

▪ **Dates to Remember**

- 12/6/2011: Presentation to City Council with FCPD for approval of the late night bus route. Please come support this proposal 300 Laporte at 6:00 pm (see Governmental Affairs)
- Tuesday, December 6, 2011 – Student Media Open Forum, 8:00-9:00am, LSC Spring Creek
- Tuesday, December 6, 2011 - Board of Governors Committee Meetings, Fort Collins
- Wednesday, December 7, 2011 – Board of Governors Meeting, Fort Collins
- Wednesday, December 7, 2011 – Student Media Open Forum, 11:00-1:00pm, LSC 211E
- 12/7/2011: Late Night Bus Route Presentation to the Transit Mobility (See governmental Affairs)
- 12/8/2011, 12/9/2011: RamRide Dead Week Nightly Ops (see RamRide)
- 12/12-2/16: Fall Finals week and coffee/pencils on the plaza
- 12/12-2/16: SMILE Project along with Academics to help students through their week
- Monday, December 19, 2011 – Joint Budget Committee Hearing about CSU System, State Capitol, 11:30am-12:00pm

▪ **All-ASCSU Announcements**

“ASCSU and Constituents-

This Tuesday and Wednesday, December 6 and 7, the Colorado State University System Board of Governors will be holding their December meeting here on the Fort Collins campus in the Grey Rock Room. The meetings are open to the public, and I strongly encourage students to attend. Student reports are scheduled to be held at 10:15am on Wednesday December 7t.

I previously sent out an e-mail to the listserv with the final agenda and public notice of the Board meeting. Additionally, you can find more information about this meeting and the Board of Governors at www.csusystem.edu.

Let me know if you have any questions,
-eric”

▪ **Budget Update**

ASCSU Account Status Report				
Total Allocation	Total Income	Total Expense	% Used	
\$2,071,908.58	\$3,746.51	\$987,298.27	47.65%	
Executive Cabinet				
Account 23-61500				
December 5, 2011				
Department	Total Allocation	Total Income	Total Expense	% used
Academics	\$8,000.00	\$0.00	\$2,331.90	29.1%
Administration	\$74,061.00	\$44.64	\$41,200.38	55.6%
Community Development	\$6,000.00	\$0.00	\$1,853.70	30.9%
Diversity	\$7,785.00	\$0.00	\$1,966.88	25.3%
Governmental Affairs	\$30,800.00	\$0.00	\$4,008.77	13.0%
Marketing	\$25,000.00	\$0.00	\$6,702.53	26.8%
Senate	\$1,734.56	\$0.00	\$521.70	30.1%
Student Services	\$48,750.00	\$701.87	\$25,316.73	51.9%
Supreme Court	\$2,000.00	\$0.00	\$212.33	10.6%
Sustainability and Health	\$1,500.00	\$0.00	\$706.20	47.1%
University Affairs	\$14,500.00	\$0.00	\$5,169.23	35.6%
Ram Ride	\$121,668.00	\$3,000.00	\$51,787.41	42.6%
Total Allocated for Account			\$341,798.56	
Total Income for Account			\$3,746.51	
Total Expenditures for Account			\$141,777.76	
Total Transferred For Account			\$0.00	
Budget Balance/Percent Used			\$200,020.80	41.5%
Account Balance			\$203,767.31	
Office Supplies and General Operations				
Account 23-61800				
12/5/2011				
Department	Total Allocation	Total Income	Total Expense	% used
Internal Operations	\$12,137.00	\$0.00	\$8,972.18	73.9%
Total Allocated for Account			\$12,137.00	
Total Income for Account			\$0.00	
Total Expenditures for Account			\$8,972.18	
Budget Balance/Percent Used			\$3,164.82	73.9%
Account Balance			\$3,164.82	
Senate General Account				
Account 23-62500				
12/5/2011				
Department	Total Allocation	Total Income	Total Expense	% Spent
Senate General Account	\$1,237,205.02	\$0.00	\$623,558.27	50.4%
Total Allocated for Account			\$1,237,205.02	
Total Income for Account			\$0.00	
Total Expenditures for Account			\$623,558.27	
Total Transfer for Account			(\$3,000.00)	
Budget Balance/Percent Used			\$613,646.75	50.6%
Account Balance			\$610,646.75	
Payroll Account				
Account 23-61400				
12/5/2011				
Department	Total Allocation	Total Income	Total Expense	% Spent
Payroll Account	\$224,768.00	\$0.00	\$98,509.69	43.8%
Total Allocated for Account			\$224,768.00	
Total Income for Account			\$0.00	
Total Expenditures for Account			\$98,509.69	
Total Transfer for Account			(\$4,000.00)	
Budget Balance/Percent Used			\$126,258.31	45.8%
Account Balance			\$121,758.31	
Student Funding Board Account				
Account 23-61000				
12/5/2011				
Department	Total Allocation	Total Income	Total Expense	% Spent
Student Funding Board Account	\$256,000.00	\$0.00	\$114,480.37	44.7%
Total Allocated for Account			\$256,000.00	
Total Income for Account			\$0.00	
Total Expenditures for Account			\$114,480.37	
Total Reversion for Account			\$5,929.69	
Budget Balance/Percent Used			\$141,519.63	42.4%
Account Balance			\$147,449.32	
Self-Generated Account				
Account 23-63000				
12/5/2011				
Department	Total Allocation	Total Income	Total Expense	% Spent
Self-Generated Account	\$17,502.34	\$0.00	\$0.00	0.0%
Total Allocated for Account			\$17,502.34	
Total Income for Account			\$0.00	
Total Expenditures for Account			\$0.00	
Total Transfer for Account			\$0.00	
Budget Balance/Percent Used			\$17,502.34	0.0%
Account Balance			\$17,502.34	

- Executive Branch
 - President – Eric Berlinberg
 - Past Week Follow-Up:
 - Shuttle Service to DIA-
 - The response to the Shuttle Service voucher program has been **OVERWHELMINGLY** strong. As such, we have given away all vouchers that we budgeted for originally. Thanks to everyone who helped make this program such a great success!
 - Coca-Cola CEO Visit-
 - This past Wednesday, CEO of the Coca-Cola Company visited Colorado State University and spoke to an extremely packed ballroom. The event was extremely beneficial for our students and campus community, and I thank all that attended.
 - Joint Budget Committee Briefing on Higher Ed=
 - This past Friday, December 2nd, Director Eckerdt and our lobbyist attended the Joint Budget Committee briefing on Higher Education. The Dept of Higher Ed staff presented their status of higher education and the effects of reduced funding to public higher education.
 - On December 19th, the JBC will be holding a hearing for the CSU System regarding funding.
 - CSU System Welcomes Dr. Leslie DiMare, Commends Dr. Julio Leon & Dr. Peter Dorhout-
 - On Thursday, December 1st, the CSU System Chancellor Joe Blake and the CSU System Board of Governors held a reception to welcome Dr. Leslie DiMare as the newly appointed President of CSU-Pueblo. Additionally, they celebrated Dr. Julio Leon’s service to CSU-Pueblo as Interim President, and Dr. Peter Dorhout’s service to Colorado State University (Provost at CSU-Pueblo, and former Associate Provost for Graduate Affairs at CSU-Fort Collins).
 - Parade of Lights-
 - Congrats to the CSU Marching Band on their performance in the annual Parade of Lights in Denver this past weekend! Vice President Roberson and I attended the event at the Alumni Center with other former ASCSU leaders and many other alumni (and their families).
 - LSC Theater Renovation Finishes-
 - The Design Team for the LSC Theater Renovation is making final decisions on furnishings and finishes for the Theater. Check out the LSC Renovations Blog website for details (www.sc.colostate.edu/renovation.aspx).
 - Goals for Next Week:
 - Open Positions-
 - We have several positions open in the Executive branch. Please apply as soon as possible through the Chief of Staff or Front Desk.
 - Joint Budget Committee Meeting-
 - On Friday December 2nd, the Joint Budget Committee will have a briefing on Higher Education. Director Eckerdt and I will be in attendance.
 - Student Media Open Forum-

- On Tuesday December 6th and Wednesday December 7th, the Rocky Mountain Student Media Corporation (RMSMC) will be hosting a ‘Student Media Open Forum’ to provide a way for students to give feedback on their products (The Collegian, KCSU, CTV, College Avenue Magazine). I strongly encourage all to attend and provide feedback to their staff. Additionally, you may provide written feedback to the Chair of the RMSMC Board of Directors, Sean Fox at sfox4@rams.colostate.edu.
- CSU System Board of Governors Meeting-
 - This Tuesday and Wednesday, the CSU System Board of Governors will be holding their December meeting in the Grey Rock Room in the LSC. Tuesday the 6th is the Committee meetings (8a-4p) and Wednesday the 7th is the regular Board meeting (8a-2p). All meetings are open to the public. See the e-mail I sent out on Saturday with the final budget and public notice. See www.csusystem.edu for more information about the Board of Governors.
 - Attached to this weekly report is a copy of my student report to the Board for the December meeting.
- Student Media Open Forum-
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- Finals Week-
 - Study, study study. I think this is self-explanatory.
- Miscellaneous
 - Weekly Reports-
 - After this weekly report, there will be one more during the Fall Semester on Monday, December 12. Submissions for this report will be due Friday December 9.
 - After this Wednesday’s session, Senate will be on recess until Spring semester.
 - After this Wednesday’s cabinet meeting, Cabinet will be on recess until Spring semester.
 - Open Positions-
 - Assistant Director of Governmental Affairs
 - Assistant Director of Marketing
 - Assistant Director of RamRide
 - Assistant Director of University Affairs
 - Assistant Director of Student Services
 - Assistant Sustainability Coordinator
- Finance – Matt Strauch
 - Past Week Follow-Up:
 - Met with several students and groups regarding SFB requests.
 - Process SFB events paperwork. (Disbursement vouchers and various internal orders, contracts, etc.)
 - Finance related issued with individual Directors.

- Attended a SFB event as a liaison.
- Ordered office supplies for multiple departments.
- Monitor Kualii on a daily basis for quality assurance purposes.
- Coordinated letter of agreement with Super Shuttle.
- We will run the semester “Financial Report” in the Collegian the first week of school. This short report will show our financial position at the mid-point of the fiscal year (data as of December 31, 2011).
- We will begin to assign SFB liaisons to assist student organizations who need assistance with their application.
- Participated with Eric in “ASCSU Finance Open Forum” on Tuesday, 11/29 and Thursday, 12/1.
- Met my RLT Mentee, Hugo
- Goals for Next Week:
 - Maintain quick turnaround to e-mail, financial requests and SFB needs.
 - We’re here to help you make purchases and be financially responsible.
 - Complete financial processing of SFB funded event by Finals week.
- Controller – Taylor Jackson
 - Past Week Follow-Up:
 - (11/18/2011) SFRB: toured the U, Resources for Disabled Students, Women and Gender Advocacy Center, and UTFAB.
 - Went over all purchases from October and confirmed that they were recorded in the Controller Books.
 - Updated RamRide projections for expenses for the rest of the semester.
 - SFRB: Missed the tours this week due to recovery from surgery.
 - (12/2/2011) Out of the office for most of the week due to recovery.
 - Updated Controller Books for this week’s transactions
 - Goals for Next Week:
 - Wrap up all expenditures for the semester
 - Plan ahead for expenditures that will occur over break (hopefully there will only be a few)
 - Start on End-of-Semester Director’s Report
 - Keep all directors updated on their budgets and expenditures
 - Support other departments with their events/programs/etc
 - Miscellaneous
 - If you use a P-Card, you have to bring it back with a receipt with it IMMEDIATELY.
 - Absolutely no purchases can be made without a completed Financial Authorization Form. This includes supplies from the Bookstore.
 - Feel free to ask questions about our current spending, budget items, and account balances if you have any! This is all public record.
 - PLEASE DON’T FORGET to attach invoices/receipts to EVERYTHING you turn in. The more you can give with a request the better. To play it safe, just turn in every piece of paper you have that goes along with a purchase.

- If SLiCE does not get the receipt from a p-card purchase, they will have to cancel payment, which can upset vendors and causes more paperwork for all of us.

- **Chief of Staff – Kaylyn Kardavani**
 - Past Week Follow-Up:
 - Academics:
 - Met with Mallorie and Maria briefly to catch up on their projects (AUCC option and soliciting ad space for blue books)
 - Community Development:
 - Checked in with Paige, talked about November 30th a bit more, talked about reaching out to students/student orgs
 - Misc:
 - Interviews for RamRide Deputy position
 - Met with Eric about Chief of Staff position; goals, review and changes for the rest of the year
 - RamRide
 - Had weekly meeting with Keegan and Regina about the happenings of the department and we threw some ideas around about RamRide Return and what that program should look like for the rest of the semester and potentially next semester
 - Sustainability
 - Checked in with Seth about what projects he working on and the projects we would like to achieve this week
 - University Affairs
 - Met with Shadi to determine and brainstorm some ideas and direction for the department
 - Academics:
 - Met with Becky and talked about website and initiatives
 - Community Development:
 - Met with Paige about the department and about the retreat
 - Diversity
 - Met with Shaunte to talk about professional development mixer and catch up on department
 - Misc:
 - Interviews
 - Initiatives communication meeting
 - Met with RLT members
 - RamRide
 - Weekly meeting with Keegan
 - Student Services
 - Met with Tim to catch up on initiatives and talk about the future
 - Sustainability
 - Met with Seth to discuss initiatives and catch up

- Goals for Next Week:
 - End of Semester Directors Report
 - To do well on finals
 - To make it onto the Elections Committee
 - To finish with interviews

- Deputy Chief of Staff – Regina Martel
 - Past Week Follow-up
 - RamRide:
 - Attended the RamRide weekly meeting to get updated about Positive Impact RamRide Return and what the deputies, that could attend have been up to.
 - Talked though some SRPU details and trying to work on who will be going to the conference. Working on operations for dead week.
 - RamRide task force:
 - Had really good conversations about longevity of RamRide and ways that we can fix it. If anyone would like to know specifics of what we are talking about please let me know and I can update you.
 - Governmental Affairs:
 - I helped out with Gripe to the Government which was great! Hats off to the department and Leah for organizing such a great event. The students that I talked to were not just motivated by the hot chocolate but by what they were passionate about!
 - Health:
 - Met with Audrey and talked through some initiatives. ASCSU has become more involved in a number of different health advisory committees – SHAC/CU CSU Fitness Grant.
 - Helped Audrey with her health presentation for sororities. RamRide task force:
 - University Affairs:
 - Working with Shadi to make sure that University Affairs is a sustainable department. Working on a mission statement/objective.
 - Worked through the list of initiatives for each department with Eric and Kaylyn. Making sure we are all on the same page for closing out this semester and going into the next.
 - Interviews for Legislative 2 and Director of Marketing have been going well this week!
 - Student Email Communications: Meeting with Cara to discuss how RamLink can be used in order to carry out the recommendations that were sent for the use of RamSelect.
 - Attended SFRB/SFB
 - Goals for Next Week – the week following Fall Break.
 - Meetings/Committee:
 - Catch up with department heads, SFRB, RMSMC Public Forum, RamRide Task Force, Parking Services, Initiatives Follow-Up meeting, Finance Open Forum.
 - Continue meeting with deputy directors in the cluster that I supervise.

▪ **Public Relations - Danielle McConnell**

- Past Week Follow-Up:
 - Shuttle service press release sent out on 11/10/11
 - Late night bus route written and sent out 11/16/11
 - Attended interview with Chase and Eric in regards to new late night service
- Goals for Next Week:
 - RamRide and finals week press releases
- Miscellaneous
 - Every Tuesday there are open guest column spots for departments in the Collegian. Let me know at least a week ahead that you would like a spot in the Collegian. The article must be submitted to the Collegian the Sunday before that Tuesday in order to make it in.
 - Open Positions must be made known to me!!! Don't let them just float by, let's get these positions filled. Keep me in the know and I will do my best to stay on top of things within your departments.
 - Please do not forget that guest columns need to be turned in the Friday before they are set to be in the paper. Dates given are for actual Friday due date to possibly help keep departments on track.

▪ **Academics – Becky Ewing**

- Past Week Follow-Up:
 - RamRide Task Force- This week we met and discussed the goals for what we want to get out of the task force. The main topic of discussion was also how we think RamRide should fit in ASCSU, if it should at all anymore.
 - SFRB: This week we toured the UCA, Resources for Disabled Students, and the Women and Gender Advocacy Center. I had to miss the last tour however.
 - HLC Accreditation Committee: We met and looked at chapter 1 of the self study, mainly at the highlights from the past 10 years.
 - Pencils for Finals Week: 2,000 pencils have been ordered to give out during finals.
 - Blue Books: The 2,000 last minute blue books arrived and have been stickered. The shipment of the real books for next semester should be in soon. Maria talked with several of the businesses in the LSC about advertising and we realized a lot of the corporate businesses cannot do the ads because of national regulations. Several others have shown interest though.
 - Textbook Buyback: Mallorie met with Margaret from the Bookstore and found out that as of last Wednesday, only 66% of teachers had turned in their requests and only 36% of those actually had them in on time. She is thus drafting up a letter to send to department secretaries the Monday after break urging professors to get those requests in.
 - I finally got to meet my RLT mentee Marjie!
 - Textbook Buyback: There was an article written by the Bookstore in Today@ColoState for teachers over break that urged them to submit their textbook request forms. Mallorie has written a similar email that will be sent out as a follow-up next week,
 - SFRB: This week we toured the Rec Center, Athletics, and UFAB.
 - Coffee for Finals Week: There was a sign up made this week for handing out coffee on the plaza. If you have not signed up for a time yet please do so on the sheet at the front desk.

- Blue Books: Maria followed up with several businesses about the ad space and there are a few that are definitely interested. She will continue to follow up with the rest next week.
- TestFile: I met with Liz and we realized that the ASCSU website will not have enough memory to hold the entire TestFile. Therefore, we are looking into other options such as asking for more space or creating an entirely separate webpage for it.
- Conflict Resolution Student Advisory Board: We had our last meeting of the semester and continued to give input on several things they are trying to improve.
- Goals for Next Week:
 - Finalize SVS for blue books/TestFile
 - Meet with Maria to get a final estimate of which businesses would be interested in buying as space in blue books.
 - Attend RamRide Task Force meeting
 - Attend the Committee on Teaching and Learning.
 - Complete midyear reports for the committees I sit on.
 - Sharpen the pencils when they arrive.
 - Attend the Conflict Resolution Student Advisory Board meeting on Friday.
 - Edit and send the letter out to department secretaries about textbook requests.
 - Start to follow up with businesses about advertising in blue books.
 - Attend RamRide Task Force meeting
 - Meet with Liz the website coordinator to start putting together something for TestFile.
- Miscellaneous
 - Just an on-going reminder that the TestFile has been completely removed to the U-drive. Now that the filing cabinets have been removed, if a student comes into the office looking for an exam then you must go to the U-drive, open the TestFile folder, find the exam (its organized by course, professor, year, exam number) and email it them. This is only temporary as we hope to get it onto the website as soon as possible.
- Community Development – Paige McCaleb
 - Past Week Follow-Up:
 - Greek Life:
 - Continuing to email out and attend all four council meetings with ASCSU updates
 - Outreach:
 - Have met with 10+ Student organizations and office to discuss opportunities, programs, and job openings in ASCSU
 - Monthly e-newsletter send for December
 - Meeting with Students orgs.
 - Coordinating with Up Till Dawn
 - Service:
 - Sending out service updates
 - Reminders to sign up and log service hours on ramlink!
 - Logging hours on Ramlink

- Working with “My Own Two Wheels” on coordinating service project
- Pro. Development:
 - Working on agenda for spring retreat
 - Date/location set
 - Getting attendance numbers
 - Researching goal setting worksheets/plans
- RLT:
 - Mentor program going strong
 - Weekly meetings
- Goals for Next Week
 - Greek life:
 - Meet with RamRide
 - Work on mixer (ASCSU and council execs) for next semester
 - Outreach:
 - Continue attending meetings with updates
 - Service:
 - Get all ASCSU members to register and log community service hours on Ramlink!
 - Pro. Development:
 - Office appreciation cards for
 - Define sessions for spring retreat
 - Get attendance numbers for spring retreat
 - Book transportation and food
 - RLT:
 - Introduce and begin brainstorming on spring service initiative
 - Continued check-in’s with mentor/mentee pairings
- Diversity – Shaunte McLachlan
 - Meeting with the SDPS offices concerning Cultural Movie Nights, It is postponed for next semester. After meeting with Annika from APACC, we came up with the idea of showing one collaborative movie for this semester that would include all of the offices. We would display this movie during HELL WEEK, as a time for a study break for those students who are preparing for finals. The showing would be in the new Behavioral Sciences Building room 131. I am still on the developmental stages of this event, so I will check on the room availability when we return from break the week of the 28th of November. After clearing all of the details, I will then communicate with the SDPS office program coordinators.
 - After meeting with Jim Rawlings, a follow-up email will be sent to Jamal Kemendy and Sargarita.
 - SDPS/ RLT & ASCSU Professional Mixer has been postponed for next semester, look forward for an update soon. This is a chance for ASCSU to connect with the various leaders here on campus.

- Pam Sampson and myself (Shaunte McLachlan) will discuss the do's and don'ts of meet and greeting with each other in a professional setting.
- Looking into the memorandum of equal opportunity (HBCU)
- Goals for Next Week:
 - Continue the plans for Cultural Movie Night
 - Check on marketing for the SDPS Officer Mixer with Community Affairs, send out invitations
→ Order Food and look at the setup
 - Start the planning for Lunch with directors/ student staff for early spring
 - Lunches in the SDPS Offices
 - Check on the entertainment for the MLK Jr. Celebration
 - Set-up a list of events for next semester

- **Executive Assistant to the President's Office – Brian Stewart**
 - Past Week Follow-Up:
 - Worked on SFRB
 - Created Faculty Thank yous
 - Finished peer institutions research project for the Presidents Offices
 - Worked on compiling collegian articles
 - Worked on SFRB Accountability Report
 - Goals for Next Week:
 - Wrap up semester projects

- **Governmental Affairs – Chase Eckerdt**
 - Past Week Follow-Up:
 - We have been working very hard to keep the implementation process of the late night bus service going. We also have had a lot to prepare for Tuesday's presentation to council.
 - Eric and I met with Representative John Kefalas last week. It was meant to build connections with state policy makers.
 - Met with representatives of Front Range Community College about providing better public transportation options for students.
 - Met with city officials to discuss the impact to students of the Mason Street Corridor project.
 - We hosted the very successful student housing forum here on campus this week. We had about 25 students showed up and discussed housing related issues with neighbors and city staff. I am really proud of everyone who participated.
 - Eric and I met with representatives of Transfort and Fort Collins Police Services to work on the late night route.
 - Rachael: Finished the SMART Fair report for future intake. Creating a "signs around campus" task force"- more to come next week. Started thinking about City Council Roundtable next semester.
 - Leah: Wrapped up Gripe to the Government. Currently compiling the data and responding the concerns.
 - Goals for Next Week:

- Work with city council to gain approval of the late night route
- Continue meetings to update the signs around campus. This project is ongoing.
- Continue to make connections at the state level.
- Miscellaneous
 - As always please come and see me with questions about issues that concern you.
 - PLEASE PLEASE PLEASE come to city council on Tuesday at 6pm to support the late night bus service.
- **Health – Audrey Purdue**
 - Past Week Follow-Up:
 - The Campus Smoking Ordinance Review Committee met on Tuesday. We discussed the number of campus around the nation who have gone smoke free along with how the enforcement of the policy is carried out. I will be working on creating another student voice survey that will also be sent out to faculty and staff. I will be modeling this survey after campus smoking surveys that were used at Boise State and other campuses across the nation. My hope is to have a draft of the survey completed before winter break.
 - To address the resent loss of a fellow student, I wrote a guest column substance use among college students. The column is planned to appear in Tuesday's Collegian.
 - This week both the Mental Health Prioritizing Retreat and Alcohol and Other Drugs Prioritizing Retreat took place. The two groups determined the initiatives that will be going into place into the initiative plans that will be shown to Tony Frank's Cabinet. Regarding mental health the significant issues that were addressed included; expanding campus mental health liaisons and training, social marketing campaigns, along with increasing staff in counseling services, contact, safety and case management services. The Alcohol and Other Drugs Prioritizing Retreat addressed adopting one Alcohol and other Drugs policy across campus, formalizing medical amnesty policy, smoke free campus initiative, social marketing campaigns including alcohol/marijuana/prescription pills. There was also lots of discussion about working with Team Fort Collins and Responsible Alcohol Retailers (RAR) about creting new city ordinances. The topic of RamRide came up and whether or not a full time staff position was needed along with the Positive Impact program. The group also discussed the value in alcohol education and not immediately handing out MIPs. A final review of each plan will be scheduled in the next couple weeks.
 - The final Mental Health Initiatives meeting was completed this past week. There was heavy discussion regarding what should be done during, peak periods where staffs at counseling services and student conflict services are overbook. Also when students are released from a severe hospitalization there was discuss in what action should be taken by the university. The next meeting we will derive the proposals that we want presented to the President's Office.
 - I my alcohol education/ safety presentation for a Kappa Kappa Gamma went fairly well. This was not a mandatory event for the sorority so I presented in front of about ten girls. The president approached me after the presentation and asked if I would possibly be interested in presenting to the entire sorority in the spring. This was a good way to reach out to students on campus. I would be willing to explore this as an option to reaching out to students on campus

- Senator Emilie Blake has asked me to do a brief alcohol education/ safety presentation for a Kappa Kappa Gamma event. I will begin working on this over the break and have a draft presentation when returning to school.
- Goals for Next Week:
 - Begin creating the second student/ faculty/staff voice survey to be sent out this spring regarding smoking activity on campus
 - Start end of semester directors report
- Marketing – Lorraine Goris
 - **Past Week Follow-Up:**
 - **ASCSU Facebook Page** – We currently 770 followers, up 3 from last week with 962 monthly active users, up 30 from last week. Our visits to the site are down slightly, decreasing by 73 since last week.
 - **Shuttle Service Discount Vouchers** – Vouchers were completed on Monday and completely distributed before Wednesday.
 - **Student Services – Forever Green Tshirts** –
 - Schedule a marquee promotion beginning November 28, 2011.
 - Include advertising in This Week on Campus for 12/6/2011
 - Send a promotion to the listserv
 - Work with Nickolas and Elizabeth to get information posted to the website and Facebook on November 28, 2011. Be sure that Nicholas also posts to CSU’s Facebook wall.
 - We’ll be working on a 8.5 x 11 black and white flyer printed on colored paper here in the office.
 - We may request a poster using the same content (or similar to) the flyer, and we will most likely use the flyer design for a Collegian ad.
 - **RamRide postcards** – Post card design is completed and we are investigating cost and implementation. Consideration a poster run as an alternative is also a possibility.
 - **ASCSU Website**
 - **RamRide branding and promotion** – Summary of meeting:
 - Keegan will follow up with the details about financing sales of RamRide merchandise through the LSC bookstore regarding source of funds for purchases, account for profits, and sales at the Flea Market.
 - Lorraine/Kristin will find out if we are able to sell merchandise we already have in-stock addressing the question of material sourcing and following up with Keegan regarding source of funding for this inventory and if we can resell this at a profit.
 - Lorraine/Kristin will work together to transfer Chair responsibilities to Kristin. Kristin will send Lorraine her schedule and Lorraine will work to introduce Kristin to Bookstore contacts and secure pricing and begin design work for 50 to 100 hoodies.
 - Lorraine will email a reminder and follow up on November 18, 2011 before our next meeting.
 Ideas for further conversations include:
 - Collector Tshirt sets
 - Additional merchandise such as lanyards, mugs, sweats, otterbox(s)
 Follow up meeting

- Kristin and Lorraine visited with Tricia in the CSU bookstore to request quotes for RamRide branded hoodies. Kristin has an appointment for Friday, November 18th with John and will confirm whether or not we will be able to sell t-shirt inventory we already have in stock.
- Kristin will take over as Chair of this project and Lorraine will be available to support and assist.
- **Lory Student Center 50th Anniversary Celebration** –At Wednesday’s cabinet meeting, Lorraine asked what would excite students about attending a LSC 50th anniversary event next Fall. Responses included:
 - seeing what was in the time capsule that is scheduled to be opened in the Fall,
 - food (such as cake). This ties in with our idea of price rollbacks for food items on the plaza
 - give-aways such as t-shirts and other items (perhaps a commemorative t-shirt?)
 - a festive (even carnival) atmosphere with activities such as a Velcro wall and trivia bowl.

An email query to all Cabinet Directors requesting more information specifically addressing the following questions:

- What will get you excited about this celebration?
- What would you be interested in knowing?
- Can you imagine an event and what would it be?
- Can you imagine a display and what would it be?
- How would you be willing to support this celebration?
- **Goals for Next Week:**
 - The priority focus for next week continues to be the **ASCSU website**.
 - Normal department operations such as ordering promotional products, advertising, and fulfilling requests for assistance from other ASCSU departments.
 - **CSU signage** – more information about this task will be upcoming.
 - **Late Night Bus Service** – This will be a high priority item requiring a bit more focus and resources. In addition to the usual promotions, we’ll want to take a look at additional ways to communicate this new service to campus. Perhaps a poster run? We’ll be spending more time with this in the near future.
- **RamRide – Keegan Schulz**
 - Past Week Follow-Up:
 - We did not get any volunteers to run Dead Week and only got enough volunteers for the Thursday and Friday before Dead Week
 - Will start RamRide Return and Positive Impact review this week
 - Goals for Next Week:
 - Continue talks about new nightly operations database
 - Miscellaneous
 - **Director**
 - Finding department meeting time for next semester
 - Trying to fill our Donations spot
 - **Nightly Operations**
 - Preparing for our last 2 weekends
 - **Positive Impact**
 - Reviewing data from the last game

- **Marketing**
 - RamRide Branding Subcommittee
 - Coming up with merchandise to sell
- **Risk Management**
 - Filing all the incident reports
- **Volunteers**
 - Finalizing group contracts for this semester
 - Continuing to fill openings for next semester
- **Donations**
 - Donations Deputy was not hired which pushes RamRide back an extra week of finding donors for next semester
- **Expansion/Gala**
 - Talking about what the gala, or event, should look like
 - Talking with Gala Chair from Texas A&M
- **RamRide Return**
 - Finalizing food donor schedule for next semester
 - Working on getting coffee donated
- If you know any groups or students who are interested in volunteering for RamRide, please guide them to the RamRide website, www.ramride.colostate.edu, or have them email ramride.volunteers@gmail.com with any questions
- If you know of any groups, clubs or dorm halls who are interested in learning more about RamRide, please tell them to email us and we will be more than happy to go and present to them

NOS:

<u>Date</u>	<u># Cars Running</u>	<u># of Rides</u>	<u># of Passengers</u>	<u># of Cancels</u>	<u>Avg Wait Time</u>
Thursday (12/1/11)	9	77	216	24	47 min
Friday (12/2/11)	16	45	142	84	47 min
Saturday (12/3/11)	19	145	448	109	47 min

MOS:

<u>Date</u>	<u># Cars Running</u>	<u># of Rides</u>	<u># of Passengers</u>	<u># of Cancels</u>	<u>Avg Wait Time</u>
Saturday (12/3/11)	N/A	N/A	N/A	N/A	N/A
Sunday (12/4/11)	2	9	13	0	3 min

▪ **Student Services – Tim Brogdon**

▪ Past Week Follow-Up:

- Finally assessed how well the Gratitude Event
- Working with the Administration to get some idea of what happened with the Athletic Director
- Monitor the Football Head Coaching job, as well as the Women's Basketball coaching job (they have started the season 1-5) they have a game on Sun. against Toledo.

▪ Goals for Next Week:

- Figure out how to get started on researching professional graphic designers for the possibility of them being a part of the For-Ever Green committee
 - Make sure everyone is on the same page for For-Ever Green and how it will be carried on through the years
 - Lynn has had a lot of trouble with reaching the art department esp34ecially the graphics department head. We will continue to research this, if we don't have a response we will move on without a professional designer.
- Figure out how to provide students with free bike/ski/snowboard repair
- Set up date and time for next sporting tailgate, it's going to be for a major basketball game for the Men's more than likely.
- Brainstorming meeting about "Smile Project" maybe contact ASAP as they do something like this
 - The Smile Project is an "event" where we (ASCSU) provide students with something delicious or fun during finals week ☺
- Fold more For-Ever Green shirts, being prepared is easier than not..... being prepared
 - Lynn has been doing a great job on keeping up with shirts and getting our marketing out.
- Complete tasks from Presidential Ambassadors (send them the ASCSU logo, figure out budget for the Student Gratitude event, reserve plaza and tables...)
- Keep traditions council rolling along strong, keep in communication

▪ **Sustainability – Seth Danner**

▪ Past Week Follow-Up:

- New Campus Bike map ready for order, so we are coordinating departments for payment
- BPEC certification
- Worked on coordinating future efforts with bike coop

▪ Goals for Next Week:

- Continue work with clean energy office and prepare legislation for next semester
- Finalize campus bike map numbers

▪ Miscellaneous

Discuss bike maintenance clinics for early next semester with Brave New Wheel
Prepare for Winter Bike to Work Day with possibly two campus stations

▪ **University Affairs – Shadi Barzideh**

○ Past Week Follow-Up:

- Student Voice Surveys: We are setting up student voice surveys for Governmental Affairs' "Gripe to the Government" and senate's University Affairs committee about meal plans.
- College Councils:
 - On November 11th, the second college council round table was held. There were many college council reps at this meeting that were not at the previous one. We recapped issues that were discussed at the previous round table. Some current issues are campus wide printing, and retention in college councils as well as other organizations.
 - Currently Tyler is working on helping restructure the college of Agriculture Sciences college council, and verifying what senators are for each college.
- Committees:
 - This week SFRB toured Athletics, the Rec Center and UFFAB. Wendy will be presenting a comprehensive report to Senate next Wednesday covering a recap of SFRB this semester.
 - Wendy wrote and sent letters to the committee representatives requesting a midyear evaluation of their committee. This will help us fix any discrepancy in the database as well as start an archive for members in the future.
 - Wendy is also working with Rachel and the Marketing Department on composing the Student Fee accountability reports.
- Goals for Next Week:
 - Meeting about fundraising for art and bike racks
 - Looking into tax services in Fort Collins
 - Working on Template for end of the year report
 - Looking into printing on campus
 - Looking at ways to make University Affairs more effective
 - Organize committee reports
- Miscellaneous
 - We are always updating the database so if you are on any committees please let us know at ascsu_university_affairs@mail.colostate.edu
- **Judicial Branch**
 - **Chief Justice – Kellen Wittkop**
 - Past Week Follow-Up:
 - The AUHB finished our last hearing, and we also worked on an appeal.
 - The Court training went very well. We discussed our mission statement, set goals for the semester/general, future trainings, updated bylaws, reviewed internal complaint/hearing procedures, and election appeals. I will have updated documents put on the website after break.
 - Justices are continuing hearing assignments and shadowings.
 - As hopefully many of you saw, Keith's guest column appeared in *The Collegian* on November 29th. I thought Keith did an excellent job discussing the Court and our responsibilities. I was very glad the student body at large was able to learn more about what we do and who we are.

- The AUHB is finished with formal business for the semester. We will be meeting once more to have an end of semester wrap up. We will be participating in giving feedback to other members and setting a meeting time for next semester. The Board had a great and very productive first semester. Unfortunately, we will be losing some of our Greek representatives. I would like to personally thank those Board members who will not be returning for their dedicated service and contributions. They will be missed! The Board is excited though to welcome new members as we prepare for a new semester.
- The Court is also finished with formal business for the semester. We have set a meeting time for the spring, and we will resume trainings/meetings once we are back from break.
- Justices are continuing hearing assignments and shadowings as we have several cases to sit on before the end of the semester.
- Goals for Next Week:
 - Tentatively plan for spring semester
 - Have all Court members prepared to sit on appeal/pre-admit hearings
 - Update Court documents on website
 - Document updating
 - Spring semester outline
 - Update Court documents on website
 - Document updating
- Miscellaneous:
 - Please contact me if you would to attend an Court/AUHB meetings
 - Direct any questions to myself (kellen@go-eps.com) or the Court email (ascsu_supreme_court@mail.colostate.edu)
- Student Funding Board Events
 - SFB-funded Events (free for students)
 - 12/7/11: Rams Organizing for Animal Rights. Movie Fest: "Peaceable Kingdom" 7:30pm, LSC 211E.
 - 1/29/11: 2012 Chinese New Year Gala presented by Chinese Students and Scholars Association. 6:30-9:00pm. LSC Ballroom.
 - 2/15/12: Black Definition presents Trina Patterson. 5:00pm. Location LSC TBD?
 - 2/18/12: Up 'til Dawn Team Challenge fundraiser. Mac Gym.
 - 2/21-22/12: Front Range Student Ecology Symposium. Lory Student Center. All day.
 - 2/23/12: Black Definition presents Ilyasah Shabazz. 7:00pm. Location TBD?
 - 3/2/12: IOPAC hosts Dr. Doug Reynolds on talent management in organizations. Time and location TBD.
 - 3/30/12: Pre-Physical Therapy Club hosts 14th Annual Easter Egg Hunt for disabled individuals in Fort Collins. Time and location TBD.
 - 4/6/12: Passover Dinner hosted by Chabbad Jewish Student Organization. Lory Student Center. Evening.
 - SFB Hearings: Every Thursday in the LSC at 5:15pm. See events list at Info Desk for location.

