

Dates to Remember:

Executive Branch:

- President – Samantha Guinn

Work Accomplished:

- Presidents Student Financial Advisory Committee
  - We met and discussed the budget with Dr. Frank and Dr. Miranda. We have heard ideas of new projects from other student leaders and tried to see where we would be able to impact the most amount of change on campus.
- Weekly Presidents office meeting
  - Discussed how we want this semester to look and function in the office compared to last semester.
- Yes Means Yes stakeholders meeting
  - Deputy Director of Legislative Affairs, Sarah Bruce, and I attended this meeting in Denver on Wednesday to hear the bill brought forth from University of Colorado Boulder.
  - Major points from the bill will include
    - Requiring an affirmation to be stated verbally/non-verbally
    - Non-verbal is a grey area that will need to be worked out
    - Will not have an impact on processes of investigation
  - The final thing that came out of this meeting was to have a task force created throughout the remainder of the legislative session and potentially meet with the CCHE about this and gain their perspective.
  - Jason Johnson will be working on this for CSU so I will follow up with him and hear what he thinks about this from a legal standpoint and if we, as students, can do anything to help in this effort.
- Budget presentation
  - Presented to Dr. Miranda and others about the 911 cellular app idea that we have and what it could possibly do for CSU.
    - Cabinet
    - Senate
    - LSC Grand Opening Ceremony
  - Handed out For-Ever-Green shirts to students that came into our space and helped at the grand opening in the ballroom of the LSC with the involvement expo.
- Weekly meeting with Andrei about elections
  - Elections manager and I have weekly meetings to discuss the upcoming elections season, how rotations will work, how the committee functions, and recruiting potential member for the elections committee.

- Set up weekly meetings with the Collegian

To be accomplished:

- Attend the Mental Health Committee meeting
  - Weekly meeting with Pam
  - President's office meeting
  - Stadium update meeting
  - Fan Experience Task Force
  - Community affairs meeting
  - Board of Governors meeting Feb. 4-6<sup>th</sup>
  - Connect with Jason Johnson about Yes Means Yes
  - Connect with Kathy Sisneros and Monica Rivera about Yes Means Yes
- Vice President – Lance Li Puma
  - Work Accomplished:
    - SFRB Clerk
      - Started search last week about an individual clerking for SFRB
        - Michelle Sogge was selected
    - Met with Mike Ellis
      - Set agenda for Spring Retreat
      - Discussed best ways for transparency and constituent input
        - Table in the LSC
        - Table in the plaza
      - Will be setting up Collegian interviews to get information out
    - PSFAC
      - Contributed to the discussion on student fees
      - Received Budget Assumption
    - Met with Collegian report about student fees
    - Budget Proposal
      - Met with Sam to talk about the ASCSU budget proposal for the Safety App
    - Dr. Frank and Dr. Hughes meeting
      - Discussed ASCSU's performance last semester
      - Talked about how CSU Admin and ASCSU can work together with legislation down at the capital
      - Talked about budget assumptions
      - Looked at timeline for the Safety App
    - SFRB
      - Dr. Frank presented to the board about third version of the budget

- Answered questions about our peer institutions
- Looked at the cost of attending CSU
- Sent out applications for SFRB
  - Looking for 5 new members
- Senate
  - Several new bills came to the floor
    - Impeachment Reformation
    - Lowering the campaign gap
  - Selected new committee chairs
  - Selected new Parliamentarian
- Goals for Next Week:
  - Continue looking for SFRB members
  - Finish SFRB bylaw Bill
  - Start the Ramride bill
  - Keep working with the Safety App
- Chief of Staff – Hugo Pasillas
- Work Accomplished:
  - Cabinet Meetings
    - In this week's meeting we were able to discuss the Spring Retreat. We revisited the different topics that we had at the roundtable. The topics that were about professionalism, inclusivity, the office space, and the semester evaluations.
    - Important dates to remember:
      - Saturday, February 21st, 2015- Visit Day Programs 2pm-3:30 pm
      - Tuesday, February 24th, 2015 – Day at the Capital 8am-12:30am
  - All directors are well prepared with these events and are open to answer any questions. I can also answer all questions and help get in contact with Directors of each event!
  - Attended Senate
    - Announced the 2 job position openings for
      - The deputy of environmental affairs:
        - <http://ascsu.colostate.edu/wp-content/uploads/2014/04/Deputy-Director-of-Environmental-Affairs-.pdf>
      - The deputy of community affairs
        - Email ASCSU Front Desk at [ascsu\\_front\\_desk@Mail.colostate.edu](mailto:ascsu_front_desk@Mail.colostate.edu) for an application.

- Met with Lauren, Deputy Chief of Staff to discuss plans for the semester. We are committed to help department reach their goals. We also discussed scheduling weekly meetings and the visits.
- Met with Departments and set up a visit to attend their weekly meetings. This will help me connect with the other members in ASCSU.
- Worked with Coca Cola grant committee to review several applications.
- **Goals for Next Week:**
  - Meet with Advisor.
  - Meet with the Department
  - Look into details regarding utilizing the flea market.
  
- **Deputy Chief of Staff – Lauren Wester**
- **Work Accomplished:**
  - Weekly Meetings –
    - Set up weekly meeting with Directors and the Chief of Staff
    - Attended weekly Presidential Office Meeting to discuss the Graduate Affairs liaison position.
    - Met with Hugo Pasillas, Chief of Staff to discuss the ASCSU Retreat and plan for the semester of how to better support the departments.
    - Met with Mo Wells, the Director of Diversity to discuss Diversity Days event, the Faith and Belief Involvement Fair, and the Inclusivity Excellence Committee.
    - Met with Mackenzie Whitesell, the Director of Health to discuss the Student Absentee Policy, Chronic Health Mentoring Program, and other health initiatives.
    - Met with Scott Ricketts, Director of University Affairs to discuss the PASS Student Task Force and College Councils.
    - Attended Senate
  - Student Absentee Policy -
    - Met with Mackenzie Whitesell and Dr. Mary Stromberger to discuss changes to the Student Absentee Policy.
    - Reviewed the edits that Makenzie Whitesell made to the policy after the meeting with Dr. Stromberger and approved it to be reevaluated by the Case Management and RDS offices.
    - Preparing to present the policy to the Committee on Teaching and Learning February 17, 2015.
  - PASS Student Task Force -
    - Sent out a Doodle Poll to members of the task force.
    - Arranged new schedule for meeting times with the task force.
    - Set the first meeting for February 11, 2015.

- Faith and Belief Initiatives –
  - Met with student leaders of the faith and belief communities on campus to discuss planning for the involvement fair for March 2, 2015.
  - Met with Laura Nelson from the Geller Center to discuss putting together an Inter-Faith Council within ASCSU.
  - Communicated with John Henderson to update him on where we are in the process.
  - Planned meeting in collaboration with Mo Wells.
- Other Items –
  - Prepared to facilitate goal setting session at the ASCSU Retreat.
  - Attended ASCSU Spring Retreat on January 24, 2015.
  - Facilitated a part of the ASCSU Spring Retreat.
  - Communicated with the new Graduate Affairs Liaison.
  - Set up meeting with Dr. Paul Thayer for mid-February to discuss task force.
  - Caught up on email from over winter break.
- Finance – Ryan Brooks
- Work Accomplished:
  - Worked with Lea Martin over break to get checks ready for 3 BSOF events for 4 performers.
  - Met with multiple club presidents to work on getting new contracts signed for events occurring at the then of the semester and to answer miscellaneous funding questions.
  - Worked with CCI to get the new conference table shipped and installed.
  - Went and checked out new furniture for the office.
  - Set up weekly meetings with Chief of Staff, Michele and Kim
  - Got Assistant Director of Finance set up for office hours.
  - Took care of Spring Allocations!
  - Fixed multiple issues in the controller book
- Goals for Next Week:
  - Set up weekly meetings with President Guinn
  - Work with WGAC to prepare for SFRB presentation
  - Start working on BSOF Bylaw Changes
  - SFRB Retreat!
- Miscellaneous:
  - Just a reminder, please make sure you are correctly using ASCSU Finances. If you have any questions on purchases, making purchases, or utilizing the Student Fee please contact me. I would be happy to help you through this. Please note that we will not be processing any new P-Card requests until the SLiCE office is up and running smoothly again.
- Controller– Allison Eret

- Work Accomplished:
  - ASCSU
    - Updated Controller Book with recent transactions
    - Emailed each department their weekly budget report updates
    - Attended weekly department meeting with Hugo
    - Attended Cabinet and Senate meetings
    - Set up a meeting next week with Mackenzie to discuss the Health page on the new ASCSU website
    - Explained the Controller Book, parts of Kuali, and Ryan and my payment system to Gabby
    - Went shopping for new office furniture
    - Submitted Transfer of Funds for the spring allocations
  - BSOF
    - Updated Controller Book with recent transactions
    - Submitted IO to pay Chabad's LSC charges for their Shabbat dinner event
    - Submitted IO to pay UMC's LSC theater charges for their Clash of Titans event
    - Contacted the Chinese Student Association regarding a miscellaneous Fast Print charge
    - Submitted a Disbursement Voucher with Gabby to pay UMC's Collegian ad charges
  - SFRB
    - Heard from Dr. Tony Frank regarding the CSU administration and their FY16 projections
- Goals for Next Week:
  - Finish Director Talks
  - Show Gabby how to submit an IO and GEC
    - Add a section for Gabby to our Director Reports
  - Finish updating ASCSU's new website
  - SFRB Retreat
- Student Services – Will Maher
- Work Accomplished:
  - Worked to schedule Weekly Department Meeting
  - Worked on Homecoming how-to packet for future Student Services Departments
  - Cleaned out inbox from 3 years ago emails!
  - Reassessed budget of Spring Fever Event

- **Goals for Next Week/Month:**
  - Meet with Holiday about current funds allocated to senior concert and possible partnership
    - Stressing continued scale of event in that next year it should be just as big if not bigger
  - Talk to ag college about livestock at college day event in a petting zoo format
  - Meet with ASCSU marketing to create marketing plan for event
  - Get prices quotes on all possible events to examine feasibility of current event schedule
    - Fun booths for College Day
    - Colors
  - Set-up meeting with applicable administration for liquor license for possible Beer Garden
  - Begin meeting with applicable student group for possible co-programming partnerships
  - Find big deal local band to perform
    - Still highly unlikely
    - Possible partnership with Holliday and DECA
  - Research possible funding departments on campus and in CSU community
  - Set up presentations with college councils individually
  - Set up meeting with concert person in ram events
  - Follow-up with price quotes from rental companies
  
- **Outreach – Natalie McArthur**
- **Work Accomplished:**
  - ASCSU spring retreat was a day retreat last Saturday and was a good opportunity to create goals, bond over things we like about ASCSU and discuss areas for improvement.
  - The outreach department looked at goals from last semester and started discussing goals for this semester.
  - RLT had a welcome back meeting.
- **Goals for Next Week:**
  - Create ASCSU up til dawn team
  - Get the RLT schedule for this semester
  - Make outreach goals.
  
- **Marketing – Taylor Bergeron**
- **Work Accomplished:**
  - Created weekly agenda
  - Facebook updated
  - Cabinet/Senate meeting attended



- Got in contact with Flea Market Coordinator to reserve space for the semester
  - Confirmed space on Wednesdays
- Set department meeting time (Wed @3pm)
- Contacted admissions regarding an office tour stop
- Separated/allocated promo items in the office
- Meeting with Gov Affairs to promote CSU Day at the Capital
  - Created marketing strategy to gather participants
- Goals for Next Week:
  - Meet with Health regarding spring 2015 campaign
  - Allocate promo items in the office
  - Follow up with Sam regarding Admissions elevator
- Health – Mackenzie Whitesell
- Work Accomplished:
  - Cam's Crew
    - Waiting until end of 1/30 application period to proceed with scheduling (will do more next week)
  - Chronic Health Mentoring
    - Entered all data from mid-year program evaluations
    - Paired new mentee with mentor and arranged first meeting with the pair
    - Scheduled first event for mentors only for Friday 2/6 at 5 pm (games and check-in time)
    - Discussed possible mindfulness/resiliency activity/session for mentees and mentors with Viviane (CSUHN)
    - Emailed specific mentees to follow up on Doodle poll for Spring events
    - Emailed Spoonies activity coordinator about possible collaborative event
    - Check with Sam regarding doing a pottery-making activity as a group activity for the program
    - Set up meeting with Rose Kreston to plan for RDS office hours
    - Coordinated with Conner and Dr. Elwyn to have him attend Medical Services meeting on 2/5
    - Created list of potential group activities for mentors and mentees this spring
    - Emailed Natalie about CHMP and I-Ball involvement
  - Mental Health
    - Met with graduate student doing research on ethical media around stigma and mental health to get feedback on our campaign and discuss ideas
    - Met with Christina to plan for SHAC feedback session and discuss graduate student ideas for campaign



- Held 1/28 mental health committee:
  - Decided to do only anti-stigma posters in the spring (help-seeking early next fall)
  - Will be moving ahead with Mental Health Day
- Typed meeting notes and agenda for MH committee
- Conducted a student feedback session at SHAC to get input from non-ASCSU students on the anti-stigma posters
- Emailed SDPS office directors to follow up about recruiting additional students for participation in campaign
  - Was asked to attend SDPS meeting next week to clarify campaign goals and talk with all Directors at once – will be attending
- Typed up notes from SHAC feedback and made some potential changes to posters – will discuss in MH committee on Monday
- Emailed DU about possible collaborations
- Asked Lauren about funding for vehicle to go to DU Mental Health Week
- Worked on rescheduling photoshoot for MH campaign – photographer had emergency and can't do original date
- Met with Dr. Stromberger (Faculty Council) to get her feedback on policy process and proposal
  - Made changes and sent new draft to Rose Kreston and Jennifer Van Norman – will talk about with Rose at meeting next week
- Met with Viviane to talk about student involvement on Resiliency/Well-Being Advisory Board
- Body Acceptance Week
  - Collected all orders from CSUHN, Kendall Anderson, Campus Rec
  - Sent order to Jane with Burt's Logo and Apparel
    - Got work order and confirmed for art production
  - Met with BAW committee to discuss plans and posters
  - Decided to potentially chalk the plaza in addition to our Monday BAW booth
  - Booked BAW booth for Monday 2/23 on the plaza
- Miscellaneous
  - Had weekly meeting with Conner
  - Worked with Abby to reschedule weekly meeting with her
  - Attended SHAC
  - Met briefly with PJ and Spencer to discuss gender inclusive restroom updates
- Goals for Next Week:
  - Confirm new date for mental health campaign photoshoot
  - Solidify plans for CHMP events (including resiliency/mindfulness workshop)

- Get feedback from Rose and Jennifer on excused absence policy
- Coordinate Cam's Crew volunteers and begin to organize scheduling
- Potentially organize another feedback group for mental health posters
- Attend SDPS director meeting with information on MH campaign
- Type notes and agenda for MH committee meetings
- Update MH anti-stigma posters and send to Janelle, Mellody, Christina
- Meet with Abby and Christina and Mellody about social media efforts
- Meet with Allie to talk about health webpage
- Assistant Director of Health Abby Etchepare
  - Work Accomplished:
    - Reorganized scheduling for weekly meeting
  - Goals for Next Week:
    - Attend first weekly meeting
    - Attend meeting on social media campaign planning with CSUHN
- Assistant Director of Health Conner Jackson
  - Work Accomplished:
    - Attended Senate
    - Attended weekly meeting
    - Planned timeline and interviews for BAW video
  - Goals for Next Week:
    - Begin BAW video interviews
    - Attend weekly health meeting
- Governmental Affairs – Jake Christensen
- Work Accomplished:
  - Held department meeting on Monday to discuss goals for the rest of the semester and get caught up over break
  - Day at the Capitol
    - Met with Marketing Department to work on marketing plan for event
    - Coordinate with Jenn Penn agenda for the event and speakers list
    - Booked charter bus to and from the capitol
    - Researched possible catering/food options
  - Met with Jenn Penn's intern, Caroline, to go over agenda and discuss legislation
  - Conducted weekly conference call with CUSG to discuss legislation and share ideas for the semester
  - Worked with Sarah on several Community Affairs ideas for the semester
  - Continued to track and discuss legislation with ASCSU Lobbyist, other universities and ASCSU members

- Attended Spring retreat
- Attended Cabinet and Senate
  - Presented legislative update with Sarah at Senate
- Goals for Next Week:
  - Attend city council
  - Give weekly legislative update at Senate
  - Day at the Capitol
    - Finalize agenda for event
    - Confirm and coordinate catering for event
    - Begin to produce legislative information packets for participants
    - Find waiver forms and previous marketing material to assist Marketing Department
  - Continue to stay up to date on legislation
  - Meet with ASCSU President and Vice President to discuss Community Affairs ideas
  - Hold interviews for Deputy Director of Community Affairs position
  - Keep up with “Yes Means Yes” and Financial Literacy legislation with CUSG and other universities
- Deputy Director of Legislative Affairs – Sarah Bruce
  - Work Accomplished:
    - Help plan details for Day at the Capitol
    - Study for Finals
    - Attended ‘Yes Means Yes’ stakeholder Meeting
    - Researched Fort Collins’ U Plus 2 law
      - Reached out to Councilmember Gino Campana in hopes of discussing possible legislation
    - Senate Weekly Presentation
      - Researched current CO House and Senate bills, and their backgrounds
    - Composed presentation, given Wednesday night
    - Met with Caroline and discussed ‘Day at the Capitol’
    - Discussed a possible Spring Roundtable Event with Dr. Carcasson
  - Goals for Next Week
    - Meet with Gino Campana to discuss future city legislation
    - Attend city council
    - Weekly presentation at Senate
    - Continue research and tracking of legislation
- Environmental Affairs– Sam Block
- Work Accomplished:

- Set up schedule and office hours for the semester
- Attended Spring Retreat
  - Brainstormed department goals and listed accomplishments
- Alternative Transportation Meeting
  - Colorado Department of Transportation is coming to CSU for an outreach day
  - Discussed the status of the Bike Plan and construction changes on campus in the future
- Advisor Meeting
  - Discussed bringing Heather Hackman back to speak to CSU
  - Coordinated on goals for the year
  - Brainstormed an internal ASCSU sustainability awareness project
- Department Meeting
  - Discussed goals for the year
  - Coordinated on starting a “Did You Know” with sustainability facts for our Facebook page and Cabinet/Senate meetings
  - Looked into running a No Impact Week at CSU
  - Met with Andrew Oringer, past Director of Environmental Affairs; he will be attending the Presidents Sustainability Committee as an ASCSU representative and joining ASCSU soon
- Goals for Next Week:
  - Department Meeting
    - Meet with Brian and discuss goals for the semester
  - Alternative Transportation Meeting
    - Meet with Aaron Fodge and discuss Bike Plan projects
  - Colorado Department of Transportation Outreach Day
    - Set up a plaza day
    - Recruit volunteers
  - Internal ASCSU sustainability education
    - Meet with student running a similar program for the administration building
  - Did You Know
    - Start brainstorming ideas of “Did You Know” projects
  - Earth Week
    - Start to lay out what events to run during Earth Week
- University Affairs – Scott Ricketts
- Work Accomplished:
  - Attended SFRB
    - Had a very informative presentation from Dr. Frank on tuition and student fees.

- Unable to attend retreat, will schedule follow-up meeting with ASCSU Vice President next week.
- Attended ASCSU Spring Retreat
  - Had a great time in small groups giving feedback on different areas of ASCSU
  - Did Department evaluation with Deputy Director
  - Set new goals for spring semester for University Affairs Department
- Attended Cabinet
- Attended Senate
- Had weekly meeting with Deputy Chief of Staff
  - Discussed PASS, set new meetings
  - Discussed Sick Day Policy
  - Discussed COTL
  - Discussed Blue Books
  - Discussed Test File Task Force
- Finalized committees for this semester
- Had weekly department meeting
  - Talked about Senate spreadsheet
  - Talked about Senate Whiteboard
  - Talked about goals for this semester
  - Talked about College Council Roundtable, tentatively planned for March 8th, 4:30-7:00
  - Talked about Senate Mentorship Program
  - Talked about updating job description for next year
  - Talked about Gallery Input Pamphlet
- Updated spreadsheet
- Goals For Next Week:
  - Set up meetings for the Spring Semester with Jody Donovan
  - Follow-up on SFRB Spring Retreat with Vice President
  - Start contacting Senators about committees and updating spreadsheet
  - Start recruiting new Senators
  - Attend first COTL meeting for the new semester
  - Set up meeting with President and Vice President to discuss ASCSU Fee Area for SFRB
  - Follow-up on Test File Task Force
  - Follow-up on Blue Books
  - Follow-up with Lauren on logo for Gallery Pamphlet
- Diversity – Mo Wells
- Work Accomplished:

- Attended Spring Retreat
  - Evaluated Department as a director.
- Inclusive Excellence Committee (IEC)
  - Created presentation for the SDPS Directors Meeting
    - Will present on Tuesday Feb 3rd
- Faith Fair
  - Scheduled location
- Miscellaneous
  - Set department meetings for Fridays from 2pm till 3 pm
  - Spoke with SDPS offices to receive event updates directly to Department email.
- Goals for Next Week:
  - Schedule and get spaces for IEC info sessions
  - Discuss IEC recruitment with Director of Marketing
  - Attend PMSAC meeting.
  - Meet with Deputy Director of Diversity on how to expand outreach to the International community.
  - Schedule Meeting with Mary Ontiveros and Linda Ahuna-Hamill
  - Follow up with contact for Faith Fair

#### Judicial Branch:

- Chief Justice – Rioux Jordan
  - Work Accomplished:
    - Sent out applications for Deputy Chief Justice and Associate Justice.
    - Conducted interviews for the Sergeant-at-Arms position.
    - Met with AUHB advisers to develop a plan for the semester.
    - Attended Senate and was ratified for Chief Justice and welcomed Duane Hansen as our Sergeant at Arms.
    - Presented the Impeachment Reformation Bill, including an ethics code to the Senate.
    - Attended AUHB meeting which included a ladder of risk presentation and a prehearing.
    - Met with Supreme Court Liaison Connor Ferguson to discuss and develop plans for the position for the spring semester.
    - Moved forward in scheduling of Spring Court Trip.
  - Goals for Next Week:
    - Schedule a Court Meeting.
    - Figure out all the details for the Spring Court Trip.
    - Continue bylaw revision process.
    - Look into potential legislation discussed at the 1/29 AUHB Meeting.

- Assign Justices to committees.
- Attend AUHB.





Budget Update:

<b>ASCSU Account Status Report</b>				
<b>Total Allocation</b>	<b>Total Income</b>	<b>Total Expense</b>	<b>% Used</b>	
<b>\$2,146,596.28</b>	<b>\$64.87</b>	<b>\$313,003.95</b>	<b>14.58%</b>	
<b>Executive Cabinet</b>				
<b>Account 23-61500</b>				
<b>2/2/2015</b>				
<b>Department</b>	<b>Total Allocation</b>	<b>Total Income</b>	<b>Total Expense</b>	<b>% used</b>
<a href="#">Administration</a>	\$132,213.78	\$0.00	\$69,343.42	52.4%
<a href="#">Outreach</a>	\$6,500.00	\$0.00	\$2,052.56	31.6%
<a href="#">Diversity</a>	\$2,000.00	\$0.00	\$0.00	0.0%
<a href="#">Governmental Affairs</a>	\$18,650.00	\$0.00	\$572.04	3.1%
<a href="#">Marketing</a>	\$21,500.00	\$48.87	\$4,523.79	21.0%
<a href="#">Senate</a>	\$5,000.00	\$0.00	\$53.84	1.1%
<a href="#">Student Services</a>	\$34,500.00	\$0.00	\$24,919.83	72.2%
<a href="#">Supreme Court</a>	\$2,000.00	\$0.00	\$894.47	44.7%
<a href="#">Health</a>	\$2,500.00	\$0.00	\$696.03	27.8%
<a href="#">Environment</a>	\$1,250.00	\$0.00	\$5.00	0.4%
<a href="#">University Affairs</a>	\$11,500.00	\$0.00	\$6,372.50	55.4%
<b>Total Allocated for Account</b>			<b>\$237,613.78</b>	<b>46.1%</b>
<b>Total Income for Account</b>			<b>\$48.87</b>	
<b>Total Expenditures for Account</b>			<b>\$109,433.48</b>	
<b>Total Transferred For Account</b>			<b>\$0.00</b>	
<b>Budget Balance/Percent Used</b>			<b>\$128,180.30</b>	
<b>Account Balance</b>			<b>\$128,180.30</b>	