

▪ **Dates to Remember**

- Dates to Remember -Payroll signatures are due this week. If you are on ASCSU payroll, please make sure to stop by and sign your payroll forms by this Friday, October 4 at 4:30pm. This is your responsibility!
- October 2<sup>nd</sup> (Plaza day for Homecoming Float)
- October 5<sup>th</sup> (Work Day on Float)
- October 11<sup>th</sup> (Homecoming Parade and Alumni Event)
- October 12<sup>th</sup> (Homecoming Game)
- October 19<sup>th</sup> (Ram Road Trip)

▪ **Budget Update**

- At end of report on the last page

**Executive Branch**

▪ **President – Nigel Daniels**

▪ **Last Week**

- Coca-Cola Campus of Character Beverage Grant Committee
  - Discussed the current process for which student organizations use to request beverages
  - Review the new online application available this week
  - Made slight changes to the application to help make it more student friendly
  - Discussed ASCSU assisting in marketing the grant through conversations and outreach to student organizations
- Finance Department
  - Continuing the interview process for the Executive Director of Finance
  - Working to promote the position in the College of Business
  - Seeking recruitment assistance from the Division of Student Affairs
- Kelly Kennedy (Guest Speaker)
  - Worked with ASAP, Adult Learners and Veterans, and the USA Today to bring author, journalist, and veteran, Kelly Kennedy to campus
  - Honorable opportunity to introduce her
  - Attend and join in the pre-reception between Ms. Kennedy and ALVS
- Fan Experience Standing Committee
  - Came together as an entire committee to discuss progress, updates and recommendations from the sub-committees
  - Reviewed proposed budget for both short and long term goals
- Montfort Professor Panel Discussion
  - Joined the Department of Liberal Arts and alumni Tim Brown at lunch
  - Attend a panel discussion with Tim Brown, Michael McKee, Millete Birhanemaskel about future liberal arts opportunities
- Ram Cart

- Met with Pat Burns, Robert Peters, and David Ramsay to discuss the plan for implementing food options in the cube
- Working to identify other areas in need of additional food
- Discuss the potential in extending the operation times for Subway and Spoons during midterm and finals week
- Colorado Conference
  - Working with Andy MacCracken to discuss potential in involving the Department of Higher Education
  - Working to confirm meeting spaces for the weekend
  - Continuing outreach efforts to public school and community colleges in Colorado
- Goals
  - Next Week
    - Finish interviews for the Executive Director of Finance
    - Attend the Board of Governors meeting
    - Meet with the new student fee group
    - Meet with the Conflict of Interest Committee to discuss vanity press textbooks
- Vice President – Andrew Olson
  - Past Week Follow-Up:
    - SFRB
      - Toured Conflict Resolution and Hartshorn Health Center
      - It was very informative and held a good dialogue with the fee areas
    - Pacesetters
      - Narrowed down the pool of applicants and are starting second round interviews on Tuesday October 1<sup>st</sup>
      - Will have selection made the end of this week hopefully
      - It was extremely hard to narrow down and I commend traditions council for being able to do that
    - Senate
      - Discussed SFRB and BSOF bills and passed both
      - Introduced a new bill creating a senate retention officer
        - Will vote on next week
      - Funding bills for BSOF will be potentially introduced next week for requests over 10,000 dollars
    - RamCart
      - Has been an awesome experience up to this pint
      - More food options have been added at Morgan's Grind
      - Microwaves were added to Morgan's Grind as well
      - Two vending machines will likely be added in the Cube for 24 hour access to food and drink
    - Miscellaneous

- If you have Google maps try it out in the Rec Center or the Library
  - It can pinpoint your location within about 5 feet and tells you which floor you are on as well
    - It goes much more in depth than this
  - CSU is the only university with this technology in the Midwest
- Goals for Next Week:
  - Interactive Student Fee with Mike Ellis and the next Director of Finance
  - RamCart with Pat Burns
  - Pacesetters attire
    - Sashes at the least and crowns and tiaras potentially
    - Will be in contact with owner of convertible that Pacesetters ride in next Monday
- Chief of Staff – John Stockley
  - Work Completed This Week:
    - Continued weekly meetings with executives
      - Discussed status of the departments
    - Attended weekly meeting with Kim, Andrew, Nigel
      - Solidified the room for cabinet meetings- Computer Sciences 305
        - Andrew Olson will pick up the key to the room to give us access each week
    - Invited Guest speakers to cabinet
      - Alternative Transportation Manager Aaron Fodge discussed transportation issues
        - Explained the proposed on campus shuttle
        - ASCSU has two goals moving forward with regard to Transport changes
          - Identifying the student need if/where it exists
          - Determining the financial contribution if any from ASCSU for the proposed changes
        - Good initial feedback from ASCSU was provided regarding this issue
    - Continued the interview process for our open positions
      - ASCSU will continue receiving applications for the open positions
        - The deadline for a decision on the Executive Director of Finance is Wednesday the 2<sup>nd</sup> of October
        - The deadline for a decision on the Director of RLT is Friday the 5<sup>th</sup> of October
    - Significant progress is being made on the Student Leadership Conference
      - Lauren Wester has been inviting schools
      - The front desk will be following up on the invitations
      - Morgan Smith will be working towards food options as well as alternative locations for the last day of the conference
  - Goals for the Upcoming Week:

- Continue to conduct weekly meetings with Executive Directors
- Work to fill any open ASCSU positions
- Continue to evaluate the proposed on campus shuttle
- Continue weekly meetings with Kim, Nigel, and Andrew
- Attend the next Ramride Advisory Board meeting on October 1<sup>st</sup>
- Reminders:
  - Cabinet from now on will be held in Computer Sciences 305
    - Please be prompt so that you make it in time for elevator access to the third floor
- Deputy Chief of Staff – Samantha Guinn
  - Work completed:
    - University Curriculum Committee
      - Discussed major issues in the Math 117 class
      - Approved credit changes to numerous courses
      - Added different programs to other majors across campus
    - Cabinet 9/25
      - Addy came and discussed cans around the oval with the cabinet members
      - Aaron Fodge came and spoke about the proposed new plan for Transfort around campus and the city
    - Attended Senate 9/25
    - Attended Student Fee Review Board on 9/23
      - Had a tour of Conflict Resolution and Student Conduct Services
      - Toured Hartshorn Health Network
    - Press Release sent in on updates about cabinet
  - Work to be completed:
    - Student Fee Review Board meeting on 9/30
    - UFFAB first meeting 10/10
    - Traditions Council next meeting, TBA
    - Attend Cabinet and Senate 10/2
    - Press releases on the progress being done to be sent in
- Finance – Fred Colclough
  - Progress on Goals from Previous Week:
    - Request Paperwork
      - I need more than same day notice for P-Card Checkouts, in the future these will be denied.
    - BSOF – Upcoming Events
      - 10/1/13 – Sigma Lambda Beta – National Hispanic Heritage Month – Michael Reyes
      - 10/3/13 – ETST – Ethnic Studies Speaker – Linda Tuhiwai Smith
      - 10/13/13 – ISA – India Night

- 10/18/13 – Chabad – Shabbat
- 10/19/13 – SOGLBT – Fall Drag Show
- 10/22/13 – SOGLBT – Midori (speaker)
- 10/25/13 – AISES – Pow Wow
- 11/9/13 – UWC – Jhene Aiko (performer)
- 12/12/13 – Chabad – Menorah
- Working to update controller books expenses in recent weeks
  - Please do not drop off receipts without accompanying note/ financial request form of the expense/ department
- Goals for Following Week:
  - Training new person – please continue to follow the practices set in place this far this year for financial procedures. Nothing will change with the new person immediately, unless s/he has a different vision down the road.
- Outreach – Lauren Wester
  - Work Accomplished:
    - Finalized the RLT group.
    - Made calls to RLT Applicants.
    - Formed the RLT curriculum for the year.
    - Attended RLT Meeting.
    - Met with individually with Directors.
    - Met with Nigel Daniels, John Stockley, and Kim Grubbs to discuss CLP Conference.
    - Sent out invitations for CLP Conference.
    - Helped create contact list for CLP.
    - Attended Cabinet and Senate.
  - Goals:
    - Finalize CLP Attendees.
    - Help organize the conference.
    - Make a plan for RLT.
    - Departmental and individual meetings.
    - Check in with Graduate Affairs.
  - Graduate Affairs - Wahid Awad:
    - Things achieved:
      - A meeting was conducted with ASCSU president, as well as the president of GSC and myself (as a director of graduate affairs and vice president for GSC) as we discussed and agreed upon a new MOU (the one from the last year) as well as other issues (I will be attending cabinet meetings starting from next week).
      - Work still going on for the incoming graduate student's fall picnic on October 3.
      - The e Coca-Cola Campus of Character Beverage Grant Application was accepted and now we will have free beverages for the graduate students fall picnic.

- Had a meeting with the associate vice president for access as we discussed ways of collaboration between the access center and the graduate affairs.
- Goals for the next week:
  - Attend the graduate students fall picnic.
  - Continue the dialogue with the international programs to cosponsor an event per semester together.
  - I have a meeting scheduled with the vice president of engagement to discuss some issues and explore ways of collaboration towards outreach and engagement.
  - Continue looking for an assistant director of grad affairs.
  - Edit the job description for the assistant director of grad affairs position.
- Greek Life – Riley Bitner:
  - Accomplished:
    - Over the past week I have had meetings with TC, the advisor for IFC and Lindsay Sell who is the new director for FSL. Both of them really liked the “Chapter of the Year” idea and are working with me to make it a reality. That being said there is a lot of work to put in in order to make it happen. I currently am having weekly meetings with TC as well as about bi-weekly meetings with Lindsay to keep them updated on the progress and to get ideas from them on how to make it happen as well as how to raise the money we are looking to give away. In addition to that I am going to the next LEAD meeting which is a meeting between the four council presidents and Lindsay to talk about the idea with them and brainstorm some more ideas as well as where to go to next. As well the Seal of Approval from the FSL office may be revised in the coming months, and if so Lindsay had mentioned something about me being on the committee that would help with that process or being involved in that process in some way to help set up our award along with it.
    - I got all of the contact info for the Colorado Universities for the conference we are trying to plan in October and sent that too you along with the letter and schedule that we were going to send out with it to the schools we were asking to attend.
- Governmental Affairs – Morgan Smith
  - Progress From Last Week:
    - Off Campus Life Advisory Board Meeting
      - I attended the first meeting and really enjoyed meeting the other members!
      - We brainstormed ways to increase student traffic to the LSC West
      - We also discussed new changes to the party registration system
    - Jenn Penn
      - We talked about upcoming bills as well as her contract
      - I will be reviewing her contract early next week
    - Conference
      - I met with the group to hear updates and progress made
    - Fall Clean Up



- The event will be on November 2<sup>nd</sup> this year from 9:30am-1:00pm, please mark your calendars! If you are interested in volunteering let me know
- I got extra posters from Off Campus Life and will be dropping some off to the senior center early next week
- I also would like to email a copy of the poster to the Senior Advisory Board to help get the message out
- **Goals For Next Week:**
  - Distribute Fall Clean Up Information
  - Continue to work on Jenn's contract and future legislation
  - Begin researching requirements for seniors to attend CSU classes
- **Director's Report: Maggie Weinroth**
  - Wrapped up the Community Round Table by typing and organizing ideas from the event
  - Brain stormed people to meet with in the community to get more ideas on what Community Affairs should look like
- **Director's Report: Terran Hause**
  - Researched Legislation on Education.
    - Amendment 66 would increase the income tax in Colorado to provide more funding for K-12.
    - Last years SB-165 is an attempt to allow community colleges to offer 4-year degrees. These degrees are a step lower than a bachelors degree and they specialize in a very distinct discipline.
  - County Clerk—Angela Myers Presentation
    - Angela Myers took over for Scott Doyle when he resigned. Doyle was adamant about student involvement in the election process and fought to keep a polling location in the Lory Student Center.
    - Myers will attend the October 2 presentation on new voting laws in Colorado and how these will impact CSU students.
  - Goals:
    - Get the Letter on Higher Education signed by other student governments.
    - Write a resolution for Senate that asks if Senate about Amendment 66 or SB 165.
    - Follow up with Clerk Myers and make sure she has all the resources and information she needs for next Wednesday night.
- **Health – Mackenzie Whitesell**
  - Progress on summer goals
    - Cam's Crew
      - Called all volunteers for 9/28 game and reminded them to pick up their Score Cards, food vouchers, and t-shirts

- Called and emailed volunteer driver to inform her of driving process
- Edited MOU between CSUPD and RamRide and brought to Dave Hurley to be signed by Chief Scott Harris
  - Delivered MOU to RamRide office on 9/27/13
- Looked up wristband designs to possibly order for Cam's Crew volunteers to pass out to students with positive behavior or if a student responds to the Cam's Crew volunteers
  - Sent options and pricing to Dave & Mike
- Collected Score Cards from 3/5 Cam's Crew volunteers
  - Responded to one volunteer who mentioned having a hard time determining when to approach fans
- Tobacco
  - Finalized survey questions for Fort Collins Smoking Ordinance expansion proposal based on feedback from Angela Gale and sent to Christopher Carter to put in Student Voice
  - Confirmed with Christina that the CSUHN has a mini iPod 2 GB we will be using as incentive to take the survey (one survey participant will win it!)
- Long-Term Illness
  - After meeting with Anne about our idea for a flyer and policy change, decided to get a whole group of folks from different office across campus together to discuss strategies better collaboration and communication
    - Anne is in the process of scheduling this meeting
- Health Insurance
  - Scheduled interview with Collegian reporter regarding the health insurance policy change at CSU and nationally (for 9/30)
  - Emailed with Anne about talking points about Health Insurance
- Miscellaneous
  - Attended Fan Experience Standing Committee Meeting
    - Working with Christina, CREWS, Mike Hooker, Doug Max to get cups ordered for CREWS volunteers
  - Put Student Health Advisory Council (SHAC) flyers in Corbett/Parmalee and Allison dining halls (advertising for applications)
  - Met with Pam (SLiCE) about the possible Food Bank project (with Ginger Graham) – she will include me in the large group meeting happening within a few weeks
  - Weekly health meeting with Lia
- Assistant Director of Health – Lia Fortune
  - Began researching sexual health campaigns/practices being implemented at other universities



- Contacted Gwen about sexual health ideas
- Goals for next week
  - Create spreadsheet of Cam's Crew Score Cards
  - Get smoking policy survey sent out!
    - Once have survey link, email Marketing to get it put on website
  - Be interviewed for the Collegian on Health Insurance
  - Attend CSUHN work plan meeting
  - Attend Health Insurance media relations meeting
  - Send reminder email for 9/28 Cam's Crew volunteers to turn in Score Cards
  - Follow up with CREWS cup purchase
  - Read food bank research on "Best Practices" from other campuses (from Pam)
- Marketing – Dillon Rickard
  - Fall Semester
    - Ramskeller Decoration
      - Contacting local breweries to donate promotional material to decorate the Ramskeller. Going very well.
    - Student Organization Assistance:
      - Students for Study Aboard
      - Liberal Arts Deans Leadership Council
      - Alpha Phi Omega
    - Ratification of New Assistant Director of Marketing
      - I'm glad to announce Luc Lagesse is now a part of the marketing team.
    - USA Today and Kelly Kennedy
      - Attended the Kelly Kennedy event and after discussed the Dorm storm With USA today that will take place sometime in October.
  - Next week:
    - Department meeting Tuesday October 1<sup>st</sup>
    - Begin Senate advertising
    - Begin Court advertising
    - Continue to market for various open positions in ASCSU
  - Director of promotions- Cassie Davis
    - Social Media Scheme
      - Working with Luc to create a digital Marketing scheme for ASCSU that will hopefully boost presence of ASCSU on campus.
    - Next week
      - Work with student service's to distribute invitations to ASCSU for the Alumni Event.

- Continue work on social media scheme
- Director of Web and Graphic Design- Derick Murray
  - Training
    - Worked with Luc to train him on how to update the website
  - ASCSU Design
    - Designing ASCSU Alumni invitations
  - Next week:
    - Student Org material
    - ASCSU Material
- Student Services – Jamie Ragusa
  - Past Week Follow Up
    - STILL need volunteers for Homecoming Parade
    - We will be doing a Homecoming Game tailgate!!
  - Director's Reports:
    - Alec
      - Made the float shopping list including:
        - Home Depot
        - Hobby Lobby
        - Wal-Mart
      - Cut out some more hands for the HC float
      - Received the Parade Float confirmation
    - Jason
      - Met with traditions council to discuss pacesetter applicants. We had a record this year of 40 applicants compared to last year's feeble 10.
      - Selected (with traditions council) Pacesetter applicants and will continue onto interviews on Tuesday, October 1<sup>st</sup>.
  - Goals for Next Week:
    - Write names on envelopes for invitations with Cassie Davis
    - Schedule a meeting with Athletics to discuss the next Ram Road Trip and how future Rocky Mountain Showdown's can run more smoothly and ask for counseling on the Ram Road Trip for October 19th.
    - Have a successful work day on October 5<sup>th</sup> for the Homecoming Float
    - Wear Green on Friday and GO RAMS
- Environmental Affairs – Sam Block
  - Goals for next week
    - Bike to Breakfast
      - Send out thank you E-mail to all who helped and participated
    - Alternative Transportation Fair
      - Rent Chairs and Tables
      - Get a bike shop

- Prepare what my booth will have
- Send out informational email to groups
- Department Meetings
  - Set times for department meetings—it has been difficult to find a time to fit our schedules this far
- Assistant Position
  - Look into getting my new assistant ratified at Senate on Wednesday
- Progress on goals from last week
  - Bike to Breakfast
    - The last station went really well!
    - We ran out of food early because it was so popular
    - Talked to CTV about running a story
    - Collected data on how many bikers visited
  - Alternative Transportation Fair
    - Got cars on display approved
    - A few more groups have signed up
    - In contact with a Vango about logistics
  - Took a tour of the Rawhide Energy Plant with the Student Sustainability Center
  - Climate Wise
    - Attended meeting and spoke about future goals
    - Brainstormed how to get more fraternity and sorority houses signed up
- Reminders
  - Give Bike to Breakfast posters back to CSUPD
- University Affairs – Lance LiPuma
  - Course Survey
    - No Status Change
  - Senate Credit Hour Proposal
    - Still writing the new draft
    - Using the UCC guidelines
    - November 15<sup>th</sup> is my timeline for completion
  - Committee List
    - No Status Change
  - Blue Books
    - Sent another email to the Bookstore
      - No response
  - Senate Recruitment
    - Marketing material for Dining Halls
    - Have a timeline for completion of ASCSU presentation that will target recruitment of senators and sheds light on what ASCSU can accomplish.
    - Will be doing chalk art and time on the plaza in two weeks
  - Women's Sports

- McKael talked to Kathleen from University Affairs about doing a “pep rally” for all the women sports on campus
- This will include a gender equality side to it as well
- Timeline for completion is in two weeks
- McKael Grayson
  - Working on Women Sports
  - Creating presentation for College Council presentation
- David Feldman
  - Continuing work on committee list
  - Creating presentation for College Council presentation
- Front Desk – Kim Grubbs
  - Last Week
    - Processed payroll for week ending 9-20-13
    - Followed up on payroll problems for ASCSU individuals.
    - Met with ASCSU Leadership to discuss Student Government Conference and outline priorities with the event.
    - Set up meetings for ASCSU President and Vice President to meet with Vice Provost office in a couple of different meetings
  - Next Week
    - Front desk members are going to call Colorado Colleges on the list of Student Government Conference potential attendees to follow up with initial invitation.
  - Information to know
    - Kim is in class from 9:00 to 12:00pm every Friday this semester. She will be making up those hours on Wednesday evenings. Please let her know if you have any questions or concerns

## Judicial Branch

- Chief Justice – Kelsey Hall
  - Work Completed This Week
    - Finished part one of Strengths Quest training with AUHB
    - Scheduled training for the Court with the Office of Equal Opportunity
  - Goals for Next Week
    - Complete Strengths Quest training with the AUHB
    - Assign all Court members to a committee
    - Have all Court members learn the procedures for Internal Complaints hearings
    - Assign Associate Justices to do spotlight Judicial Reports over the course of the semester

Budget Update

ASCSU Account Status Report				
Total Allocation	Total Income	Total Expense	% Used	
\$2,105,489.00	\$0.00	\$115,302.95	5.48%	
<b>Executive Cabinet</b>				
Account 23-61500				
9/30/2013				
Department	Total Allocation	Total Income	Total Expense	% used
Administration	\$157,415.18	\$0.00	\$18,782.85	11.9%
Community Development	\$10,000.00	\$0.00	\$60.30	0.6%
Governmental Affairs	\$18,650.00	\$0.00	\$1,066.70	5.7%
Marketing	\$25,500.00	\$0.00	\$988.99	3.9%
Senate	\$1,000.00	\$0.00	\$0.00	0.0%
Student Services	\$37,500.00	\$0.00	\$360.00	1.0%
Supreme Court	\$2,000.00	\$0.00	\$0.00	0.0%
Health & Environment	\$7,500.00	\$0.00	\$164.50	2.2%
University Affairs	\$7,500.00	\$0.00	\$0.00	0.0%
Total Allocated for Account			\$267,065.18	
Total Income for Account			\$0.00	
Total Expenditures for Account			\$21,423.34	
Total Transferred For Account			\$0.00	
Budget Balance/Percent Used			\$245,641.84	8.0%
Account Balance			\$245,641.84	
<b>RamRide</b>				
Account 23-65400				
9/30/2013				
Department	Total Allocation	Total Income	Total Expense	% used
Ram Ride	\$251,000.00	\$0.00	\$8,047.74	3.2%
Total Allocated for Account			\$251,000.00	
Total Income for Account			\$0.00	
Total Expenditures for Account			\$8,047.74	
Budget Balance/Percent Used			\$242,952.26	3.2%
Account Balance			\$242,952.26	
<b>Office Supplies and General Operations</b>				
Account 23-61800				
9/30/2013				
Department	Total Allocation	Total Income	Total Expense	% used
Internal Operations	\$15,350.00	\$0.00	\$673.54	4.4%
Total Allocated for Account			\$15,350.00	
Total Income for Account			\$0.00	
Total Expenditures for Account			\$673.54	
Budget Balance/Percent Used			\$14,676.46	4.4%
Account Balance			\$14,676.46	
<b>Senate General Account</b>				
Account 23-62500				
9/30/2013				
Department	Total Allocation	Total Income	Total Expense	% Spent
Senate General Account	\$1,183,036.82	\$0.00	\$0.00	0.0%
Total Allocated for Account			\$1,183,036.82	
Total Income for Account			\$0.00	
Total Expenditures for Account			\$0.00	
Total Tranfer for Account			\$0.00	
Budget Balance/Percent Used			\$1,183,036.82	0.0%
Account Balance			\$1,183,036.82	
<b>Payroll Account</b>				
Account 23-61400				
9/30/2013				
Department	Total Allocation	Total Income	Total Expense	% Spent
Payroll Account	\$189,037.00	\$0.00	\$11,900.00	6.3%
Total Allocated for Account			\$189,037.00	
Total Income for Account			\$0.00	
Total Expenditures for Account			\$11,900.00	
Total Tranfer for Account			\$0.00	
Budget Balance/Percent Used			\$177,137.00	6.3%
Account Balance			\$177,137.00	
<b>Student Funding Board Account</b>				
Account 23-61000				
9/30/2013				
Department	Total Allocation	Total Income	Total Expense	% Spent
Student Funding Board Account	\$200,000.00	\$0.00	\$73,258.33	36.6%
Total Allocated for Account			\$200,000.00	
Total Income for Account			\$0.00	
Total Expenditures for Account			\$73,258.33	
Total Reversion for Account			\$0.00	
Budget Balance/Percent Used			\$126,741.67	36.6%
Account Balance			\$126,741.67	
<b>Self-Generated Account</b>				
Account 23-63000				
9/30/2013				
Department	Total Allocation	Total Income	Total Expense	% Spent
Self-Generated Account	\$8,549.50	\$0.00	\$0.00	0.0%
Total Allocated for Account			\$8,549.50	
Total Income for Account			\$0.00	
Total Expenditures for Account			\$0.00	
Total Tranfer for Account			\$0.00	
Budget Balance/Percent Used			\$8,549.50	0.0%
Account Balance			\$8,549.50	