

Dates to Remember:

- Announcements for Cabinet:
 - I-ball:
 - Friday, May 08, 2015
 - 5:30 PM - 8:30
 - LSC Theatre
- Earth Week
 - Monday 4/20: Carpool to Coffee, Grocery Bag Giveaway
 - Tuesday 4/21: Bus to Breakfast Bars, Documentary/Trivia
 - Wednesday 4/22: Earth Day Fair, Plant Giveaway
 - Thursday 4/23: Bike to Breakfast, Longboard to Lunch, Documentary/ Trivia
 - Friday 4/25: BYOC- Bring Your Own Cup Campaign/Giveaway

Executive Branch:

- President – Samantha Guinn
 - Work Accomplished:
 - Meeting with Dr. Ellis about senate chambers and how we want to proceed with the chairs and/or sound system for the chambers.
 - We discussed who will be looking for each; the chairs and sound system. We are in the process of prioritizing between the two of them but hopefully will make a decision soon.
 - Weekly president's office meeting
 - Office hours during spring break were decided and how everyone's breaks were going to be looking as far as work goes.
 - Decided to order water bottles to hand out during voting similar to previous years.
 - Presentation and reception with Shiza Shahid
 - Cabinet
 - Senate
 - Spring break
 - The next CSGC meeting has been scheduled for April 18th at the University of Denver. Hopefully the president elect will be able to attend this meeting and get a hold on what this board looks like.
 - Goals for Next Week:
 - Weekly president's office meeting
 - Weekly meeting with Pam
 - Cabinet

- Senate
 - Technology and personal safety meeting
 - Meeting with the Collegian
 - Follow up with Jake about progress on me +3
 - Follow up about 911 cellular and the process
 - Diversity Days
 - Mental health committee event on plaza
 - Elections
 - Earth week plan
 - Bustang marketing
 - Student voice survey results
-
- Vice President – Lance Li Puma
 - Work Accomplished:
 - Student Fee Review Board
 - Met with Mike, Lynn, and Brandon
 - Discussed the spring semester and how to get constituent input
 - Reviewed applications for the board
 - Talked about board dynamics
 - Presentations
 - SLiCE
 - Campus Rec
 - Answered questions with the Collegian
 - Senate
 - Reviewed Legislation
 - Met with Senate Leadership
 - Met with Shay Curtis from the Collegian Readership Program
 - Looked at the use of the student service
 - Talked about resigning the contract with next year's administration
 - Attended the CoTL subcommittee on the Course Survey Revamp
 - Served as the ASCSU representative on the search committee for the new CEO/President for Rocky Mountain Student Media
 - Met with the final four applicants
 - Filled out the forms
 - Goals for Next Week:
 - SFRB presentation
 - Safety App

- Chief of Staff – Hugo Pasillas
 - Work Accomplished:
 - Important dates to remember:
 - March 7th and 10th- Elections Officer Orientation Dates
 - Friday, March 13th, 2015- Campaign Orientation Deadline
 - March 24th -27th, 2015- Diversity Days
 - April 20th- 24th, 2015- Earth Week
 - All directors are well prepared with these events and are open to answer any questions. I can also answer all questions and help get in contact with Directors of each event!
 - Worked with Directors to finalize details of events coming up after spring break.
 - Worked with Coca Cola grant committee to review several applications.
 - Began handout with Kimberly Stern with information about student leadership and media.
 - Reviewed last years end of the year report.
 - Looked over ASCSU new website!
 - Goals for Next Week:
 - Meet with Advisor
 - Meet with Directors
 - Finalize handout
- Deputy Chief of Staff – Lauren Wester
 - Work Accomplished:
 - Weekly Meetings –
 - Met with Mackenzie Whitesell to discuss mental health campaign
 - Met informally with Mo Wells to get an update on Diversity
 - Met informally with Hugo Pasillas to give cabinet updates
 - Met with Anne Byrne, Assistant Graduate Liaison to get update
 - Attended Presidential Office meeting
 - Attended Senate
 - PASS Student Task Force –
 - Canceled PASS due to the fact that the student survey hasn't been sent out yet
 - Followed-up with the Student Conflict Resolution office about the survey
 - Faith, Belief, and Spirituality Initiatives –
 - Accepted meeting to talk about future initiatives with various entities on campus
 - Student Absentee Policy –
 - Rescheduled meeting with Jody Donovan to make edits to the policy proposal for the week following spring break
 - Other Items –
 - Met with Celeine Wolff, Associate Justice for leadership development mentoring
 - Out of the office Thursday, March 12th & Friday, March 13th for exams/spring break

- Finance – Ryan Brooks
 - Work Accomplished:
 - ASCSU
 - Worked on gathering past years budgets and contracts to put into an organized packet for those running in the elections
 - Purchased a USB compatible Voice recorder for taking minutes
 - Received budget encumbrances from Government affairs, marketing, Health, Office of the VP, and Environment.
 - Still need encumbrances from Diversity, Outreach, Senate, Student Services, Court, and University Affairs
 - BSOF
 - Made changes to BSOF Bylaws, ready to be sent to legal
 - Changed max amount a group can request to \$15,000
 - Changed Co-sponsorship amount on an increasing scale as the amount a group asks for increases
 - Added a section asking for rollover amounts to roll back into the BSOF budget
 - Received W9's from DSLC and started working on contracts for Business days
 - Contacted Engineering College council about the liability insurance for E-days
 - SFRB
 - Voted on many fee proposals
 - Heard from SLiCE and Campus rec for their fee proposals
 - Talked with Kathy Sisneros from WGAC and the interpersonal violence fund about the boards concerns around salary savings from the assistant director position
 - Goals for Next Week:
 - SPING BREAK!
 - The week after break I plan on hitting the ground running with contracts for BSOF events and preparing for election budgets and the SFRB presentation
 - Miscellaneous
 - Just a reminder, please make sure you are correctly using ASCSU Finances. If you have any questions on purchases, making purchases, or utilizing the Student Fee please contact me. I would be happy to help you through this.
 - Controller – Allison Eret
 - Work Accomplished:
 - ASCSU
 - Weekly meeting with Kim and Michele
 - Discussed preparing budget folders for elections
 - Submitted an Internal Order to pay the Campus Rec for the Mental Health campaign's poster run
 - Updated Controller book with recent transactions
 - Received Environmental Affairs' encumbered budget
 - Emailed each department their weekly budget reports
 - Attended weekly Cabinet and Senate meetings

- Filled out request forms for University Affairs' College Council round table and Admin's retreat
 - Gave forms and invoices to the front desk
 - Worked on gathering past years budgets and contracts to put into an organized packet for those running in the elections
 - New ASCSU website went live!!
 - BSOF
 - Submitted payments for the Students for Holocaust Awareness' LSC charges and posters
 - Updated Controller book with recent transactions
 - SFRB
 - Heard presentations from SLiCE, Campus Rec, and UFFAB
 - Voted on the Career Center and ALVS mandatory and new resource requests
 - Goals for Next Week:
 - SPRING BREAK!
- Student Services – Will Maher
 - Work Accomplished:
 - Made sure the number of seniors and stoles are the same
 - Created award set-up and presented it to cabinet for input
 - Presented MayDay collaboration to
 - Ag
 - CVMBS
 - Business
 - Participated in Anti-Stigma photo campaign for health department
 - Scheduled meetings with certain college councils for MayDay
 - Assessed budget for Finance to pass on to next year's director
 - Met with Ram Events regarding partnership for MayDay event
 - Discussed partnerships with OTP, PA, and AA for MayDay
 - Talked to front desk about creation of master list with necessary university contacts
 - FEG judging doodle to department
 - Goals for Next Week:
 - Order rentals
 - Set-up insurance for applicable rentals
 - Fill-out p-card to order rentals
 - Use cabinet input to reassess award situation for i-ball
 - Hammer out details of KCSU partnership for MayDay
 - Create t-shirt design for Mayday
 - Set up presentations with remaining college councils
 - Engineering

- Liberal arts
 - Natural sciences
 - Natural resources
 - Health and human sciences
 - Contact bookstore about approval for FEG shirts
 - Meet with Lance and Rioux regarding awards for judicial and senate for i-ball
 - Get safety waivers for MayDay
 - Create bird's eye diagram for MayDay
 - Discuss marketing department's role in advertising for MayDay
 - Decide FEG finalists
 - Submit FEG finalists to Andre to get on ballot
 - Continue work on establishing traditions council
-
- Outreach – Natalie McArthur
 - Work Accomplished:
 - Meet with a member of the CSU graduate program to see what support they need from ASCSU Outreach.
 - Following up with her with a list for 4 ideas that might be beneficial to the Graduate Student Council.
 - Turned in a budget to the finance department that incorporates what funding Outreach will need for the remainder of this semester and project that funding the future Outreach Department will need.
 - Meet with the Health Department to discuss Outreach absorbing Cam's Crew.
 - Going to be following-up with her to further discuss the details after spring break.
 - Goals for Next Week:
 - Receive feedback from the ASCSU Outreach a bi-weekly newsletter to make it better for next week.
 - Meet with Alexis to form a plan for I love CSU day.
 - Get 20 ASCSU volunteers for ReachOut.
 - Deputy Director of Ram Leadership Team- Nate Todd
 - Work Accomplished:
 - Did a few one on ones with RLT members for those that wanted to talk before break.
 - Did not have a meeting due to an influx in midterms.
 - Goals for Next Week:
 - We want to have a resume workshop when we get back
 - Do something for suicide prevention week
 - Get the details on a spring retreat.
 - Organize a Graduate Panel for RLT.
 - Deputy Director of Student Organizations and Greek Life- Riley Bitner

- Work Accomplished:
 - Attended my first meeting with the Anti-Hazing Committee (next meeting is after spring break)
 - Met with Sam Addison about the content and format for the upcoming newsletter based on the template given to us from SLiCE
- Goals for Next Week:
 - Alexis is meeting with most of the Dean's Leadership Councils this upcoming week to talk with them about getting involved with the joint ASCSU/FSL service event she is working on

- **Marketing – Taylor Bergeron**
 - Work Accomplished:
 - Facebook updated
 - Boost post purchased and promoted
 - Cabinet/Senate meeting attended
 - Department met on Wednesday @4pm
 - Added reservations for health
 - P-card request for promo items
 - Pens/pencils for marketing events purchased
 - Artwork sent
 - Elections teaser cards printed
 - Project management with Colab (Max) for entryway design
 - Met Monday 3/9 @ 1pm
 - Started project process
 - Goals for Next Week:
 - Order elections materials for promotional tabling

- **Health – Mackenzie Whitesell**
 - Work Accomplished:
 - Cam's Crew
 - Met with Nataile to discuss possibly moving Cam's Crew into Outreach department next week
 - Met with Sam from CRSCS to discuss a review of football and basketball seasons and plans for next year
 - Sent out Spring Cam's Crew evaluations and reminder for Fall 2014 evaluations to all volunteers – deadline for returning is 3/27
 - Chronic Health Mentoring

- Worked with Rhondda and Rose and EPO to approve whiteboard in front of RDS Satellite office – put whiteboard out on 3/11
- Discussed potential for an evening event promoting the RDS office hours – will likely wait until after all furniture is present
- Spent a few hours at the flea market with a sign and flyers for the CHMP program and RDS office hours
- Attended weekly mentor/mentee lunch on 3/13 in the ASCSU office
- Continued with plans for pottery event
- Rescheduled Spoonies event for Friday, 3/27 (no one could attend on 3/13 for the week before break)
- Coordinate with RDS regarding mentor office hours
- Wrote evaluations for mentees and mentors for Spring 2015 and sent to Rhondda for feedback
- Discussed classroom visits for CHMP promotions and will hopefully be starting the week after break
- **Mental Health**
 - Did photoshoot with all campaign participants on 3/7
 - Reviewed photos with John Eisele
 - Picked up all photos on flashdrive
 - Had all students sign final consent forms
 - Plugged photos and quotes into campaign posters and sent to participants, MH committee, Melody, Janelle, Christina, University PR, and Creative Services for approval
 - Made a couple small changes to one quote, the logos, and one photo based on feedback
 - Communicated with Taylor about print and digital material
 - Got RFD submitted for FastPrint costs – will print all 11x17 posters and table cards the week after break
 - Facilitated MH Committee meeting
 - Typed up notes and agenda for next week and sent out
 - Met with Tolu from CSUHN/NRHH about reusing BAW screening cards
 - Will be covering BAW logo with information about TWLOHA event on 3/26
 - Coordinated with Mo and Andrei for a booth on 3/26 to promote TWLOHA event
 - Got RFD approval for ordering End the Stigma wristbands for mental health booth on 3/26
 - Coordinated with NRHH student to get people signed up for booth on 3/26
 - Rescheduled meeting with Jody Donovan for student excused absence policy
 - Spoke with Conner about potential WGAC video collaborations

- Reached out to RDS office for de-stress with dogs information to coordinate de-stress table for first week of May
- Had Allie initiate IO for Campus Rec part of poster run
- Miscellaneous
- Continued to follow up with students about Todos Santos interest
- Attended second SLiCE AD search committee meeting
- Communicated with Edwards RD, Cabinet, and CSUHN staff about immunizations screening update
- Emailed with CREWS folks about GYT plaza time and video
- Emailed Andrei about GYT plaza time
- Goals for Next Week:
 - Type notes and agenda for MH committee meetings
 - Print all poster materials and finalize all digital reservations for mental health media campaign!
 - Continue to work on planning immunization film screening event
 - Finalize plans for 3/26 mental health/TWLOHA booth
 - Have ASCSU members sign up
 - Pick up wristbands
 - Finalize screening cards
 - Get poster from Maggie for table
 - Follow up with offices about de-stress events and compile resources
 - Continue progress with Todos Santos group
 - Begin reviewing SLiCE AD applications
 - Send out CHMP evaluations to mentors and mentees
 - Prepare mentor application for CHMP
 - Collect Cam's Crew evaluation data
 - Attend biweekly meeting with Lauren
 - Begin going to classes to talk about CHMP
- Assistant Director of Health - Conner Jackson
 - Work Accomplished:
 - Contacted Angelica about WGAC video collaborations
 - Communicated with Emma from CREWS about GYT video
 - Attended weekly health meeting
 - Goals for Next Week:
 - Continue with WGAC video
 - Do necessary GYT interviews and compile small video
- Assistant Director of Health - Abby Etchepare
 - Work Accomplished:
 - Followed up with CSUHN social media person about photos
 - Goals for Next Week:

- Continue social media posts
- Maybe start visiting classrooms for CHMP

- **Governmental Affairs – Jake Christensen**
 - **Work Accomplished:**
 - Helped Deputy Director of Legislative Affairs compile department specific legislative updates
 - Sent out legislative reports to Health, Environmental and Diversity departments to spread awareness of legislation and create more outreach
 - Continued to plan for Spring Affordable Student Housing Roundtable
 - Began to compile list of round table topics
 - Yusuf compiled list of 15-20 individuals from City of Fort Collins and CSU to speak on these issues
 - Decide on time and date
 - Coordinate with CPD much like Fall Roundtable
 - Set up meeting with Clint Skutchan, CEO/Director of Fort Collins Board of Realtors to discuss affordable student housing and U+2 initiatives on Wednesday, March 25th
 - Set up a meeting with Jeannie Ortega and Sarah to discuss affordable student housing initiatives and steps for next administration and the rest of the year
 - Coordinated time for Rebecca Everette, City Planner for Fort Collins, to come into Senate and present regarding the West Campus Central Area Plan and receive feedback from ASCSU/Students
 - Had weekly conference call with CUSG
 - Discussed their annual student government trip to Washington DC
 - Discussed pertinent legislation and our positions moving forward
 - Update on ‘Yes Means Yes’ Legislation
 - Passing legislation to create Task Force related to affirmative consent sexual assault
 - Continued to track and discuss legislation with ASCSU Lobbyist, other universities and ASCSU members
 - Was unable to attend Cabinet or Senate due to an Engineering PLI Session on Wednesday
 - Finalized Volunteering Time for La Familia
 - **Goals for Next Week:**
 - Work with Deputy Director of Community Affairs to send out invitations/emails to possible affordable housing roundtable participants
 - Continue to plan details of round table
 - Finalize affordable student housing survey with Scott to be sent out in the next week or two
 - Have results back before roundtable

- Meet with Clint Skutchan on Wednesday to discuss affordable student housing initiatives
- Meet with Jeannie Ortega from Off-Campus Life on Wednesday to discuss affordable student housing initiatives
- Hold weekly conference call with CUSG to catch up on legislation at the Capitol and respective universities
- Hold weekly department meeting on Monday to discuss upcoming week and goals after Spring Break
- Continue to track important higher education and related legislation to be included in the legislative reports
 - Update legislation for ASCSU Department specific legislative reports
- Finalize date for FRHS reach out events
- Listen in on City Council on Tuesday
- Attend Cabinet and Senate
 - Give bi-weekly legislative update to Senate
- Deputy Director of Legislative Affairs – Sarah Bruce
 - Work Accomplished:
 - Researched a large amount of legislation
 - Topics including Higher Education, Diversity, Tax Reform (city), Environmental and Health
 - Compiled Department Specific Legislative Reports
 - Emailed out to Departments on Wednesday
 - Compiled legislative update
 - Presented Bi-weekly legislative update at Senate
 - Goals for Next Week:
 - Testify at student loan debt hearing Wednesday
 - Continue tracking legislation
 - Send out department specific reports on Monday
 - Attend campus sexual assault hearing
 - Get a list of possible dates from Mr. Kisla (FRHS) for his students to attend senate/ for ASCSU to present at the high school
- Deputy Director of Community Affairs – Yusuf Yilmaz
 - Work Accomplished:
 - Met with Yunus Ozekin about Steven Day and the energy usage bill he is trying to gain support for
 - Attended the University Affairs committee meeting to better understand Steven Day's bill
 - Met with Jake about the Round table
 - Came up with a list of 15 people from the school and community to extend invitations too

- Topics will be centralized around affordable housing
 - Met with Scott Ricketts about affordable housing survey and the process
 - Began working on survey questions and structure
 - Attended Department Meeting
 - **Goals for Next Week:**
 - Complete rough draft for the affordable housing survey questions to be approved by next week
 - Have all 15 emails ready and sent out by Sunday for the round table.
 - Stream City Council online and take notes on issues and discussion
 - Begin planning with Jake the structure of round table
 - Topics
 - Time/Day
 - Catering (if applicable)
 - Enjoy Break!
- **Environmental Affairs – Sam Block**
 - **Work Accomplished:**
 - **Waste Audit**
 - Volunteered in the event
 - **Advisor Meeting**
 - Touched base and discussed Earth Week progress so far
 - **Department Meeting**
 - Laid out more strict Earth Week plans
 - Divided up planning work
 - **Meeting with Stacey Baumgarn**
 - Updated each other on earth week plans
 - Discussed an energy saving computer software
 - **Meeting with Collegian**
 - Discussed Earth Week article ideas
 - Discussed DIG Campaign
 - Coordinated about ideas with the weekender during Earth Week
 - **Sent in Budget Report**
 - **Goals for Next Week:**
 - **Computer Software**
 - Ask Stacey for more details
 - Pass on information to Kim to see if we can implement the software in the ASCSU office

- P-Card
 - Take the test and get approved
- Collegian Meeting
 - Send the Collegian some sustainability facts
 - CC Dakota on the emails
 - Send the Collegian photos/infographics
 - Send the Collegian weekly Earth Week events
- Earth Week
 - Continue to look into purchasing items
 - Look into documentary rights
 - Email Sheela Backen to ask about mugs
- Deputy Director of Environmental Affairs - Dakota Truitt
 - Work Accomplished:
 - Meeting with Stacey Baumgarn
 - Discussed Earthweek events.
 - Ideas for possible projects.
 - Advisor Meeting with John Henderson
 - Discussed Earthweek events and current projects.
 - Meeting with the Collegian
 - Planned the Weekender for Earth week
 - Topics/ ideas.
 - Weekly DIG sustainability tips
 - Waste Audit
 - Volunteered 3/11 from 1-2pm.
 - Department Meeting
 - Planned details of Earth week events.
 - Distributed tasks in preparation for Earth week events.
 - Warner College Council
 - Announced BYOC campaign with Chanin Tila.
 - Collaborate on events with SSC
 - Sustainability tips around buildings
 - Sustainability Career Fair during Earth week.
 - Goals for Next Week:
 - Email list of Earth week events to Senator Kelsey Silver
 - Contact possible documentaries for rights to screen during Earthweek
 - Dive!: Living Off America's Waste
 - Addicted to Plastic
 - The Story of Stuff

- Wall-E
 - SSC & ASCSU Sustainability Tip posting day
 - Energy tips
 - Water conservation tips
 - Waste reduction tips
 - Contact Nursery about plants for Pledge for a Plant event at Earth Day Fair.
 - Meeting with LSC managers about sale of re-usable personal cups in LSC coffee shop.
 - Earthweek Subcommittee- 3/23 at 1 pm in LSC 322.
- **University Affairs – Scott Ricketts**
- **Work Accomplished:**
 - **Held College Council Round Table**
 - Heard from Greek Life on volunteer partnerships
 - Heard from Director Of Student Services on May Day and had discussion
 - Discussed TILT Student Advisory Board
 - Gave an Elections reminder
 - Discussed Sick-Day Policy
 - Discussed Honor Code
 - Heard from ASCSU Supreme Court Chief Justice about Court resources for College Councils
 - Discussed College Council-ASCSU relationship
 - **Had Elections Orientation on Saturday and Tuesday**
 - **Attended Elections meeting Thursday night**
 - Discussed Elections Marketing
 - **Attended SFRB**
 - Heard from SLiCE and Campus Rec
 - Got through many items from previous weeks agendas
 - **Unable to attend COTL Task Force due to class schedule conflict, will follow up on it after Spring Break**
 - **Test File Survey went out**
 - Getting great data so far, will continue to follow it
 - **Attended Cabinet**
 - Informed Cabinet of Survey progress
 - Let Cabinet know about discussion items from Round Table
 - **Attended Senate**
 - **PASS Task Force had week off due to delay on Honor Code Survey**
 - **Met with Deputy Director Of Community Affairs**

- Discussed Campus Labs Surveys and gave him the resources he needs to implement Student Voice Surveys
- Briefly talked with Deputy Chief of Staff
 - Deputy Chief of Staff will follow up with Conflict Resolution & Conduct about changes they wanted on Honor Code Survey
- Had weekly Department meeting
 - Talked about Round Table feedback
 - Talked about Surveys
 - Talked about Senate Committees
- Goals For Next Week:
 - Enjoy Spring Break!
- Goals For The Following Week:
 - Have monthly meeting with Jody Donovan
 - Follow up on Honor Code Survey status
 - Follow up on Test File Survey results
 - Hopefully get numbers for ASCSU recording survey
 - Get working on Elections!
 - Attend COTL
 - Help with May Day financial planning
- Diversity – Mo Wells

Judicial Branch:

- Chief Justice – Rioux Jordan
 - Work Accomplished:
 - Attended and assisted to run elections orientations
 - Attended College Council Roundtable to present Supreme Court resources available to College Councils.
 - Attended SFRB
 - Met with AUHB advisers to discuss Thursday AUHB and post-spring break plans.
 - Attended Cabinet.
 - Attended Senate.
 - Attended an AUHB hearing and post-hearing.
 - Wrote and prepared SBC bylaws for Bill 4416
 - Met with Herman Diaz alongside Justice Humbarger to discuss potential student organization risk policies
 - Goals for Next Week:
 - Enjoy Spring Break!



Budget Update:

Executive Cabinet				
Account 23-61500				
3/23/2015				
Department	Total Allocation	Total Income	Total Expense	% used
Administration	\$132,213.78	\$0.00	\$76,478.12	57.8%
Outreach	\$6,500.00	\$0.00	\$2,200.54	33.9%
Diversity	\$2,000.00	\$0.00	\$204.66	10.2%
Governmental Affairs	\$18,650.00	\$0.00	\$15,649.70	83.9%
Marketing	\$21,500.00	\$48.87	\$6,779.17	31.5%
Senate	\$5,000.00	\$0.00	\$84.77	1.7%
Student Services	\$39,500.00	\$0.00	\$30,419.83	77.0%
Supreme Court	\$2,000.00	\$0.00	\$1,794.47	89.7%
Health	\$2,500.00	\$0.00	\$2,073.53	82.9%
Environment	\$1,250.00	\$0.00	\$1,215.00	97.2%
University Affairs	\$11,500.00	\$0.00	\$8,025.70	69.8%
Total Allocated for Account			\$242,613.78	
Total Income for Account			\$48.87	
Total Expenditures for Account			\$144,925.49	
Total Transferred For Account			\$0.00	
Budget Balance/Percent Used			\$97,688.29	59.7%
Account Balance			\$97,688.29	

