



**Weekly Report**

**01/23/2017-01/27/2017**

**President's Report**

| <b>Section 1: GENERAL INFORMATION</b> |  |
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| Department                            | President's Office                             |
| Date                                  | Week ending on February 3 <sup>rd</sup> , 2017 |
| Members                               | President Daniela Pineda Soracá                |
| Expenses in the Past Week             |  |

| <b>Section 2: Activities</b> |  |
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| Summary of Accomplishments   | <p><b>On 1/30/17</b></p> <ul style="list-style-type: none"> <li>• Held office hours</li> <li>• Met with Director of Diversity and Inclusion Vargas               <ul style="list-style-type: none"> <li>○ Discussed semester goals &amp; how to leverage our existing campus diversity programs and services to the student body</li> <li>○ Discussed Diversity Workshops for this semester</li> </ul> </li> <li>• Met with Executive Branch Leadership</li> </ul> <p><b>On 1/31/17</b></p> <ul style="list-style-type: none"> <li>• Met with Director of Marketing Leah Perletz               <ul style="list-style-type: none"> <li>○ Discussed marketing goals for the semester</li> <li>○ Discussed Elections Timeline</li> </ul> </li> <li>• Met with Dr. Frank and Dr. Hughes               <ul style="list-style-type: none"> <li>○ Asked for advice regarding ASCSU and political stances</li> <li>○ Discussed the status of the students affected by President Trump's Executive Travel Order</li> </ul> </li> <li>• Attended Dr. Frank's Student Forum               <ul style="list-style-type: none"> <li>○ Spoke up for concerned students who identify as Iranian</li> <li>○ Met with concerned students afterwards to discuss initiatives to address their concerns</li> </ul> </li> <li>• Met with Elections Manager Barthel               <ul style="list-style-type: none"> <li>○ Finalized marketing strategies and dates for elections season</li> </ul> </li> </ul> <p><b>On 2/1/17-2/2/17</b></p> <ul style="list-style-type: none"> <li>• Attended the February CSU System Board of Governors Meeting               <ul style="list-style-type: none"> <li>○ Delivered my Campus Report</li> <li>○ Expressed urgent concern for the stability of the CSU students whom are affected by national policy</li> </ul> </li> </ul> |

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|                 | <p><b>On 2/3/17</b></p> <ul style="list-style-type: none"> <li>• Met with Director of Outreach Bohn <ul style="list-style-type: none"> <li>○ Discussed semester goals <ul style="list-style-type: none"> <li>▪ Mobile Food Pantry Initiative</li> <li>▪ Student Presidents Roundtable forum</li> </ul> </li> </ul> </li> <li>• Met with the CSU Alumni Association to finalize details on our special project to come later in the semester</li> </ul> |
| Lessons Learned | <ul style="list-style-type: none"> <li>• It is easy and comfortable to sit back and watch the inevitable unravel, but it is much more rewarding to take a stand and make a difference even in the smallest form.</li> </ul>  |
| Next Steps      | <ul style="list-style-type: none"> <li>• ASCSU Business as usual</li> </ul>  |

### Vice President's Report

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|                           | <b>Section 1: GENERAL INFORMATION</b> |
| Department                | Vice President                        |
| Date                      | 2.3.2017                              |
| Members                   | Mike Lensky, Vice President           |
| Expenses in the Past Week | 0                                     |

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|                            | <b>Section 2: Activities</b>  |
| Summary of Accomplishments | <ul style="list-style-type: none"> <li>- Chaired Senate</li> <li>- Resolution #4614 Passed (In support of our students trapped abroad)</li> <li>- Resolution #4613 Passed (solidarity with standing rock)</li> <li>- Attended Dr. Tony Frank's Open Forum</li> <li>- Met with Student Fee Review Board members who missed the retreat in order to educate them on the budgets</li> <li>- Attended Cabinet</li> <li>- Attended the Involvement Fair</li> <li>- Met with Sigma Tau Gamma Fraternity to discuss role of Fraternities on Campus</li> <li>- Continued work on the Diversity Bill Petition in hopes of having a finalized petition before Spring Break</li> <li>- Almost completed the job description and duties of the Speaker of the Senate</li> <li>- Began looking over the Jack E. Cermak Advising applicants</li> <li>- Assisted the Dean's Student Leadership Council of the College of Business in their search for new senators.</li> </ul> |
| Lessons Learned            | Sometimes Judgments calls have to made on your own and you have to stick by them  |

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| Delegated Tasks  | Delegated senate duties to Speaker Pro Tempore Kendall  |
| Relations Bridged  | Christian Harbert and the Leadership Team of Rams for Refugees  |
| Cross Departmental Strategy<br>(How did pre/during/post cross departmental collaboration go) |   |
| Next Steps   | SFRB will be seeing Student Legal Services and the Committee for Disabled Students for their budget presentations |

### Chief of Staff

| Section 1: GENERAL INFORMATION |                    |
|--------------------------------|--------------------|
| Department                     | Chief of Staff     |
| Date                           | 02/03/2017         |
| Members                        | Gabriela Maldonado |
| Expenses in the Past Week      | 0                  |

| Section 2: Activities      |  |
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| Summary of Accomplishments | <ul style="list-style-type: none"> <li>- Met with Kim, Vice President Lensky, and Deputy Vessa</li> <li>- Completed Cabinet Agenda</li> <li>- Completed a printed calendar with all events pertaining to Black History Month</li> <li>- Attended Cabinet</li> <li>- Weekly Meeting with Director of Marketing Perletz and discussed the marketing presentation that was presented to directors and leadership during cabinet and the new structure their department is implementing and moving forward in regards to amount of work each member has</li> <li>- Met with Director of University Affairs and discussed the CSU Stadium Game Day student reactions last Friday in the Grey rock room, meeting with Director of Marketing Perletz soon to discuss the BARE run, and a upcoming project proposal from ATFAB</li> <li>- Met with Director of Outreach and discussed how Tony Frank's presentation went, upcoming tabling events, and potential student organizations that would perhaps be interested in the Middle Eastern Cultural Center</li> <li>- Met with Meet with Director of Academic Affairs and discussed the department's next projects which include</li> </ul> |

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|  | <p>stabilizing a Ramped Up Week committee and a potential new proposal</p> <ul style="list-style-type: none"> <li>- Met with Director of Finance and discussed if there were any invoices missing, classes, and extra money for student organizations.</li> </ul>    |
| Lessons Learned  | <ul style="list-style-type: none"> <li>- Discipline is one of the keys to success.</li> </ul>  |
| Relations Bridged  | <ul style="list-style-type: none"> <li>- NA</li> </ul>   |
| Cross Departmental Strategy<br>(How did pre/during/post cross departmental collaboration go) | <ul style="list-style-type: none"> <li>- Deputy Vessa</li> <li>- Kim Grubbs, President Pineda Soraca, and Vice President Lensky</li> </ul>   |
| Next Steps   | <ul style="list-style-type: none"> <li>- Attend upcoming Health Committee</li> <li>- Hope to be a part of the committee that is focusing on the sexual misconduct discussion which Director of Marketing Perletz and Director of University Affairs Waida</li> </ul> |

**Deputy Chief of Staff & Press Secretary**

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|                           | <b>Section 1: GENERAL INFORMATION</b> |
| Department                | <i>Office of the President</i>        |
| Date                      | Feb. 3, 2017                          |
| Members                   | Christina Vessa                       |
| Expenses in the Past Week | \$0.00                                |

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|                            | <b>Section 2: Activities</b>  |
| Summary of Accomplishments | <p><i>Wrote and published Inside ASCSU article about President Pineda Soraca. This will be my last Inside ASCSU article for the Collegian.</i></p> <p><i>Speaker Pro Tempore Kendall and I have been working on on-board the new videography department. The first project is a general marketing</i></p> |

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|  | <p><i>video about ASCSU and the three branches. Shall be completed by Feb. 10.</i></p> <p><i>Held Cabinet in the senate chambers where a discussion on the three students lingering abroad took place. ASCSU is asking community members to bring cards and letters into our office, or to come sign a banner for those students.</i></p> <p><i>Attended the Collegian Transparency Open Forum Thursday evening at 5:30pm with Controller Silva. Discussion of further collaboration between student media and ASCSU took place – I’ll be adding a few more e-mail addresses to the press release distro, as well as updating the news editors on upcoming ASCSU involvement.</i></p> <p><i>Met with potential Ambassador to the Chief of Staff Office on Thursday. This individual would help with administrative and press duties like compiling events, brainstorming story ideas and crafting press releases.</i></p> |
| Lessons Learned  | Don’t let anyone get in the way of your end goal. Take care of yourself before anyone else.   |
| Delegated Tasks  | Tanmay Thakur, videography specialist, Neall Denman, videography specialist: general marketing video  |
| Relations Bridged  |   |
| Cross Departmental Strategy<br>(How did pre/during/post cross departmental collaboration go) | <i>Working closely with Speaker Pro Tempore Kendall to establish an efficient working relationship while on-boarding the videography specialists and assigning deliverables.</i>  |
| Next Steps   | Making sure everyone knows their departmental goals moving forward into midterms. Ensuring productivity as course-loads become heavy.   |

### **Director of Academic Affairs Report**

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|            | <b>Section 1: GENERAL INFORMATION</b>               |
| Department | Academics   |
| Date       | 2/3/2017  |
| Members    | Director: Tyler Siri<br>Ambassador: Stephanie Yassa |

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| Expenses in the past week | \$0.00 |
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| <b>Section 2: Activities</b>  |  |
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| Summary of Accomplishments  | <ul style="list-style-type: none"> <li>- Reserved plaza for RAMped Up Week events at the end of the semester.</li> <li>- Joined committee to award Jack E. Cermak Advising Award.</li> <li>- Attended Dr. Frank's open forum event.</li> <li>- Attended PASS meeting.</li> <li>- Participated in the February travel grant committee meeting.</li> <li>- Took over the ASCSU UFFAB seat from President Pineda-Soraca.</li> </ul> |
| Lessons Learned   | <ul style="list-style-type: none"> <li>- Always keep track of all your calendars.</li> </ul>   |
| Delegated Tasks   |  |
| Relations Bridged   |  |
| Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go) |  |
| Next Steps  | <ul style="list-style-type: none"> <li>- Set up RAMped Up Week committee meeting.</li> <li>- Start setting up new projects.</li> </ul>   |

### **Director of Community Affairs Report**

| <b>Section 1: GENERAL INFORMATION</b> |   |
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| Department                            | Community Affairs                             |
| Date                                  | February 6, 2017                              |
| Members                               | Pranaya Sathe (Director of Community Affairs) |
| Expenses in the Past Week             | N/A   |

| <b>Section 2: Activities</b> |  |
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| Summary of Accomplishments   | <ul style="list-style-type: none"> <li>- Met with Deputy Chief of Staff Vessa to discuss upcoming projects</li> <li>- Coordinated with Director Wise on Day at the Capitol Activities</li> <li>- Started developing plans for local elections</li> <li>- Attended State of the City</li> <li>- Helped table at flea market for Day at the Capitol</li> </ul> |
| Lessons Learned              | <ul style="list-style-type: none"> <li>- Take each project one at a time; It's easy to get too ambitious and later on be anxious about completing everything</li> </ul>  |

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| Delegated Tasks  | -coordinate with Director Wise on upcoming departmental projects   |
| Relations Bridged  | N/A  |
| Cross Departmental Strategy<br>(How did pre/during/post cross departmental collaboration go) | - Working with Director Wise on Day at the Capitol and other activities planned for the semester         |
| Next Steps   | - Local election participation planning (learning about candidates, coordinating possible debates, etc.) |

### Director of Diversity and Inclusion Report

| Section 1: GENERAL INFORMATION |  |
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| Department                     | Diversity and Inclusion                      |
| Date                           | February 3, 2017                             |
| Members                        | Erin Vargas (Director)<br>Axel Foor (Deputy) |
| Expenses in the Past Week      | None   |

| Section 2: Activities       |  |
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| Summary of Accomplishments  | <ul style="list-style-type: none"> <li>• Met with Daniela to discuss the semester and our focus.</li> <li>• Reached out to the director of the BAACC office to extend our help on events for the month of February</li> <li>• Reached out to APACC and NACC to offer our help with any upcoming events</li> <li>• Attended PMSAC and discussed ways in which we can aid our international students, along with discussed the ways that the administration is addressing the situations.</li> <li>• Redirected a potential event to the right source.</li> <li>• Decided on two workshop dates instead of three, March 28 and April 27</li> </ul> |
| Lessons Learned             | Have great communication with the deputy   |
| Delegated Tasks             | Delegated the task to Axel to reach out to possible facilitators for the March 28 workshop along with compiling a calendar of events for the SDPS offices  |
| Relations Bridged           | None   |
| Cross Departmental Strategy | None   |

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| (How did pre/during/post cross departmental collaboration go) |  |
| Next Steps  | <ul style="list-style-type: none"> <li>• Fill out marketing request form for Diversity Workshops</li> <li>• Compile all SDPS office's events in a calendar</li> <li>• Go into all the offices and ask to be put on their mailing list</li> <li>• Make copies of travel advice for international students and attach a copy to the statement</li> <li>• Reach out to Nick to help distribute (above)</li> <li>• Continue talking to possible facilitators for the workshops</li> <li>• Talk to Nogah or Hannah about the letters to the international students event</li> </ul> |

### Director of Environmental Affairs Report

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|                           | <b>Section 1: GENERAL INFORMATION</b>   |
| Department                | Department of Environmental Affairs   |
| Date                      | February 3rd, 2017  |
| Members                   | Hanna Johnson- Director<br>Nogah Seidemann- Deputy Director<br>Kailey Carlson- Ambassador |
| Expenses in the Past Week | \$0.00  |

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|                            | <b>Section 2: Activities</b>   |
| Summary of Accomplishments | <p>-Met with Tom Satterly to discuss a possible project proposal to partner with UFFAB and ATFAB to present PSFAC</p> <p>-Met with Aaron Fodge to discuss ATFAB and work on a presentation for the board to bring to their college councils.</p> <p>-Attended the Front Range Bioneers Conference to learn more about sustainability and network with locals working in sustainability. I attended sessions relating to local food, carbon sequestration, aquaponics, small living, and permaculture.</p> <p>-Department decided on initiatives for the semester</p> |



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|   | -Outreach for the Coalition for Student Sustainability Organizations at the student org expo  |
| Lessons Learned   | <ul style="list-style-type: none"> <li>By attending and volunteering the Bioneer's conference on CU's campus, I learned about the operations of a large scale sustainability event.</li> </ul>  |
| Delegated Tasks   |   |
| Relations Bridged   | <p>-John Anderson: Fort Collins Composting</p> <p>-Sarah Dawn Haynes: CU Environmental Center Coordinator</p> <p>-Tom Satterly: CSU Facilities</p>  |
| Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go) |   |
| Next Steps  | <p>-CSSO meeting Monday at 6:30</p> <p>-ATFAB</p> <ul style="list-style-type: none"> <li>-finish presentation for group</li> <li>-meeting Tuesday 6:30</li> </ul> <p>-Campus Committees next week:</p> <ul style="list-style-type: none"> <li>-Friday: Campus Composting Committee, Live Green Team Mtg.</li> </ul> <p>-Meet with John Henderson</p> <p>-Reach out to Off Campus Life, SSC, and John Anderson to plan vermiculture event.</p> |

### Director of Finance Report

| Section 1: GENERAL INFORMATION |   |
|--------------------------------|---|
| Department                     | Finance   |
| Date                           | 2/03/17   |
| Members                        | <p>Josh Silva- Controller</p> <p>Michael Wells – Director</p> <p>Rob Leonard - Ambassador</p> |

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| Expenses in the Past Week | N/A |
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| <b>Section 2: Activities</b>   |   |
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| Summary of Accomplishments   | <ul style="list-style-type: none"> <li>- Ambassador Leonard and myself worked to design the goals for this semester and ways to achieve them</li> <li>- Controller Silva updated payroll, and updated the book for the month of January</li> <li>- I worked to begin to hear presentations the Board For Student Organization Funding (BSOF) and finalized book number and payments for the month of January</li> </ul> |
| Lessons Learned  | Timing is everything.   |
| Delegated Tasks  | We delegated the task of organizing financial documents to Ambassador Leonard   |
| Relations Bridged  | N/A   |
| Cross Departmental Strategy<br><br>(How did pre/during/post cross departmental collaboration go) | N/A   |
| Next Steps   | Begin tasks laid out for this semester including:<br>Creating transition booklet<br>Updating BSOF application<br>Communicating with RSO's to gain input about ASCSU<br>Add informative columns to the controller book   |

### Governmental Affairs Report

| <b>Section 1: GENERAL INFORMATION</b> |                      |
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| Department                            | Governmental Affairs |

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| Date                      | February 3, 2017                                   |
| Members                   | Cole Wise – Director<br>Guarav Harshe – Ambassador |
| Expenses in the Past Week | 184.50   |

|   | <b>Section 2: Activities</b>  |
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| Summary of Accomplishments  | <ul style="list-style-type: none"> <li>- Worked with Robert Killian on getting bus reservations straightened out as there was confusion on what day the reservation needed to be made for.</li> <li>- Sent stance and statement regarding Free Speech Bill in the Colorado General Assembly.</li> <li>- Had to go to FastPrint to get Marketing materials for Day at the Capitol on Thursday evening.</li> <li>- Hosted a tabling event for Day at the Capitol in the Flea Market that was very successful. Nearly 260 card advertisements for the event were handed out at this event. 40 interested people signed up to get updates.</li> </ul> |
| Lessons Learned   | Communication is necessary when trying to be on time and on task not only within my department but with everyone in general.  |
| Delegated Tasks   | Guarav was not able to meet this week to get any tasks.   |
| Relations Bridged   | I worked with Jenn Penn and met her intern Bailey on the current legislation at the General Assembly.   |
| Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go) | I am continuing to work with the Department of Outreach to get the word about Day at the Capitol out to many student organizations and groups. The departments of Diversity, Health, Environment, Front Desk and Finance all stepped up to help me with the tabling event. I was very happy to have so much support.  |
| Next Steps  | Work on meal reservations (breakfast and lunch) for Day at the Capitol. Get the marketing materials hung up around campus. Plan the rest of the agenda for Day at the Capitol.  |

**Director Health Report**

| <b>Section 1: GENERAL INFORMATION</b> |   |
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| Department                            | Health  |
| Date                                  | 2/3/17  |
| Members                               | Spencer Nolan, Director<br>Angel Wright, Deputy<br>Sonali Kovoov-Misra, Ambassador<br>Hayley Gottwalt, Ambassador |
| Expenses in the Past Week             | \$34.59   |

| <b>Section 2: Activities</b>   |  |
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| Summary of Accomplishments   | <ul style="list-style-type: none"> <li>- Mental Health Committee <ul style="list-style-type: none"> <li>o First meeting went well</li> <li>o Media plan drafted</li> </ul> </li> <li>- Restocked <ul style="list-style-type: none"> <li>o Condoms</li> <li>o Flyers</li> </ul> </li> <li>- Body Acceptance Week <ul style="list-style-type: none"> <li>o Shirts on the way</li> <li>o New logo</li> </ul> </li> <li>- Meeting with Christina <ul style="list-style-type: none"> <li>o Work on media orders</li> </ul> </li> <li>- Get Yourself Tested <ul style="list-style-type: none"> <li>o New prices</li> </ul> </li> </ul> |
| Lessons Learned  | The health department is cohesive and well run by all. We work better as a team.   |
| Delegated Tasks  | Mental health committee, various meetings  |
| Relations Bridged  | SURJ   |
| Cross Departmental Strategy<br><br>(How did pre/during/post cross departmental collaboration go) | Working with University Affairs on BARE.   |
| Next Steps   | Make reservations for mental health campaign.  |

**Director of Marketing Report**

| <b>Section 1: GENERAL INFORMATION</b> |  |
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| Department                | Marketing   |
| Date                      | 6 February 2017   |
| Members                   | Director of Marketing- Leah Perletz<br>Deputy Director of Marketing- Veronica Bass<br>Deputy Graphic Designer- Laura Morrison Pibel |
| Expenses in the Past Week | \$110 from Posters (100 of them) * Marketing budget ONLY  |

|                            | <b>Section 2: Activities</b>   |
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| Summary of Accomplishments | <p>Discussed times for Creating Campaign Committee</p> <ul style="list-style-type: none"> <li>● Open to anyone inside ASCSU or outside, that is interested <ul style="list-style-type: none"> <li>○ This is for the “Awareness” Campaign (“BARE RUN”)</li> </ul> </li> <li>● Mondays at 4pm in the Conference Room</li> </ul> <p>Elections</p> <ul style="list-style-type: none"> <li>● Work with Sam to Create Advertisements to run &amp; Info Sessions</li> </ul> <p>Design</p> <ul style="list-style-type: none"> <li>● Working on updated ASCSU additional logo for campaign</li> </ul> <p>Order</p> <ul style="list-style-type: none"> <li>● Day at the Capitol Posters (100) and Table Tents (400) from Fast Print → Rush order</li> <li>● RFD for FB for Day at the Capitol</li> </ul> <p>Facebook</p> <ul style="list-style-type: none"> <li>● PLEASE SHARE &amp; LIKE all pages/events <ul style="list-style-type: none"> <li>○ ASCSU FACEBOOK “person”<br/><a href="https://www.facebook.com/profile.php?id=100015056885729">https://www.facebook.com/profile.php?id=100015056885729</a></li> <li>○ ASCSU Page (not new, main page)<br/><a href="https://www.facebook.com/ASColoState/">https://www.facebook.com/ASColoState/</a></li> <li>○ ASCSU GROUP (All members of ASCSU)<br/><a href="https://www.facebook.com/groups/1627374877569143/">https://www.facebook.com/groups/1627374877569143/</a> <ul style="list-style-type: none"> <li>■ → able to access all needed marketing material on Google Drive<br/><a href="https://drive.google.com/open?id=0B8OTEEDNpOsqZFIZWmxSRk9LMGs">https://drive.google.com/open?id=0B8OTEEDNpOsqZFIZWmxSRk9LMGs</a></li> </ul> </li> </ul> </li> <li>● ALL EVENTS are Under “EVENT” on ASCSU Page<br/><a href="https://www.facebook.com/pg/ASColoState/events/?ref=page_internal">https://www.facebook.com/pg/ASColoState/events/?ref=page_internal</a></li> </ul> <p>Presented Marketing Presentation to cabinet</p> <ul style="list-style-type: none"> <li>● <a href="https://drive.google.com/open?id=1HOl-RQ39AWlyk02TzamcEckDX5CrLYIMvEtEznEORbA">https://drive.google.com/open?id=1HOl-RQ39AWlyk02TzamcEckDX5CrLYIMvEtEznEORbA</a></li> </ul> |

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| Lessons Learned  | Think outside the Box, everyone is our audience, so who is our target and how will we appeal to them   |
| Delegated Tasks  | Veronica-Website, Social Media, Lead for Campaign<br>Laura-Designs   |
| Relations Bridged  | Lindsay Connors (External Relations)<br>Rebecca Mallard (4 imprint)<br>Donnyale Ambrosine ( Director of Marketing, Lory Student Center)  |
| Cross Departmental Strategy<br><br>(How did pre/during/post cross departmental collaboration go) | <ul style="list-style-type: none"> <li>● Health → BOW</li> <li>● University Affairs → Campaign</li> <li>● Outreach → ideas about potential collaboration with Campaign</li> <li>● Traditions → Forever Green T-Shirt Contest</li> <li>● Governmental Affairs → Day at the Capitol</li> </ul> |
| Next Steps   | Create Committee for Campaign  |

### Director Department of Outreach

| Section 1: GENERAL INFORMATION |                                   |
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| Department                     | Outreach                          |
| Date                           | 2/3/16                            |
| Members                        | Nick Bohn, Nate Rhine             |
| Expenses in the Past Week      | \$50 (outreach tabling materials) |

| Section 2: Activities      |  |
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| Summary of Accomplishments | <ul style="list-style-type: none"> <li>- Filled out RFD and used P-Card to buy outreach materials</li> <li>- Participated in the involvement fair</li> <li>- Helped Director Wise to table for Day at the Capital</li> <li>- Met with NRHH for updates</li> <li>- Met with Daniela to talk about semester goals</li> </ul> |

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|   | <ul style="list-style-type: none"> <li>- Met with Gabby for weekly touch base</li> <li>- Held Outreach department weekly meeting</li> <li>- Sent out information regarding the associate justice position</li> <li>- Set up new Eco-Leader Liaison</li> <li>- Met with Active minds to assist club</li> <li>- Communicated with FSL about upcoming opportunities</li> <li>- Met with new Fraternity, and VP Lensky, and Speaker Kendal</li> <li>- Attended Presidents open forum</li> </ul> |
| Lessons Learned   | It takes a lot of time to sit down and complete a to do list, so make sure to not only add things to it, but actually do them   |
| Delegated Tasks   | RLT, T-Shirts, Retreat planning   |
| Relations Bridged   | Active Minds, Several Senators  |
| Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go) | Governmental affairs, Traditions and Programs, Diversity ad Inclusion, Senate, Presidents office, Community affairs, University affairs   |
| Next Steps  | Work with Daniela to start planning Presidents forum!   |

### Director of Traditions and Programs Report

| Section 1: GENERAL INFORMATION |   |
|--------------------------------|---|
| Department                     | Traditions and Programs                                   |
| Date                           | February 3, 2016  |
| Members                        | Director Bobbie Nathan and Deputy Director Alexis Svenson |
| Expenses in the Past Week      | N/A   |

| Section 2: Activities      |  |
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| Summary of Accomplishments | <p>Ram Madness:</p> <ul style="list-style-type: none"> <li>- Booked the Moby auxiliary courts for evenings of March 21, March 23, and March 24</li> <li>- Began marketing to FSL since this group will be the majority of our participants</li> <li>- Met with Senator Horowitz to discuss our next steps which briefly consist of working on registration and planning a large marketing push</li> </ul> <p>ForeverGreen:</p> <ul style="list-style-type: none"> <li>- Marketed for more submissions</li> </ul> |

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|   | <ul style="list-style-type: none"> <li>- Reached out to campus partners to determine a time to select top designs (meeting will be February 13<sup>th</sup> at 12 p.m. in ASCSU and all are invited)</li> </ul> <p>RampUp</p> <ul style="list-style-type: none"> <li>- Deputy Svenson and Director Siri have begun brainstorming ways to get other organizations involved</li> <li>- Looked into contracts and ASCSU's liability</li> </ul> <p>IBall</p> <ul style="list-style-type: none"> <li>- Polled members on preference regarding events location</li> <li>- Researched several restaurants to start pricing event out</li> </ul> |
| Lessons Learned   | Write everything down!   |
| Delegated Tasks   | Deputy Svenson continues to do great on RampUp.  |
| Relations Bridged   | Colleen Rodriguez, Cody Frye, and Lori Meyers  |
| Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go) | Our department continues to work with Marketing and Outreach to help us get our word out to students.  |
| Next Steps  | <p>Ram Madness:</p> <ul style="list-style-type: none"> <li>- Come up with registration website</li> <li>- Market for event</li> </ul> <p>ForeverGreen:</p> <ul style="list-style-type: none"> <li>- Continue to accept applications</li> <li>- Meet with campus partners'</li> </ul> <p>RampUp</p> <ul style="list-style-type: none"> <li>- Begin contract negotiations</li> <li>- Brainstorm more ideas to make the event even more fun</li> </ul> <p>IBall</p> <ul style="list-style-type: none"> <li>- Narrow down our venue to 2 restaurants</li> </ul>  |

### Director of University Affairs Report

|            |                                       |
|------------|---------------------------------------|
|            | <b>Section 1: GENERAL INFORMATION</b> |
| Department | University Affairs                    |
| Date       | 2.3.17                                |



|                           |   |
|---------------------------|---|
| Members                   | University Affairs-Kevin Waida<br>Graduate Affairs- Ali Abbas |
| Expenses in the Past Week | 0   |

| Section 2: Activities                                       |   |
|---|---|
| Summary of Accomplishments                                  | <ul style="list-style-type: none"> <li>● Second Stadium Open House <ul style="list-style-type: none"> <li>■ Wednesday, 2/1, Drake Center, 6-8pm <ul style="list-style-type: none"> <li>● 80 attended</li> <li>● Terrible weather</li> </ul> </li> </ul> </li> <li>● Further investigated green sports alliance <ul style="list-style-type: none"> <li>○ Doug Max has identified areas for further involvement</li> </ul> </li> <li>● Organized more around BARE <ul style="list-style-type: none"> <li>○ Discussed at ASCSU retreat <ul style="list-style-type: none"> <li>■ Campus Wide messaging campaign in the works <ul style="list-style-type: none"> <li>● Health</li> <li>● Diversity</li> <li>● Marketing</li> <li>● Other student groups <ul style="list-style-type: none"> <li>○ RHA</li> <li>○ Men in the Movement</li> <li>○ WGAC</li> <li>○ Pan-Hellenic</li> <li>○ IFC</li> </ul> </li> </ul> </li> <li>○ Working group will continue to meet this semester</li> </ul> </li> </ul> </li> <li>● Attended AVP-SS interviews <ul style="list-style-type: none"> <li>○ Watched and took notes on 4 candidates</li> <li>○ Will conclude interviews on Tuesday and discuss candidates</li> </ul> </li> </ul> |
| Lessons Learned   |   |
| Delegated Tasks   | NA  |
| Relations Bridged   | Several ASCSU representatives<br><br>Senate<br><br>College Council Presidents<br><br>Game Day Experience Committee member   |
| Cross Departmental Strategy<br><br>(How did pre/during/post | Academics (PASS committee)<br><br>Environmental (CBAC)<br><br>President, Vice President, Senate, Outreach (Stadium)<br><br>Membership (External Committees)   |

|                                      |  |
|--------------------------------------|--|
| cross departmental collaboration go) |  |
| Next Steps                           | <ul style="list-style-type: none"> <li>● GSC Meeting</li> <li>● AVPSS MEeting</li> <li>● Game Day Experience Committee</li> <li>● Messaging Framework</li> </ul> |

### Judicial Branch Report

|                           | <b>Section 1: GENERAL INFORMATION</b> |
|---------------------------|---------------------------------------|
| Department                | <i>Supreme Court</i>                  |
| Date                      | <i>2/3</i>                            |
| Members                   | <i>Chief Justice – Jacob Stein</i>    |
| Expenses in the Past Week | <i>None</i>                           |

|  | <b>Section 2: Activities</b>   |
|--|--|
| Summary of Accomplishments                                 | <ul style="list-style-type: none"> <li>● Planned trainings for upcoming All University Hearing Board sessions</li> <li>● Worked with ASCSU Outreach Department to distribute applications for Associate Justice opening</li> <li>● Worked with ASCSU Finance Department to finalize expenses/payments from Supreme Court in Fall 16 semester</li> <li>● Began to review applications for open Associate Justice position</li> <li>● Attended ASCSU Cabinet Meeting</li> <li>● Worked on updating and editing Elections Code to be presented to Senate</li> <li>● Continued working to ensure the most-current version of the ASCSU Constitution is held by the Supreme Court as the official version for the organization</li> </ul> |
| Lessons Learned  |  |
| Delegated Tasks  |  |
| Relations Bridged  |  |
| Cross Departmental Strategy (How did pre/during/post cross |  |

|                                |  |
|--------------------------------|--|
| departmental collaboration go) |  |
| Next Steps                     | <ul style="list-style-type: none"><li>• Review applications for Associate Justice position</li><li>• Conduct interviews for Associate Justice opening</li><li>• Set recurring meeting time for coming weeks with Elections Manager Barthel and President Pineda-Soraca</li><li>• Hold training with All University Hearing Board</li></ul> |