

- Dates to Remember
  - NO SPENDING MONEY TILL 7/1/13
  - June 1: Macklemore tickets go on sale (online only)
  - June 9<sup>th</sup>: Orientation
  - June 28<sup>th</sup>: ASCSU Alumni Network
  - July 1<sup>st</sup>: Campus Liaisons
  - August 15<sup>th</sup> – 18<sup>th</sup>: ASCSU Fall Retreat
  - August 22<sup>nd</sup>: Ram Leadership Team
  - August 22<sup>nd</sup> – 25<sup>th</sup> Ram Welcome
  - August 28<sup>th</sup>: Community Walk
  - August 29<sup>th</sup> – 30<sup>th</sup> Grill the Buffs

#### Executive Branch

- **President – Nigel Daniels**

- This Week
  - Rocky Mountain Student Media Corporation
    - Met to discuss collaborative plans for next semester
    - Discuss plan to tackle college affordability in Colorado
    - Introduce the concept of a reserve for RMSMC
  - Fan Experience Task Force
    - Establish subcommittees from previous task force recommendations
    - Set goals and plan for the standing committee
    - Accepted the role of co-chair for the standing committee
  - City/CSU Liaison
    - Party Registration is looking at making changes to their processes
    - Discussed the 2020 plan for the University and community
    - Education initiatives for marijuana laws in Colorado
    - Discuss collaboration with the city and ASCSU for next semester
    - Community Welcome is scheduled for August 28<sup>th</sup>
- Goals
  - Next Week
    - Meet with Kelsey to discuss Supreme Court goals for the year
    - Meeting with the UCC Transit and Mobility Task Force

- Assist in the recruitment for the mountain west schools to attend the NCLC (National Campus Leadership Committee) summit
  
- **Vice President – Andrew Olson**
  - Past Week Follow-Up:
    - Met with advisors for SFRB and talked about the format of SFRB for the upcoming year
    - Attended CSU/City Liaison Meeting with Nigel and other CSU representatives to discuss issues around CSU and the City of Fort Collins
    - Met with Tim Brogdan of Ram Ruckus to discuss collaboration on expansion of Ram Ruckus as well as collaboration on tailgates, The Rocky Mountain Showdown, and Ram Road Trips for the upcoming year
    - Discussed Goals with Lance Wright of ASAP and collaboration between ASAP and ASCSU to accomplish goals
    - Met with Blanche Hughes and John Morris for the Fan Experience Task Force and discussed the seven different recommendations that the task force came up with and where the next step needs to be taken
  
  - Goals for Next Week:
    - Setting meetings with all fee area directors to go over the format of SFRB for the upcoming year
    - Reevaluating application for SFRB and changing it accordingly to reflect any changes needed to be made
    - Revaluating bylaws for SFRB
    - Start new application for Pacesetters and work with University Affairs on it
  
  - Miscellaneous
    - Have a Great Weekend and enjoy this awesome weather!
  
- **Chief of Staff – John Stockley**
  - Work Completed This Week:
    - Met with Taskforce on Fan Experience
    - Established Standing Committee and Subcommittee membership
    - 7 ASCSU Members will serve on one or both.
    - Attended City of Fort Collins Meeting regarding Party Registration
    - Consensus is to remove section on questioner that asks for number of expected attendees.

- Off Campus Life will bolster language stating that they are not licensing or condoning parties, but simply providing a service to people who wish to have parties.
- Had meeting among ASCSU President's Office Personnel
- Established expectations for summer.
- Evaluated goals and motivations for the upcoming year.
- Compiled list of departmental initiatives
- I will take the lead role of overseeing the following initiatives:
  - Interactive Student Fee
  - LSC Renovation Ready
  - Promotion of Student Organizations
  - Establishment of Campus Liaisons
  - End of Semester Event
- Gained access to outlook and set up office space
- **Goals for the Upcoming Week:**
  - Contact Blanch Hughes and give her the contact information of the 7 student representatives for the Fan Experience Committee.
  - Discuss with the various ASCSU Departments the next step and plan of action for the initiatives.
  - Create 'to-do' lists for each initiative.
  - Establish an individual meeting with the Executive whose department the initiative falls under.
  - Begin thinking about and planning Fall Retreat.
- **Reminders:**
  - Director's Reports are due on Fridays at 4:00pm.
  - Cabinet Meeting will be held on Tuesday June 4<sup>th</sup> at 4:00pm in a room TBD.
- **Deputy Chief of Staff – Samantha Guinn**
  - **Completed Tasks:**
    - Attended Fan Task Force meeting
      - Established a standing committee and sub committees for this specific task force
    - Attended Executive meeting
      - Work hours decided
      - Established expectations of Chief of Staff and Deputy
      - Split up initiatives between the two
        - Course Evaluations

- Ram Pride Partnership
- Green Media
- Ram Cart
- Appointed on the Provost Advisory Committee for Student Success (PACSS)
  - Read up on the documents sent to me on the committee to gain an understanding of what this committee will accomplish throughout the year.
  - Put meetings on calendar
- Establish time in the office
- Set up office space
- **Tasks to be completed:**
  - Start on the initiatives listed above
    - Read up on the hand out
    - Establish a to-do list and plan of action
  - Get in touch with Nigel and OTP about ASCSU presence at orientation throughout the summer
  - PACSS first meeting June 18 at 8 am
  - Establish a list of committees/boards that were previously filled by Rob and see which of those still need ASCSU presence and can be filled
  - Attend bi-weekly cabinet meeting Tues 6/4 at 4 pm
  - Assist in planning of the retreat as well as other campus activities that need to be planned for the upcoming fall semester.
  - Figure out a calendar for the president's office work space to include upcoming events and for easy access for ASCSU to see what's happening in the month.
- **Finance – Fred Colclough**
  - **Progress on Goals from Previous Week:**
    - Lets tentatively plan 6/18/13 to do a training for Exec Cab (during our scheduled meeting) for Pcard/ Financial requests so that you have time to get them in before 7/1/13 if money is needed.
    - Familiarized myself with financial protocols and began re-engineering the presentations for this fall to teach ASCSU associates how to request money for programs, etc.
    - Worked on P-Card training powerpoints, documents etc, tailoring/ streamlining for this fall
    - Interactive Student Fee

- Created Spreadsheet for data dump with itemized breakdowns of the major areas of fee funded areas
- Prepped emails to send out, waiting on access to Finance@.. Email to use for communicating with fee funded areas
- Goals for Following Week:
  - Email Access
  - Remote Access to documents
  - Interactive Student fee
    - Email Fee Funded areas for their major breakdowns of expenses (ie: athletics – what portion of fee goes to subsidized tickets, etc.)
    - Waiting on Finance@.. Email for these, all emails are prepped to be sent out.
  - Begin going thru BSOF documents and updating SFB -> BSOF, 2012-13 -> 13-14, etc.
- MISC:
  - NO SPENDING MONEY TILL 7/1/13
  - If you expect to need money “ASAP” on 7/1/13 please let me know ahead of time since I’m not local, and we can get you set for 7/1/13 when our books ‘re-open
- **Governmental Affairs – Morgan Smith**
  - Progress on Goals from the Last Week:
    - Met with Emily and Jeannie from Off Campus life to discuss goals for community affairs as well as the community welcome walk
    - Met with the party registration committee to review the program
    - Went to the CSU/City liaison meeting to discuss how the city and school can continue to work together
    - Attended the open forum for Frank Johnson, one of the CSUPD Chief of Police candidates
    - Reviewed contracts for Jenn Penn, the ASCSU lobbyist, as well as New World Politics
    - Organized emails, files on the computer, and cubicle
    - Began research for Bank on Student Loan Fairness Act
  - Goals for the Next Week:
    - Set up a meeting with Team Fort Collins
    - Determine specific goals for both community and legislative affairs
    - Set up a meeting with the CSU lobbyist
    - Send email invitations to legislators for July event
    - Set a date for fall roundtable with city council members and send invitations
    - Send email updates to my department
    - Attend city council meeting June 4th
    - Continue to research Bank on Student Loan Fairness Act

▪ **Health – Mackenzie Whitesell**

▪ **Progress on summer goals**

- Organization/orientation
  - Planned summer goals and emailed them to Nigel/John
  - Read/organized paperwork and files from Audrey, including paperwork on:
    - Tobacco/smoke-free campaign
    - history & present day
    - ASCSU budget procedures
    - Student Health Advisory Council (SHAC)
    - CREWS
    - CSU Health Network Alcohol & Other Drugs initiatives
  - Reviewed Fall 2011 National College Health Assessment (NCHA) data via the CSU Health Network to get a general idea of health trends on campus
  - Read full Director's report from Audrey for 2012-13
- Positive Impact
  - Will be attending meeting with Andrea Coryell, Gwen Sieving, Christina Berg, Audrey, RE: Positive Impact and CREWS (June 6th)
  - Emailed Gwen Sieving to introduce myself
- Healthcare bill
  - Scheduled a meeting with Anne Hudgens for June 10<sup>th</sup> to discuss the bill and SHAC
- Self-esteem/Body Image campaign
  - Spoke with John about potential plans for the campaign
  - Emailed Janelle Patrias about potential partnership with CSU Health Network – will put some ideas together and do phone call with her at the end of June
- Fan Task Force
  - Called Audrey to get caught up on this
  - Gave John approval to be on this Task Force this year

▪ **Goals for next two weeks**

- Follow up again with IT/Kim about email access
- Attend meetings on June 6<sup>th</sup> (Positive Impact) & June 10<sup>th</sup> (Anne Hudgens)
- Compile list of ideas for Body Image campaign to discuss with Janelle
- Talk with Andrea Coryell via phone about tobacco questions and brainstorming
- Begin strategizing health insurance position after meeting with Anne Hudgens

▪ **Marketing – Dillon Rickard**

▪ Summer Goals

- Begin Planner
  - Locating and obtaining the contract has been the top priority.
- ASCSU Presence at Orientation
  - Began the discussion on what ASCSU will be giving out at orientation. So far a pamphlet on ASCSU is what we are going with.
- Ram Welcome
  - Working With Student Services to create the booth for ASCSU at Ram Welcome.
- Grill the Buffs
  - Locating a new location for grill the buffs has been the top priority, as of right now the intermural fields are looking the most promising.
- Next Week:
  - Meet with various Marketing Directors of CSU
  - Begin building relationships with local Print and design companies
  - Continue work on: Orientation, Planner and Ram Welcome
- **Director of Promotions-** Cassie Davis
  - Ram Welcome
  - Complied previous budgets as well as began brainstorming new ideas for Ram Welcome.
  - Created Contact lists of individuals that Will Help with future promotions of ASCSU.
  - ASCSU New direction
    - Advertising through advisors
    - Lobby Professionals
    - Defining and displaying the social aspect of ASCSU
    - Began discussion of new ways students can express there opinions.
      - A monthly ASCSU booth on the main campus.
  - Next week:
    - Begin Work on Ordering ASCSU Orientation Promotion
    - Continue to work on Ideas of different ways ASCSU can be promoted that has not been done before.
- **Director of Web and Graphic Design-** Derick Murray
  - Update old Website
    - The website is now currently up to date with the cabinet new positions.

- New Website
  - Developed 10 models that the new website could possibly be modeled after.
  - Created contact information so we can begin this process
- Next Week:
  - Obtain a price estimate for a new website
  - Begin a pamphlet for RLT
  - Finish the 70things to do emblem
- **Assistant Director of Marketing-** Sean Morris
  - Obtain New Marketing locations
  - Located every Poster Location on campus.
  - Next Week:
    - Assist with the entire marketing department.
    - Obtain measurements for a banner for grill the buffs.
- **University Affairs – Lance LiPuma**
  - Work Completed
    - Matt Dotson’s End of the Year Report
    - Read and dissected the entire report and made a collection of notes of what he did that allowed the department to make gains towards their goals. Began writing a declaration of how I want to run the department and how I would like to be viewed as a department head (for my eyes only).
    - Creation of my Agenda
      - I was able to piece together where Dotson left off and what he has advised me to fix/create/continue. These will be some of my first objectives to be accomplished by this department.
      - I also began writing down my Department’s goals/objectives for the year and ideas that can be manifested to accomplish as for mentioned goals.
      - Began dividing up my approved budget and how I can use it through out the year.
      - Created questions for Nigel/Andrew/John about certain objectives.
    - Interaction with my department
      - Emailed each of them to inquire about a luncheon where we can learn more about each other and go over my goals/objectives so I can receive their input and make appropriate changes.



- Questions for Dotson
  - I have constructed a list of questions for Matt about some of the things he did/left me with.
- Director Reports
  - N/A because I have yet to assigned them goals
- Goals for next week
  - Introduce myself as the new Exe. Director to notable people that I will be interacting with; CSU administrators.
  - Make strides to know my department better
  - Begin setting goals for my directors

