

▪ **Dates to Remember**

- 4/30/13 PEDAL TO PIZZA 12-2 Intersection of Meridian and University Ave
- Wednesday April 30<sup>th</sup> (Senior on the Stump Day)
- 5/2 – Grad Student Spring Picnic, 4-7pm, City Park (shelter #7)
- 5/7 – 2:45-4:15pm, Graduate Student Coffee Break, University Club
- May 8<sup>th</sup> – Cabinet Appreciation-Rio 5pm
- 5/9/13 Sigma Phi Epsilon Energy Audit 3-5 PM
- Friday, May 10<sup>th</sup> (I-Ball in the LSC Theatre) 5:30 PM
- Envirovation 2-5 PM at the Hilton: Rescheduled for June 7th



- **Budget Update**

ASCSU Account Status Report				
Total Allocation	Total Income	Total Expense	% Used	
\$2,062,167.81	\$6,087.46	\$1,327,133.80	64.36%	
<b>Executive Cabinet</b>				
Account 23-61500				
4/30/2013				
Department	Total Allocation	Total Income	Total Expense	% used
Administration	\$63,397.00	\$60.00	\$58,361.06	92.0%
Community Development	\$5,000.00	\$0.00	\$2,728.24	54.6%
Diversity	\$3,000.00	\$0.00	\$1,864.17	62.1%
Governmental Affairs	\$16,650.00	\$0.00	\$15,009.39	90.1%
Marketing	\$30,500.00	\$0.00	\$25,442.13	83.4%
Senate	\$1,734.56	\$0.00	\$469.15	27.0%
Student Services	\$46,235.00	\$0.00	\$26,744.23	57.8%
Graduate Student Affairs	\$3,000.00	\$0.00	\$1,570.82	52.4%
Supreme Court	\$2,000.00	\$25.00	\$1,274.04	62.9%
Health	\$2,000.00	\$5,322.46	\$4,537.26	62.0%
Sustainability	\$500.00	\$0.00	\$400.00	80.0%
University Affairs	\$18,500.00	\$0.00	\$13,130.00	71.0%
Total Allocated for Account		\$192,516.56		
Total Income for Account		\$5,407.46		
Total Expenditures for Account		\$151,531.09		
Total Transferred For Account		\$0.00		
Budget Balance/Percent Used		\$40,985.47		78.7%
Account Balance		\$46,392.93		
<b>RamRide</b>				
Account 23-65400				
4/30/2013				
Department	Total Allocation	Total Income	Total Expense	% used
Ram Ride	\$117,346.00	\$680.00	\$89,682.96	76.0%
Total Allocated for Account		\$117,346.00		
Total Income for Account		\$680.00		
Total Expenditures for Account		\$89,682.96		
Budget Balance/Percent Used		\$27,663.04		76.4%
Account Balance		\$28,343.04		
<b>Office Supplies and General Operations</b>				
Account 23-61800				
4/30/2013				
Department	Total Allocation	Total Income	Total Expense	% used
Internal Operations	\$18,905.80	\$0.00	\$8,329.20	44.1%
Total Allocated for Account		\$18,905.80		
Total Income for Account		\$0.00		
Total Expenditures for Account		\$8,329.20		
Budget Balance/Percent Used		\$10,576.60		44.1%
Account Balance		\$10,576.60		
<b>Senate General Account</b>				
Account 23-62500				
4/30/2013				
Department	Total Allocation	Total Income	Total Expense	% Spent
Senate General Account	\$1,260,965.45	\$0.00	\$870,034.72	69.0%
Total Allocated for Account		\$1,260,965.45		
Total Income for Account		\$0.00		
Total Expenditures for Account		\$870,034.72		
Total Transfer for Account		\$0.00		
Budget Balance/Percent Used		\$390,930.73		69.0%
Account Balance		\$390,930.73		
<b>Payroll Account</b>				
Account 23-61400				
4/30/2013				
Department	Total Allocation	Total Income	Total Expense	% Spent
Payroll Account	\$218,934.00	\$0.00	\$141,000.66	64.4%
Total Allocated for Account		\$218,934.00		
Total Income for Account		\$0.00		
Total Expenditures for Account		\$141,000.66		
Total Transfer for Account		\$0.00		
Budget Balance/Percent Used		\$77,933.34		64.4%
Account Balance		\$77,933.34		
<b>Student Funding Board Account</b>				
Account 23-61000				
4/30/2013				
Department	Total Allocation	Total Income	Total Expense	% Spent
Student Funding Board Account	\$253,500.00	\$0.00	\$66,555.17	26.3%
Total Allocated for Account		\$253,500.00		
Total Income for Account		\$0.00		
Total Expenditures for Account		\$66,555.17		
Total Reversion for Account		\$0.00		
Budget Balance/Percent Used		\$186,944.83		26.3%
Account Balance		\$186,944.83		
<b>Self-Generated Account</b>				
Account 23-63000				
4/30/2013				
Department	Total Allocation	Total Income	Total Expense	% Spent
Self-Generated Account	\$8,549.50	\$0.00	\$0.00	0.0%
Total Allocated for Account		\$8,549.50		
Total Income for Account		\$0.00		
Total Expenditures for Account		\$0.00		
Total Transfer for Account		\$0.00		
Budget Balance/Percent Used		\$8,549.50		0.0%
Account Balance		\$8,549.50		

## Executive Branch

- **President – Regina Martel**
  - Progress on Goals from the Last Week:
    - Positive Impact: Following Audrey's Positive Impact report we will be meeting with stakeholders (4/29/2013) regarding how ASCSU should proceed with Positive Impact in the future. Audrey has three main recommendations outlined where the program changes pretty significantly.
    - University Directories: working on finalizing the contract for the 2013-14 year. Set up a plan of action and deadlines for calendar and for the front cover for them to be ordered by August 1<sup>st</sup>.
    - MAC Gym Information Meeting: the hours for the MAC gym were established for ASCSU and who has access to the space.
    - Collegiate Readership Program: Nigel, Molly and myself met about upcoming year, where the newspaper dispensers would be placed during the LSC Renovations, and where good locations would be.
    - CSU/FC City Roundtable: Community Affairs put on a great event where we were able to talk with city council members and city leadership about some big issues facing students and the university and how the town and gown relationship works. Overall, great conversation and great event.
    - Lory Student Center Renovations:
      - The ASCSU office will be closed the week following finals – 5/20-27/2013.
      - The final date for moving over to the MAC gym will be Wednesday 5/23/2013.
    - RamRide:
      - Next RamRide Advisory Board meeting: 5/3/2013
  - Goals for the Next Week:
    - 4/29/2013: Positive Impact Meeting
    - 4/29/2013: Master Plan Meeting
    - 5/2-3/2013: May Board of Governors meeting
- **Finance – Wendy Bowling**
  - Progress on Goals from the Last Week:
    - THE BOARD FOR STUDENT ORGANIZATION FUNDING IS OUT OF FUNDS! If you are still interested in funding opportunities you can contact the Director of Finance at [Finance@ascsu.colostate.edu](mailto:Finance@ascsu.colostate.edu).
    - This last week we have been working with the incoming administration to develop and finalize their budget. The budget will go before the Student Fee Review Board on Monday at 4:00pm and then again in the form of a bill to Senate on Wednesday at 6:30pm. Liz and I will be at both to help foster questions around finances.
    - We are working on end of the year projections. If you haven't already please e-mail the Controller Liz with your expectations for the end of the year at [ASCSU\\_Controller@mail.colostate.edu](mailto:ASCSU_Controller@mail.colostate.edu)
    - We are in the process of making sure all of our bills are paid and our finance office is organized as electronically as possible while remaining secure. We are looking at what the effects of being housed in the Mac Gym will mean for our office.

- Please be responsible with your funds. As we are looking towards the sustainability of RamRide we need to save what funds we can for them to launch off of. Please let me know if you have questions.
- **Goals for the Next Week:**
  - Assist in the modification and presentation of the incoming administrations budget to the Student Fee Review Board and Senate
  - Work on closing out our books and finding proper estimations for end of the year rollover.
  - Finnish financial documents regarding the Board for Student Organization Funding.
  - Scan in and Secure financial Documents for the Renovations
- **Miscellaneous:**
  - **THE BOARD FOR STUDENT ORGANIZATION FUNDING IS OUT OF FUNDS!** If you are still interested in funding opportunities you can contact the Director of Finance at [Finance@ascsu.colostate.edu](mailto:Finance@ascsu.colostate.edu).
  - Remember if you would like a P-Card for a purchase the Financial Request form must be in my box 3 days before you wish to spend the funds. PCARDS MUST BE RETURNED TO THE SLICE OFFICE BY 5:00PM.
  - Don't forget P-Card purchases are tax exempt and must reflect that. Also remember to return the receipts along with the P-Cards to SLiCE by 5:00pm.
- **Controller – Liz Supinski**
  - **Progress on Goals from the Last Week:**
    - Continue reviewing documents and confirming that past documents were recorded and reflected in the controller books.
    - Updated Controller Books for this week's transactions.
    - Worked with Wendy Bowling to update BSOF information
    - Processed financial documents.
    - Meet with President Elect and Vice President Elect to discuss budgetary items for the next administration.
  - **Goals for the Next Week:**
    - Handle financial documents and updating the controller books as necessary.
    - Complete Payroll.
- **Chief of Staff – Robert Duran**
  - **Progress on Goals from the Last Week:**
    - RAB meeting went well. we covered a lot of big picture ideas as to the future of RamRide and what we would like to work towards in the long term. We have looked over the MOU and it's still in the works.
    - Wrote RamRide bill and presented to Senate on Wednesday for a Constitutional change for RamRide to become an exemption from having to be ratified. RamRide is now a Program in ASCSU and not considered part of cabinet.
    - Test File is still being worked on and we are continuing to work on full online integration. Next step after all exams are available on line is to have a EID portal created to access the tests for enrolled students.

- New President of GSC, Douglas, has appointed the new Director of Grad Affairs to be ratified by senate on May 8<sup>th</sup>.
- CSUnity fell through for ASCSU as we waited too long to sign up and there wasn't a need for any more groups to help out on the day of. COIT event went well at the towers where we were able to talk about new positions open for this next administration, have a Q&A, and answer questions about what ASCSU is. Greek Life Affairs is working to get RamRide month set up and planning for a future mixer to continue our relationship with the community of Greek Life.
- Envirovation and Earth Day were both cancelled and rescheduled. Looking to still attend in the future. Earth Day and the Alternative Transportation Fair was a great experience.
- Due to SnowDay, cabinet was cancelled the previous week and the CSU/FC City Roundtable was a success. We were able to have great conversations with key community leaders. Meeting the Mayor to hear her concerns was also enlightening. Good job to John for setting this up.
- Student Services has been able to get invitations out and RSVP requests have been made.
- **Goals for the Next Week:**
  - Need to revisit the Positive Impact Summary
  - Check on status of partnership for RamRide Appreciation event and New World Politics Launch party on May 1<sup>st</sup>. Look at final plans for the plaza event and the agenda.
  - Still waiting on the CPD Tobacco Forums data. Follow up with updates as we receive information and the final analysis.
  - Follow up and ensure we get a project request into Robin through Marketing to start work on EID Senator Accountability web portal on the ASCSU webpage.
  - Meet with the Elect Administration to get updates on how they're doing. Talk about pros and cons of hiring directors only and waiting to get deputies/assistants after summer.
  - Prepare for RAB meeting on Friday. Final meeting of the semester, plan for the future of the board, and work on MOU final details, RamRide Director, and finalize agenda.
- **Miscellaneous:**
  - Don't forget to RSVP for IBall
- **Community Affairs – John Dietrick**
  - **Progress on Goals from the Last Week:**
    - The roundtable went very successful with attendance by several students and a good portion of city and CSU representatives
    - Distributed the late night bus route coasters
    - City council went well
  - **Goals for the Next Week:**
    - Help new president elect with advise on incoming position
    - Follow up email from roundtable
    - Thank you notes out
- **Community Development – Hugo Pasillas**
  - **Progress on Goals from the Last Week:**
    - RLT

- RLT ignite project on May 2<sup>nd</sup> at 6:30
- Were pretty much done with planning what is left for the rest of the semester.
- We all had a great reach out event!
- We had a great alumni mixer this past thursday
- COIT
  - It was a successful it was outreach event!
- Greek Life
  - There were a lot of interesting events that I submitted for Greek Life events to the collegian
- Director
  - Worked with each deputy and assistant and talk about plans for next year
  - RLT was well planned and thank Kaylyn and Jillian for their hard work
  - Planned what the last meeting should look like
  - Organized the emails and folders for our end of year report
- Goals for the Next Week:
  - RLT:
    - Need nice things to give the RLTERS and I want to give superlatives.
      - Ex: Most likely to walk up an escalator backwards, most likely enroll in underwater basket weaving COM141
    - Send pictures of RLT for I-ball
    - Hand out the I ball invitations for RLT
    - Finalize end of the year report!!!
  - COIT:
    - Write the report for the process of the outreach that we just had
    - End of the year letter to RHA and ask them to continue this relation next academic year
  - Community Service:
    - Thank RLT and the department for outreach
  - Greek Life
    - Look at the old mixer information and the different questions we can ask them to be involved with them.
    - Begin editing the letter for ram ride month
  - Director:
    - Still working on organizing this year's folders
    - Start the end of the year directors report
    - Talk to chelsey
    - Promote people to apply for the positions
- Diversity – Angel Smith
  - Progress on Goals from the Last Week:
    - I filled out the financial request forms for the events
    - I also have volunteered to Help El Centro with the Cinco De Mayo event
    - I also attended the Soul Food Gospel Fest
  - Goals for the Next Week:
    - Confirm payments with Liz
    - Start on my end of the year report
  - Miscellaneous:

- Friday Afternoon Club every Friday at 6pm @ the International House
- SDPS Offices will be holding their graduation celebrations soon.
  - Will try to get more info
  
- **Graduate Student Affairs – Katherine Zaunbrecher**
  - Progress on Goals from the Last Week:
    - coordinating with new GSC President to ensure the selection of the 2013-14 Director of Grad Student Affairs
  - Goals for the Next Week:
    - advertize for picnic
    - host a successful picnic
    - plan end-of-term retreat for old and new members of Grad Student org groups
  
- **Governmental Affairs – Lindon Belshe**
  - Progress on Goals from the Last Week:
    - I am currently and have been working to put together a comprehensive End-of-the-Year Director's Report, which will be aimed at suggested future legislative action.
    - We conducted Gripe to the Gov. It was snowing, and so we moved indoors, where we only received about 70 responses.
    - We are putting the finishing touching on **New World Politics** for the end of the year launch party. We are also finalizing the contract, and I met with Aidan and Morgan Levy to discuss the future of NWP and the current state of the launch party. Aidan will be joining us on the plaza.
    - Finalized updating the **economic analysis presentation**. This includes researching recent (and not so recent) higher education trends in the state. I will be presenting the updated version to Senate at the Senate session on the 24<sup>h</sup>. This date was pushed back due to the snow this week.
    - I have been working on and with a bill (HB13-1315), which will repeal an earlier bill. This earlier bill outlawed a university from mandating that undergraduates purchase insurance to attend the university. Our polling didn't have a high yield, due to weather, so we are staying neutral on this bill.
  - Goals for the Next Week:
    - Present economic analysis presentation.
    - End of the Year Department Celebration
  
- **Health – Audrey Purdue**
  - Progress on Goals from the Last Week:
    - SHAC held the last meeting of semester this week. We discussed marijuana policies, i-team program updates, budget process updates, and state senate student health insurance updates. The Ram Care program is in progress for implementation in the future. This program would cost approximately \$150 for the semester and cover co-pays for additional services not cover by the student fee.
    - The Mental Health and AOD committee worked on counseling resource language to include in course syllabi. This committee also discussed marijuana initiatives.



- I attended the preview of training for Notice and Respond Suicide Prevention Training. This training is very much conversation based as far as the student version goes. In my opinion it will be a useful resource for all student organizations.
- Goals for the Next Week:
  - Continue work on end of the year Directors Report
- **Marketing – Nicholas Patenaude**
  - Progress on Goals from the Last Week:
    - New World Politics pens and Elections signs came in
    - Flyers and posters were designed for New World Politics
    - T-Shirts were designed and ordered for RLT
      - They should be in around May 8<sup>th</sup>
    - Running ads in the Collegian for the RamRide GALA and the new job openings
    - Gia
      - Finished the logo for LADLC and Lindon is ordering swag for the council
      - Finished flyers for the NWP kickoff.
    - Lindsey
      - Still working on the and New World Politics kickoff
      - Figured out that there is one more edition of the College avenue and it will come out May 1<sup>st</sup>. that will be the last one. She recommends that we do not resign with them
    - Derick
      - Handed the reins to Robin on formal project request to make a senate accountability terminal online.
        - She is in charge of it since Derick doesn't have the access to do it
        - Cameron will be working with her.
      - Updated website to reflect changes for the hiring positions
        - New positions for next year
      - Got the RamRide website all squared away.
    - Garrett
      - Put an ad on KCSU for RamRide and one on CTV for the new positions
    - TWOC
      - Not running because of ads for gala and New positions
  - Goals for the Next Week:
    - Meet with department next Thursday
    - Make sure coasters are distributed
    - Order any last printing needs for departments
    - Figure out what to order from 4Imprint with our credit
    - Meet with Liz to discuss where I see my budget ending up.
    - Finalize NWP kickoff
    - Decide what to do with the senator accountability report
    - Start work on End of Year Director's Report



▪ Student Services – Jamie Ragusa

▪ Progress on Goals from the Last Week:

- 70 Things to do at CSU
  - Hopefully more people turn in more passports because today is the sweepstakes deadline!!!
- I-Ball:
  - Handed out all Invitations minus a few.
  - Distributed Awards sheets for all of ASCSU to nominate their peers for awards.
  - We have prizes through the Bookstore for Casino night winners!
  - ACES Casino Company financial request is still pending, need a check.
  - Contacted Katie Denman about speaking at I-Ball, she MAY be able to attend. We need to find a speaker!
  - Picked up trophies for I-Ball awards! They are pretty snazzy.
- Deputy Director Reports:
  - Rachel:
    - This Week
      - Went to traditions council with Jason and looked over designs for the new Forever Green Book
    - Next Week
      - Finalize what type of decoration we want for I-Ball
      - Just candles, possibly something else added, and whether or not there should be decorations by the entrance.
  - Cody:
    - This week:
      - Worked on physical program for I-Ball
      - Finished I-Ball "logo"
      - Made changes to I-Ball script after meeting with MCs and Jamie
    - Next week:
      - Count I-Ball ballots with Lauren
      - Create I-Ball prezis for ceremony
      - Assist with picking/notifying 70 Things sweepstakes winner -Promote "Celebrate Seniors Week" on 70Things social media accounts
  - Jason:
    - Finalized and submitted catering order for I-Ball including food, and table placement
    - Reviewed ForEverGreen book designs for Traditions Council

▪ Goals for the Next Week:

- Pay for trophies and Casino night tables and dealer
- Make sure we have an ASCSU Alumni speaker

▪ Sustainability – Andrew Oringer

▪ Progress on Goals from the Last Week:

- Bought Drinks For Pedal to Pizza
- Had a successful Earth Day/Alt Trans Fair

- Met with SEEAC Task force to help interpret the president's charge and how we integrate it into the strategic plan.
- Met with students about sending out student voice surveys about paper towel waste
- Met with students about sustainability department and ASCSU and what it is we do
- Goals for the Next Week:
  - Meet with Gamma Phi Beta for ClimateWise orientation
  - Attend Sigma Phi Epsilon Energy Audit
  - Finish semester goals
  - Final Zimride follow up
  - Attend last Live Green Team Meeting
  - Work on SEEAC presentation to Tony Frank
  - Help Register new green student orgs with slice
- **University Affairs – Matt Dotson**
  - Progress on Goals from the Last Week:
    - Spoke with Dawn Mallette about getting Senators one credit hour, she advised me to speak with Carole Makela.
    - Set up a meeting with Carole Makela to discuss getting Senators one credit hour for their service.
    - Sent out a student voice survey for the Rocky Mountain Collegian to gather student feedback on media usage.
    - Ordered handbills in order to better advertise ASCSU.
    - Spoke with Senators on Wednesday night to discuss open positions and contacting their College Councils to elect new Senators for next year.
    - Continued to work on uploaded recent exams to the Test Files system and plan on completing them by next week.
    - Emailed Chris Carter to request a new random sample of student contacts to send out a sustainability survey next week.
    - Held a plaza event in order to advertise ASCSU and the open positions for Senate and the Executive branch next year.
    - Attended a mixer with local government officials to express interests and address concerns about the town and gown relationship.
    - Perdeep Badhessa:
      - Nothing Submitted
    - Sam Guinn:
      - Nothing Submitted
  - Goals for the Next Week:
    - Meet with Facilities to help collaborate on the issue with Student Organizations mistreating classrooms and leaving them in array.
    - Meet with facilities in order to discuss the Classroom Review Board meeting.
    - Continue working on the Test Files system.

## Judicial Branch

- Chief Justice – Kellen Wittkop
  - Progress on Goals from the Last Week:
    - The application period for Chief Justice closed today. President Martel and I will be selecting candidates for interviews next week.
    - Projects Court members are working on:
      - The Supreme Court Manual is finished
      - The Case History is finished; it is now posted on the website
      - Liaison Patton and I will be working on a Supreme Court Archive
      - Justices Stigall and Nagel are going to start looking into other judicial branches around CO in hopes of putting together a conference in the fall
        - There are currently about 6 different judicial branch contacts throughout CO
    - On April 25<sup>th</sup>, the Court visited with Judge Lynch of the Larimer County Eighth Judicial District. We sat in on his docket and then met with after in his chambers. Our time in the Justice Center and with Judge Lynch was very insightful and worthwhile for the Court members who attended.
    - I am sitting on the search committee for an Associate Director position for CRSCS. I am excited for this opportunity to contribute to the office.
    - The Court end of year dinner will be on May 8<sup>th</sup> to celebrate all of the great work members contributed this year.
    - The AUHB will hold its last hearing of the year tomorrow.
    - The Court will be hosting “Baked Goods Wednesdays” in the office. Gluten-free options are available. Everyone is welcome to bring in other items, or just enjoy!
    - Justices are continuing to sit on appeal and pre-admission hearings. The next couple of weeks are expected to be busy for our hearings schedule.
    - Justices will be submitting weekly judicial reports in addition to mine. Next week each justice will be submitting an end of year report to supplement my end of year judicial report.
  - Goals for the Next Week:
    - Archive plan
    - Transition plan
  - Miscellaneous:
    - Please contact me if you would to attend an Court/AUHB meetings
      - Direct any questions to myself ([kellen@go-ebs.com](mailto:kellen@go-ebs.com)) or the Court email ([ascsu\\_supreme\\_court@mail.colostate.edu](mailto:ascsu_supreme_court@mail.colostate.edu))

## Board for Student Funding

- Funding and Events
  - **Board for Student Organization Funding Events** (Formally the Student Funding Board)
    - **May 3-5, 2013** 8-10pm Large Acting Lab (UCS 240): The Young Producers Organization Presents College the Musical

