



Weekly Report
August 22nd –August 26th, 2016
President’s Report

| Section 1: GENERAL INFORMATION | |
|---------------------------------------|--|
| Department | President’s Office |
| Date | Week ending on August 26 th ,2016 |
| Members | President Daniela Pineda Soracá |
| Expenses in the Past Week | \$285.50 Cam-Unity Block Party Contribution |

| Section 2: Activities | |
|------------------------------|---|
| Summary of Accomplishments | <p>This past weekend (8/18/16-8/21/16)</p> <ul style="list-style-type: none"> • I attended many Ram Welcome festivities including convocation (where Mike and I welcomed the Class of 2020 & our Transfer, Veteran and Adult Students), the Family Picnic (Volunteered at a concession booth with several ASCSU members), Ramapaloza in the LSC, and the We Ride Bike Fair where ASCSU tabled to inform students about bike safety, laws, and initiatives on campus and the city. <p>On 8/22/16</p> <ul style="list-style-type: none"> • Director Johnson and I took the first ride of the new Foothills Campus Shuttle with Aaron Fodge, Transfort Management, Collegian staff, and other campus community members. The best part of this ride was seeing the reaction of our very first rider, next to the fact that this was something students truly called on ASCSU to facilitate last year. We have last year’s administration to thank for those great efforts. • Attended and spoke at the 2nd Annual Cam-Unity Block Party with Residence Life, the SDPS Offices, various Student Organizations, City Leadership including council members, State Representatives, Council Members and our Mayor and City Manager. This collaboration is now featured on Orientation and Transition Program’s “First 50 Day” Traditions. <p>On 8/23/16 & 8/24/16</p> <ul style="list-style-type: none"> • Met with Jodi Donovan (Dean of Students) and John Henderson (Assistant Dean of Students). <ul style="list-style-type: none"> ○ Outcomes: |

| | |
|---|---|
| | <ul style="list-style-type: none"> ▪ Solidified my duties and expectations of recognizing the loss of CSU students, the flag tradition, and the logistics of the process with Kim/The Front Desk Staff. ▪ Discussed the direction and put together an outline of ASCSU’s approach to the “BARE Run”. <ul style="list-style-type: none"> • Attended the 16th Annual Community Welcome Walk. This was a wonderful time getting to know the leadership and staff of Off-Campus Life, City of Fort Collins members, Student Athletes, as well as CSU Police Department and the City of Fort Collins Police Department Officers. A highlight for me was being able to inform many students about the new Social Host Ordinance. <p>On 8/25/16</p> <ul style="list-style-type: none"> • Meet with Graduate Student Council Leaders (see below under Relations Bridged). <p>On 8/26/16</p> <ul style="list-style-type: none"> • I had a conference call with Bob Schur (Admin Commitment to Campus Representative) and New York Times Representatives to look at Educational Engagement Initiatives moving forward, as well as to chat about the digital access to the NY Times. More to come on this research based initiative. • Cleaned up the office space and finalized new ASCSU organizational goals with Chief Justice Stein, Vice President Lensky, and Speaker Pro Tempore Kendall. |
| Lessons Learned | |
| Delegated Tasks | <ul style="list-style-type: none"> • I directed the Health Department to come up with a mission and vision for the Mental Health Committee to present during their first meeting of the year of September 9th. Additionally, I also am working with Director |
| Relations Bridged | <ul style="list-style-type: none"> • The Graduate Student Council Leadership, Dean of Graduate School Jodie Hanzlik |
| Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go) | |
| Next Steps | <ul style="list-style-type: none"> • Host the CSU Snapchat Tuesday Takeover and Proud to be a CSU Ram Instagram Page for the next week. |

Vice President's Report

| Section 1: GENERAL INFORMATION | |
|---------------------------------------|-----------------------------|
| Department | Vice President |
| Date | 8/26/2016 |
| Members | Mike Lensky, Vice-President |
| Expenses in the Past Week | 0 |

| Section 2: Activities | |
|---|--|
| Summary of Accomplishments | <ul style="list-style-type: none"> - Finalized SFRB schedule - Finalized SFRB Application - Attended Cam-munity block party - Attended Community welcome walk - Met with the Graduate Student Council to discuss how we can better relations with Graduates - Met with the Student Resolution Center - Met with Hanna to discuss funding projects - Chaired the Second session of the 46th Senate Session. - Attended University Core Curriculum - Collaborated with Speaker Pro Tempore Eddie Kendall to discuss Senate issues - Spoke at convocation - Met with Senate Membership Officer Lawrence Horowitz |
| Lessons Learned | When representing 32,000 students, we have to focus on the minority too. |
| Delegated Tasks | Delegated Press Release to Deputy Chief of Staff Vessa. |
| Relations Bridged | Melissa Emerson, Student Resolution Center; Jody Donovan, Dean of Students. |
| Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go) | Working with Department of Outreach on how to facilitate workshops and reaching out to organizations. This process went smoothly and we hope to outreach in the first couple weeks to prospective new members |
| Next Steps | Send out SFRB Applications Send out SFRB Schedule Work on Senate agenda |

Chief of Staff Report

| Section 1: GENERAL INFORMATION | |
|--------------------------------|--------------------|
| Department | Chief of Staff |
| Date | 08/26/16 |
| Members | Gabriela Maldonado |
| Expenses in the Past Week | 0 |

| Section 2: Activities | |
|--|---|
| Summary of Accomplishments | <ul style="list-style-type: none"> - Participated in Community Welcome Walk - Set up meetings with half of my directors for next week - Completed Make-Up training with Stephanie - CAM unity Block party was a success |
| Lessons Learned | <ul style="list-style-type: none"> - It is important for CSU students to know their neighbors since some people have lived in Fort Collins for generations |
| Delegated Tasks | N/A |
| Relations Bridged | <ul style="list-style-type: none"> - Community Affairs - Diversity |
| Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go) | <ul style="list-style-type: none"> - Community Welcome Walk went well - Block party went well as well - Traditions does not need more volunteers to clean up ☺ - Directors have responded on time to set up meetings |
| Next Steps | -Have meetings with directors |

Deputy Chief of Staff & Press Secretary Report

| Section 1: GENERAL INFORMATION | |
|--------------------------------|--------------------------------|
| Department | <i>Office of the President</i> |
| Date | Aug. 26, 2016 |
| Members | Christina Vessa |
| Expenses in the Past Week | N/A |

| Section 2: Activities | |
|----------------------------|---|
| Summary of Accomplishments | <i>Brainstormed and organized the timeline for Ram Leadership Team with Deputy Director Rhine. Applications are due Sept. 9 and interviews will take place Sept. 12-16.</i> |

| | |
|--|---|
| | <p><i>Discussed PaceSetters Scholarship application and interview process with Director Nathan. I will be present on the board for application review and potentially interviews as well.</i></p> <p><i>Discussed Grill the Buffs with Director Nathan in order to gather information for upcoming ASCSU blog in the Collegian. I will be writing, "Inside ASCSU: What it takes to Grill the Buffs."</i></p> <p><i>Drafted and routed for review a response to the Collegian article about the OEO Investigation. The response was published Aug. 24 in the paper.</i></p> <p><i>Met with Casey Robinson, Director of Student Video Productions, to discuss upcoming videos regarding student fee areas. Video shooting will begin Sept. 9.</i></p> <p><i>Participated in the Community Welcome Walk as an ASCSU representative.</i></p> <p><i>Participated in the CAMunity Block Party as an ASCSU representative.</i></p> |
| Lessons Learned | Prepare ahead of time for potentially biased media coverage and make sure to request that remarks regarding ASCSU are displayed in a fair, apparent manner. |
| Delegated Tasks | RLT responsibilities to Deputy. Rhine; Tracking of participation in Community Welcome Walk to Front Desk |
| Relations Bridged | Pam Jackson with Colorado State University Public Relations Casey Robinson with SVP |
| Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go) | <i>I enjoy working across departments with directors. It offers me the opportunity to brainstorm and be creative, while also building relationships and discussing next steps. I have found that my previous experience in marketing and event planning relates to some of the work that directors are doing.</i> |
| Next Steps | Meeting with Pam Jackson from CSU PR; meeting with Speaker Kendall and Vice President Lensky to discuss SVP videos regarding fee areas. |

Department of Academic Affairs Report

| | |
|------------|---------------------------------------|
| | Section 1: GENERAL INFORMATION |
| Department | Academics |
| Date | 8/26/2016 |

| | |
|---------------------------|---|
| Members | Director: Tyler Siri Ambassador: Stephanie Yassa |
| Expenses in the Past Week | \$0.00 |

| | Section 2: Activities |
|--|---|
| Summary of Accomplishments | <ul style="list-style-type: none"> - Set up meeting times with the committees CoTL and ACUA for the coming semester. <ul style="list-style-type: none"> o Ensured that the First Year Seminar will be discussed in the coming meetings for feedback. - Finalized legislation for editing the Student Excused Absence Policy so that the language of the policy is clearer and students who need to take advantage of excused absences will be able to. <ul style="list-style-type: none"> o The legislation will be presented to Senate on Wednesday August 31st. o This legislation was co-written with Director of Health Nolan with the help of Dr. Jody Donovan. - Worked on writing legislation promoting an online course syllabi policy. Will be put before the Senate body after discussing possibility with the Committee on Teaching and Learning. - Attended the Community Welcome Walk. - Set up a meeting with Dr. Mark Brown to discuss possible programs to improve and promote undergraduate research. <ul style="list-style-type: none"> o Will be meeting on August 31st. - Set up meetings with my advisors Dr. Jody Donovan and Dr. Kelly Long throughout the coming semester. - Discussed with Director of University Affairs Waida who will be attending the PASS committee this semester, decided that we will both attend the committee. - Established contact with the Course Survey Redesign task force, will be attending the first meeting of the task force next month. - Began preparing a draft email to send to academic departments asking for new test files to add to the database. - Met with Ambassador Yassa to discuss plans for the upcoming year and to touch base on schedules and projects. |
| Lessons Learned | - <i>Sapere aude!</i> |
| Delegated Tasks | - Attending Transit meeting on Monday and working on implementing the financial literacy program. |
| Relations Bridged | |
| Cross Departmental Strategy (How did pre/during/post | |

| | |
|--------------------------------------|---|
| cross departmental collaboration go) | |
| Next Steps | <ul style="list-style-type: none"> - Attend CoTL and discuss potential projects. - Meet with advisors. - Present legislation on the revised Student Excused Absence Policy. - Meet with Dr. Brown and discuss new projects. - Send out test file emails. |

Officer of Community Affairs Report

| | |
|---------------------------|--|
| | Section 1: GENERAL INFORMATION |
| Department | State and Local Policy |
| Date | August 26, 2016 |
| Members | Pranaya Sathe (Officer of Community Affairs) |
| Expenses in the Past Week | N/A |

| | |
|---|--|
| | Section 2: Activities |
| Summary of Accomplishments | <ul style="list-style-type: none"> - “CAM-Unity” Block Party coordination and hosting - Community Welcome Walk volunteering - Met with Councilmember Overbeck |
| Lessons Learned | <ul style="list-style-type: none"> -A personalized card or note goes a long way in showing professionalism - Things can and will go wrong no matter how much planning is done -Stay calm and think through a process to better resolve any issues |
| Delegated Tasks | -Host “CAM-Unity” and coordinate ASCSU Community Welcome Walk volunteers |
| Relations Bridged | -Rep. Ginal, Mayor Troxell, Sen. Kefalas, Rep. Arndt, Councilmember Martinez, Manager Atteberry, student organizations |
| Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go) | <ul style="list-style-type: none"> -Worked with Director of Diversity to finish preparation for CAM-Unity Block Party -Host CAM-Unity block party -Coordinate with all Directors/ Senators attending Community Welcome Walk |
| Next Steps | <ul style="list-style-type: none"> - Fall Clean up planning - Meet with any other councilmembers - Look into/ be a part of the stadium/ city advisory group |

Department of Diversity and Inclusion Report

| Section 1: GENERAL INFORMATION | |
|---------------------------------------|--|
| Department | Diversity and Inclusion |
| Date | 08/26/2016 |
| Members | Marco Durazo; Director Erin Vargas; Deputy Director |
| Expenses in the Past Week | ~\$400 There's 200 being transferred back in our account |
| | |

| Section 2: Activities | |
|------------------------------|---|
| Summary of Accomplishments | <p>CAM-Unity!</p> <ul style="list-style-type: none"> - CAM-Unity was a huge success in the areas we could plan for – not in the areas we couldn't. - All but two groups showed up the event. That put over 20 groups at the event. This puts our goal for collaboration off to an amazing start. - Mayor Troxell, Ray Martinez, Darin Atteberry, Jeni Arndt, Joann Ginal, and John Kefalas were at the event, all but Darin spoke. - There were no issues with any of the moving parts. - Given that it was the first day of school, we weren't able to market the event as much as we wish we could have, but it had an incredible turn out all things considered. Between 120 and 150 people were at the event. - This has been a great experience, not only because it opened our eyes the various organizations devoted to promoting diversity and inclusion, but also because it has brought us into direct contact with almost two dozen groups. <p>Meetings</p> <ul style="list-style-type: none"> - I met with the various SDPS Directors - I have a meeting next week with Sarah Stephens regarding a cross office collaboration – and also to get a grasp on all of the various student organization oriented events coming up this semester. It's our goal to work together with student organizations – not step on their toes. <p>Participation</p> <ul style="list-style-type: none"> - CAM-Unity - Community Welcome Walk |

| | |
|-------------------|--|
| | <ul style="list-style-type: none"> - BAACC Office BBQ - RAMapalooza <p>Initiative Ideas</p> <ul style="list-style-type: none"> - Angel has talked to us about an insensitive Native American film that she would like to see the damage from the film rectified. - Rams for Refugees wants to take part in a collaboration <p>Social Justice Work</p> <ul style="list-style-type: none"> - We need to take action to prevent the sexual harassment/harassment that occurred last year. It starts with training, but it needs to move up from there. - I've met with Bruce regarding office culture and we've determined opening steps for how to change culture within the office. |
| Lessons Learned | <ul style="list-style-type: none"> - Marketing is super important to the success of any event. - Market for more people than you want. - The financial process for payments. - Plan for the unexpected. |
| Delegated Tasks | Erin has been busy setting up for PMSAC, and she's done work setting up a few meetings for us. |
| Relations Bridged | <p>Marie Handl – Chabad Rabbi Chabad Alex, Riley, Christian, Nick and Carly from the Collegian Our city and state representatives.</p> <p>Facilities and other planning services.</p> <p>Etc. Etc. I've met 50+ people this week.</p> <p>Stephanie Zee – Residence Life Jen Johnson – Slice Hermen Diaz – Slice Sarah Stephens – Slice Chelsea Tan – Global Ambassadors Program Jhasmyne Cooper-Moore United Women of Color Michelle Moyer – ASL Club Kate Flattery – Larimer County Workforce Center - Through Pranaya Representative Ginal – Through Pranaya</p> <p>Christopher Leck – Counseling Services Carl Olsen – WGAC Jennifer Johnson – SLiCE Erin Douglas – Collegian Pamela Jackson – PR Team External Affairs Cori Wong – Presidents Office for Diversity</p> |

| | |
|--|--|
| | <p>Mary Ontiveros, Blanch Hughes, and Ria Vigil (though more concrete bridges will be formed.</p> <p>Many individuals from the Presidents Commission on Diversity and Inclusion.</p> <p>Continued work with Bruce Mann and Kathy Sisneros.</p> |
| Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go) | <p>Future Collaboration in SLiCE</p> <p>Collaborative Efforts with Duane Hansen regarding IEC outreach.</p> |
| Next Steps | <p>Meeting with Sarah Stephens and reach out to Art Clubs and the various SDPS offices.</p> |

Department of Environmental Affairs

| | |
|---------------------------|---|
| | Section 1: GENERAL INFORMATION |
| Department | Environmental Affairs |
| Date | August 26 th , 2016 |
| Members | Hanna Johnson- Director of Environmental Affairs Nogah Seidemann- Deputy Director of Environmental Affairs |
| Expenses in the Past Week | \$0 |

| | |
|----------------------------|--|
| | Section 2: Activities |
| Summary of Accomplishments | <ul style="list-style-type: none"> -The Morgan Library committed to changing to duplex printing as a pilot. -Presented at the ASCSU retreat about Environmental Affairs. -Met with Aaron Fodge, Emily Taylor, and Daniela to discuss Alternative Transportation on campus -Planning ATFAB “Retreat” <ul style="list-style-type: none"> -Reserving Space -Contacting Members -Presented information about ASCSU to Eco Leaders, encouraged them to get involved -Met with Stacey Baumgarn to talk about LSC Solar. -Met with John Henderson to talk about ASCSU Environmental Affairs department -Met with Spencer, the Director of Health, to talk about a possible helmet promotion event. |

| | |
|---|---|
| | <ul style="list-style-type: none"> -Met with Eddie Kendal, Speaker Pro Temp, to discuss Environmental Affairs funding initiatives -Met with Michael Wells for financial form and clarification. -Volunteered at the Ram Welcome Fair -Volunteered with We Ride- a CSU PD Bike Education and Registration event. -Attended part of CAM-Unity event -Rode Route 33 with ASCSU President Daniela to celebrate full access to the CSU campus through public transit -Worked with the Collegian to produce story about Route 33 -Social Media promotion of various Environmental/Sustainable events going on around campus. <ul style="list-style-type: none"> -Documentary on August 31st -Jacqui Patterson September 19th -Preparing for outreach for our department next week <ul style="list-style-type: none"> -Poster with resources, events, tips -Short digital survey (unofficial, for our department's use) -Preparing for Bring Your Own Cup -Preparing for Bike to Breakfast -Research about free student printing across campus... who uses duplex printing? -Reached out to Becca Wren about the Composting Committee |
| Lessons Learned | <p>I continue to learn more about how ASCSU functions with fees, legislation, etc. At the retreat I learned about the resources the front desk offers, how to better include, welcome, and value diverse groups, and how to create a safe and professional work place.</p> |
| Delegated Tasks | <ul style="list-style-type: none"> -Scheduling with Deputy Director -Nogah worked on BYOC, our outreach event, and reached out to Becca Wren about the Composting Committee -Figured out meeting times for the semester |
| Relations Bridged | <ul style="list-style-type: none"> - Met and got to know the rest of the executive, legislative, and judicial branches as well as the front desk - Wild Boar Café - Christina Berg (CSU Health Network) - More ATFAB members <ul style="list-style-type: none"> -Remy Altman, Kattje, Blair and Brook MacNeil, and Adam Wilson - Gabriel Go (reporter from the Collegian) |
| Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go) | <ul style="list-style-type: none"> -Helmet Promotion event with the Health Department -Getting involved with Mental Health Committee -ASCSU Retreat helped our department get to know the rest of ASCSU which will be helpful for future cross departmental collaboration! -Other departments have been very helpful! |

| | |
|------------|--|
| | - Positive collaboration with Health, Financial, Senate, Outreach, Diversity, University, Deputy Chief of Staff, Chief of Staff and Community Affairs these past 2 weeks. |
| Next Steps | <ul style="list-style-type: none"> -Meet with Emily Taylor and Aaron Fodge Next week -Tabling on the plaza on August 30th -Volunteer with Grill the Buffs event Sept. 1st -Continue researching free student printing -Set up meeting with Bruce -Email Marketing department about Jacqui Patterson event and ATFAB Webpage -Get reimbursed by SSC for LSC Theater -Submit request for ATFAB Retreat catering -Fill empty seats on ATFAB -Continue working on BYOC, Bike to Breakfast, and CSSO (Coalition for Student Student Sustainability Organizations) |

Department of Finance Report

| | |
|---------------------------|---|
| | Section 1: GENERAL INFORMATION |
| Department | Finance |
| Date | 8/26/2016 |
| Members | Josh Silva-Controller Michael Wells- Director of Finance |
| Expenses in the Past Week | N/A |

| | |
|----------------------------|---|
| | Section 2: Activities |
| Summary of Accomplishments | <ul style="list-style-type: none"> - Successfully funded four student organizations for September events. This was done by utilizing the interim summer BSOF board. - Josh and I have been in the process of updating and correcting all spent funds and funds transfers into the controller book to prepare to send out weekly budget reports - We have worked directly with Lea and Michele to finalize and correct financial processes that will be carried out throughout the year |
| Lessons Learned | Timing is everything, and task management is an important skill to have. |
| Delegated Tasks | I delegated tasks to Josh for updating the controller book, and worked with other Directors to help with the interim BSOF board |
| Relations Bridged | More direct relations with Sarah and Michele, along with strengthened relations within the Cabinet |

| | |
|--|---|
| Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go) | Departmental collaborations went very well, we were able fund four student groups events. Along with this we worked together to make sure that everyone understands the financial process |
| Next Steps | Finalizing the real BSOF board for the 2016-2017 year and beginning to send directors budget reports |

Officer of Governmental Affairs Report

| | |
|---------------------------|--|
| | Section 1: GENERAL INFORMATION |
| Department | Office of State and Local Policy |
| Date | August 26 th , 2016 |
| Members | Josh Williams (Officer of Governmental Affairs)) |
| Expenses in the Past Week | N/A |

| | |
|----------------------------|---|
| | Section 2: Activities |
| Summary of Accomplishments | <p>Met with Mike Ellis to discuss the upcoming election season and events we can host to increase student participation and engagement</p> <p>Had several informal meetings with Clayton King to discuss New Era and ASCSU partnership and the next steps that need to be taken</p> <p>Continue researching candidate events in case any plans on coming to Ft. Collins or CSU</p> <p>Finalized Elections Timeline</p> <p>Set up monthly meeting with Bruce</p> <p>Messaged President of the College Republicans and former presumptive President of the College Democrats to set up meetings to discuss partnering on events throughout the semester</p> <p>Talked with someone interested in taking over my position next semester when I am at Semester at Sea</p> |
| Lessons Learned | Don't just wait, jump on tasks before it becomes a waiting game |
| Delegated Tasks | |
| Relations Bridged | Began getting sponsors and endorsements for a resolution I am bringing to the Senate |

| | |
|--|--|
| Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go) | |
| Next Steps | <p>Continue working on New Era Partnership</p> <p>Sit down with Mike and Daniela to begin building a legislative agenda on issues we can advocate for</p> <p>Bring my resolution to Senate</p> <p>Finalize meetings with College Republicans and Young Democrats</p> |

Department of Health Report

| | |
|---------------------------|---|
| | Section 1: GENERAL INFORMATION |
| Department | Health |
| Date | 8/26/2016 |
| Members | Spencer Nolan, Director |
| Expenses in the Past Week | Technically I bought some flyers for about \$18 and some WhiteOut for \$2. Put both on my debit card. |

| | |
|----------------------------|---|
| | Section 2: Activities |
| Summary of Accomplishments | <ul style="list-style-type: none"> - Health department goals/to do list has been finalized (except for hard dates) - CONDOMS IN THE OFFICE SOON!!! - Party Patrol (maybe? Not getting a response) on Saturday. Will update. - No Shame November ideas floating around. - Mental health committee recruitment is going well (sent out email to 55 interested people) - Still working on CHMP logistics |
| Lessons Learned | Don't leave money things until last minute. Le |
| Delegated Tasks | Deputy in charge of Mental health committee and CHMP |

| | |
|---|---|
| Relations Bridged | Health network officials. |
| Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go) | Worked with Director Siri on Excused Absence Policy. Working with Enviro on bike safety. |
| Next Steps | Hit the ground running with everything. |

Department of Ourteach Report

| | |
|---------------------------|---------------------------------------|
| | Section 1: GENERAL INFORMATION |
| Department | Outreach |
| Date | 8/26 |
| Members | Nick Bohn, Nate Rhine |
| Expenses in the Past Week | None |

| | |
|-----------------------------|--|
| | Section 2: Activities |
| Summary of Accomplishments | <ul style="list-style-type: none"> - Set timeline for RLT, set application, set meeting agenda, set interview questions, met with Hermen, set up online interviewer sign up - Worked on developing ideas about weekend LSC events with Bobbie, worked with Kevin to develop tabling events, spoke with Spencer about a health week event - Emailed about getting more tabling supplies because we are running out - Set up with Blanche Hughes to talk about Doughnuts with Deans and Networking activities - Emailed Kathy Sisneros about speaking to the SDPS offices - Received RLT application and began reviewing them - Setting up football forum with Bobbie and Kevin |
| Lessons Learned | In order to make something successful , you must get multiple people involved in planning |
| Delegated Tasks | RLT apps, interview questions, schedule, and process |
| Relations Bridged | SDPS offices, FSL office, VP of Student affairs |
| Cross Departmental Strategy | Worked with Bobbie on several projects, Worked with Kevin on several projects, worked with Nogah to review tabling activities, |

| | |
|---|---|
| (How did pre/during/post cross departmental collaboration go) | spoke with Chrissy about different initiatives, Will be working with Isabel to coordinate outreach between senate and executive, Jacob will be included in outreach activities as well. |
| Next Steps | Continue to find activities for RLT and finalize interview structure/email sent to students who applied. Meet with Lindsay, Blanche, Hermen, and make other connections. I am available to help other departments and will hopefully be involved in more initiatives moving forward. |

Department of Traditions and Programs Report

| | |
|----------------------------------|---|
| | Section 1: GENERAL INFORMATION |
| Department | Traditions and Programs |
| Date | August 26, 2016 |
| Members | Director Bobbie Nathan; Deputy Director Alexis Svenson |
| Expenses in the Past Week | N/A |

| | |
|-----------------------------------|---|
| | Section 2: Activities |
| Summary of Accomplishments | <p>Grill The Buffs</p> <ul style="list-style-type: none"> - Confirmed attendance of catering, FLEXX Productions, RamEvents, Cheerleaders, Mascot, CAM, pep band, Coach Bobo, and football team - Discussed upcoming article about GTB with Deputy Chief of Staff Christina Vessa - Secured volunteers for event - Distributed posters table tents to market the event - Created post on facebook for event <p>Homecoming</p> <ul style="list-style-type: none"> - Confirmed catering for events on Monday/Tuesday - Talked B/AACC to confirm participation for Monday - Reserved tents for Monday - Confirmed CAM appearance for Tuesday - Created budget sheet for entire Homecoming week - Visited archives, picked pictures, and confirmed digitized copies with license <p>Pacesetters</p> <ul style="list-style-type: none"> - Created brand new application and definition of a Pacesetter for 2016 - Decided on application and interview board - Came up with a marketing plan |

| | |
|--|---|
| | <ul style="list-style-type: none"> - Spoke with Lindsay Cell about application and marketing plan - Posted application on ASCSU website <p>LSC Cineram</p> <ul style="list-style-type: none"> - Brainstormed programming ideas for ‘Finding Dory’ and ‘Secret Life of Pets’ that will consist of painting fishbowls, sand art, pinning a world map, a cutout of Dory where students can pledge to be more eco-friendly, and a scavenger hunt for different characters from the movie - Priced out all materials for these events <p>Stadium Forum</p> <ul style="list-style-type: none"> - Sent out emails to student organizations to gauge interest in a stadium forum with athletics - Decided on a day for the forum <p>Miscellaneous</p> <ul style="list-style-type: none"> - Scheduled a meeting with Michael Pupiales to discuss new initiatives we can take to get CSU more involved with community service |
| Lessons Learned | Be persistent and don’t be afraid to take the initiative. |
| Delegated Tasks | I have delegated the Monday and Tuesday events of Homecoming to Alexis, and she is doing an amazing job! |
| Relations Bridged | Michael Pupiales, Michael.Pupiales@colostate.edu , and I have scheduled a meeting to discuss service projects |
| Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go) | <p>Outreach: I worked with Nick on the stadium forum and it is going great! We are waiting to hear back about interest. We also worked on Cineram programming and came up with great ideas!</p> <p>Marketing: Laura picked up all of our marketing materials from Fast Print and helped distribute them. Marketing also helped put the Pacesetters application online!</p> |
| Next Steps | <ul style="list-style-type: none"> - Wait for coke grant delivery on Monday - Wait for confirmation of student HoCo committee meeting - Hash out details of RamPride Campaign - Get materials for CineRam - Keep fingers crossed that Grill The Buffs goes off without a hitch! |

Department of University Affairs

| | |
|------------|---------------------------------------|
| | Section 1: GENERAL INFORMATION |
| Department | University Affairs |
| Date | 8/26/16 |

| | |
|---------------------------|-------------|
| Members | Kevin Waida |
| Expenses in the Past Week | 0 |

| | Section 2: Activities |
|--|--|
| Summary of Accomplishments | <ul style="list-style-type: none"> ● Confirmed 1st ATFAB meeting with Environmental Affairs ● Attended Gameday Experience Committee, discussed possible ag day locations. Sub committee will be formed ● Reached out to and confirmed college council presidents ● Attended CAMunity event and tabled for ASCSU ● Attended community welcome walk |
| Lessons Learned | |
| Delegated Tasks | NA |
| Relations Bridged | Several ASCSU representatives John Henderson (Family Affairs) College Council Presidents |
| Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go) | Academics (PASS, Faculty Council, First year seminar) Traditions (grill the buffs) Environmental (ATFAB) Speaker Pro Tempore (Council roundtable) Outreach (Tabling on plaza) |
| Next Steps | First ATFAB meeting 9/11 Plan council roundtable Fill seats on PSC Create student committee to discuss stadium Attend GSC meeting 8/29 |

Speaker's Report

| Section 1: GENERAL INFORMATION | |
|---------------------------------------|-------------------------------------|
| Branch | Senate |
| Date | 08/28/2016 |
| Members | Edward Kendall, Speaker Pro Tempore |
| Expenses to date | See Senate Budget |

| Section 2: Activities | |
|------------------------------|--|
| Summary of Accomplishments | <ul style="list-style-type: none"> - Created the 46th Senate Section of the U:/Drive - Printed off Roberts Rule's 11x17 trifold for retreat session on Robert's Rules of Order fundamentals - Went to the Fall ASCSU Retreat - Rewrote 45 pages of the ASCSU Green and gold book. This is currently in development and has been expanded to include topics relevant to the organization as a whole. We secured an introduction paragraph from Dr. Tony Frank's office as a welcome, redesigned the cover, reformatted the entire book for booklet production and binding, removed Senate exclusive language, addressed the roles of the Executive departments and the Judicial branch, included various professional development topics, included various financial procedure tidbits, included some ASCSU historical context from 1919 to present and did some prototypical production work. I expect to be finished with drafting to move to copy editing and production by September 21st 2016. - Created a 46th Senate Facebook page for use in disseminating quick information to Senate members. - Created an email list specifically for Senate members so that I can send emails directly to those it concerns - Updated all the positions and members on the ASCSU website including all executive bios at the time of edit, replaced all the photos with stock ram-photos until the photographer comes in and built Spencer Nolan a page for the Health Department. Many edits still need to occur but that has been passed on to the Webmaster Laura Pibel who is on top of those changes. - Created resignation absence and excused absence standard operating procedures and documentation. I will be briefing Senate Membership Officer Lawrence Horowitz on its use in our Tuesday 8/30/16 meeting. - Documented and stored one personnel action allegation, follow-up and corrective action. |

- Documented and stored one resignation letter.
- Created Personnel Action standard operating procedures and forms
- Acquired Gavels to be used by the Senate Internal Committee Chairs during meetings and as sign of office.
- Rearranged the Senate Cloakroom to be used as a professional meeting and workspace for scheduling by Senate members and use by Senate Officers.
- Moved office furniture around the main office to create space in the back of the office for the future Senate workspace and workstations.
- Devised standards and began implementation of Senate Spaces policy and controls to be completed once an office key is issued and the back Senate workspace is completed.
- Conducted a Senate Leadership Meeting the minutes of which are on the U:/ Drive
- Compiled and voted on the 8/31/16 Senate Regular Session Consent Agenda
- Compiled the 8/31/16 Senate Regular Meeting Agenda
- Disbursed the 8/31/16 Meeting agenda and materials to all active Senate members and the Front Desk
- Produced a budget for Senate. This mostly involved re-earmarking \$5,000 of defunct college council funding to the Fall College Council Round-table, Spring Luncheon, work-session expenses, partnership/senate pilot-projects and the "Other Expenses (Supplies etc.)" line. A detailed version of this budget and all expenditures is available upon request.
- Had an ASCSU cross-branch leadership meeting. We primarily discussed the happenings of each branch and the position of the ASCSU President on the BARE run.
- Rewrote and got sponsorships for the 46th Senate Bylaws to increase functionality of the body and create a Legislative Cabinet
- Conducted a constitutionally required regular meeting of the Senate on 8/24/16
- Attended the Community Welcome Walk on 8/24/16
- Designed bylaws for the 46th Senate Legislative Cabinet
- Drafted a Bill creating in house audiovisual capabilities in order to address meeting accessibility for CSU Online students. Since we are now receiving money from CSU Online students we need to focus on finding ways to make our business and benefits accessible to them. We hope to explore live-stream and live-input methods to engage students. We will also likely need to find many more steps to even understand the nature of this new challenge so that we can do right by the student money we have been entrusted.

- Attended CSU Convocation
- Had a meeting w/ Senate Outreach Officer Isabel Brown to discuss outreach tactics and procedures
- Had a meeting with Hannah Wilson a potential Senator and last outreach meeting as that responsibility transitions to the Senate Outreach Officer
- Had a Parliamentary Procedure briefing with Nick Bohn the Outreach Director
- Had a meeting with the Senate Parliamentarian to delineate their role and responsibilities
- Had a marketing handoff meeting with Lauren the New Marketing Director, however the position has recently been vacated and I will need to hold another with whoever is selected for that position
- Worked on a Senate window design for CoLabs
- Worked with CoLabs to get the front door perforations into production
- Worked with CoLabs to get the Senate Window decals into production
- Had a Project Lingering Echo Conference Call
- Worked with the Alumni Association on Project Lingering Echo
- Worked with contractor on Project Lingering Echo
- Worker with the Finance Department and SLiCE on Project Lingering Echo financial considerations and purchase order
- Submitted a Supreme Court Opinion request to ensure it's clear to everyone by now that Human Resource laws and all laws for that matter supersede ASCSU rules and policy
- Worked with General Counsel on the Diversity Bill
- Worked with the ASCSU VP on the Diversity Bill
- Attended two interim Board for Student Organization Funding meetings over the summer
- Attended a City Council transition meeting to comment in public input welcoming the new Comm Affairs Director
- Worked with Student Video Productions of Rocky Mountain Student Media Corp. on producing videos regarding ASCSU and the other fee areas. Mike Ellis suggested we adopt a Peer to Peer model using the various student boards.
- Conducted a joint-meeting regarding housing and parking with community members representing the Rolland Moore West Neighborhood
- Met with the Director of Diversity Marco Durazo to discuss Diversity workshop scheduling for the year
- Attended a meeting regarding the Alternative Transportation Fee Advisory Board for FY17 going into FY18 planning and updates
- Reviewed legislation concerning University Excused Absence Policy

| | |
|--|---|
| | <ul style="list-style-type: none"> - Reviewed legislation concerning the ASCSU/New-Era Partnership proposed by Governmental Affairs - Attended a meeting of the University Curriculum Committee at the Provosts Office on behalf of the Department of Academics - Created invitations for the Fall College Council roundtables to determine technical feasibility of various invitation formats and media involving die-cut cardstock, vellum sheeting and calligraphic typesetting - Scouted the layout and reserved Room 300 in the LSC for the September 21st 2016 State of the Union and President's 30 Days of Office Speech - Drafted some potential Senate Legislative Priorities - Got certification for ASCSU as a President's Volunteer Service Award certifying organization - Worked on various office hour models for Senators |
| Lessons Learned | <ul style="list-style-type: none"> - N/A |
| Delegated Tasks | <ul style="list-style-type: none"> - Initial job description work only these weeks |
| Relations Bridged | <ul style="list-style-type: none"> - Worked with the President's Office, Various faculty council representatives, City/State elected officials, SDPS directors, the Athletics department and Alumni Association and off-campus contractors |
| Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go) | <ul style="list-style-type: none"> - I remain approachable for questions and collaboration as always |
| Next Steps | <ul style="list-style-type: none"> - Conduct committee chair elections - Assemble the Legislative Cabinet - Assemble the Legislative Cabinet Bylaws - Finish the setup of Senate workspaces - Follow-up on AV Specialist work with the Deputy Chief of Staff and prepare a budget advised by AV experts at RMSMC and the Journalism Dept. - Attend the RMSMC Board meeting - Pass bylaws update - Coordinate with Mike Lensky, VP to run the 8/31/16 Regular Senate session - Follow-Up on Project Lingering Echo financials - Follow-Up and ensure CoLabs Project fulfillment - Check on 4imprint order processing and financials - Refinish the Yea Box, the paint is chipping and it could use some new design work - Conduct a Legislative Cabinet members retreat - Meet with Josh Silva, Controller about Diversity Bill Ideas - Brief Senate Membership Officer on Absence Procedures |

| | |
|--|---|
| | - Print-Scan-Send Senate absences for 8/24/16 |
|--|---|

Judicial Branch Report

| | Section 1: GENERAL INFORMATION |
|---------------------------|------------------------------------|
| Department | <i>Supreme Court</i> |
| Date | <i>08/26</i> |
| Members | <i>Chief Justice – Jacob Stein</i> |
| Expenses in the Past Week | <i>None</i> |

| | Section 2: Activities |
|---|---|
| Summary of Accomplishments | <ul style="list-style-type: none"> • Circulated the Associate Justice application and opening announcement • Received request for opinion and collected necessary context for the request • Met with President, Vice President, and Speaker Pro Tempore to update each other on issues of concern to entire organization • Cleaned and organized the Supreme Court Office • Volunteered for the Ram Welcome Carnival • Corresponded with Student Conduct Staff about the upcoming semester and the Court’s involvement • Reached out to schedule meeting with Dean of Students Jody Donavon • Assigned Justices to Substance Abuse Ticket Appeals Committee |
| Lessons Learned | |
| Delegated Tasks | |
| Relations Bridged | |
| Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go) | |
| Next Steps | <ul style="list-style-type: none"> • Conduct meeting with all current members of court • Begin reviewing applications for open positions • Notify the Court of the request for opinion and if necessary notify the respondent |