

▪ **Dates to Remember**

- Director's Reports are due on Fridays at 4:00pm every week
- The location of Cabinet for next week will TBD
 - A location closer to the BSB building will be chosen
- Biweekly meetings begin next week
- Fall Roundtable will be held on September 18th in the administration building at 5:00 pm, please email Morgan Smith if you would like to come so we order enough food
- Email the front desk my shirt size
- Tell Tim I will be missing the next Live Green Team Meeting for Bike to Breakfast

Executive Branch

▪ **President – Nigel Daniels**

- Last Two Week's
 - President's Fall Address
 - Work to communicate the importance of student government on campus
 - Introduce President Frank at his annual address
 - Macklemore Fall Concert
 - Work in collaboration with ASAP to work out script for the Macklemore Concert
 - Assist the ASAP staff with the introduction of Macklemore and Ryan Lewis
 - Work with Transfort to ensure that the Gold route ran at earlier hours after the concert
 - Rocky Mountain Showdown
 - Assist the Executive Director of Student Services, Jamie Ragusa to coordinate and volunteer on the bus ride
 - Attend the Rocky Mountain Showdown
 - University Fall Leadership Forum
 - Attend the forum with Vice President Olson in Estate Park, CO
 - Discuss the University plan and goals for leadership across campus
 - Received updates on University initiatives such as the Todos Santos campus, South Metro Denver campus, and the M.O.O.C course proposal
- **Goals**
 - Next Week
 - Attend the presentation and diner with Majora Carter to discuss social justice
 - Meet with the Fan Experience Standing Committee
 - Develop weekly meeting with the Deputy Chief of Staff, Sam Guinn
 - Meet with Kurt Ravenschlag from Transfort to discuss the contract

- Vice President – Andrew Olson
 - Past Week Follow-Up:
 - SFRB
 - Retreat tomorrow and the first meeting is on September 10th
 - The retreat will be about the bylaws primarily
 - The first meeting will be about the setup of the fall tours and expectations
 - Pacesetters application is just about done
 - Jason Berlinberg is working on the Pacesetters timeline with the Traditions Council who will be the selection council for the Pacesetters
 - Attended the CSU Fall Leadership Forum
 - Addressed issues the university will face in the coming years as well as informational sessions on the inner workings of the university including conflict res, fundraising, etc.
 - Senate
 - First Session of the Senate was awesome and there is plenty of room for growth and development
 - Goals for Next Week:
 - Reevaluating bylaws for SFRB with Mike Ellis and the SFRB membership (SFRB Fall Retreat)
 - Plenty of changes are going to be proposed at September 7th retreat
 - Have the Pacesetters timeline set so that it can be advertised as much as possible
 - Get the SFRB liaisons ready and going with their respective areas for the fall tours
 - Hold senate in conference style room on 18th of September
 - Not next week because of the ratification of both SFRB and BSOF membership as well as the bylaws of SFRB
- Chief of Staff – John Stockley
 - Work Completed This Week:
 - Got status report on scheduling of the Western Conference
 - All hotels within the city of Denver are booked for the weekend we want
 - Use of the Alumni Center in Denver would incur a cost that we did not expect
 - We are looking into the Airport Marriot as an option
 - Held the first Cabinet meeting of the semester
 - Had good discussion about the possibility of an on campus food bank
 - Time and date for the tour of the proposed shuttle route has been scheduled
 - It will take place Wednesday the 18th of September at 11:30am
 - Attended the first senate session of the year
 - All Executives gave reports
 - 4 members of the Board for Student Organization Funding were filled
 - Scheduled biweekly meetings for Executive members to give me updates

- Goals for the Upcoming Week:
 - Attend the meeting with Dillon Rickard and Jason Huitt regarding the new ASCSU Website
 - Begin conducting biweekly meetings with Executives
 - Continue in assisting the planning of the Western Conference
 - Meet with Aaron Fodge on Sep 17th
 - Attend the next Ramride Advisory Board meeting
 - Attend the City Council Roundtable on the 18th

- Deputy Chief of Staff – Samantha Guinn
 - Work Completed and Important Events:
 - Attended cabinet
 - Everyone had great reports and there's a lot coming up in the next few weeks that sounds like it will positively impact the student body.
 - APLU conference Oct. 24-26
 - City council roundtable Sept. 18 at 5pm (cabinet cancelled) executive directors are expected to attend hence cancelling cabinet. It will be in the Presidents North Conference room in Administration.
 - Diversity Symposium is Sept. 18 at 8 pm at the UCA
 - Pace setters is in motion!
 - Home coming parade is October 11 and Home coming football game is Oct 12 at 1:30pm
 - Appointed to the University Curriculum Committee
 - Will attend Next Friday (9/13) at 2 pm.
 - Updating calendars for the executive cabinet members
 - Press release for Cam's Crew resent into the Collegian.
 - First senate session of the year was a success!
 - Congratulations to our new Committee chairs; Lexi Evans, Kwon Yearby, and Taylor Watson.
 - 4 senators volunteered for BSOF
 - Work began on filling the open committee lists

 - Work to be completed:
 - Will send in Sunday night the press release for Pace setters
 - UCC committee
 - First SFRB meeting Tuesday 9/10 at 5pm
 - First UFFAB meeting Thursday 9/12 at 6pm
 - First Home football game is 9/14 at 1:30pm against Cal Poly!!
 - Home Volleyball game 9/11 at 7pm against Missouri State
 - First Bike to Breakfast event is Sept. 12.
 - Keep filling committee lists
 - Attend all classes and meetings

- Next Cabinet meeting is Wednesday 9/11 at 5:30pm location to be determined
- Finance – Fred Colclough
 - Progress on Goals from Previous Week:
 - Make sure to use the ASCSU financial request forms, NOT the SLiCE ones
 - All forms come to me FIRST, then I will get them to Kim/ SLiCE/ etc.
 - BSOF
 - First meeting – 3 orgs got funding
 - Still need 2 at large members, 1 senator
 - Updated Controllor books expenses in recent weeks
 - Department budget updates were sent out this afternoon
 - Learning more with Kuali and pulling documents out to update our books, etc.
 - Goals for Following Week:
 - Update Controllor Books as money is spent
 - Finish catching up on retreat expenses
 - More Kuali training/ getting comfortable with it
- Outreach – Lauren Wester
 - Work Accomplished:
 - Called many land grant universities on the west coast to discuss the Western APLU Conference.
 - Compiled a list of universities interested in the Western APLU Conference.
 - Attended the first Cabinet meeting of the year.
 - Attended first Senate session and gave a report.
 - Met with Mackenzie Whitesell to discuss a long-term illness student program.
 - Compiling a tentative list of students for Outreach Project to LMS.
 - Goals:
 - Meet with Bobby Kuntsman about RLT.
 - Met with Nigel Daniels and send out invitation to Western APLU Conference.
 - Submit press release for LMS Outreach Project.
 - Continue research for the LMS Outreach Project.
 - Keep working on leadership development and student outreach plans.
- Kevin Johnson – Ram Leadership Team:
 - Work Accomplished:
 - Read through the current RLT applications
 - Chatted with Jamie about possible collaboration efforts with Forever Green Shirt, as well as getting RLT input on homecoming float and other events and providing volunteer opportunities for RLT
 - Receiving RLT graphic and flyer for RamLink tonight
 - Continuing the application process

- Riley Bitner – Greek Life and Student Organizations:
 - Greek Life
 - I am in the process of setting up a meeting with Lindsay Sell, it will be sometime next week following the PHC recruitment, and it has just been a little slow scheduling as she begins her new position. Following that meeting I will hopefully be able to really hit the ground running with our idea.
- Wahid Awad – Graduate and International Student Affairs:
 - Things achieved:
 - Attending the leadership forum in Estes Park with the university leadership on Thursday and Friday, 5, and 6th of September.
 - A meeting with GSC was held in the ASCSU office to agree on some coming events to be organized between two parties.
 - Confirmed the need for an assistant to Lauren.
 - Attended the first senate session for this semester.
 - Goals for the next week:
 - Get p-card training in the SLICE office.
 - Discussing graduate student's affairs budget with the executive director of finance.
 - Setting up a meeting for the GSC and ASCSU to discuss the GSC /ASCSU contract and plans for the fall semester.
 - Explore ways for cooperation between our department and other departments.
 - Contacting graduate school to explore any opportunities for cooperation between grad school, ASCSU and GSC.
- Governmental Affairs – Morgan Smith
 - Progress From Last Week:
 - Fall Roundtable:
 - Began looking at food options for the event, food will be ordered on Monday
 - We will also have vegetarian options
 - Contract with Dome Strategies
 - We have looked over her past contract and decided to continue to use her lobbying services for this coming legislative session
 - We will continue to negotiate her new contract
 - Fall Clean Up
 - We are in the process of determining when the committee meetings should be for this semester and I'm really looking forward to the event
 - City Council
 - I attended the meeting this Tuesday
 - There weren't many contentious issues affecting students

- Councilman Horak mentioned Community Welcome Walk, saying that it was a great experience to talk with long term residents and students
- The next council meeting is September 17th and one of the members of my department will be present
- Our department is looking forward to talking with city council members at the roundtable
- Reaching out to other Colorado Schools
 - We now have most of the contact information for other Colorado school's student governments
 - I will be calling them next week to discuss what they are working on and how we can build a coalition for higher education funding
- Goals For Next Week:
 - Email a finalized agenda to roundtable attendees
 - Present to the Fort Collins Senior Advisory Board
 - I will be discussing what ASCSU does and what issues students and senior citizens have in common in Fort Collins, particularly transportation
 - Nigel will also be present at this meeting
 - Continue to work on reaching out to other universities
 - Terran will be drafting a letter to send to all of the schools
- Health – Mackenzie Whitesell
 - Progress on summer goals
 - Cam's Crew
 - T-shirts
 - Followed up with Burt's Logo & Apparel about t-shirt order
 - Approved order and confirmed that CSUPD gave payment information to Burt's – should be here by 9/13!
 - Recruitment
 - Continued to respond to volunteers interested in Cam's Crew and compiled spreadsheet of their information
 - Sent out emails to a couple additional student organizations
 - Contacted Motor Pool regarding rentals of vehicles for the Detox tent at the games (Cam's Crew volunteers will drive these)
 - All vehicles are booked for the first three games, so contacted Chelsey Green (RamRide) to ask if we could use two RamRide vehicles for the first three games – have not heard back yet

- Contacted Mike Katz, who will make van reservations for last three games
- Completed and printed documents for Cam's Crew training, including:
 - Score Cards to record interactions during games
 - Volunteer Agreements
 - Ovations food vouchers
 - Volunteer game sign-up sheet
- Contacted Mike/Dave about volunteer training next week
- Tobacco
 - Worked (via email) with Christa from LCDHE and Andrea Gale with CSUHN on beginning plans for tobacco survey (regarding Fort Collins smoking ordinance expansion)
 - Informed Cabinet & Senate about ordinance
- Long-Term Illness
 - Met Case Management team (in Newsom Hall) and discussed long-term illness ideas with them
 - Met with Lauren about long-term illness ideas (9/6)
 - Looked up resources available to students through Resources for Disabled Students (RDS), nutrition services in dining halls, and CSUHN
- Miscellaneous
 - Attended Cabinet & Senate
 - Attended Tony Frank's Fall Address
 - Reviewed Lia's sexual health plan
 - Contacted Andrea Coryell about fraternity alcohol safety presentation
 - Met with Anne Hudgens & Kateyln McIntosh regarding plans for the Student Health Advisory Council (SHAC) this year
 - I will be co-chairing this committee with Katelyn
 - We will meet on Wednesday nights ~1x/month
 - Will be recruiting and interviewing new members before first meeting in October
 - Began work on year work plan for Christina
- Assistant Director of Health – Lia Fortune
 - Sent Mackenzie sexual health summary and proposal for scholarship project
 - Contacted fraternity about alcohol safety presentations through CSUHN
- Goals for next week
 - Solidify Cam's Crew training plans with Mike/Dave
 - Ensure that t-shirts and parking badges are picked up and ready for volunteers by 9/13
 - Deliver all necessary items for Cam's Crew to Dave with CSUPD by 9/13
 - Hold Cam's Crew training on September 10th

- Train unavailable volunteers at separate times throughout the week
- Follow up with Chelsey Green about RamRide vehicles for Cam's Crew
- Send reminder emails with details about Cam's Crew day-of schedule to volunteers
- Finish work plan for Christina & email to her
- Meet with Angela Gale about tobacco survey (9/11)
- Follow up with Doug Max and Gwen Sieving about cups for games

- **Marketing – Dillon Rickard**
 - **Fall Semester**
 - Marketing Assistant
 - ASCSU Marketing is looking for a new assistant to help in the operations of the department. You will find the application online.
 - Senate Promotion
 - With the first senate session over ASCSU Marketing will work with ASCSU University Affairs to recruit senators from different collages to increase numbers in the senate.
 - Student Org Promotion
 - In order to reach students who are passionate about a certain subject, we are working on a method to inform student orgs on classes that relate to their student org so they are able to recruit the most likely candidates for their student org.
 - Continuing to meet with new Student Org's.
 - **Next week:**
 - Department meeting Tuesday September 10th
 - Interactive Student Fee Online Design
 - Bill Tracking System Online Design
 - Create Documentation For Incentive Program
 - **Director of promotions- Cassie Davis**
 - Slice Orientation
 - There were many student orgs that were very interested in ASCSU Marketing and what we can do for them. It is very likely we will begin to see a large amount of student orgs asking us for assistance.
 - Digital Media Push
 - Had our first media push which was successful. However we will still be investigating ways that we are able to further this process.
 - Next week
 - Begin creating an efficient way for ASCSU Marketing to discover classes that are related to student orgs so that we are able to reach ideal students.
 - Continue to push various student orgs material down various avenues of promotion.
 - **Director of Web and Graphic Design- Derick Murray**

- Water Closet
 - Designed a booklet that will help promote the student org Water Closet Weekly.
- College 2 Career
 - Continuing creating a variety of material for College 2 Career.
- Website
 - Continuing to update the website with new information.
- Next week:
 - Continue work on College 2 Career material.
 - LADLC Material
 - Water Closet Weekly Website Support.
- Student Services – Jamie Ragusa
 - Past week follow up:
 - Ram Road Trip went very smoothly! We filled SEVEN buses total! No one was hurt or in trouble. And a big thanks to all of our chaperones and Pam Norris for collecting the waivers.
 - Got contact list of Mac gym, so we're closer to distributing Forever Green T-Shirts to the whole Mac gym!
 - Also still waiting on the WHOLE list of ASCSU members' t-shirt sizes so I can get those to everyone!
 - Our weekly department meetings are now on Wednesday's at 8am. If anyone would like to join, please contact ascsu_student_services@mail.colostate.edu
 - Met with my two amazing advisors on Tuesday (Lindsay will be with us until they find a replacement☺) we spoke about expectations for this year and how I can lean on them.
 - We also evaluated on why ASCSU should or should not have tailgates this year. We will still do the pumpkin smashing tailgate on Ag day/Orange Out game.
 - Spoke with Nigel on this and he agrees that we should focus our efforts on Ram Road Trips this semester as well as a basketball one.
 - Spoke with Kevin Johnson (Director of RLT) about collaboration in terms of giving RLT shirts once they are hired. We both agree that RLT should be more integrated into the rest ASCSU and I am willing to help Kevin with this initiative!
 - Dillon (marketing) and I have a better idea of how the volunteer incentive program will work this year. After 3 times volunteering, a student will receive their SECOND ForEver Green T-Shirt. And after their fifth time volunteering, they receive the cool retro jersey shirts that my department and I wore on Grill the Buffs; as well as marketing.
 - Director Reports:
 - Jason Berlinberg
 - Edited and finalized pacesetters application
 - Worked with Derrick from marketing to upload application onto the ASCSU website
 - Reached out to Today @ Colostate and external relations to spread the word about the application
 - Began process to send a press release to the collegian re: Pacesetters for more exposure
 - Alec Kochmann
 - Organized entire cubicle

- Heading Homecoming committee and float along with whole department's support.
 - For next week, start working on developing the float.
 - Try to get more students involved in this process instead of only the student services department
- Completed office hours on Outlook calendar
- Goals for Next Week:
 - Vamp up MORE social media posts on our three 70 Things pages.
 - Make a homecoming committee for planning the making of our float! (Alec will be in charge of the committee and float)
 - Receive many pacesetter applications and more!!
 - Hand out FEG shirts to rest of ASCSU and Mac gym employees.
 - Start planning the Orange Out Tailgate
 - Delegate more initiatives to the rest of my department. We do not want to be sitting ducks!
 - GO RAMS
- Environmental Affairs – Sam Block
 - Goals for next week
 - Bike to Breakfast
 - Get in contact with facilities to approve food
 - Look into fast copy to print posters and put them up
 - Follow up and call Snooze again
 - Buy a counter to have data of number of visitors
 - Recruit volunteers from Eco Leader, the SSC, and ASCSU
 - Get parking passes for vendors that need them
 - Send out reminder email to all of the vendors
 - Press Release once we have posters
 - Alternative Transportation Fair
 - Start contacting businesses and groups about having a booth
 - Ask Joy about bike lights
 - Sustainable Living Fair
 - Recruit volunteers
 - ClimateWise
 - Email Peter Iengo back about meeting
 - Speak to Andrew about this meeting
 - Progress on goals from last week
 - Bike to Breakfast
 - Met with Joy and Jennifer about details
 - We think we have coffee for the 19th now from Everyday Joe's Coffee Shop!
 - Got the event and locations approved by facilities
 - Alternative Transportation Fair
 - Met with Aaron Fodge again, he gave me some more ideas
 - The fair will be Oct. 3rd!
 - My advisor gave me the list of people involved from last year

- Sustainable Living Fair
 - Met with my advisor, Stacey Baumgarn in facilities, he will be attending the fair with us
 - He gave me a few things to have at the booth and hand out
 - I will be promoting Bike to Breakfast and the Alt. Trans. Fair

- **University Affairs – Lance LiPuma**
 - **Course Survey**
 - Have begun rewriting the Proposal with Jody and Mike’s critiques
 - Will ask Jody and Mike about who to present to next when it is finished
 - CoTL or Registrar
 - **Student Leadership Credit**
 - Have begun rewriting the senate credit proposal with Jody’s suggestions
 - Will be setting up a meeting with Deanna Leone to see how it can be incorporated into the new Leadership Minor
 - **Committee List**
 - Have begun assigning people to committees
 - Have sent list to Jody to see if she can help fill in names of Chair’s and contact information
 - **Senate Roster**
 - Working with the Speaker Pro Temp and Parliamentarian to finish current list
 - Have found several people interested in Engineering
 - Have one person interested in Applied Human Sciences
 - Will be sitting down with Marketing to discuss material to be placed around campus
 - **College Council List**
 - Still missing several college’s president information
 - Will be sending out an email to senators to give that information to me
 - **Blue Books**
 - Have a meeting on the books with Valerie Ciurej from the bookstore to discuss purchasing and how to limit wasting the blue books.
 - **McKael Grayson**
 - Attended senate and collected new senator’s information
 - College council list updated
 - **David Feldman**
 - Spoke at senate (did not meet dress code) about committee list

- **Frontdesk – Kim Grubbs**
 - **Last Week**
 - Interviewed front desk staff members. We should have a person in position by early next week. Please be welcoming to them to help them get up to speed with all ASCSU does to represent students.
 - Helped to secure signatures for payroll ending today, 9-6-13.

- Helped to set up a couple of meetings with the student leaders and Aaron Fodge to discuss on campus transportation issues.
- Worked to iron out Cabinet meetings for the semester and move them from the recreation Center, to a location closer to Senate meetings in the Behavioral Science Building.
- Helped to complete payment procedures for the buffalo meet for Grill The Buffs event.
- Met with ASCSU leadership to discuss how we can support the Office and calendar events.
- Next Week
 - ASCSU Alumni Event Invites -The front desk staff will be working its way through a 13 page document of ASCSU Alumni member's phone numbers to invite them to the ASCSU Alumni Homecoming event of Friday, October 11th at 6:00pm in the Recreation Center. While we are calling to invite Alumni members, current members are also invited (We just won't be making individual phone invites). So please make sure to spread the word to current ASCSU members to put this on their calendars. For the first person who tells me they have told their fellow ASCSU friends about the event, there will be a small reward.
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- Information to know
 - Kim is in class from 9:00 to 12:00pm every Friday this semester. She will be making up those hours on Wednesday evenings. Please let her know if you have any questions or concerns

