



Weekly Report

4/24/2017 – 5/1/2017

President's Report

Section 1: GENERAL INFORMATION	
Department	President's Office
Date	Week ending on April 29 th , 2017
Members	President Daniela Pineda Soracá
Expenses in the Past Week	Meals for The ICR Conference-Waiting on final invoice from the Marriott Hotel in Pueblo,CO; Registration costs-ICR Conference

Section 2: Activities	
Summary of Accomplishments	<p>On 4/24/17</p> <ul style="list-style-type: none"> • Attended Internal Committee to present the new job description for the Chief Justice opening; it was approved and put on the Senate Consent Agenda • Met with Executive branch leadership • Held office hours • Attended the Ram Spirit Sub-committee <ul style="list-style-type: none"> ○ Discussed programming, alcohol policies, traditions <p>On 4/25/17</p> <ul style="list-style-type: none"> • Held office hours with time allotted to pre-trip meetings for the ICR conference • Met with Advisor Pam Norris <ul style="list-style-type: none"> ○ Discussed next steps for the UABCS/CSU Leadership exchange application process-Deadline is May 19th ○ Touched base on Student Org Tailgating lot plan for the TILT Lot during Game Days <p>On 4/26/17</p>

- Held office hours with time allotted to pre-trip meetings for the ICR conference
- Met with Speaker Pro Tempore Kendall, President-elect Silva, and Vice President-elect Wells to discuss the contract amendments to the Rocky Mountain Student Media (RMSM) agreement for the next fiscal year. Also discussed ASCSU's contribution and representation on RMSM's board of directors.
- Cancelled Cabinet
- Attended Senate

On 4/27/17

- Traveled to the State Capitol with Governmental Affairs Officer Wise to partake in Dr. John Straayer's retirement ceremony
- Held office hours with time allotted to pre-trip meetings for the ICR conference
- Met with Senator Horowitz to craft a preliminary job description for the ASCSU graduate student supplemental assistantship for the Division of Student Affairs to review and consider
- Attended the Game Day Experience Committee
 - Heard presentations from Lieutenant Jason Meisner from CSU Police Department's Support and Events Unit regarding game day safety measures, as well as from Lindsay Mason and the team from Ram Ride and Off Campus Life. The Ram Ride presentation gave us insight into potential game day service opportunities-will follow up with Dr. Blanche and Athletics Director Parker about this as the Committee did not seem keen on supporting this proposal
 - Touched base with Athletics leadership to make a game plan for tabling events this week on the plaza

On 4/28/17

- Held office hours with time allotted to pre-trip meetings for the ICR conference
- Held a Chief Justice Interview with a candidate and Chief Justice Stein
- Departed for the ICR Conference
- Additionally: on 4/29/17 I attended the Colorado Student Government Coalition spring meeting held at CSU Pueblo with President-elect Silva and Vice President-elect Wells
 - Set goals for the next school year, agreed to pass on information and collaborate with several

	schools to get their leadership on the Colorado It's On Us Statewide Steering Committee this year
Lessons Learned	I have some incredible individuals to call classmates and friends at CSU. The ASCSU led, inaugural trip to the Institute for Cannabis Research in Pueblo, CO made my week. I will be recommending that this trip become a continuous program for ASCSU to host, along with other comparable opportunities.
Next Steps	<ul style="list-style-type: none"> • ASCSU Business as usual (office hours and meetings with advisors, branch/ executive leadership, our final cabinet meeting for the year, senate) • Conduct final interviews for Chief Justice & make an appointment with the guidance of Chief Justice Stein • Write an outgoing piece in CSU Life for the graduating class and their families • Attend and present at my final Board of Governors meeting as ASCSU President • Begin my personal transition in the role with President-elect Silva <ul style="list-style-type: none"> ○ Orientation for BOG 5/1 • Tour the new Multi-Purpose Stadium • Attend Senate: Presentation & Ratification of new administration • Volunteer at the final session of the Mobile Food Pantry Pilot Program • Attend the Key Communities Year End BBQ • Attend the transitional meeting with Dr. Hughes, myself, outgoing Vice President Lensky, Vice President Wells, and President Silva

Vice President's Report

	Section 1: GENERAL INFORMATION
Department	Vice President
Date	4.28.2017
Members	Mike Lensky, Vice President
Expenses in the Past Week	

	Section 2: Activities
Summary of Accomplishments	<ul style="list-style-type: none"> - Attended the end of the year Student Fee Review Board dinner - Held Office hours - Met with senators to discuss end of the year materials - Assisted with end of the year office operations - Chaired Senate - The Long Bill passed the Senate vote of confidence and will be presented to the Board of Governors next week - Missed most of the week due to family matters, so my office hours were limited
Lessons Learned	Many lessons from the Student Fee Review Board were learned and I will carry these lessons forever
Delegated Tasks	Certain chairing duties to Senate Leadership
Next Steps	Chair Senate Finalize Moneywise on Campus program

Chief of Staff Director's Report

	Section 1: GENERAL INFORMATION
Department	Chief of Staff
Date	04/28/2017
Members	Gabriela Maldonado
Expenses in the Past Week	0

	Section 2: Activities
Summary of Accomplishments	<ul style="list-style-type: none"> - Met with Kim, Vice President Lensky, and President Pineda-Soraca - Held office hours - Met with Meet with Director of Academic Affairs and discussed the final details on RAMPed Up week, upcoming meetings in regards to online course evaluations, and volunteers needed. - Met with Director of Outreach and discussed outreach to college councils in regards to a Leadership opportunity and Mobile Food Bank May 4th

	- Did not meet with three directors
Lessons Learned	Sometimes you can't put your 100% effort into everything.
Relations Bridged	- NA
Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go)	- Deputy Vessa - Kim Grubbs, President Pineda Soraca, and Vice President Lensky
Next Steps	- Meet with directors as soon as possible

Deputy Chief of Staff & Press Secretary

	Section 1: GENERAL INFORMATION
Department	<i>Office of the President</i>
Date	April 28, 2017
Members	Christina Vessa
Expenses in the Past Week	\$0.00

	Section 2: Activities
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Summary of Accomplishments	<p><i>Met with Adviser Grubbs, President Pineda Soraca, Vice President Lensky and Chief of Staff Maldonado to organize logistics leading up to the conclusion of the semester: graduation (stolls), ICR Conference.</i></p> <p><i>Worked with Director Perletz, Director Nolan and the Health Department Team to promote initiatives related to Mental Health Week and the “End the Stigma” campaign</i></p> <ul style="list-style-type: none"> - <i>Distributed table cards around campus and to the residence halls/dining halls</i> - <i>Worked with Ambassador Kovoov-Misra to edit and provide guidance related to the Mental Health Week article that was published online (http://ascsu.colostate.edu/branches/executive-branch/department-of-health/antistigmacampan2017/)</i> <p><i>Excited to attend the Institute for Cannabis Research Conference at CSU Pueblo this weekend as an ASCSU representative with members of the student body.</i></p>
Lessons Learned	Put in 10 extra minutes per day to reach your goals
Delegated Tasks	Mental Health Week recap to Ambassador Kovoov-Misra for the website
Relations Bridged	
Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go)	<i>Ensuring directors are on-task for transition reports, while working with the incoming administration</i>
Next Steps	Attending the Institute for Cannabis Research Conference

Director of Academic Affairs Report

	Section 1: GENERAL INFORMATION
Department	Academics
Date	4/28/2017
Members	Director: Tyler Siri Ambassador: Stephanie Yassa
Expenses in the Past Week	\$32.00

	Section 2: Activities
Summary of Accomplishments	<ul style="list-style-type: none"> - Attended the Committee on Teaching and Learning. - Met with my advisor Dr. Kelly Long to discuss moving forward on projects and transitioning into the next year and administration. - Coordinated RAMped Up Week logistics with the Director of Traditions and Programs, Director of Finance, Event Planning Services, and participants. - Communicated with Dr. Laura Jensen about retention numbers. - Set up a snapchat filter for RAMped Up Week.
Lessons Learned	<ul style="list-style-type: none"> - We must keep up on everything to ensure success.
Delegated Tasks	<ul style="list-style-type: none"> - RAMped Up Week work
Relations Bridged	
Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go)	
Next Steps	<ul style="list-style-type: none"> - RAMped Up Week! - Finishing my transition report.

Director of Community Affairs Report

	Section 1: GENERAL INFORMATION
Department	Community Affairs
Date	April 28, 2017
Members	Pranaya Sathe
Expenses in the Past Week	N/A

	Section 2: Activities
Summary of Accomplishments	- N/A
Lessons Learned	- Take your time with projects when necessary to ensure they are completed successfully
Delegated Tasks	
Relations Bridged	
Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go)	
Next Steps	<ul style="list-style-type: none"> - Send email to new City Council members - Complete end-of-year report

Director of Diversity and Inclusion Report

	Section 1: GENERAL INFORMATION
Department	Diversity and Inclusion
Date	4/28/2017
Members	Erin Vargas, Axel Foor

Expenses in the Past Week	None
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	Section 2: Activities
Summary of Accomplishments	- Had last diversity workshop
Lessons Learned	Axel: to keep up with events on going, and work on timeliness. Erin: Communicate better
Delegated Tasks	None
Relations Bridged	
Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go)	
Next Steps	Work on transition report with Axel

Director of Environmental Affairs Report

	Section 1: GENERAL INFORMATION
Department	Environmental Affairs
Date	April 28, 2017
Members	Hanna Johnson- Director of Environmental Affairs Nogah Seidemann- Deputy Director of Environmental Affairs Kailey Carlson- Environmental Affairs Ambassador
Expenses in the Past Week	\$0

	Section 2: Activities
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<p>Summary of Accomplishments</p>	<ul style="list-style-type: none"> -Earth Day 4/25 <ul style="list-style-type: none"> -Facilitated Earth Day Scavenger Hunt -Gave out succulents to students who completed scavenger hunt -Emailed or called students who were picked for prizes -A Plastic Ocean <ul style="list-style-type: none"> -mailed back movie on 4/25 -Transition Report <ul style="list-style-type: none"> -began working on report -Game Day Operations <ul style="list-style-type: none"> -Met with Doug Max and Nick Poppelwell 3/25 -Met with Alexis Svenson 3/28 -ATFAB certificates
<p>Lessons Learned</p>	<p>Interacting with students is really rewarding, and I want to encourage more educational and interactive events next year.</p>
<p>Delegated Tasks</p>	<p>-Deputy: Helped with Earth Day events and met with Doug Max and Nick Poppelwell</p>
<p>Relations Bridged</p>	<p>Nick Poppelwell</p>
<p>Cross Departmental Strategy</p>	<p>n/a</p>
<p>Next Steps</p>	<ul style="list-style-type: none"> -Finish transition report -Game Day Operations communication/volunteer outreach

	-Write thank you letters -ATFAB next week
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Director of Finance Report

Section 1: GENERAL INFORMATION	
Department	
Date	
Members	
Expenses in the Past Week	

Section 2: Activities	
Summary of Accomplishments	
Lessons Learned	
Delegated Tasks	
Relations Bridged	
Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go)	
Next Steps	

Governmental Affairs Report

Section 1: GENERAL INFORMATION	
Department	Governmental Affairs
Date	April 28, 2017
Members	Cole Wise – Director
Expenses in the Past Week	0

Section 2: Activities	
Summary of Accomplishments	<ul style="list-style-type: none"> - Attended Colorado State Capitol celebration for Dr. Straayer and presented him with a certificate of appreciation on behalf of the students - Met with Jenn Penn to discuss and evaluate our success over the past semester and spoke about goals for the next Director.
Lessons Learned	Patience and kindness will get you far.
Delegated Tasks	This week was a very internal-based and preparing for the transition of the new administration's cabinet.
Relations Bridged	Internal week. And speaking with Jenn Penn and Straayer institute.
Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go)	Working with SLiCE and the Colorado State General Assembly.
Next Steps	Transition Report!

Director Health Report

	Section 1: GENERAL INFORMATION
Department	Health
Date	4/28/17
Members	Spencer Nolan, Director Angel Wright, Deputy Sonali Kovoov-Misra, Ambassador Hayley Gottwalt, Ambassador Kaitlin Webb, RLT Liason
Expenses in the Past Week	\$65.00

	Section 2: Activities
Summary of Accomplishments	<ul style="list-style-type: none"> - Final week of Mental Health Month - Mental Health Committee Celebration day - Finishing the busy work
Lessons Learned	Don't get sick.
Delegated Tasks	Table cards, Mental health committee
Relations Bridged	N/A
Cross Departmental Strategy	Worked with Marketing, Dep. Chief of Staff, on table cards
Next Steps	Help with RAMped up week

Director of Marketing Report

	Section 1: GENERAL INFORMATION
Department	Marketing
Date	1 May 2017
Members	Director of Marketing- Leah Perletz Deputy Director of Marketing- Veronica Bass Deputy Graphic Designer- Laura Morrison Pibel
Expenses in the Past Week	\$10 for Judicial Job Description-Facebook (Snapchat, sent to Finance/Controller, but RFD etc by Outreach)

	Section 2: Activities
Summary of Accomplishments	<p>2017-2018 Administration Applications</p> <ul style="list-style-type: none"> ● Applications for Judicial Branch, NOW TAKEN DOWN on website <p>Website</p> <ul style="list-style-type: none"> ● Work on site to be more fluent. ● Talk to Phillip Hasting → designer of the website ● Set up future training for ASCSU on webdesign <p>Began all transition documents/files for upcoming cabinet</p> <ul style="list-style-type: none"> ● New “GOOGLE” account for Marketing → easier to share content via google drive <ul style="list-style-type: none"> ○ marketing.ascsucolostate@gmail.com ● Created new Marketing Request Form (online, not ready to be implimented yet) <p>Transition/Investment Suggestions</p>
Lessons Learned	Think outside the Box, everyone is our audience, so who is our target and how will we appeal to them
Delegated Tasks	Leah-Website Laura-Designs
Relations Bridged	Phillip Hasting-Digital Design Coordinator (WEBSITE)

<p>Cross Departmental Strategy</p> <p>(How did pre/during/post cross departmental collaboration go)</p>	<ul style="list-style-type: none"> • Daniela Pineda (President)→ Chief Justice Application,
<p>Next Steps</p>	<p>Order SWAG 2017-2018</p> <p>Finish Transition info</p> <p>Complete each branch “job description” upload</p> <p>*****NOTE: Leah will not be in the office as much, but feel free to email or call her 720-505-6907</p>

Director Department of Outreach

Section 1: GENERAL INFORMATION	
Department	Outreach
Date	4/28/17
Members	Nick Bohn, Nate Rhine
Expenses in the Past Week	Zero

Section 2: Activities	
Summary of Accomplishments	<ul style="list-style-type: none"> - Attended Earth Day - Gave blood with Order of Omega - Held Department Meeting - Held Weekly Touch base meeting - Met with NRHH - Attended Senate Diversity Workshop -
Lessons Learned	Finish strong

Delegated Tasks	RLT
Relations Bridged	FSL, Administration, NRHH, students
Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go)	Marketing, Finance, Environmental Affairs, Traditions and Programs, Academics
Next Steps	Finish.

Director of Traditions and Programs Report

	Section 1: GENERAL INFORMATION
Department	Traditions and Programs
Date	April 28, 2017
Members	Director Bobbie Nathan and Deputy Director Alexis Svenson
Expenses in the Past Week	N/A

	Section 2: Activities
Summary of Accomplishments	<p>I Ball:</p> <ul style="list-style-type: none"> - Changed layout for event - Decided on DJ for event - Created speech program for event - Chose lighting and games for the event - Finished applications <p>RampedUP</p> <ul style="list-style-type: none"> - Confirmed group schedules and supplies
Lessons Learned	Ask for help!

Delegated Tasks	Deputy Svenson is assisting with the Inaugural Ball.
Relations Bridged	N/A
Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go)	Director Siri and Wells continue to be invaluable in the RampedUp planning process.
Next Steps	I-Ball: <ul style="list-style-type: none"> - Order Photographer - Order Table Cloths - Order DJ - Order Balloons - Finish Certificates - Send in Dietary Restrictions RampedUp: <ul style="list-style-type: none"> - Order P Card and pick up group supplies

Director of University Affairs Report

Section 1: GENERAL INFORMATION	
Department	University Affairs
Date	4.28.17
Members	University Affairs-Kevin Waida Graduate Affairs- Ali Abbas
Expenses in the Past Week	0

Section 2: Activities	
Summary of Accomplishments	<ul style="list-style-type: none"> ● Coordinated with Athletics re: donuts on the plaza and gameday information

Lessons Learned	
Delegated Tasks	NA
Relations Bridged	Several ASCSU representatives Senate College Council Presidents Game Day Experience Committee members
Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go)	Academics (AVPSS Search Committee) Environmental (CBAC, ATFAB) President, Vice President, Senate, Outreach (Stadium) Membership (External Committees) Health, Diversity (Messaging Campaign)
Next Steps	<ul style="list-style-type: none"> ● Continue discussion with Athletics ● ATFAB ● Help Student/Family Affairs holistically prepare for bare on 5/5 ● Last full week of school as College student and Director of University Affairs :’(

Judicial Branch Report

	Section 1: GENERAL INFORMATION
Department	<i>Supreme Court</i>
Date	<i>4/28</i>

Members	<i>Deputy Chief Justice – Brittany Rondello</i>
Expenses in the Past Week	<i>None</i>

	Section 2: Activities
Summary of Accomplishments	<ul style="list-style-type: none"> • Met with AUHB advisors to discuss upcoming hearing and plans for next year • Held All University Hearing Board hearing with student organization. • Held All University Hearing Board post hearing • Attended an Appeal Hearing to discuss sanctions • Met with Chief Justice Stein
Lessons Learned	
Delegated Tasks	
Relations Bridged	
Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go)	
Next Steps	<ul style="list-style-type: none"> • Attend ASCSU Supreme Court banquet • Attend Official Supreme Court photos