

Dates to Remember:

- Announcements for Cabinet:
 - I-ball:
 - Friday, May 08, 2015
 - 5:30 PM - 8:30
 - LSC Theatre
- Earth Week
 - Monday 4/20: Carpool to Coffee, Grocery Bag Giveaway
 - Tuesday 4/21: Bus to Breakfast Bars, Documentary/Trivia
 - Wednesday 4/22: Earth Day Fair, Plant Giveaway
 - Thursday 4/23: Bike to Breakfast, Longboard to Lunch, Documentary/ Trivia
 - Friday 4/25: BYOC- Bring Your Own Cup Campaign/Giveaway

Executive Branch:

- President – Samantha Guinn
 - Work Accomplished:
 - Weekly president's office meeting
 - Cabinet
 - Senate
 - Heard a letter written by Chelsey Green in regards to the RamRide discussion we have been having in Senate.
 - ASCSU presidential debate in the LSC Theatre
 - Weekly meeting with Pam
 - Monthly meeting with Dr. Frank and Dr. Hughes
 - Discussed the last things we are trying to get finished before the end of the year and how we want the end to turn out.
 - Started the planning of the contract with 911 cellular to launch the mobile safety app
 - We got the go ahead with funding for the safety app and now we are trying to make sure that we are moving in the right direction for the university and that the key players are on board with this decision.
 - Weekly meeting with Elections manager
 - Received the ASCSU gear to hand out for elections to encourage everyone to vote and be participants in the election.
 - Discussed what needed to be done the next week for the last three days of voting and the final announcement on April 8th.

- **Goals for Next Week:**
 - Weekly meeting with President's office
 - Weekly meeting with Pam
 - Meeting with the Collegian
 - Cabinet
 - Senate
 - Announcement of the 2015-2016 ASCSU president and vice president
 - Fan Experience Task Force committee meeting
 - RamRide Advisory Board Meeting
 - Meeting about 911 cellular and how to move forward with that
 - Look into LiveSafe Mobile App before making a direct decision about which program to go forward with
 - Next President Student financial Advisory Committee meeting is on April 20th
 - Campus remembrance ceremony is on April 30th at 8:30pm on the base of the Administration Building steps.

- **Vice President – Lance Li Puma**
 - **Work Accomplished:**
 - Student Fee Review Board
 - Presentations
 - Lory Student Center
 - Ram Events
 - CSU Health Network
 - Answered questions with the Collegian
 - Presentation in regards to the RamRide conversation
 - Jody Donovan
 - ASCSU
 - Attended PSFAC
 - Co-chaired with Lynn Johnson
 - Discussed Safety App
 - Senate
 - Presented on RamRide conversation and discussed the Audits that are occurring
 - Presentation from Governmental Affairs
 - Met with Dr. Frank and Dr. Hughes
 - Talked about parking and the safety app
 - **Goals for Next Week:**
 - SFRB presentations
 - Safety App

- Test File
- Long Bill preparation

- **Chief of Staff – Hugo Pasillas**
 - **Work Accomplished:**
 - All directors are well prepared with these events and are open to answer any questions. I can also answer all questions and help get in contact with Directors of each event!
 - Worked with Coca Cola grant committee to review several applications.
 - Reviewed social media handout.
 - Began compiling end of the year report.
 - Worked with Election manager with areas pertaining to elections and ASCSU
 - Meet with Guillermo Ramirez, Deputy Director of Student Service, about questions regarding I-ball.
 - Worked with Sam Block about events and ideas pertaining to environmental affairs.
 - **Goals for Next Week:**
 - Meet with Advisor
 - Meet with Directors

- **Deputy Chief of Staff – Lauren Wester**
 - **Work Accomplished:**
 - Weekly meetings –
 - Attended the Presidential meeting
 - Attended the Chief of Staff meeting
 - Weekly meeting with Mo Wells to talk about diversity events coming up
 - Weekly meeting with Will Maher to discuss I-Ball and May Day
 - Other items –
 - Scheduled meeting with Dr. Stephanie Clemons to talk about the Student Absentee Policy
 - Followed up with Scott Ricketts on the honor code student survey
 - Maintained email communication

- **Finance – Ryan Brooks**
 - **Work Accomplished:**
 - ASCSU
 - Allie and Gabby purchased reception area furniture, should be shipping in soon

- Assembled said furniture
- Met with Andrew to go over job description changes
- Met with Philippe to discuss student fees
- BSOF
 - Spoke with Rio about getting BSOF bylaws sent to legal
 - Received final and proposed invoices from ECC to start paying for their Engineering days event
 - Made changes to the changes of the BSOF bylaws
 - Sent in 3 of 4 DSLC contracts
 - Met with the treasurer of ECC to discuss budget allocations and inflatable contracts
- SFRB
 - Presented updates on WGAC budget, the salaries savings the office received will help us to lower the mandatory fee and lessen the burden on a new resource request.
 - Heard presentations from Hartshorn and the LSC
 - Voted on SLiCE and WGAC
- Goals for Next Week:
 - Send in final round of contracts to Lea Martin by the end of the week
 - Have a table picked out and purchased
 - Miscellaneous
 - Just a reminder, please make sure you are correctly using ASCSU Finances. If you have any questions on purchases, making purchases, or utilizing the Student Fee please contact me. I would be happy to help you through this.
- Controller – Allison Eret
 - Work Accomplished:
 - ASCSU
 - Purchased reception chairs and received shipping confirmation
 - Discussed Hartshorn invoice with Mackenzie for marketing and testing costs
 - Discussed hot chocolate invoice with Andrei and future plaza reservations
 - Updated Controller book with recent transactions and emailed each department their weekly budget reports
 - Submitted a GEC to move FRSES Collegian ads expense from ASCSU to BSOF
 - Submitted a Transfer of Funds to sponsor SLiCE's CSUnity T-shirts from the Outreach budget
 - Picked up P-Card from SLiCE and helped Sam Block order reusable grocery bags
 - Filled out request forms for SFRB catering, Elections plaza reservations, and Diversity Days

- BSOF
 - Submitted a GEC to move Metals Guild poster expense from their SOFA account into BSOF
 - Received 3 out of the 4 signed contracts for the Business Day speakers, filled out request forms and submitted to Lea
 - Emailed the Division of External Relations the BSOF account number to pay for Students for Holocaust Awareness' invoice
- Goals for Next Week:
 - Have a table picked out and purchased
 - Process final Business Day contract
 - Set up meeting with Sam and Lance to discuss ASCSU records website and finish uploading all the documents
- Student Services – Will Maher
 - Work Accomplished:
 - Presented MayDay collaboration to Engineering
 - Confirmed Ram Events partnership for MayDay event
 - Discussed partnerships with KSCSU for MayDay
 - Finished For-Ever-Green contest
 - Worked with bookstore and admin about approval for FEG shirts
 - Set up presentations with remaining college councils
 - Connected Julietta and Lauren regarding I-Ball decorations
 - Got list of all members to include in award ballots for I-ball
 - Created award ballot for I-ball
 - Connected Habbad and FEG finalist whose t-shirt they liked
 - Met with Lance Wright in Ram Events regarding SFRB concerns
 - Reviewed i-ball schedule and began work on specific timeline and script
 - Create t-shirt design and advert for Mayday
 - Goals for Next Week/Month:
 - Specifics for KCSU partnership
 - Work on MayDay contracts with Herman Diaz
 - Order rentals
 - Set-up insurance for applicable rentals
 - Fill-out p-card to order rentals
 - Create bird's eye diagram for MayDay
 - Discuss marketing department's role in advertising for MayDay
 - Continue work on establishing traditions council

- Collect pictures and interviews for I-ball
 - Meet with remaining colleges
 - Natural sciences
 - Natural Resources
 - Liberal Arts
 - Figure out dunk tank hose situation
 - Follow-up with email regarding IM field light concern
 - Inform non-finalists of FEG about declined shirts
 - Final copy of awards form for i-ball done
 - Given to front desk for voting
 - Announced at cabinet and through email of how to vote
 - Vote at senate
 - Get alumni speaker for I-ball
 - Contact Spirit Squad to be at MayDay
- **Outreach – Natalie McArthur**
- **Work Accomplished:**
 - Set an email to ASCSU to get volunteers for ReachOut.
 - Sent out the ASCSU Outreach a bi-weekly newsletter.
 - Emailed the graduate students council four ways for them to get involved with ASCSU.
 - Signed ASCSU up from CSUnity
 - **Goals for Next Week:**
 - Get CSUnity Volunteers
 - Follow-up meeting with the Health Department to discuss Outreach absorbing Cam's Crew.
 - **Deputy Director of Ram Leadership Team- Nate Todd**
 - **Work Accomplished:**
 - Signed RLT up for Project Homeless Connect
 - Got a few RLT member to be part of ReachOut.
 - **Goals for Next Week:**
 - Start planning a spring retreat.
 - Organize a Graduate Panhel for RLT.
 - **Deputy Director of Student Organizations and Greek Life- Riley Bitner**
 - **Work Accomplished:**
 - Sam sent out the second bi-weekly newsletter.
 - Alexis attended the Presidents Round Table to talk about opening positions after elections.
 - **Goals For Next Week:**

- Alexis will stay in contact with all of the college councils as she is moving forward with her joint service event.

- **Marketing – Taylor Bergeron**
 - **Work Accomplished:**
 - Facebook updated
 - 4Imprint order (pens/pencils) delivered
 - 4Imprint order (tumblers/water bottles) delivered
 - Cabinet/Senate meeting attended
 - Department met on Wednesday @4pm
 - Sent design to print for Elections
 - Authorized wind man purchase for May Day
 - Authorized T-shirt purchase for May Day
 - “Senate in Seconds” project structured for next year
 - Attended Choose CSU fair on Saturday
 - Boosted FaceBook post for elections promotion
 - Filed RFD for elections printed materials
 - Project management with Colab (Max) for entryway design
 - Called Monday to check in, left message
 - Goals for the project, timeline, etc.
 - **Goals for Next Week:**
 - Distribute promo items
 - Support spring mental health campaign

- **Health – Mackenzie Whitesell**
 - **Work Accomplished:**
 - Cam’s Crew
 - Sent out reminder and extension for returning evaluations
 - Began entering data from evaluations from Fall 2014 and Spring 2015
 - Working on scheduling a meeting with Doug Max
 - Chronic Health Mentoring
 - Emailed Rhondda about meeting to discuss mentor/mentee evaluation results and plans for next year – will be meeting next week
 - Sent reminder about CHMP evaluations and extended deadline to return them to Wednesday 4/1
 - Began entering data from CHMP evaluations

- Responded to journal entries by mentors
- Made announcement in PSY 100 class about CHMP
- Attended weekly mentor/mentee lunch on 4/3 in the ASCSU office
- Mental Health
 - Began distributing posters to academic buildings
 - Coordinated table card distribution and distributed cards to Durrell
 - Got permission slips for table card distribution for remaining 4 weeks of campaign
 - Worked with LSC poster run folks regarding upcoming runs and waiting lists for remaining 4 weeks
 - Will submit RFD and IO payment at end of April with all weeks' payment to the LSC
 - Was interviewed by CTV reporter about the anti-stigma campaign and had it air on Wednesday night (4/1)
 - Collegian article posted online about the campaign!
 - Followed up with Taylor about digital screens on campus
 - Did not have MH committee meeting – instead everyone distributed table cards
 - Sent out agenda for next MH committee meeting
 - Submitted RFD for motorpool vehicle on 4/9 for DU visit
 - Responded to email inquiry about anti-stigma campaign
 - Made edits to Excused Absence Policy draft based on Jody Donovoan, Rose Kreston, and Jennifer Van Norman feedback – sent out new draft and got approval from all three
 - Working with Lauren to schedule meeting with Dr. Clemons before April 21st CoTL meeting
 - Continued work on de-stress event compilation
- Miscellaneous
 - Began reviewing applications for SLiCE AD search committee meeting – will complete this weekend
 - Coordinated with AV RA, Kathy, and Andrea about immunizations film screening – planning on April 21st at 6 pm in Aspen Hall basement
 - Continued to email with Cam's Lobby Shop about energy drinks
 - Facilitated weekly Health meeting
 - Attended biweekly health meeting with Christina
 - Spoke with consultant about health center and experiences with CSUHN for new health building
- Goals for Next Week:
 - Type notes and agenda for MH committee meetings
 - Distribute anti-stigma campaign table cards
 - Bring posters to LSC for poster run
 - Visit DU for mental health week on 4/9

- Finalize plans for immunization film screening on 4/21
- Continue to compile resources for de-stress events before finals and schedule plaza booth for that Monday
- Finish reviewing SLiCE AD applications and meet with search committee on 4/8
- Send out Cam's Crew evaluation results
- Meet with Rhondda to discuss CHMP data and new application
- Release CHMP mentor application
- Schedule meeting with Dr. Clemons and Lauren about policy updates
- Continue looking into energy drink distribution
- Assistant Director of Health - Conner Jackson
 - Work Accomplished:
 - Continued work with Angelica about WGAC videos
 - Continued communications with Emma about GYT videos
 - Attended weekly health meeting
 - Helped distribute table cards
 - Goals for Next Week:
 - Work on WGAC videos and distribute table cards
 - Go to DU for mental health day visit
- Assistant Director of Health - Abby Etchepare
 - Work Accomplished:
 - Helped distribute table cards
 - Connected with CSUHN social media person and began passing on photos
 - Goals for Next Week:
 - Continue social media posts
- Governmental Affairs – Jake Christensen
 - Work Accomplished:
 - Finished constructing affordable housing student survey with Yusuf to be sent out on Monday
 - Traveled to the Capitol on Tuesday to attend HB15-1296 ,Sexual Assault Task Force bill and meet with CUSG/Legislators
 - Bill was laid over to gain funds for fiscal note
 - Had weekly conference call with CUSG
 - Discussed pertinent legislation and our positions moving forward
 - Update on 'Yes Means Yes' Legislation
 - Awaiting date for next
 - Continued to track and discuss legislation with ASCSU Lobbyist, other universities and ASCSU members

- Assisted Deputy Director of Legislative Affairs compile department specific legislative updates
- Sent out legislative reports to Health, Environmental and Diversity departments to spread awareness of legislation and create more outreach
 - Reached out to Coloradoan for article/editorial on affordable housing for students
 - Continued to create a list of stakeholders to set up meetings with and discuss the issue of affordable housing for students
- Attended Cabinet
- Attended Senate
- Presented bi-weekly legislative update
- **Goals for Next Week:**
 - Continue to plan Affordable Housing Round Table for Late April
 - Work with Sarah Bruce to compile report for proposed JBC Higher Ed Funding Model
 - Have it sent out with Senate Documents on Wednesday
 - Send out affordable student housing survey Monday
 - Continue to work with entities across Fort Collins to gain support and express plans for affordable student housing moving forward over the next few years
 - Hold weekly conference call with CUSG to catch up on legislation at the Capitol and respective universities
 - Have conference call with ASCSU Lobbyist Tuesday to discuss upcoming legislation and plan for the next administration
 - Attend City Council on Tuesday
 - Hold weekly department meeting on Wednesday to discuss upcoming week and goals before end of year
 - Continue to track important higher education and related legislation to be included in the legislative reports
 - Update legislation for ASCSU Department specific legislative reports
 - Begin to compile End of the Year Department Report
 - Attend Cabinet and Senate
 - Give bi-weekly legislative update to Senate
- **Deputy Director of Legislative Affairs – Sarah Bruce**
 - **Work Accomplished:**
 - Attended Sexual assault Task Force Hearing
 - Possible follow up hearing soon
 - Compiled Legislative Report
 - Presented Legislative Report at Senate
 - Compiled Department Specific Legislative Reports
 - Coordinated date for spring roundtable with CPD
 - **Goals for Next Week:**

- Compile Higher Ed Financial/ Appropriations report in response to long bill
 - Present at Senate
- Begin working on facilitator guide for Spring Roundtable
- Attend higher ed. hearings at the capitol
- Continue U+2 conversation.
- Deputy Director of Community Affairs – Yusuf Yilmaz
 - Work Accomplished
 - Went to cabinet meeting
 - Spoke about survey and upcoming roundtable.
 - Went to Community Welcome meeting Friday
 - Spoke about the student perspective of community welcome
 - Was asked to have ASCSU involvement, was told that participation has been minimal last few year
 - Was asked to brainstorm about adding additional neighborhoods, while there is a reduction in police involvement due to lack of funding
 - Contacted Scott Ricketts
 - Received the invitation and question templates for the affordable housing survey
 - Finished the invitation for the survey
 - Currently collaborating on the question for the survey with Jake Christensen
 - Expect to have the survey sent out by Monday
 - Goals for Next Week
 - Finish and submit survey by Wednesday
 - Attend department meeting
 - Attend City Council meeting Tuesday
 - Continue working on roundtable, and send the emails out to individuals
- Environmental Affairs – Sam Block
 - Work Accomplished:
 - Earth Week
 - Andrew-contacted Sheela Backen
 - Had reusable mugs delivered to office
 - Purchased Bags
 - Collegian Meeting
 - Had interview with reporter on Earth Week events
 - Had meeting and discussed full event list and ideas
 - We will have articles in the Thursday paper before Earth Week
 - Alternative Transportation Meeting
 - Discussed tasks for finalize planning for Earth Week events

- Attended weekly meeting with Hugo and Cabinet
 - Discussed resolution idea and Earth Week events
- Goals for Next Week:
 - Earth Week
 - Contact Mugs for Bike to Breakfast
 - Contact Snooze for Bike to Breakfast
 - Resolution Draft
 - Send email to stake holders
 - Continue to finalize draft
 - Work with senators to finalize draft
 - Computer Software
 - Meet with Jason Hewitt on Tuesday to discuss energy savings in office
 - Advisor Meeting
 - Finalize sustainability documentaries for Movie Nights in ASCSU Senate Chambers
- Deputy Director of Environmental Affairs - Dakota Truitt
 - Work Accomplished:
 - Alternative Transportation Meeting
 - Finalized event details.
 - Distributed tasks.
 - Established list of volunteers.
 - Meeting with the Collegian
 - Established concrete topics for Earth Week articles.
 - Prepared Contact List and source lists for The Collegian's reporters.
 - Warner College Council
 - Goals for Next Week:
 - Finalize Bring Your Own Cup, sustainable coffee consumer tips.
 - Finalize Bring Your Own Bag, green grocery shopping tips.
 - Send all finalized events to Allison Danish at the SSC for event calendar.
 - Contact Professors/Faculty to discuss Earth Week events.
 - Extra Credit offered to courses to attend ASCSU Sustainable Movie Nights.
 - Order/ Purchase re-usable coffee cups and plants.
 - Advisor Meeting
 - Department Meeting

- **University Affairs – Scott Ricketts**
 - **Work Accomplished:**
 - Sick with the flu for most of the week, missed SFRB, Cabinet, and Senate, and one Elections meeting
 - Attended first part of COTL meeting, had to leave early due to illness
 - Heard about Course Survey overhaul
 - Rescheduled Vice President Meeting for next week
 - Emailed Deputy Director of Community Affairs with info on Campus Labs surveys.
 - Ratified Ballot with Elections Manager on Thursday
 - Attended Elections meeting Friday
 - **Goals For Next Week:**
 - Finish out elections
 - Help man the polling stations
 - Verify results with Elections Committee
 - Get FastPrint of pamphlets done
 - Plan for next year job description for University Affairs Department
 - Get Honor Code Survey out
 - Have PASS meeting
 - Meet with Finance to talk about added Blue Books cost
- **Diversity – Mo Wells**
 - **Work Accomplished:**
 - Inclusive Excellence Committee (IEC)
 - Collected info on busy days/ hours of SDPS offices for luncheons
 - I am Diverse Plaza Event
 - Wed April 15th
 - Ram-Dom Acts of Kindness
 - Three to four dates selected for the end of the year
 - Contacted Student services about being a part of state wide kindness initiative
 - Miscellaneous
 - Attended PMSAC Meeting
 - Attended Cabinet
 - Attended Senate
 - Volunteered for Enslaved
 - **Goals for Next Week:**
 - Work on Dedication to Inclusion Resolution
 - Work on IEC presentation for Senate
 - Book plaza for Diversity Event and Ram-dom Acts of Kindness

- Finalize Budget for Ram-dom acts of Kindness
- Start creating end of the year report / transition doc

Judicial Branch:

- Chief Justice – Rioux Jordan
 - Work Accomplished:
 - Went on the Court Spring Trip, met with former Chief Justice Kelsey Hall, and former Associate Justice Caleb Nagel
 - Elections continue, continued wariness
 - Worked on Job Descriptions for Bill 4417 and forwarded proposed changes for the bill to Committee Chair PJ Seel
 - Attended SFRB
 - Met with AUHB advisers to discuss Thursday AUHB
 - Attended Cabinet
 - Attended Senate
 - Attended Theater Debate
 - Conducted an AUHB meeting
 - Attended University Issues to present SBC and BSOF bylaws and discuss Bill 4416
 - Goals for Next Week:
 - Remain wary of elections and potential appeals
 - Attend Pre-admit and Appeals Hearing
 - Attend AUHB meeting
 - Swear in the New President and Vice President

Budget Update:

ASCSU Account Status Report				
Total Allocation	Total Income	Total Expense	% Used	
\$2,156,101.99	\$64.87	\$771,447.94	35.78%	
Executive Cabinet				
Account 23-61500				
4/3/2015				
Department	Total Allocation	Total Income	Total Expense	% used
Administration	\$132,213.78	\$0.00	\$102,885.78	77.8%
Outreach	\$6,500.00	\$0.00	\$2,200.54	33.9%
Diversity	\$2,000.00	\$0.00	\$204.66	10.2%
Governmental Affairs	\$18,650.00	\$0.00	\$15,730.00	84.3%
Marketing	\$21,500.00	\$48.87	\$10,623.04	49.4%
Senate	\$5,000.00	\$0.00	\$139.77	2.8%
Student Services	\$39,500.00	\$0.00	\$30,419.83	77.0%
Supreme Court	\$2,000.00	\$0.00	\$1,794.47	89.7%
Health	\$2,500.00	\$0.00	\$2,668.53	106.7%
Environment	\$1,250.00	\$0.00	\$1,215.00	97.2%
University Affairs	\$11,500.00	\$0.00	\$10,220.70	88.9%
Total Allocated for Account			\$242,613.78	
Total Income for Account			\$48.87	
Total Expenditures for Account			\$178,102.32	
Total Transferred For Account			\$0.00	
Budget Balance/Percent Used			\$64,511.46	73.4%
Account Balance			\$64,511.46	