

▪ **Dates to Remember**

- September 28th – Orange Out Tailgate
- Cabinet will not be held this week due to the Fall Round Table event
 - All Executive Directors are required to attend
- Payroll signatures are due this week. If you are on ASCSU payroll, please make sure to stop by and sign your payroll forms by this Friday, September 20th 4:30pm. This is your responsibility!
- Director's Reports are due on Fridays at 4:00pm every week

Executive Branch

▪ **President – Nigel Daniels**

- Last Week
 - Majora Carter
 - Guest speaker from Brooklyn came to speak on potential solutions and approaches to achieve environmental and social justice in inner cities
 - Invited to join her and CSU administrators and faculty at a diner, following the event
 - Discussed ways to approach having conversations about the impacts of gentrification in local cities
 - Fan Experience Standing Committee
 - Worked with Blanch Hughes and John Morris to establish the “next steps” are for the standing committee
 - Charged sub committees with next steps of to-do's
 - Established a plan for moving forward in deciding and implementing the recommendations from the sub committees
 - ASCSU Supreme Court: Associate Justice
 - Worked with Chief Justice, Kelsey Hall to conduct interviews for open associate justice and liaison positions on the court
 - Made position offers to fill 2 Associate Justice and 1 Liaison position to proceed with seeking Senate ratification
 - Fort Collins Senior Advisory Board
 - The Executive Director of Governmental Affairs, Morgan Smith and I attended the cities Senior Advisory Board Meeting
 - Received constructive feedback on the concerns of seniors living in mixed neighborhoods, particularly as it pertains to bicycles and landscape maintenance
 - Discussed issues of alignment in transportation and housing
 - APLU Conference
 - Spoke with Andy from the NCLC about support and will be postponing the large Western Conference to the Spring
 - Working with the Department of Outreach and Governmental Affairs to compile a list and plan for the October event (25th-27th) while refocusing the mission to a much smaller statewide effort

- Working to receive confirmation from partner institutions for participation
- Goals
 - Next Week
 - Meet with Kurt Ravenschlag from Transfort to discuss the contract
 - Assist in the City Council Roundtable
 - Participate in the Diversity Symposium
 - Meet about the Community Welcome Walk to follow up with the standing committee
- Vice President – Andrew Olson
 - Past Week Follow-Up:
 - SFRB
 - Retreat went well (loads of work on the bylaws)
 - The first meeting also went well
 - Heard from Lynn Johnson (Chief Financial Officer of CSU)
 - Assigned liaisons to all the fee areas
 - Pacesetters
 - Applications are out and have been advertised in multiple places
 - Jason Berlinberg: you are the man
 - Senate
 - Second Session of the Senate was good
 - Went over bylaws for BSOF and SFRB
 - Heard from RamRide about progress thus far
 - Ratified all but 2 members of SFRB and all members of BSOF
 - Goals for Next Week:
 - Advertise Pacesetters as much as possible
 - Get the SFRB liaisons ready and going with their respective areas for the fall tours starting on the 24th
 - Hold senate in conference style room on 18th of September
 - Interactive Student Fee with Mike Ellis
 - RamCart with Pat Burns
 - Get the vehicle that the Pacesetters ride in
 - Choose the recipient of the Denke Award
 - Micellaneous
 - Have a Great Weekend!
- Chief of Staff – John Stockley
 - Work Completed This Week:
 - Continued biweekly meetings with Executive Directors
 - These will become weekly meetings starting next week

- Attended weekly meeting with Kim, Andrew, Nigel
 - Discussed the room change for cabinet meetings
 - We will be looking into the feasibility of continuing the 'Test Files' program
- Volunteered for RamRide
 - Members of the Executive Cabinet and the President's Office volunteered to ensure RamRide would be in operation on Friday the 13th of September
 - Very pleased with the commitment shown by executive members who showed up to volunteer
- Executive Reports
 - Reports were submitted on Monday due to the university closure
- Goals for the Upcoming Week:
 - Continue to conduct weekly meetings with Executive Directors
 - Ensure payroll is signed
 - Help to facilitate the Fall Round Table event
 - Work to fill all open ASCSU positions
 - Attend meeting with Aaron Fodge, the Alternative Transportation Manager
 - Attend the 'campus ride along' event to evaluate the proposed shuttle route
 - Continue weekly meetings with Kim, Nigel, and Andrew
- Deputy Chief of Staff – Samantha Guinn
 - Work Completed:
 - Bike to Breakfast Press Release completed and sent in
 - Pacesetters Press Release sent in
 - Attended cabinet
 - Discussed many new and upcoming events in ASCSU
 - Attended Senate
 - Ratified as a member of Student Fee Review Board
 - Other members of Board for Student Organization Funding ratified
 - University Curriculum Committee did not meet due to the closure of campus on Friday
 - Executive Directors did a great job volunteering for RamRide when there wasn't enough volunteers!
 - Unfinished Business/things to complete:
 - Outreach Press Release
 - City Council Round Tables Wed 9/18 at 5 pm
 - All executive directors are expected to attend due to the cancellation of cabinet for this event
 - Diversity Symposium 9/18 at 8pm
 - Next Bike to Breakfast is 9/19 from 7:30-10 am
 - Great job on organizing all of this Sam Block!
 - Boarder Wars with Wyoming Volleyball game 9/18 at 7pm

- **Finance – Fred Colclough**
 - Progress on Goals from Previous Week:
 - BSOF
 - Still seeking senator, 1 at large member
 - All members ratified, bylaws ratified
 - 2 More groups funded this week
 - Working on phasing out over the next 3 weeks, will be around to help train new person and continue my duties as director until then.
 - Please use ASCSU financial request forms, NOT slice. Please allow 2-4 days for forms to be signed/ approved
 - Goals for Following Week:
 - Update Controller Books as money is spent
 - More Kuali training/ getting comfortable with it

- **Outreach – Lauren Wester**
 - Work Accomplished:
 - Met with Bobby Kunstman about RLT and Outreach Department
 - Met with Nigel Daniels to discuss Western APLU Conference.
 - Wrote job description for Assistant Director of Outreach Position.
 - Presented job description to Senate.
 - Press release sent out for LMS Project.
 - Volunteered for RamRide due to short staff on Thursday evening.
 - Attended both cabinet and senate.
 - Attended Diversity Symposium Committee Meeting.
 - Discussed interviews with Kevin Johnson and Nate Todd for RLT.
 - Held first departmental meeting for the year.
 - Goals:
 - Meet with Mari Strombom about SLTI (Students with Long-term Illness) Project.
 - Email APLU Universities to update them on the conference.
 - Help with RLT individual interviews this week.
 - Discuss options for Student Organizations with Riley Bitner
 - Set up weekly individual meetings with Outreach team.
 - Work out better structure for departmental support.
 - Keep exploring options for leadership development for ASCSU.
 - Ram Leadership Team – Kevin Johnson:
 - This week in RLT:
 - Nate and myself conducted group interviews
 - Nate and myself are refining the process of individual interviews and contacting

them

- Working still on finding a room to conduct RLT. The room (s) in the Rec center proved to be no good. We are now exploring possibilities in the BSB and the newly renovated Durrell Center.
- Coordinated with Cassie at the Front Desk to get a room booked in the Durrell Center. She left a voicemail and a note and we are waiting to hear back.
- **Greek Life – Riley Bitner:**
 - Working on the “Greek Chapter of the Year” incentive program.
 - Going to meet with Lindsay from the Greek Life Office to discuss options.
- **Things achieved:**
 - GSC monthly meeting was attended and all university committees were filled by graduate students.
 - The need for senators to represent the grad school was highlighted to the departments representatives in the GSC meeting were some participant showed interest to be nominated.
 - A report was presented to the GSC about the leadership forum retreat in the Estes Park.
 - An announcement for an assistant director for grad affairs was uploaded in the ASCSU website and GSC website.
 - Department meeting was held in the ASCSU office were we discussed the most important activities we were involved in.
- **Follow up from last week:**
 - Get p-card training in the SLICE office, to be checked with Lauren.
 - Setting up a meeting for the GSC and ASCSU to discuss the GSC /ASCSU contract (MOU) and plans for the fall semester.
- **Goals for the next week:**
 - Plan the grade students fall picnic.
 - Volunteer for the Diversity Symposium.
 - Participate in the homecoming committee.
 - Looking for more fund raising activities for grad students.
- **Governmental Affairs – Morgan Smith**
 - **Progress From Last Week:**
 - **Fall Roundtable:**
 - Finalized and ordered food and made room reservation
 - Have City Council members confirmed
 - I have a final list of all the attendees
 - **Senior Advisory Board:**
 - Nigel and I met with them to discuss what seniors and students have in common
 - **Housing**
 - We had a great conversation about how students affect seniors in Fort Collins
 - We also talked about the current climate of affordable housing options for both groups

- Transportation
 - We didn't get to this topic because we ended up talking about housing, we hope to get the opportunity to speak with them again soon
- Other
 - We are looking at marketing the opportunity for seniors to sign up for CSU classes if there is room, not many seniors know this is available to them and we hope to get the word out
- Goals For Next Week:
 - Go to City Council Meeting on Tuesday
 - Have a successful fall roundtable
 - Attend Community Welcome Committee Meeting
- Director's Report: Terran Hause
 - Progress From Last Week:
 - Letter on Funding of Higher Education
 - I am drafting a letter requesting that a portion of surplus funds be allocated to higher education.
 - The department is seeking other universities and colleges in Colorado to support and sponsor our letter.
 - This would reinforce the importance of funds for higher education and hopefully refocus attention to this issue.
 - A CSU Summer in D.C. Internship
 - I am meeting with Haley Martin, a staff member from Senator Michael
 - Goals For Next Week:
 - Finish the Letter on Funding of Higher Education
- Director's Report: Maggie Weinroth
 - Progress From Last Week:
 - Community Roundtable:
 - Brainstormed ideas for what we were going to discuss with City Council member (entire Gov. Affairs team)
 - Started writing "quick fact" sheets that will be put out on the table next week to give the students an idea of some of the major issues in each category
 - Began writing thank you notes for those attending the event (should be done by 9/13)
 - Helped order and plan food for event
 - Austin also did research on what college students and seniors have in common (i.e. housing and transportation)
 - Austin and I did some brain storming on other things we could do this year and wanted to look into cycling on campus specifically we wanted to look into Fort Collins bike share program

- Health – Mackenzie Whitesell
 - Progress on summer goals
 - Cam’s Crew
 - Finished organizing and planning training
 - Hosted volunteer training with Dave Hurley (CSUPD) and Mike Katz (CRSCS) – 9/10
 - Sent summary and reminder emails to volunteers
 - Planned separate training for two volunteers for Friday 9/13 – canceled due to weather, but sent them a detailed training email and responded to questions via phone
 - Picked up Cam’s Crew t-shirts from Burt’s and dropped them off with CSUPD
 - Interviewed (via email) for a Collegian article about Cam’s Crew
 - Worked with Chelsey Green on vehicle sharing with Ram Ride for Cam’s Crew – currently waiting for MOU to sign
 - Sent Dave a spreadsheet of
 - Tobacco
 - Met with Angela Gale to discuss survey question design for Fort Collins smoking ordinance expansion survey
 - Emailed with Jan (LCDHE) about Fort Collins survey questions and strategy for presentation at public forum
 - Responded to student inquiry asking about the progress with a potential no tobacco/smoking policy at CSU
 - Contacted Andrea about incentivizing the survey
 - Long Term Illness
 - Contacted CSU Counseling, CSU Medical, Case Management, RDS, and Brittany Stuard (dining hall nutritionist) asking to put information about these resources on a flyer for students with long term illnesses
 - Arranged meeting with Anne Hudgens about the CSU Medical Portion
 - Miscellaneous
 - Weekly meeting with Lia – discussed current projects
 - Attended Cabinet & Senate
 - Set up meeting with Anne Hudgens and Morgan about media relations regarding mandatory health insurance policy
 - Lia Fortune – Assistant Director of Health
 - Met with Mackenzie for weekly meeting
 - Began brainstorming list of sexual health campaign ideas
 - Scheduled meeting with Christina and Mackenzie for next week

- Goals for next week
 - Train remaining Cam's Crew volunteers in person
 - Meet w/ Christina and Lia about sexual health plans
 - Meet with Game Day Subcommittee
 - Attend City Council Roundtable
 - Attend Diversity Symposium
 - Send reminder email to volunteers for second football game
 - Send sign-up sheet for remaining Cam's Crew spots to new volunteers
 - Collect Cam's Crew scorecards from last weekend
 - Write tobacco survey summary and questions and send to Angela/Andrea/Christina/Jan for feedback
 - Compile long term illness responses and send flyer information to Marketing

- Marketing – Dillon Rickard
 - Fall Semester
 - Marketing Assistant
 - Will begin interviewing various candidates that applied for the Marketing Position beginning 9/16.
 - ASCSU Website
 - After many hurrles we will now begin to contact 3rd parties approved by CSU to create the ASCSU Website.
 - Marketing Assistance for Various Student Orgs:
 - Pre- Law Club
 - Liberal Arts Deans Leader Ship Council
 - CSU Division 3 Hockey Team
 - Alpha Phi Omega
 - Water Closet
 - Next week:
 - Department meeting Tuesday September 17th
 - Website Meeting's with various companies
 - Continue presence at Student Org Orientations
 - Various Student Org Meetings
 - Director of promotions- Cassie Davis
 - Student Org Promotion
 - Still promoting various student orgs through channels known.
 - Still creating and discovering different ways to promote student orgs on and off campus.
 - Social Media Workshop

- CSU monthly holds a workshop discussing different marketing strategies. This month it is focused on Social Media.
- Next week
 - Begin discussions of ASCSU Promotional Events at different restaurants in Fort Collins. This would not be a fundraiser but more so ASCSU Awareness.
 - Continue to push various student orgs material down various avenues of promotion.
- Director of Web and Graphic Design- Derick Murray
 - LADLC
 - Standard Promotional Flyer designed.
 - College 2 Career
 - Continuing creating a variety of material for College 2 Career.
 - Website
 - Executive Director of Finance description and Job Posting posted.
 - Next week:
 - Continue work on College 2 Career material.
 - Website Updates
 - Senate Material
 - Potentially other student org material
- Student Services – Jamie Ragusa
 - Past week follow up:
 - Our weekly department meetings are still on Wednesday's at 8am. If anyone would like to join, please contact ascsu_student_services@mail.colostate.edu
 - We've finalized our idea for the Homecoming float and are still looking for help in building it and help with the day of the Homecoming Parade!
 - Pacesetters seems to be heading in the right direction, we have more applicants than expected!
 - Still need to pass out more FEG shirts. The rain day on Friday delayed this initiative.
 - We may not have pumpkins available to us for the September 28th orange out game so we are looking for substitutes to make this tailgate as interactive and entertaining as possible.
 - Goals for Next Week:
 - Have a successful plaza day getting students to write why they are stalwart rams on the orange hands we will cut out.
 - Begin on the float making
 - Finalize our location for the September 28th Tailgate, finalize how we will depict the orange the theme.
 - Meet with Athletics to discuss the next Ram Road Trip and how future Rocky Mountain Showdown's can run more smoothly.
 - Have as many FEG shirts passed out as possible.
 - Wear Green on Friday and GO RAMS

- Environmental Affairs – Sam Block
 - Goals for next week
 - Bike to Breakfast
 - The next one is Thursday, 9/19
 - Bring camera to take pictures of the event
 - Get the updated posters printed and put up
 - Send out thank you E-mails to those who participated last week
 - Send out a reminder E-mail before Thursday.
 - Get parking passes for the vendors
 - Do another press release with the poster
 - Send updated poster to Today@colostate
 - Get volunteers for the event (need 2-3 more)
 - E-mail back Eco Leader, Grace, about volunteering shifts
 - Alternative Transportation Fair
 - Start recruiting booths
 - Get the event approved by facilities
 - Talk to Jacob Kimiecik and Aaron Fodge about who has shown interest this far
 - Live Green Involvement
 - I will be a guest speaker at the seminar on 9/16
 - I will recruit volunteers and promote Bike to Breakfast
 - Assistant Position
 - Start spreading the word my department will be hiring an assistant
 - Climate Wise
 - Meet with Andrew to talk about updates
 - Progress on goals from last week
 - Bike to Breakfast
 - The first one went really well!
 - We got rid of all of the burritos and people seemed to love it!
 - Sent out a reminder E-mail to all of the participants
 - Printed and put up posters for the event
 - Got Snooze to fill out the food approval form
 - We have coffee from Egg and I Breakfast for the 26th
 - Had a map with stickers to get data from where all the bikers came from
 - We had free bike lights, helmets, fliers and maps to promote biking safely around Fort Collins
 - Took pictures of the event to promote it in further years
 - Alternative Transportation Fair
 - Aaron Fodge has been working on this currently
 - The Sustainable Living Fair was cancelled unfortunately

- Recycling Bins
 - Sent an email to Sheela Backen, in facilities and gained more information on why they are green
 - Passed on this information to Kwon to see what he wants to do about it now

- **University Affairs – Lance LiPuma**
 - Course Survey
 - Have set the proposal to CoTL
 - Will be added to the agenda
 - Student Leadership Credit
 - Rewritten from Senate Credit Hour Proposal to its current form
 - Meeting with Deanna Leone 9/17 to discuss how it can evolve and find a home for it
 - Committee list
 - I was able to get the committee list in the hands of Jody Donovan, who has been able to email it out to the CSU administration and faculty.
 - Been receiving emails from the chairs of the different committees
 - Dates, Times, Places, and availability
 - Have been compiling all emails into a master list
 - Will be emailing senators and court members information on their external committee
 - College Council List
 - Completed
 - Will begin emailing presidents to see when UA can present about ASCSU and Senators
 - Blue Books
 - Waiting for the invoice from Valerie Ciurej to give to marketing
 - Senator Marketing Material
 - Working with Dillon to design and purchase pamphlets to be placed in dinning halls
 - Will be working towards finding senators for Applied Human Sciences and Natural Sciences.
 - Chalk outside of major building
 - Flyers
 - Ad in Collegian
 - David Feldman
 - Has been gathering information for the Committee list
 - Focusing on the Justice's committees
 - McKael Grayson
 - Finished College Council List
 - Will be reassigned for College Council Presentation

- **Front Desk and Kim Grubbs**
 - Last Week
 - Hired the newest person to the ASCSU Front Desk Staff. We want to welcome Cassie Crutchfield to the office. Make sure you stop by and say hi and introduce yourself.

- The Front Desk Staff called 13 pages of ASCSU Alumni members to the ASCSU Homecoming event. The event will be on Friday, October 11th at 6:00pm in the Student Rec Center, Studio #4. All current ASCSU Members are invited as well. Please spread the word, and mark your calendars!
- We had our first Front Desk Staff meeting.
- Submitted CSU Phone Directories for the ASCSU office
- Collected all Miser Scholarships that were submitted and prepared them to be forwarded onto the selection committee.
- Next Week
 - The front desk staff members are working to retype the Test Bank book. We used to have two up on our desk, and they have disappeared. It has been difficult to serve the walk-in students looking for tests.
 - Working on setting up an ASCSU Meet & Greet with the CSU Administration. Date to be announced in a week or so.
 - Will be setting up SFRB Advisor meetings for the rest of the semester. We initially set up a few meetings to suffice until the Vice Chair was elected
 - Rescheduling meetings that were impacted by the university being closed on Friday.
 - Seeking student who is officially in senior standing with the university to sit on the Senior Year Experience Council for this upcoming year. If you know of anyone who is in ASCSU who would like to participate in this committee or has questions, please send them my way.
- Information to know
 - Kim is in class from 9:00 to 12:00pm every Friday this semester. She will be making up those hours on Wednesday evenings. Please let her know if you have any questions or concerns