

▪ Dates to Remember

- On-Campus Stadium Plaza Outreach Events – May 1, 2, 4, LSC Plaza
- Board of Governors Committee Meetings – May 1, 8:00am-5:00pm, LSC ??
- Board of Governors Regular Meeting – May 2, 8:00am-3:00pm, LSC ??
- ASCSU Alumni Council, Outgoing Administration, Incoming Administration Mixer – May 2, 5:30pm, LSCA
- ASCSU Alumni Council, Outgoing Administration, Incoming Administration Mixer – May 2, 5:30pm, LSC
- **Second Vote on the SFRB Long Bill Wednesday May 2nd**
  - I encourage anyone with comments on their fees to speak to myself or any members of SFRB to further discuss the long bill or SFRB. Also any student is welcome to come to senate and express there opinion on Student Fees.
- SFB-funded Events (free for students)
  - 5/3/12: OGSW Graduate Writers Series
- I-Ball – May 4, 6:00pm
- 5/4/12: Colorado Commission on Higher Education meeting

• ASCSU Announcements

- Are you Graduating?-
  - If you are graduating, don't forget to buy a cigar for Wednesday night at Senate! I'll bring some beer as well, for the Plaza 'celebration'.
- Transition Night-
  - This Wednesday is the ceremonial 'passing of the torch' to the new Administration.
  - For those involved currently, you are encouraged to attend Senate all of next week to share your 'outgoing' comments with the group once all regular business is taken care of with the current Senate.
  - We will take a short break in between the last session of the 41<sup>st</sup> Senate and the first session fo the 42<sup>nd</sup> Senate.
  - The beginning of the 42<sup>nd</sup> Senate will take place with the swearing in of the new President, new Vice President, and the new Senators.
  - After that, the long night of ratifications begins (have fun, Regina and Joe!).
  
- Budget Update:

ASCSU Account Status Report				
Total Allocation	Total Income	Total Expense	% Used	
\$2,073,408.58	\$9,514.02	\$1,884,444.32	90.89%	
<b>Executive Cabinet</b>				
Account 23-61500				
April 30, 2012				
Department	Total Allocation	Total Income	Total Expense	% used
Academics	\$8,000.00	\$0.00	\$7,216.57	90.2%
Administration	\$74,061.00	\$44.64	\$81,865.49	110.5%
Community Development	\$6,000.00	\$0.00	\$4,214.45	70.2%
Diversity	\$7,785.00	\$0.00	\$3,923.98	50.4%
Governmental Affairs	\$30,800.00	\$0.00	\$16,420.15	53.3%
Marketing	\$25,000.00	\$0.00	\$16,634.40	66.5%
Senate	\$1,734.56	\$0.00	\$521.70	30.1%
Student Services	\$48,750.00	\$1,270.87	\$34,266.37	70.3%
Supreme Court	\$2,000.00	\$48.51	\$1,343.47	67.2%
Sustainability and Health	\$1,500.00	\$0.00	\$1,406.20	93.7%
University Affairs	\$14,500.00	\$0.00	\$7,169.23	49.4%
Ram Ride	\$121,668.00	\$3,150.00	\$98,065.00	80.6%
Total Allocated for Account			\$341,798.56	
Total Income for Account			\$4,514.02	
Total Expenditures for Account			\$273,047.02	
Total Transfer for Account			\$0.00	
Budget Balance/Percent Used			\$68,751.55	79.9%
Account Balance			\$73,265.57	
<b>Office Supplies and General Operations</b>				
Account 23-61800				
4/30/2012				
Department	Total Allocation	Total Income	Total Expense	% used
Internal Operations	\$12,137.00	\$0.00	\$15,654.64	129.0%
Total Allocated for Account			\$12,137.00	
Total Income for Account			\$0.00	
Total Expenditures for Account			\$15,654.64	
Budget Balance/Percent Used			(\$3,517.64)	129.0%
Account Balance			(\$3,517.64)	
<b>Senate General Account</b>				
Account 23-62500				
4/30/2012				
Department	Total Allocation	Total Income	Total Expense	% Spent
Senate General Account	\$1,237,205.02	\$0.00	\$1,157,975.73	93.6%
Total Allocated for Account			\$1,237,205.02	
Total Income for Account			\$0.00	
Total Expenditures for Account			\$1,157,975.73	
Total Transfer for Account			(\$3,000.00)	
Budget Balance/Percent Used			\$79,229.29	93.8%
Account Balance			\$76,229.29	
<b>Payroll Account</b>				
Account 23-61400				
4/30/2012				
Department	Total Allocation	Total Income	Total Expense	% Spent
Payroll Account	\$226,268.00	\$0.00	\$188,862.89	83.5%
Total Allocated for Account			\$226,268.00	
Total Income for Account			\$0.00	
Total Expenditures for Account			\$188,862.89	
Total Transfer for Account			(\$4,105.00)	
Budget Balance/Percent Used			\$37,405.11	85.5%
Account Balance			\$32,905.11	
<b>Student Funding Board Account</b>				
Account 23-61000				
4/30/2012				
Department	Total Allocation	Total Income	Total Expense	% Spent
Student Funding Board Account	\$256,000.00	\$0.00	\$248,904.04	97.2%
Total Allocated for Account			\$256,000.00	
Total Income for Account			\$0.00	
Total Expenditures for Account			\$248,904.04	
Total Reversion for Account			\$37,698.94	
Budget Balance/Percent Used			\$7,095.96	62.5%
Account Balance			\$44,704.90	
<b>Self-Generated Account</b>				
Account 23-63000				
4/30/2012				
Department	Total Allocation	Total Income	Total Expense	% Spent
Self-Generated Account	\$17,502.34	\$5,000.00	\$0.00	0.0%
Total Allocated for Account			\$17,502.34	
Total Income for Account			\$5,000.00	
Total Expenditures for Account			\$8,879.09	
Total Transfer for Account			\$0.00	
Budget Balance/Percent Used			\$22,502.34	22.2%
Account Balance			\$13,623.25	

## Executive Branch

- President – Eric Berlinberg
  - Past Week Follow-Up:
    - On-Campus Stadium Outreach-
      - This Tuesday and Wednesday, ASCSU will be on the Plaza to solicit student feedback and input on the proposed stadium. Students will be able to ask questions, leave comments, receive information, etc. The Student Services and Governmental Affairs Departments are coordinating this event.
      - On Tuesday the 1<sup>st</sup>, the Center for Public Deliberation will be hosting forums for students in the LSC West Ballroom. Food will be provided to those who attend.
      - A campus wide e-mail went out from my office this a couple Tuesdays ago with information about the proposed on-campus stadium, a survey, and links to other information. The e-mail went to 28,804 unique e-mail addresses.
      - Of those e-mail addresses, we had just about 1,000 ‘reply’ to the e-mail, and those responses have been compiled into one comprehensive word document, and will be posted on ASCSU’s website, and on the stadium website ([www.colostate.edu/stadium](http://www.colostate.edu/stadium)).
      - The survey link that was included in the e-mail was filled out by over 3,200 people (as of 9:00am, 4/20/12), making a response rate of over 11%. These responses will be made available on the ASCSU website and on the Stadium website.
      - The next full public Stadium Advisory Committee meeting will be held on May 30 in the LSC North Ballroom, 7:00pm.
      - CSU President Tony Frank has said that no decision regarding how he will move forward with the proposed stadium project will happen until students, faculty and staff return after summer break.
      - See [www.colostate.edu/stadium](http://www.colostate.edu/stadium) for more information on the stadium project.
    - Transfort Contract-
      - The Transfort contract is ready to sign. It is currently at General Counsel for University review.
    - Transition-
      - I have been assisting the President-Elect Regina Martel and Vice President-Elect Joe Eden with their budget proposals and job descriptions in any way that I can.
      - I am also ensuring that the Elect-Administration has everything they need to succeed and set up a successful Administration.
    - Supreme Court Chief Justice-
      - I have reappointed Kellen Wittkop as the Chief Justice of the Court for another term.
    - CSU-Global Graduation-
      - I attended the CSU-Global Graduation Ceremony on behalf of the Board of Governors of the Colorado State University.
    - Green & Gold Gala-
      - President-Elect Martel, Director Eckerdt, Director Brogdon, and I attended the annual CSU Green & Gold Gala this past weekend, held in Denver. The Green & Gold Gala is the

largest annual fundraiser that CSU hosts to benefit the Denver Metro Area Scholarship Fund.

- Goals for Next Week:
  - Are you Graduating? -
    - If you are graduating, don't forget to buy a cigar for Wednesday night! I'll bring some beer as well, for the Plaza 'celebration'.
  - ASCSU Mixer -
    - On Wednesday, there will be a mixer with the current Administration, the incoming Administration, and ASCSU Alumni, at 5:30pm in the LSC Longs Peak room. Beer and wine will be provided along with heavy appetizers.
    - Please dress business casual and attend!
  - Board of Governors of the Colorado State University System -
    - The May meeting of the Board of Governors of the Colorado State University System is meeting next week at the Fort Collins Campus.
    - The Committee Meetings will be held on Tuesday, May 1, from 8:00am-5:00pm in the Grey Rock Room.
    - The regular Board Meeting will be held on Wednesday, May 2, from 8:00am-2:00pm in the Grey Rock Room.
    - I encourage all students to attend and see how the Board operates and what they discuss. I have sent out a copy of the public agenda and materials.
  - Transition Night -
    - This Wednesday is the ceremonial 'passing of the torch' to the new Administration.
    - For those involved currently, you are encouraged to attend Senate all of next week to share your 'outgoing' comments with the group once all regular business is taken care of with the current Senate.
    - We will take a short break in between the last session of the 41<sup>st</sup> Senate and the first session fo the 42<sup>nd</sup> Senate.
    - The beginning of the 42<sup>nd</sup> Senate will take place with the swearing in of the new President, new Vice President, and the new Senators.
    - After that, the long night of ratifications begins (have fun, Regina and Joe!).
    - Food and beverages will be provided during the late night Senate session.
  - ASCSU Inaugural Ball -
    - On Friday, the annual ASCSU Inaugural Ball will be held in the Lory Student Center. This is a ceremonial end of the year event to commemorate the outgoing Administration for their dedication to students, and welcome the incoming Administration to their new roles.
    - Please RSVP with the Front Desk for food counts. There is no charge for tickets this year.
- **President Elect – Regina Martel**
  - Past Week Follow-Up:
    - Transition:

- Joe and I started finished our first round of interviews on Wednesday. We have been working on second interviews and will be making final phone calls this weekend. If you have any questions about the timeline or process for the next few weeks please come talk to Joe and I.
- Starting to introduce ourselves to administration to start working on platforms and initiatives going into the next year.
- **Handbooks and Planners**
  - Looking at options for what should be done with planners. Talking with Craig about the Student Conduct Code in the planner, talking with Tonie about how many should be handed out in the residence halls and what kind of advertising should be placed in the handbook.
- **Graduate Student:**
  - Congratulations to Katherine Zaunbrecher for her appointment to the Graduate Student Department. She and I have been meeting regarding what next year will look like for her in a brand new department and acquainting her to office policies and what not.
- **Health and Positive Impact:**
  - Moving forward with conversations about the future of Positive Impact and what that looks like for the rest of the year and how we can fix/change things over the summer.
  - If you volunteered throughout the year please come talk to me and I would be happy to include your feedback into our recommendations.
- **SLiCE Search Committee:**
  - ASCSU has the opportunity to have lunch with the candidates, if you would like to meet the candidates please talk to me or Pam and we will make sure that you get on the list. Please remember that you have to be able to attend all three of the lunches.
- **RamRide:**
  - Meet with Sonja Jenson to talk about Greek Life and ASCSU relationships going into the year. We are looking at possibilities with RamRide/Greek Week/Homecoming/Rush etc. and how we can have a collaborative relationship.
  - Exploring what how the Late Night Bus Route can fit in with the big picture of the RamRide message.
  - Met with Spencer and gave ideas for improving the database.
- **Goals for Next Week.**
  - Board of Governors, SLiCE Search Committee on campus interviews, big Senate meeting, SAC, and meet with Aidan. Get some organization back in my life.~)
- **Finance – Wendy Bowling**
  - **Past Week Follow-Up:**
    - The SFRB Long Bill passed through Senate with a vote of 8-4-2. There were a few recommendations added by Senate to the Therefore clauses including recommending that fee area directors bring the board three budgets, one with a decrease, one with their budget remains the same and if applicable one with an increase. The fee package still needs one more vote from Senate. Once this vote is made the fee package will go to the administration for approval then to the Board

of Governors. If you have any questions or concerns regarding the Long Bill or SFRB please feel free to talk to me or any other member of the Board.

- Updated records in Kual
- Met with several students and groups regarding SFB requests, and evaluated the need and possibility for Summer Funding
- Looked over our rollover figures and worked with our accounts to give coming administration the best opportunity for success
- Goals for Next Week:
  - Make sure rollover figures are continuous and correct
  - Catch up with documents in Kual
  - Finish up pending contracts quickly in order to get revisions as accurate as possible
  - Look over our SFB files and make sure all documentation is complete, and reversions are accurate
  - Maintain quick turnaround to e-mail, financial requests and SFB needs
  - Evaluate the Director of Finance position and get list of recommendations prepared for incoming administration
  - Continually evaluating the SFB process as well as internal and external functions of ASCSU Finances. I will be evaluating our relationship with SLiCE as well as ASAP to develop the most functional and accurate system for ASCSU finances.
- Announcements:
  - You **MUST** turn in financial request forms to the Finance Office **48 hours** in advance before planning on making a purchase or using a P-Card. As the semester ties up make sure you plan in advance for end of the year dinners or last minute purchases. We will no longer be doing rushed orders, please let me or Taylor know if you have questions or concerns.
  - Please let the Finance Department know if you have any large expenses coming up that were not addressed in your previous rollover figures
  - Please take an interest in your Student Fees. Students have **direct control** over their student fees. If you have a comment or concern about where your money goes and how it is being spent please speak with an SFRB member.
- Controller – Taylor Jackson
  - Past Week Follow-Up:
    - The second reading and first vote on the Long Bill was on Wednesday night. Amendments were made by senate. The second vote will take place next Wednesday.
    - Worked on final rollover number for the end of the year.
    - Financial policies through the end of the semester will be much stricter. Please follow the protocols we have set up for spending.
    - Updated Controller Books for this week's transactions.
  - Goals for Next Week:
    - Get final updated rollover number for next year.
    - Start preparing a skeleton for the Controller Books for next year so they have a similar system to work off of and the transition will be easier.
    - Start writing end-of-year director's report.



- Continue to stay up-to-date on e-mails, paperwork, etc.
- Miscellaneous
  - LET US KNOW IF YOU HAVE ANY PURCHASES TO MAKE THE REST OF THE YEAR.
  - If you use a P-Card, you have to bring it back with a receipt with it IMMEDIATELY.
  - Absolutely no purchases can be made without a completed Financial Authorization Form. This includes supplies from the Bookstore.
  - Feel free to ask questions about our current spending, budget items, and account balances if you have any! This is all public record.
- Chief of Staff – Kaylyn Kardavani
  - Past Week Follow-Up:
    - Community Development:
      - Attended Reach Out on Wednesday and met some fantastic fifth graders!
    - Governmental Affairs:
      - Went to President Obama’s speech on student loan interest rates- #dontdoublemyrate
    - Student Services
      - Met with Jason to talk I-Ball
        - Then met with Regina to get our poop in a group about I-Ball
    - President’s Office
      - Met with Eric to talk about projects/ catch up on life within the office
      - Worked on second Accountability Report
      - Worked with Eric to edit his campus-wide email
  - Goals for Next Week:
    - Meet with Jason to finalize I-Ball stuff
    - Do end of the year report
- Community Development – Paige McCaleb
  - Past Week Follow-Up:
    - Greek Life:
      - September 20 Greek ASCSU Mixer
      - Setting up habitat for humanity ASCSU/Greek Volunteer day
        - April 28
      - Getting first 4 weeks of RamRide Filled by Greeks
        - Meeting 4/12/12
      - Setting up Greek/ASCSU mixer for fall semester
    - Outreach:
      - Working on end of semester report
    - Service:
      - Approved service hours
      - Recruiting and tracking CSUinty volunteers
        - Got rakes

- Attended team leader training
    - Sent email reminder to volunteers
    - Getting Rakes
  - ReachOut went wonderfully
    - April 25 ReachOut service day
- Pro. Development:
  - Creating Cabinet/dept. meeting leadership/pro. Development curriculum
- RLT:
  - Working on semester reflection activity
- Goals for Next Week
  - Greek life:
    - End of semester report
    - Plan for Ramride for next year
    - Habitat for humanity Greek/ ASCSU service day
      - April 28, 8:00am-4:00pm
  - Outreach:
    - End of Semester report
  - Service:
    - End of semester report
    - Get all ASCSU members to register and log community service hours on Ramlink! (goal ongoing)
  - Pro. Development:
    - End of semester report
  - RLT:
    - End of semester report
    - RLT final meeting
      - Semester reflection
- **Governmental Affairs – Chase Eckerdt**
- Past Week Follow-Up:
  - I have been meeting with a variety of people about the stadium discussion including the newly formed “Be Bold” group. We are working on plaza events and forums next week to get student opinion on the issue. Come and see me with questions.
  - We are following key pieces of legislation this week as the legislative session wraps up. After a contentious debate, SB 15 (ASSET) which would have provided a tuition break for undocumented students failed to pass out of the house finance committee.
  - We are also looking to explore options for our Capwiz program next year.
  - Rachael is finishing up her work on the new signage program around campus. Please thank her for her work on this, it was a huge project.
  - We are finishing up the process of the Transfort contract. The entire team did great work this year. Thanks to all of them. Please come and see me with questions about this.



- **Goals for Next Week:**
  - Get as much student opinion on the stadium as possible.
  - Help make the transition as smooth as possible.
  - Clean up the last few items of the year
- **Miscellaneous**
  - As always, please come and see me with questions.
  
- **Health – Audrey Purdue**
  - **Past Week Follow-Up:**
    - Andrea Coryell and I are wrapping up the CSU Tobacco Opinion Survey and reviewing additional opinions and data.
    - This week I have been preparing for the future of the Health Department by planning programs that will be implemented in the department next year.
  - **Goals for Next Week:**
    - Begin 2011-2012 Directors Report
  
- **Marketing – Nicholas Reese**
  - **Past-Week Follow Up:**
    - This Week On Campus ad was created, submitted, and published
    - Received 300 copies of late night bus route schedules to be distributed on the plaza for the RBPT
    - Ordered 500 customized ping pong balls for RBPT
    - Created several ads for the on-campus stadium input events on the plaza this week. Placed them with the Collegian on Monday, Tuesday, and Wednesday
    - Created flyers, posters, and Facebook event for RBPT
    - Sidewalk chalked a good portion of the plaza for the RBPT
    - Ordered 500 customized cups from 4imprint for the RBPT
    - Got confirmation from KCSU that they would be doing sound for the RBPT
    - Submitted all of the files for CH2MHill on their seat belt awareness campaign
    - Flash mob group is going to perform on the plaza during the RBPT
    - Created an ASCSU is hiring banner for future administrations
  - **Goals for Next Week:**
    - Pick up last minute supplies for the RBPT including root beer, tables, water dispensing, and table covers.
    - Get large butcher paper for on-campus stadium input days on plaza as well as other supplies
    - Print large posters for the RBPT to display on Friday
    - Receiving the stoles for graduation
    - Placing ads for RBPT, put up posters, hand out flyers
    - Placing ads for Eric in the collegian as a going away letter to campus
    - Placing ads for ASCSU in the graduation pamphlet
    - Putting on a successful RBPT on Friday before I-Ball
    - Creating a sample in the Collegian for an insert called “The Water Closet”
    - Receive supplies from 4imprint
    - Receive finished stoles and hand them out to graduating people
    - Distribute LNBR video to bars and LNBR community. Place LNBR video on Collegian website as well.

- RamRide – Becky Ewing
  - Past Week Follow-Up:
    - Attended Senate for the Long Bill discussion as a representative of SFRB
    - Met with Spencer and Regina to look over the database one last time. He is going to be testing it and giving us the code for it on Saturday night.
    - Volunteered for Reach Out and CSUnity
    - Met with Sonja, Brian, and Regina about Greek Life involvement with ASCSU next year, specifically with RamRide. We talked about building those relationships and starting the philanthropy weekend events. Sig Ep and Chi O have already committed to volunteering one weekend.
    - Talked with Lauren, Kaylyn, and Regina to finalize a list for who certificates and thank you notes will be going to. We also drafted up the certificate to print on Monday.
  - Goals for Next Week:
    - Attend senate and give input on the long bill if needed for final vote.
    - Clean the RamRide office for summer.
    - Order certificates for sponsors.
    - Make sure all student org payments and volunteer hours have been finalized.
    - Start end of the year director’s report.
    - Have the meeting with Regina and the two students who is interested in creating a mobile app for RamRide.
    - Contact the Archives to discuss where we need to take the excess paperwork from the office.
    - Attend the Committee on Teaching and Learning Committee.
    - Continue editing the RamRide safety protocol manual.
  - Miscellaneous
    - If you know any groups or students who are interested in volunteering for RamRide, please guide them to the RamRide website, [www.ramride.colostate.edu](http://www.ramride.colostate.edu), or have them email [ramride.volunteers@gmail.com](mailto:ramride.volunteers@gmail.com) with any questions
    - If you know of any groups, clubs or dorm halls who are interested in learning more about RamRide, please tell them to email us and we will be more than happy to go and present to them

<u>Date</u>	<u># Cars Running</u>	<u># of Rides</u>	<u># of Passengers</u>	<u># of Cancels</u>	<u>Max Wait Time</u>
Thursday 4/26/12	9	80	208	39	30
Friday 4/27/12	11	118	366	152	50
Saturday RRR 4/28/12	3	8	12	0	2
Saturday 4/28/12	13	139	417	91	50
Sunday RRR 4/29/12	2	7	10	0	3

▪ Student Services – Tim Brogdon

▪ Past Week Follow-Up:

▪ For-Ever-Green

- We will be setting up the next administration for success surrounding For-Ever-Green through the director's reports, the end of the year report, and finally the design choice and contacts with the appropriate people.

▪ Jason is planning I-Ball

- Has invited CSU/ASCSU big wigs, has thought of ideas to replace dancing, worked with Eric and Rachel to make sure I-Ball goes well
- Will be ready to go for the 4<sup>th</sup>

▪ Working on Stadium Student Outreach

- This has gotten a lot bigger than originally planned. We will now have some Stadium Advisory Committee personnel, a facilities management person, and ASCSU personnel.
- We will be handing out over 1,000 Coca-Cola items along with a half sheet of questions for students to fill out and get more information from the student body.
- Let us know if you want to be out there as well, we will give you some information to become knowledgeable.
- ASCSU/Student Services will be out on the plaza on May 1<sup>st</sup> – 2<sup>nd</sup> to inform students of both sides of the stadium debate.
  - We will be offering both sides of the argument via information we're collecting from all the offices involved including the most recent stadium advisory committee meeting.
  - It is fair for us to give both sides of the argument considering ASCSU hasn't taken a side on this heated debate, we're also waiting for survey data to come out from the survey sent out this week
    - If you haven't taken the survey you can take it here <http://studentvoice.com/colsa/ASCSUproposedoncampusstadium>
    - We will be getting all of our information from:
      - <http://soshughes.org/>
      - <http://www.today.colostate.edu/story.aspx?id=7101>
      - <http://www.colostate.edu/stadium>
      - <http://beboldcsu.org/>
      - <http://www.coloradoan.com/article/20120418/NEWS01/204180378/On-campus-football-stadium-supporters-ask-CSU-Bold->
  - If you have any more information sources please let me know so can get them on the plaza as well.

▪ Goals for Next Week:

- Talk to Jason, Lynn, and Chris all about what they have going on for the rest of the semester.
- Meeting with Chris and Lynn to discuss their initiatives

- Chris has slowed down a little bit in traditions council
  - Keep setting up the Stadium Student outreach
  - Make sure I-Ball planning keeps going accordingly.
- 
- **Sustainability – Seth Danner**
    - Past Week Follow-Up:
      - April 25<sup>th</sup> discussed survey results and future plans for a sustainability think tank with graduate student council, offers a lot of hope for future student engagement
      - Plans are in the works to knock out net zero events within the lsc for beginning of fall semester
      - April 26<sup>th</sup> initial meeting for the update of the Climate Action Plan, seems like another all-encompassing sustainability look into operations and programming
    - Goals for Next Week:  
Meet with Bryan King and begin planning campus wide sustainability think tank

