

▪ Dates to Remember

- Finance Trainings:
 - Tuesday June 26 @ 9:00 AM
 - Wednesday June 27 @ 2:00 PM
 - Thursday June 28 @ 3:30 PM
 - Monday July 2 @ 1:00 PM
- 6/28 Social media roundtable
- 7/1 is the last day Congress has to act to keep Stafford rates from doubling (bank to their 2007 levels)
- 7/1/12 major date to turn handbook proof
- 7/6 Next Director's Report Due by 4pm
- 7/11 Next Cabinet Meeting in LAPORTE Conference Room @ 6pm
- 8/10-8/12 ASCSU Fall Retrea
- 8/22 Community Welcome
- 8/30/12 – Grill the Buffs
- 9/1/12 – Rocky Mountain Showdown, Ram Road Trip

Executive Branch

▪ President – Regina Martel

- Progress on Goals from the Last Two Weeks:
 - ASCSU Student Handbook: Called Anna Bowland (our contact from University Directories) who has been a help as we get closer to some of the deadlines that we have to take care of. I am working on putting together the first thirty introductory pages to make sure the content is relevant and up to date.
 - If anyone contacts you regarding the ad space please forward their concern to me and I will forward it to the right people.
 - Working with Pam, Mike, and Lance to make sure that all areas of advising are covered.
 - Senate: getting and retaining senators – exploring incentive programs.
 - RamRide/Student Services/Governmental Affairs\
 - CSUPD: John and I met with Chief Wendy to get an update and touch base on regarding goals for the next year. We will continue working on the student/police relationship between party registration, the Late Night Bus Route, and RamRide. We want to make sure that if there are any issues that we establish that good relationship with a possibility of Chief Wendy coming to Senate meetings.
 - RMSMC: met with Larry to talk about the RMSMC agreement for the next year. Looking at advertising for the coming year and exploring ways that ASCSU can get a discounted ad space.
 - Child Care Project: still exploring child care options on campus and looking at what we can do for families who need affordable child care. We are working with ALVS, the Sunshine House and the HDFS program on campus.
 - Transfort: working on a summer agreement to ensure that all students can still use the Transfort service in the summer without problem.
 - ASCSU Alumni Council: Joe and I phoned into the meeting to introduce ourselves to the group, fill them in on our administration, and share information about the retreat with the group.
 - BoG (6/21-6/23): Attended the New Board Member Orientation which was a crash course in the Board and what being a member meant. During the retreat we focused on long terms goals off all three institutions. If you have any questions regarding the meeting please let me know.
- Goals for the Next Two Weeks:

- Finance: Wendy and I will be meeting to catch up and I will be getting P-Card and overall financial training.
 - Get ready for July 1st when we can start spending money again ☺ (Student Services, RamRide, overall ASCSU Swag, etc.)
 - Attend the Traditions and Forever Green Meeting – long term and short term goals.
 - ASCSU Handbook: finalize everything and get all of the introductory pages sent to Anna.
 - Attend the Community Welcome/Off-Campus Life Meeting
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- **Vice President – Joe Eden**
 - Progress on Goals from the Last Two Weeks:
 - The last two weeks have been a lot of meeting with students from the involvement fair and speaking at the involvement fair every day. I have also had meetings with Dr. Ellis regarding meetings that are scheduled with fee area directors about what needs to be communicated during that first meeting. Meetings have been pushed back for institutional plan updates but hopefully that will take place soon.
 - Goals for the Next Two Weeks:
 - As the summer progresses I plan on really working hard on looking into potential changes to the SFRB/Senate/Long Bill process. I will be working to modify documents to be current and in accordance with any potential changes. I have several meetings set up to discuss the direction of SFRB and what that may look like from the Chair's position.
 - Keep in touch with Senators and set up meetings with Senate leadership to gain feedback on potential changes to Student Fee process.
 - Keep my house in WP from burning down (may be in and out of office)
 - Miscellaneous:
 - Involvement fair has kicked off, please sign up for a time to work ASAP.
 - Please remember to keep the office clean! Right now the office does not look anything like it should, and could be much more organized and less cluttered. Remember, we are a PROFESSIONAL organization and should look the part.
 - I am beginning to compile a list of students that are interested in the student fee review process, so if you are at all interested please get in touch with me so I can add you to that list. Being in ASCSU doesn't mean that you will be favored, but it does not disqualify you by any means either.
 - If you haven't already done so, please sign up for a timeslot to work at the involvement fair, it is crucial to get first year students involved so that none of what we do goes to waste after we are gone!
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- **Finance – Wendy Bowling**
 - Progress on Goals from the Last Two Weeks:
 - Created an internal guide to Financial Procedures
 - Created a list of illegal purchases
 - Created new internal coding
 - Created presentation expectations for Student Orgs presenting to the Student Funding Board
 - Updated the Website with new information
 - Composed an e-mail to Student Organization Presidents regarding Summer Funding Board
 - Created a new Student Funding Board application
 - Created a new Financial Authorization form

- Created a Flow Chart for Student Organizations seeking funding
- Spoke with Bobby from SLiCE about Student Organizations who had received funding and will be receiving a computer tower from SLiCE to hook up a powerpoint presentation with Student Funding Board announcements for events on it.
- Goals for the Next Two Weeks:
 - Internal Finances
 - ***Get all ASCSU Officers P-Card Trained!***
 - Send out budgets for the year to each department and sit down with each Director to discuss it
 - Go through University Quali Training and train the necessary individuals on the system
 - Work on completing Collegiate Readership, Transfort, and Campus Media Contracts
 - Begin planning the Finance Portion of the Fall Retreat
 - Student Funding Board
 - Finish Guide to Campus Funding for Student Organizations
 - Figure out members for the Summer Funding Board
 - Revise the Student Funding Board Bylaws
 - Speak with LSC event planning and create a way that Student Organizations LSC charges get sent to ASCSU
 - Discuss with Campus Activities what funding looks like and help streamline funding procedures
 - Begin drafting the application for at large Student Funding Board Members
 - Begin planning of the Student Funding Board Retreat
 - Talk to SLiCE about ways Student Organizations can earn money
 - Look into Liaison Rolls for the Student Funding Board
 - Other
 - Draft legislation with Regina to bring a speaker to campus
- Miscellaneous:
 - All ASCSU Officers must go through financial training each year. If you have not yet sent me an e-mail about which day works best for Financial Training please sign up for one of the times on the attached signup sheet. If none of these times work for you please e-mail me at Finance@ascsu.colostate.edu by Friday.
 - We cannot make any purchases in July but there are many things that will need to be ordered in June for the beginning of the year. Please start preparing with what you need for the upcoming months. The earlier we place the order the better. Please let me know if you have any questions or concerns on your budget.
 - I will need Cabinet members and any Senators available in July to help me with the Summer Funding Board. If this is something you would like to be a part of please e-mail me.
- Controller – Taylor Jackson
 - Progress on Goals from the Last Two Weeks:
 - Have been mostly focusing on Student Services stuff the last few weeks.
 - Since we can't spend in June, we haven't had much going on.
 - Goals for the Next Two Weeks:
 - Go over all outstanding bills so that we are prepared to pay them when purchasing opens up again on July 1.
 - Put together new Controller Books for 2012-2013. Update internal accounting codes.

- Miscellaneous:
 - Make sure you attend a finance training! See Wendy's report for dates/details.

- **Chief of Staff – Robert Duran**
 - Progress on Goals from the Last Two Weeks:
 - Now have 6 summer long scheduled bi-weekly scheduled meetings, but still need 5 more Director's to set up meetings.
 - Have met with Marketing and Ramride as well as Health to discuss possible marketing changes, swag, and new ideas to focus on RamRide being a safe non-judgmental ride home.
 - Overlooked all director's reports turned in and have started working with director's on completion.
 - Have continued getting to know our ASCSU Cabinet members.
 - Have increased my understanding and knowledge of many of the Departments within ASCSU.
 - Goals for the Next Two Weeks:
 - Set following weeks office hours on the Thursday before.
 - Work on getting the remaining Director's to sign up for their Bi-Weekly Meetings.
 - Continue to help Brian and Regina plan the Fall Retreat.
 - Follow-up with all Director's and ensure director's reports are getting complete and turned in on time.
 - Continue learning about Departments, Programs and ASCSU overall.
 - Set up meeting with Lance, Pam, Brian, Regina, and me to work on itinerary and speakers.
 - Be supportive and help everyone work towards their goals
 - Focus on summer goals, strengths and weaknesses with Director's during meetings.
 - Miscellaneous:
 - Please Turn In Your Director's Reports in On Time!
 - Please Schedule Your Bi-Weekly Director's Meeting with Me ASAP if you haven't done so already.
 - Don't forget that we all need to be financially and P-Card Trained.
 - Remember that we all have responsibilities over the Summer and it's important that we stay vigilant of those.
 - Remember to sign up for the Orientation Involvement Fair to help out over the summer (sign-up sheet at front desk).

- **Deputy Chief of Staff – Austin O'Neil**
 - Progress on Goals from the Last Two Weeks:
 - Goals for the Next Two Weeks:
 - Miscellaneous:

- **Community Affairs – John Dietrick**
 - Progress on Goals from the Last Two Weeks:
 - Successful meeting with Chief Wendy in establishing relationship with new administration and CSU Police
 - Successful meeting with Jeanie Ortega, and CSU city liaison, in establishing semester goals and overall outlook on the upcoming year, and position responsibilities.
 - Goals for the Next Two Weeks:

- Establish update with Social Host ordinance, and check any research updates with Director of Health
 - Follow up with UniverCity transition program and Off-Campus Life Office
 - Meeting for Community Welcome on June 28th, establish ASCSU role, and other financial aspects and possibilities
 - Continue to explore new avenues for Late Night Bus system
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- **Community Development – Brian Roling**
 - Progress on Goals from the Last Two Weeks:
 - All Retreat info, besides department work packets are in rough draft from
 - Received budget
 - Working on speaking and resource contacts
 - Rough draft items under review from Kaylyn
 - Greek Ram Ride Month Xcel sheet made and half chapters on board
 - Goals for the Next Two Weeks:
 - Meet with Pam, Kim, Regina, and Robert about making the Fall Retreat concrete
 - Send Regina and Robert drafts of everything I have for the Retreat
 - By the end of the two weeks, final drafts of everything for the Retreat
 - Re-work agenda for the Retreat
 - Re-email all Greek Chapter Presidents about the Greek Ram Ride Weekend
 - Get a final date for the RLT Retreat
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- **Diversity – Angel Smith**
 - Progress on Goals from the Last Two Weeks:
 - Have met with Mary Ontivaros
 - Have established the contact dates with my associates.
 - Have met with most of the SDPS Offices
 - Have met with some of the SDPS student workers.
 - Goals for the Next Two Weeks:
 - Continue to set up meeting with the SDPS Offices.
 - Continue to persuade the SDPS office to trust in ASCSU and also try to create the liaison positions
 - Hatch out the specific details
 - Will they be paid or not (can out budget allow for this)
 - What would the incentives be
 - What would the job description and hours look like?
 - Have my final meeting with Shaunte about meeting he has had with these offices.
 - Has he promised anything? If so what?
 - Continue to work on what Diversity Day will look like
 - Continue contact with Mary Ontivaros
 - Meet with Wendy about Pcard training
 - Miscellaneous:
 - I need to know if other people can do the Diversity Symposium

- Graduate Student Affairs – Katherine Zaunbrecher
 - Progress on Goals from the Last Two Weeks:
 - established in ASCSU office
 - Goals for the Next Two Weeks:
 - complete timeline for the summer, including a list of things that should be done before the first day of classes—ranked by priority
 - contact all GSC officers and establish July and August meetings with them
 - contact Jodie Hanzlik (the Graduate School) about new student role at orientation
 - attend finance training—July 28th?

- Governmental Affairs – Lindon Belshe
 - Progress on Goals from the Last Two Weeks:
 - Contacted various student body presidents about textbook tax breaks
 - Began constructing a list of each state’s textbook tax laws and policies
 - Completed and mailed over 50 position papers
 - Began feasibility report on possible legislation
 - Began drafting budget
 - Cleaned desk!!!
 - Goals for the Next Two Weeks:
 - Have a full budget breakdown
 - Construct a feasibility report for possible legislation
 - Set up meetings with Congressmen Gardner and Polis
 - Begin planning for elections season, whether voter registration or otherwise

- Health – Audrey Purdue
 - Progress on Goals from the Last Two Weeks:
 - Nick Patenaude has been a **huge** help with updating AlcoholEDU posters for the fall semester and creating cups for Positive Impact. Thank you!
 - Drafted the results of the spring 2012 Tobacco Opinion Survey, I will have the final presentation available in the next couple weeks.
 - I really need to focus on setting Sarah up for success with Positive Impact in the next couple weeks.
 - Goals for the Next Two Weeks:
 - Finish final copy of Tobacco Opinions Survey Report
 - Send letter of CSU letter of support for participation in Larimer County Tobacco Grant
 - Start setting up sign-up process, payment process, documentation process, and volunteer training process for Positive Impact
 - Work on redeveloping SHAC(Student Health Advisory Council) and what that organization will look like for the next year
 - Add changes to summer work plan

- Marketing – Nicholas Patenaude
 - Progress on Goals from the Last Two Weeks:
 - Finished orientation pamphlets
 - Talked with Regina about the planners and finished those
 - Met with Lindsay Connors

- Met with Donni Luckutt
- Goals for the Next Two Weeks:
 - Finish Alcohol edu poster
 - Meet with Tim to discuss ram ruckus
 - Connect with marketing staff on doodle
 - RamRide lights (talk to Becky and see what she wants from what I've found)
 - RamRide shirts too
 - Positive Impact cups (Audrey)
 - Clean office!
 - Work towards things that can be done for fall
- Miscellaneous:
 - Social media roundtable

- **RamRide – Becky Ewing**
 - Progress on Goals from the Last Two Weeks:
 - Met with Nick and Robert about marketing for RamRide. We discussed the swag to put in the dorms and are still deciding what we want to give. Right now RamRide lanyards are on the top of the list.
 - Submitted the Coke Grant for the Fall semester. We ordered extra cases of water so that we have the resources to potentially hand out water to patrons (pending the idea gets approved).
 - Met with Kim to discuss different RamRide things for next year. We discussed the possibility of RamRide submitting a proposal to host SRPU in two years and what will need to go into that.
 - Edited the Emergency Procedure Manual that Scott put together last year.
 - Worked the Preview table on 6/13 and was able to start informing incoming students about RamRide and the opportunity they have to volunteer. There were a few students that seemed excited about it and will hopefully volunteer.
 - Goals for the Next Two Weeks:
 - Meet with Jessica about starting to put together the food donors list for Fall semester
 - Continue to work with Cassie about getting the T-shirt proposal together by July 6th so we can order them. Specifically, we need to come up with the design for the staff shirt and decided if we want to get the Colorado flag on it so that we can get approval for it.
 - Talk with Regina about submitting the SRPU proposal and determine the next steps for involving administration,
 - Start putting together policy expectations for staff
 - Continue to edit the Emergency Procedure Manual.
 - Talk with Liz about setting up the calendar for next year.
 - Finalize how the relationship will be between the front desk and RamRide for volunteer sign-ups.
 - Continue working on the Greek Life calendar to determine which weekends will need the most extra volunteers.

- **Student Services (Interim) – Taylor Jackson**
 - Progress on Goals from the Last Two Weeks:
 - Met with Gary Ozzello and Tim Brogdon. We are looking into alternate locations for Grill the Buffs so that we can have it on Thursday and include Coach McElwain and players. Potential sites include the West Lawn or fields next to Moby.

- Followed up with Yauk's Meats. They have our order and are sending us an invoice for 2000 bison patties.
- Goals for the Next Two Weeks:
 - Meet with:
 - Antionette Williams, Coca Cola representative (Grill the Buffs) – we weren't able to connect this week but she's free next week to talk.
 - Joyce Durol, LSC Catering (Grill the Buffs) – we have a meeting set up for Monday, June 25
 - Look into ways to incentivize Ram Road Trip. How do we get people on buses?
 - Brainstorm what to do on the plaza on Friday, August 31. We still have the plaza reservation and we need something to fill that day.
 - Meet with deputies to give them the opportunity to get involved with departmental tasks if they want. The meeting is set up for Monday, June 25.
- Miscellaneous:
 - The dates of Grill the Buffs and Rocky Mountain Showdown have changed!! Grill the Buffs will now be on Thursday, August 30 and the game will be on Saturday, September 1 (so that it can be televised)
- **Sustainability – Andrew Oringer**
 - Progress on Goals from the Last Two Weeks:
 - Worked with CAP (Climate action plan) on integrating student voice and participation into mission to make CSU's campus more energy efficient
 - Met with Off Campus Life Office and Director about CSU Rideshare website and potential ways to increase usage (Facebook connections, Ramweb tab, etc)
 - Met with CSU Campus Energy Coordinator, Stacey Baumgarn about utility check sheets for off-campus life office and Rideshare website to address Reduction of Single Occupancy Commuting goals.
 - Contacted Fort Collins Utilities and Climate Wise Program about potential for energy audits of Greek housing, (part of "Greeks go Green" campaign which is a work in progress for fall semester)
 - Goals for the Next Two Weeks:
 - Continue to work with Climate Wise on Energy audits for Greek houses
 - Contact Greek Life office about housing Statistics
 - Work to develop ideas for Alternative Transportation fair in October
 - Collaboration with Housing and Dining and Facilities on Common goals involving sustainability on campus
 - Miscellaneous:
 - No CAP task force meeting in July
- **University Affairs – Billy Raddell**
 - Progress on Goals from the Last Two Weeks:
 - Much progress on handbooks
 - First round of blue books were ordered
 - Organized office
 - E-mailing with Deep
 - Goals for the Next Two Weeks:

- Meet with Regina about handbooks
- Meet with Joe and Robert
- Send handbook design to publisher by 7-1-12
- Keep working on filling committees and councils
- Meet with Jody Donovan on working with professors and the test file
- Meet with Kim
- Miscellaneous:
 - Access to e-mail is limited
 - Call these two numbers if you need to reach me quickly
 - 303-483-8527
 - 303-730-6032

