

Executive Branch:

- **President – Samantha Guinn**
 - **Work Accomplished:**
 - Contacted other offices on campus that have been working with the All Around Campus group to not continue the planner.
 - Toured the Larimer Country Food bank/Food Share facility Met with Amy and Jen Johnson about what we can do for food insecurity on campus.
 - Met with Mike and Lynn about the SFRB bylaws and Institutional Plan for the university Continued Ram Orientation to welcome first year students to CSU Working with Utah State to organize them coming here for the CSU/USU homecoming game and set up meet/greet as well as another opportunity for students to connect and mix and mingle with them about issues they have in their respective positions.
 - **Goals for Next Week:**
 - Attend the Campus Design and Development Committee for the on campus stadium Pam/My weekly meeting Wednesday Figure out the rest of the retreat with Lance, Kim, and Natalie and start to finalize the plan for that Tours for the new Executive Director of TiLT will be on Tuesday, Wednesday, and Thursday Last Transfer Orientation takes place on Friday at 7:45am.
 - Double check back and make sure that everyone is on the same page about not doing planners Make sure that ASCSU Directors all have access to their emails and there aren't any problems Get in touch with Natalie about the retreat and make sure everything is working out and see where I can help Contact Fraternity and Sorority Life about helping out with Community Welcome Walk and see how many extra volunteers need to be there to have a great event. Work with Nancy first to establish a reasonable number of volunteers.
 - Contact Creative Services and set up a timeline to get trained about using the new monitors across campus and how to get access/information on them (multiple other offices have been asking also).
 - Encourage Directors to get in touch with their advisors before the retreat and meet beforehand to start establishing their relationships
- **Vice President – Lance Li Puma**
 - **Work Accomplished:**
 - Ram Orientation
 - Collected emails for RLT
 - Gave information about ASCSU

- SFRB
 - Andrew Bondi met with me (SFRB Veteran) to co-write bylaw changes and give critical feedback
 - Bylaw Additions
 - Budget Proposals
 - Evaluation Criteria
 - Voting
 - Structure of a meeting
 - Met with Mike Ellis
 - Discussed changes and received feedback
 - Set schedule for SFRB
 - Fall and Spring
- ASCSU Website
 - Worked on the website
 - Figuring out where content is stored
 - Adjusting pages to display more information
- Institutional Fee Plan Meeting
 - Samantha and myself met with Lynn Johnson, Mike Ellis, Jason Johnson, and Bob Schur to go over the Institutional Fee Plan and how it outlines the procedure of how CSU operates with ASCSU, BSOF, and SFRB
 - Proposed my bylaw changes at the meeting
 - Received comments
 - Will be scheduling a meeting with Bob Schur to lawyer-up the language and procedures
- Studied a lot for the MCAT
- Goals for Next Week:
 - Set a meeting with Bob Schur
 - Set meeting with UFFAB and UTFAB
 - Begin Doodle poll for Senate Leadership Taskforce
 - Retreat Planning
 - BSOF Bylaws
 - Orientation

- Chief of Staff – Hugo Pasillas
 - Work Accomplished:

- Attended PASS Meeting (Provost's Advisory Committee on Student Success) and touched based with the other member on the committee to engage in new conversations on what to expect for the coming year relating to the courses that PASS focuses on.
- Got caught up in transitioning into the new position including reading emails, sorting files, updating from last year to this year
- **Goals for Next Week:**
 - Reach out to directors on questions I had on some events they have on directors report.
 - Continue organizing files
 - Office regulations
 - Continue working on Policy. Planning on having this during the retreat. This will also be added to everyone's job description
- **Outreach – Natalie McArthur**
 - **Work Accomplished:**
 - Emailed Sam to schedule a conference call to finalize retreat.
 - Found more retreat activities.
 - Started discussing ways to recruit for the Ram Leadership Team
 - **Goals for Next Week:**
 - Conference call with Nate Todd about Ram Leadership Team Recruitment.
 - Finalize the retreat.
 - Email Kim about advisor lunch invites.
- **Marketing – Taylor Bergeron**
 - **Work Accomplished:**
 - 6/6
 - Met with Dillon for transition (6/2)
 - Got familiar with the office/computer
 - Creating a to do list for summer marketing
 - Created an office hours schedule
 - Initiated communication with department
 - 6/20
 - Checked email and responded to all pertinent emails
 - Initiated communication with department
 - Website being updated
 - 7/4
 - Emailed contact for CSU planner

- Found out we're not doing it this year, so followed up with them to end that communication
- Got into contact with *most* of the department; need more time before setting up meetings
- Kept up with emails
- Communicated with Mackenzie W. from Environmental Health about Cam's Crew logo
- Communicated with Luke from Marketing about the logo
- Communicated with Mo Wells from Diversity to begin working on a presentation for the retreat
- Goals for Next Week:
 - 6/6
 - Update website:
 - Delete previous minutes
 - Update bios
 - Need to email Kelsey Z (in contacts) regarding the planner
 - Set up meeting time(s) for department
 - Check out SLiCE for P-card training
 - Get popsicles for orientation?
 - 6/20
 - Need to email Kelsey Z (in contacts) regarding the planner
 - Set up meeting time(s) for department
 - Check out SLiCE for P-card training
 - Plan diversity presentation for retreat
 - Figure out how to order more bro tanks and follow CSU logo guidelines to have legit bro tanks
 - Get ready to market USA today app
 - Prepare target market
 - Initiate communication within correct channels
 - Research more into app
 - 7/4
 - Check out SLiCE for P-card training
 - Plan diversity presentation for retreat
 - Figure out how to order more bro tanks and follow CSU logo guidelines to have legit bro tanks
 - Get ready to market USA today app
 - Prepare target market
 - Initiate communication within correct channels

- Research more into app
- Follow up with Luke on the logo design

- Health – Mackenzie Whitesell
 - Work Accomplished:
 - Cam’s Crew
 - Followed up with Marketing about possibly designing a logo for Cam’s Crew
 - Arranged for Ovations food vouchers for 2014 Cam’s Crew volunteers
 - Chronic Health Mentoring
 - Received first mentee application through RDS
 - Discussed application via email with Rhondda
 - Will not be pairing mentees/mentors until August/September
 - Had Front Desk book rooms for all CHM training sessions in September – all four will be in Engineering 106
 - Tobacco/Smoking
 - Attended Fort Collins City Council meeting to observe discussion and vote on first reading of legislation to include restrictions on electronic smoking devices in currently-regulated no smoking areas, as well as to mandate 100% smoke-free hotel rooms in Fort Collins
 - Council members voted in favor of the new legislation on first reading
 - Posted response on Change.org smoke-free CSU petition asking for participation in a focus group (per the request of the Tobacco Task Force) about student concerns regarding smoking on campus
 - Emailed two students who had contacted me regarding a smoke-free campus inviting them to a focus group as well
 - Todos Santos
 - Skyped with Lety Maldonado to get up to date on her Todos Santos communications during June
 - Began working on Facebook group to open up discussion about the issue
 - Miscellaneous
 - Met with Andrew Bondi regarding issues related to MSM and blood donation – will be working with him and the CSUHN to move forward with an educational campaign
 - Began communicating with Conner about his interest in preventing sexual assault at CSU
 - Visited the Larimer County Food Bank for a tour with Sam to learn more about food insecurity in Fort Collins

- Began list of specific departmental goals (including Assistant goals)
- Received report from Will about his work with the Rec Center
- Goals for Next Week:
 - Follow up with students regarding smoking/tobacco focus group
 - Follow up with Will about Rec Center meeting
 - Follow up with Marketing about Cam's Crew logo
 - Email CSUPD regarding motor pool vehicle reservations for Cam's Crew
 - Begin more Cam's Crew advertising – make flyers
 - Begin distribution of Chronic Health mentoring flyers at ASCSU Preview booth
 - Plan specific details for Cam's Crew training
 - Plan specific details for CHM training – follow up with all departments
 - Continue work on blood drive campaign
- Assistant Directors of Health – Will Mahr, Abby Etchepare, Conner Jackson
 - Work Accomplished:
 - Will met with folks from the Rec Center regarding potential partnerships
 - Conner communicated with Mackenzie regarding interest in prevention of sexual assault – will be involved with that campaign moving forward
 - Goals for Next Week:
 - Continue work with Rec Center