - Continued to prepare for D.C trip
        - Met with the group to further discuss the trip
        - Reached out to several groups in D.C.
  - **Goals For Next Week:**
    - Go to D.C. for ASCSU trip
    - Meet with Jake to discuss upcoming bills
  - **Director Of Community Affairs: Maggie Weinroth**
    - **Progress This week:**
      - Helped with Adopt-a-Neighbor (City of Fort Collins)
    - **Goals For Next Week:**
      - Attended City Council
      - Help at the City of Fort Collins Neighborhood Services
  - **Director of Legislative Affairs: Jake Christensen**
    - **Progress This week:**
      - Successfully learned and implemented bill tracking
      - Created profiles for higher education related bills
      - Started brainstorming for legislative project to take on
    - **Goals For Next Week**
      - Continue bill tracking on current and upcoming higher education bills
      - Meet with Morgan to get ideas for project and begin planning



- Health – Mackenzie Whitesell
  - Progress on goals
    - Cam’s Crew
      - Emailed Dave (CSUPD) & Mike (CRSCS) to follow up about Cam’s Crew future based on Fan Experience Standing Committee meeting – will likely continue the program with the Driver/Navigator position and additional volunteers to promote positive Ram spirit
      - Emailed Jason Berlinberg about potentially involving ASCSU Director of Athletics & Traditions in future Cam’s Crew plans (more spirit oriented)
    - Tobacco
      - Anne Hudgens informed me that Blanche is interested in having me serve as a co-chair for the tobacco task force that is beginning to form
      - Followed up with Blanche about co-chairing via email – waiting for response
    - Chronic Illness
      - Wrote document with tentative timeline/expectations for chronic health mentoring program to present to Rhondda
      - Met with Rhondda (RDS) & Lia to discuss details regarding chronic health mentoring program expectations and timeline – solidified basic plan based on their input
      - Followed up with Mellody about chronic health webpage – it went live this week! <http://health.colostate.edu/chronic-health-conditions/>
        - Responded to CSUHN employee about additional information to include on the webpage
    - Body Acceptance Campaign
      - Body Acceptance Week was this week!
      - On the plaza from 11-2:30 on Monday 2/24, with help from ASCSU members, Social Work in Action (student organization), SHAC member, and some sororities
        - Passed out 200 t-shirts and took photos of students holding messages about what they love about themselves
        - Gave out information about eating disorders and other BAW events
      - Compiled photos and gave to Emily (from SHAC), who put them into a video – emailed video to Marketing to put on our Facebook page/website
  - Collegian wrote one editorial and one front page article on BAW and CTV did a story on the week
  - Will be attending a post-BAW debrief in the next few weeks with other involved offices

- GYT
  - Followed up with Kacey (CREWS) about payment for mini iPad – will be refunding the CSUHN
  - Submitted paperwork to Charles for internal order to refund CSUHN
  - Confirmed with Lia that she contacted Kacey about Puksta contribution
- Miscellaneous
  - Attended SHAC meeting – reported on BAW, chronic health mentoring, and Cam’s Crew
  - Will be helping with Student Services booth on the plaza on 2/28
- Assistant Director of Health – Lia Fortune
  - Emailed Kacey (GYT) back about Puksta financial contribution to GYT supplies
  - Attended chronic health mentoring program meeting with Mackenzie & Rhondda and contributed ideas from experience with Key Mentoring
  - Volunteered at Body Acceptance Week booth on 2/24
- Goals for next week:
  - Follow up with Charles/April Mellon about payment to CSUHN for GYT iPad
  - Follow up with Marketing about BAW video getting uploaded
  - Compile document of chronic health mentoring (CHM) timeline/plan and email to Lia & Rhondda
  - Begin working on CHM mentor application
  - Reserve location for CHM mentoring introductory training session
  - Create GHM gmail account
  - Work on Cam’s Crew future plans – follow up with Jason & Mike
    - Cam’s Crew volunteer focus group?
  - Meet with Sam Guinn about Food Insecurities update
  - Attend biweekly health meeting with Christina/Lia
  - Follow up with Blanche about tobacco task force chair
- Marketing – Dillon Rickard
  - Spring Semester
    - ASCSU Video
      - Continuing to work towards creating an ASCSU Promotional Video
    - Summit Fund Promotion
      - Assisting the Summit Fund Student Org in recruitment.
    - ASCSU Website
      - The final touches to the website should be completed this weekend and the Beta version should launch on Monday March 3<sup>rd</sup>



- ASCSU Student Service Promotion
  - Assisting student services in the promotion of various events.
- Next week:
  - Department meeting Tuesday March 4<sup>th</sup>, 2014
  - ASCSU Student Services Promotion
  - ASCSU Alumni Connection
  - Student org promotion continued.
- Director of promotions- Cassie Davis
  - Athletic Promotion
    - Working with athletics to see how ASCSU and CSU Athletics can help each other.
  - ASCSU Branding
    - Will be purchasing ASCSU materials to promote the ASCSU brand across campus over the next few weeks to build up the launch of the Website.
  - Next week:
    - Forever Green Promotion
    - Ram Road Trip Promotion
    - Student Org promotion
- Director of Web and Graphic Design- Derick Murray
  - Summit Fund Content
    - Created content for The Summit Fund student organization.
  - ASCSU design
    - Ram Road Trip design
    - ASCSU T-shirt Design
  - Next week:
    - Student Org content creation.
    - ASCSU content creation.
- Student Services – Jamie Ragusa
  - Past week Follow Up:
    - Still In the process of making a form letter for businesses to participate in a donation for the Mac Gym effort of incentive for wearing green on Friday.
    - Wyoming Tickets are still online!!! Here is the link to buy your student ticket!  
<http://col.st/1e68r10>
      - It's \$12 which covers the cost of the bus ride, your game ticket, and food!!
    - We had a Plaza day today handing out T-shirts to students promoting the ForEverGreen Design Contest, we had a great response and handed out a lot of shirts! It was a

- successful day. We plan on having more of those, possibly this coming Wednesday, we really need more designs!!
- In the midst of conducting a Doodle poll for folks attending the FEG Committee. The best time seems to be Noon on Friday the 14th.
  - Jason:
    - Reviewed ForEverGreen Design contest marketing materials
    - Planning for traditions council meeting
  - Alec:
    - Emailed Dillon to get marketing for Wyoming Ram Road trip
    - Started to look at I-Ball decorations
    - Researched some I-Ball activities after the ceremony
  - Goals for Next Week:
    - Have a good turnout of students purchasing Wyoming Ram Road trip tickets
    - Receive more FEG Design contest submissions!!!
    - Begin to call vendors for I-Ball and do pre-reserves for services we will need
    - Write interview questions for new assistant we will need for the I-Ball planning
    - Have a successful Ram Road Trip!
    - GO RAMS
  - Environmental Affairs – Sam Block
    - Goals for next week:
      - Leave It Behind
        - Emailed Caroline Mitchell, trying to set up a meeting with the city to discuss a possible partnership
      - Press releases
        - Send Sam press releases over the weekend for
          - The Waste Audit
          - Video Commute Challenge
      - Earth Week
        - Look into bag companies
        - Talk to Courtney about bag companies
        - Email Sheela Backen about reusable mugs
      - SEEAC
        - Fill out a review
        - Have Andrew fill out a review
      - AASHE
        - Fill out the survey for Campus Sustainability Day, so CSU's name will be on the list of participating campuses
    - Progress on goals from last week:
      - Earth Week

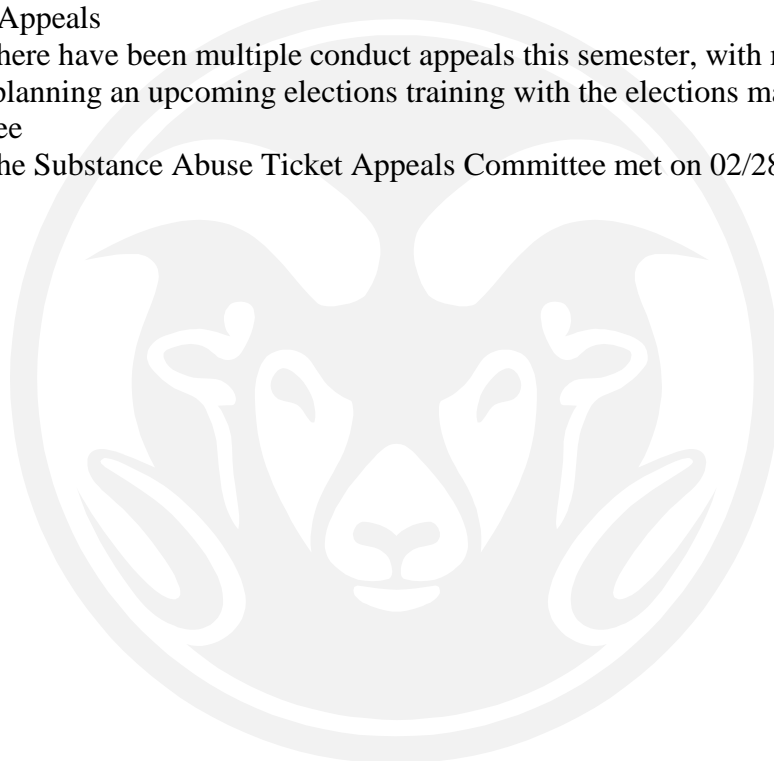
- Emailed Warner College Council about working together for NR Days
- Courtney will be doing all coordination with this
- Laid out budget plan for Earth Week
- Brainstormed ideas at cabinet for booth and event-I might possibly do pledges again at a booth
- SSC Meeting
  - I will be reaching out to a high school green club to speak on what CSU does for sustainability
  - I am looking into CSU's Coke Contract, a student wants to phase out plastic bottles on campus, so the SSC and I are looking into the feasibility of this
- Plastic Bag Phase Out
  - Met with GSC member, Jeff Cook and SSC members
  - Researched who to talk to in the book store, convenient store, and orientation programs
  - Emailed Jeff my findings
- Advisor Meeting
  - Met with Stacey Baumgarn, department advisor
  - Gained advice on all future event ideas for Earth Week and Leave it Behind
  - Discussed writing a thank you letter to Campus Crest
- Body Acceptance Day
  - I volunteered at Mackenzie's booth and it was a blast!
- Reminders
  - Alternative Transportation meeting this Friday 1:30pm
  - SEEAC mini-retreat this Thursday 11:00am
  - Bike Share Meeting this Friday 9:30am
- University Affairs – Lance LiPuma
  - CoTL
    - I was informed that the two proposals I have on their agenda would be brought up this week. Unfortunately, they were pushed back to the next meeting due to the Graduate School proposal taking up more time than was allocated.
      - I was informed that I will be the first point on the agenda for next meeting
      - Met with the Chair of CoTL after the meeting to discuss some points on the proposal
  - Committees
    - Began looking for more committees that would accept undergraduate representation
      - Emailed the Chair of CoTL and the Dean of Students
      - The email was circulated around faculty
      - Still waiting to hear back on the new committees
  - Elections
    - Met with the Elections Manager, Lexi Evans

- Discussed how UA can play a part with Elections
- Created a timeline describing events that we are going to coordinate with Elections Committee
  - Library/Plaza time
  - College Councils
  - Coffee/Lemonade
  - Will be giving away water bottles at the voting booth in April
- Created a job to help Senators run their campaign
- Feldman/Grayson
  - This was a planning week for University Affairs, nothing was assigned for them to accomplish.
- Elections Manager – Lexi Evans
  - Work Completed:
    - Had a very successful orientation session on Sunday, meeting with Kathy in Legal Services to go over a few example cases
    - Worked to delegate roles and tasks for members throughout election season (liaisons, party planner, etc.)
    - Organized orientation sessions for both Senate and President/Vice President applications
      - Monday, March 10<sup>th</sup>, BSB143 @5pm
      - Wednesday, March 12<sup>th</sup>, during Senate
      - Thursday, March 13<sup>th</sup>, BSB143 (hopefully) @2pm
    - Met with University Affairs to discuss a partnership for Senate Engagement, we will be running an informational table this week to get new students involved
    - Reached out across campus and was able to find a few students outside of the organization who were interested in joining the committee, if all goes well on Wednesday, we should have a full set of 7, not including myself
  - Goals for Next Week:
    - Get final members of the committee ratified
    - Catch them both up to speed; hold a mock orientation session
    - Hold a group meeting sometime soon so everyone can meet as a final, solid committee
    - Plan PowerPoint for orientation sessions, finish booking the rooms
    - Finalize copies of the applications for both President/Vice President and Senate
    - Focus efforts on spreading the word for students interested in joining Senate through the election season at the Library Info Tables this Wednesday and Thursday

- Meet with Jason Huitt to start working on our RamWeb extension for voting come April

## Judicial Branch

- Associate Justice – Caleb Nagel
  - All University Hearing Board
    - First couple weeks were spent getting new members up to speed.
    - Our first hearing and deliberation of the semester was on 2/20.
    - We met again on 2/27 to prepare for our next case.
    - Next hearing is scheduled for 3/6.
  - No pre-admission hearings scheduled as of yet
  - Conduct Appeals
    - There have been multiple conduct appeals this semester, with more on the way.
  - Court is planning an upcoming elections training with the elections manager.
  - Committee
    - The Substance Abuse Ticket Appeals Committee met on 02/28 to review four appeals.



### Budget Update

ASCSU Account Status Report				
Total Allocation	Total Income	Total Expense	% Used	
\$2,105,489.00	\$42,144.20	\$1,166,241.44	55.39%	
<b>Executive Cabinet</b>				
Account 23-61600				
3/3/2014				
Department	Total Allocation	Total Income	Total Expense	% used
Administration	\$156,665.18	\$10,853.60	\$74,466.90	44.5%
Community Development	\$10,000.00	\$0.00	\$3,351.48	33.5%
Governmental Affairs	\$18,650.00	\$0.00	\$3,050.26	16.4%
Marketing	\$25,500.00	\$0.00	\$9,679.20	38.0%
Senate	\$1,000.00	\$0.00	\$0.00	0.0%
Student Services	\$37,500.00	\$2,025.00	\$30,542.65	77.3%
Supreme Court	\$2,000.00	\$0.00	\$999.71	50.0%
Health & Environment	\$7,500.00	\$2,000.00	\$3,358.98	35.4%
University Affairs	\$8,250.00	\$0.00	\$3,660.47	44.4%
Total Allocated for Account			\$287,065.18	
Total Income for Account			\$14,878.60	
Total Expenditures for Account			\$128,109.65	
Total Transferred For Account			\$0.00	
Budget Balance/Percent Used			\$137,985.53	48.3%
Account Balance			\$152,834.13	
<b>RamRide</b>				
Account 23-65400				
3/3/2014				
Department	Total Allocation	Total Income	Total Expense	% used
Ram Ride	\$251,000.00	\$0.00	\$8,047.74	3.2%
Total Allocated for Account			\$251,000.00	
Total Income for Account			\$0.00	
Total Expenditures for Account			\$8,047.74	
Budget Balance/Percent Used			\$242,952.26	3.2%
Account Balance			\$242,952.26	
<b>Office Supplies and General Operations</b>				
Account 23-61800				
3/3/2014				
Department	Total Allocation	Total Income	Total Expense	% used
Internal Operations	\$15,350.00	\$7,675.00	\$6,025.99	28.2%
Total Allocated for Account			\$15,350.00	
Total Income for Account			\$7,675.00	
Total Expenditures for Account			\$6,025.99	
Budget Balance/Percent Used			\$9,324.01	39.3%
Account Balance			\$16,969.01	
<b>Senate General Account</b>				
Account 23-62500				
3/3/2014				
Department	Total Allocation	Total Income	Total Expense	% Spent
Senate General Account	\$1,183,036.82	\$19,590.60	\$796,079.24	68.2%
Total Allocated for Account			\$1,183,036.82	
Total Income for Account			\$19,590.60	
Total Expenditures for Account			\$796,079.24	
Total Transfer for Account			\$0.00	
Budget Balance/Percent Used			\$406,548.18	65.6%
Account Balance			\$406,548.18	
<b>Payroll Account</b>				
Account 23-61400				
3/3/2014				
Department	Total Allocation	Total Income	Total Expense	% Spent
Payroll Account	\$189,037.00	\$0.00	\$109,556.88	58.0%
Total Allocated for Account			\$189,037.00	
Total Income for Account			\$0.00	
Total Expenditures for Account			\$109,556.88	
Total Transfer for Account			\$0.00	
Budget Balance/Percent Used			\$79,480.12	58.0%
Account Balance			\$79,480.12	
<b>Student Funding Board Account</b>				
Account 23-61000				
3/3/2014				
Department	Total Allocation	Total Income	Total Expense	% Spent
Student Funding Board Account	\$200,000.00	\$0.00	\$117,421.94	58.7%
Total Allocated for Account			\$200,000.00	
Total Income for Account			\$0.00	
Total Expenditures for Account			\$117,421.94	
Total Reversion for Account			\$0.00	
Budget Balance/Percent Used			\$82,578.06	58.7%
Account Balance			\$82,578.06	
<b>Self-Generated Account</b>				
Account 23-63000				
3/3/2014				
Department	Total Allocation	Total Income	Total Expense	% Spent
Self-Generated Account	\$8,549.50	\$0.00	\$0.00	0.0%
Total Allocated for Account			\$8,549.50	
Total Income for Account			\$0.00	
Total Expenditures for Account			\$0.00	
Total Transfer for Account			\$0.00	
Budget Balance/Percent Used			\$8,549.50	0.0%
Account Balance			\$8,549.50	