

Weekly Report

Week 10: 10/19-10/23

President Report

	Section 1: GENERAL INFORMATION
Department	President's Office
Date	12th October 2015
Members	President Jason Sydoriak
Expenses in the Past Week	\$616.10 for Office Display Case.
Week	\$2000.00 to spend on legal advice regarding city ordinances

	Section 2: Activities
Summary of Accomplishments	 Met with Dr. Frank and Dr. Hughes to discuss veteran issues on campus and the citizen review board. We will be moving forward with creating an advisory group for police policies to help bolster community relationships. Met with a student named Michelle who is doing research on the Todos Santos campus. I explained that student government's knowledge of the campus and the programs is currently limited; however, we are trying to alleviate this by potentially sending some students there during spring break. Co-Chaired the President's Student Financial Advisory Council to discuss our vision of CSU in 20-30 years. We will be developing project proposals to help achieve this before the next meeting in November. Spoke with Kachina Weaver of the Department of Higher Education. We are discussing ways that the students of CSU can urge the General Assembly to recognize the Hospital Provider Fee as having enterprise status. This would mitigate pressures forcing general funds to surpass

Lessons Learned	 the TABOR limit therefore freeing up money for other areas such as higher education. Began writing a bill to create the Alternative Transportation Fee Advisory Board with Director of Environmental Affairs. Discussed our efforts with our new legal counsel for tackling U+2. They are by no means representing CSU and only representing ASCSU.
Delegated Tasks	
Relations Bridged	
Cross Departmental Strategy	N/A
(How did pre/during/post cross departmental collaboration go)	
Next Steps	 Meet with several community stakeholders regarding U+2. Attend a Truman Scholarship info session as a Truman Finalist. Tour Lucky's Factory down in Denver and see if there is potential to advocate for a student internship program. Work on ATFAB Legislation. Create policy proposal for police advisory board. Begin to finalize U+2 reform initiative. Begin to write resolution supporting the Hospital Provider Fee receiving enterprise status.

Vice President Report

	Section 1: GENERAL INFORMATION
Department	VP
Date	10/23/2015
Members	Phoenix Dugger
Expenses in the Past Week	Na

Section 2: Activities

Summary of Accomplishments	 Weekly advisor meetings Met with various senators to discuss office conduct Planned future meetings for office conduct Held 4th tours for SFRB Sent follow up emails to directors and members Set up more meetings with leaders of supervised areas to see how they are doing
Lessons Learned	
Delegated Tasks	
Relations Bridged	
Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go)	
Next Steps	 Set up weekly meetings with PJ and Senate Leadership as a whole Meet with leaders of supervised areas SFRB Tours

Chief of Staff Report

	Section 1: GENERAL INFORMATION
Department	Chief of Staff
Date	10/23/15
Members	Brandon Majmudar
Expenses in the Past Week	No money was spent this week

	Section 2: Activities
Summary of	Met with Directors to talk about updates
Accomplishments	Worked on email and refined it with Ashley Higgins
	 Planning a delegation training for directors
	Executed Social event for Cabinet
	 Met with Ashley, Jason, and Phoenix
	Had extended meeting with traditions and programming

	Took personal time to self-care
Lessons Learned	Sometimes you need to take time for yourself
Delegated Tasks	N/A
Relations Bridged	
Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go)	Program with Elizabeth
Next Steps	 Get email out from Jason Work on overcoming mid semester challenges Start working on mid semester evaluations

Deputy Chief of Staff & Press Secretary

	Section 1: GENERAL INFORMATION
Department	President's Office
Date	10/23
Members	4-President's Office. President, Vice President and Chief of Staff
Expenses in the Past Week	None

	Section 2: Activities
Summary of Accomplishments	 Met with my directors: Health Diversity & Inclusion Community Affairs Outreach Finance Sent e-mail to Pam De-briefed Homecoming
Lessons Learned	Our Directors are awesome people doing amazing work!

Delegated Tasks	None this week
Relations Bridged	None this week
Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go)	None
Next Steps	 Re-schedule one on one with Bruce Reach out to Collegian for new reporter Keep checking in with Brandon

Director of Academic Affairs Report

	Section 1: GENERAL INFORMATION
Department	Academic Affairs
Date	October 23, 2015
Members	Jordan A Paulus, Tyler Siri, Baylee Lakey
Expenses in the past week	None

	Section 2: Activities
Summary of Accomplishments	 Helped with the ASCSU presentation to students in the Resident Halls. Re-wrote and polished the model for the First Year Recitation. Gave it to the following for review and constructive criticism: President Sydoriak, Vice President Dugger, Chief of Staff, Deputy Chief of Staff, and Director Schafer. Met with Mr. Alan Lamborn and Dr. Paul Thayer to run the First Year Seminar by them and get feedback. They had a plethora of good feedback and additional things to consider. They also suggested that we
	 contact John Gardner who developed the First Year Seminar at University of South Carolina and now runs an Institute for the implementation of First Year Seminars nation-wide. Wrote a piece on Academic Integrity Month for the October Newsletter

	 Set up a meeting for Early November with Dr. Jody Donovan to update her on the Department. Met with Elaine Green to further discuss Blue Book funding. Started cleaning out the test files from irrelevant exams from the 80's and 90's We will be writing a letter this next week to reach out to professors to update the test files Began the planning stages for the collaboration between LSC late night and College Councils with the Director George
Lessons Learned	We now have a very good idea of where we need to head in the direction for the First Year Seminar. We are very excited to continue the development of the Seminar.
Delegated Tasks	 Blue Books First Year Seminar LCS late night collaboration Test files Update
Relations Bridged	Alan Lamborn
Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go)	I am very excited to get to work with the Department of Traditions and Programs for the LSC late night, and with the Department of University Affairs on the First Year Seminar.
Next Steps	 Contact College Councils for participation Sit down with Director Schafer to reevaluate the First Year Seminar model Make a new document for the updated test files Write a letter to faculty members for updated test files.

Director of Community Affairs Report

	Section 1: GENERAL INFORMATION
Department	Department of Community Affairs (DCA)
Date	October 23 rd 2015
Members	Director, Edward Kendall; Deputy Director, Jonathan Kuhlman; Assistant Director Sara Andreas
Expenses in the Past Week	No expenses incurred

	Section 2: Activities
Summary of Accomplishments	 Work with the geospatial centroid to overlay rough student local address data over council district mapping, city zoning boundaries and produce a student density heat map. This data will inform both future department decisions such as allocation of canvasing and campaign resources while also informing the department of which districts have heavy student representation. Meeting with Christopher Seng, Registrar's Office to discuss the feasibility of obtaining student local addresses. This information would be invaluable to many actors, ASCSU, Alternative transportation, Off-Campus Life and the City in planning and decision making. The Registrar's office expressed concern over the feasibility and wisdom of putting more roadblocks in the registration process. Future discussions will take a look into what data the Registrar's Office currently has, if this is sufficient, or if other means such as registration blocks would be needed. Also, self-incrimination due to U+2 over-occupancy was addressed, Federal Education Records Protection Act (FERPA) should cover this data. The Department of University Affairs is following up on this to ensure that FERPA would protect this data from public access and that the City would not issue subpoenas for the data frequently. Meeting with Dale Wood and Eric Keselburg from Community Development and Neighborhood Services (CDNS) and Code Enforcement to talk about ASCSU Initiatives, technical advising on the capabilities of Code Enforcement and CDNS and information on the enforcement process and the future direction of the City of Fort Collins with the retirement of Mr. Wood. Stakeholder Meeting on Social Host Ordinance, the Stakeholder Committee met to discus revisions to materials used to conduct outreach efforts. The meeting quickly expanded into a conversation on Social Host Ordinance as a whole.
Lessons Learned	N/A
Delegated Tasks	Schedule meetings for volunteer team leaders at the Ramskeller 10.23.15 (Sara)
Relations Bridged	 Eric Keselburg; Compliance Supervisor CDNS, email: <u>ekeselburg@fcgov.com</u>, Office: (970)221-6675 Fax: (970)224-6050 Dale Wood; Occupancy Investigator CDNS, email: <u>dwood@fcgov.com</u>, Office: (970)416-2305, Fax: (970)416-2632

Cross Departmental Strategy	N/A
(How did pre/during/post cross departmental collaboration go)	
Next Steps	 Compile petition packets to be certified by City Clerk's Office Create petition circulator structure Issue letter of intent to circulate a petition Contact Housing and Dinning Services (HDS) to find procedures on the circulation of petitions in HDS jurisdiction

Director of Diversity and Inclusion Report

	Section 1: GENERAL INFORMATION
Department	Diversity and Inclusion
Date	10/23/15
Members	Director, Meaghan Booth; Deputy Director, Yohana Tuquabo; Assistant Director, Steven Losolla
Expenses in the Past Week	N/A

	Section 2: Activities
Summary of Accomplishments	 Scheduled a meeting with Kyle Oldham and Stephanie Zee to discuss the possibility of having an Inclusive Community Assistant who also works in ASCSU as a ASCSU/Residence Life liaison. Met with Monica Rivera and Clayton King about the Sexual Assault Prevention Summit. Emailed Ashley Vigil about better understanding the Title IX process in regards to sexual assault. Talked with Kelly Marie about the Gender Inclusive Restroom Survey. Will be in further communication with Conner and Kat to see if we can share that information with students. Worked with Bruce Mann on the climate survey. Met with the Inclusive Excellence Committee about the future of the committee.

Lessons Learned	 Emailed Anthony Kim about a collaboration between ASCSU, SDPS and Residence Life to see if we can partner for a social event. Emailed Kathy Sisneros to see if I can attend the all SDPS meetings to better stay informed as to what's happening in the SDPS offices. Dropped off a comment box in the Asian Pacific American Cultural Center. The hope is to have students give ASCSU feedback.
Lessons Learned	Be understanding when meetings are rescheduled.
Delegated Tasks	N/A
Relations Bridged	
Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go)	Collaborated with University Affairs to get comment boxes in the SDPS offices.
Next Steps	 Meet with Diversity Department. Follow up with new IEC members. Develop the climate survey and send it out to Angelica Murray and Bruce Mann. Meet with everyone I scheduled meetings with.

Director of Environmental Affairs Report

	Section 1: GENERAL INFORMATION
Department	Environmental Affairs
Date	10/23/15
Members	Dakota Truitt- Director
	Kelsey Silver- Deputy Director
	Griselda Landa-posas- Assistant
Expenses in the Past Week	None

	Section 2: Activities
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Summary of Accomplishments	 Cabinet Meeting Social 10/21- Dakota, Kelsey, Griselda Director's Report of upcoming events and current projects. Light up the Night Event planning for BYOC event Emails sent out to vendors for coffee cup donations Collaboration with Facilities management and Student Sustainability Center- volunteers and cup donations Bring Your Own Cup event planning meeting w/ Sustainability Intern Chanin Tila 10/21 Possibility for info-graphic design. New ideas for better success and approach for event. Department Meeting 10/21 Task delegation for BYOC event planning and Light up the Night. Updates of meeting, projects, and current collaboration techniques
	 collaboration techniques. Light up the Night planning Recruitment of volunteers via Facebook, emails, Cabinet and Senate announcements. Monthly Advisor Meeting w/ Bruce Mann 10/19 Presidential Sustainability Committee (PSC) Meeting 10/19- Kelsey Announced plans for Sustainability Module Announced Resolution 4502 success Working with Committee towards policy requirement for LEED Gold in all buildings. Internal Affairs Committee Meeting 10/20 Alternative Transportation Meeting 10/21 Light up the Night planning Zipcar event possibility Eco-leaders/ RAMbassadors presentation development for next semester.
Lessons Learned	PSC is so very important to learn of new collaboration opportunities!!! Key to success.
Delegated Tasks	Group member's tasks are outlined in summary of accomplishments.
Relations Bridged	Sophie McVicker- working on Sustainability Basic Principles Module for Registration.
Cross Departmental Strategy	 Alternative Transportation Department Upcoming events- Light up the Night

(How did pre/during/post cross departmental collaboration go)	 Community Affairs & Governmental Affairs on Composting Facility Facilities Management BYOC design and Implementation.
Next Steps	 Light up the Night Event 10/28 4pm-7:30pm Begin work on Powersave Software Resolution Retrieve data from Kyle Gruenhagen BYOC Event Planning Contact Coffee Shop Manager Geoff about BYOC event location clearance. Possibility of providing frequent user punch cards that promote sustainable daily practices and BYOC. Data available about re-usable cup usage per day, per week to create info-graphic on reducing waste relevant to CSU students? Emails for more cup donations. Purchase coffee cups for event. Begin research on a Green-purchasing policy for CSU campus. Contact Tony Frank, Mike Ellis, etc about need for policy. Student Sustainability Center's (SSC) Signage 2.0 Project Set date for outreach. Develop labels for posting. Decide portion of costs ASCSU can provide.
	 Decide buildings that need priority for labels. Meeting with Sophie McVicker 10/27 Working on Sustainability Basic Principles Module for Registration. Present to admin for curriculum development. Advisor Meeting with John Henderson 10/26 Director's Meeting with Chief of Staff 10/27 Department Meeting 10/28 Internal Affairs Committee Meeting 10/28 Foothills Compost Facility Meeting 10/28

Director of Finance Report

	Section 1: GENERAL INFORMATION
Department	Finance
Date	10/28/15

Members	Katrina Roberts
Weinbers	
	Controller- Gabby Greenburg
	Assistant- Adam Wise
For an and in the Deat	The beauder reveal \$2,077,00 is student encoding time time.
Expenses in the Past Week	The board approved \$2,277.00 in student organization funding.
	Section 2: Activities
Summary of Accomplishments	 The Board met last Thursday and approved the applications and resource requests for: No More Injustice's event "Enslaved"2,277.00 With this latest event, it brings the general BSOF fund to 10,908.29. We are working to reserve this for events still to come this semester. As of November 1, \$66,667 will become available for any spring events. Any applications we are receiving for the spring we are encouraging to wait until this date to present. This enables us to potentially fund some fall/winter events. There is also 25,000 left to be allocated for any new student group or a group that has not requested funding for the past 5 years. If this has yet to be used by the spring semester, it will be transferred into the general BSOF funds.
Delegated Tasks	Adam Wise will be delegated the task of inputting the latest BSOF events into the controller book so it is easier for Gabby to navigate.
Relations Bridged	NA
Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go)	 We had one issue arise this week regarding the International Programs office, the Council of International Student Affairs (COISCA) and the World Unity Affair. Unfortunately they submitted an application past the 21 day cutoff and COISCA was not registered through SLiCE. Therefore we were forced to turn away their application. Since then they have gone Michelle, Pam, Sarah, and Adam to try to bypass this rule (set forth by our bylaws). Also, a quick note: we are unable to provide reimbursements via an RFD. If an expense has already been incurred, especially on an event that's in the past,

	please do not submit an RFD to me. I will be unable to approve it and the expense will fall back on you. Please make sure you are getting approval before ANY (even if its \$5.00) expense incurred.
Next Steps	 With more events occurring in the next month we will be focusing on making sure the post-event paperwork is completed and that all invoices and receipts are turned in.

Director of Governmental Affairs Report

	Section 1: GENERAL INFORMATION
Department	Governmental Affairs
Date	10/23/2015
Members	Director Clayton King Deputy Director Emily Talbot
Expenses in the Past Week	\$0

	Section 2: Activities
Summary of Accomplishments	 Departmental Meetings Met with WGAC Set preliminary Day at the Capitol schedule Contacted Building a Better Colorado about CSU summit on state budgeting Lobbying Contract in Motion Attended Community Affairs Department Meeting Met with Chief of Staff Compost Expansion Research Underway Attended University Facility Fee Advisory Board (UFFAB) Attended President's Student Financial Committee Memo to Fraternity and Sorority Life (FSL) members for U+2

Lessons Learned	Work in the library during lunchtime.
Delegated Tasks	 <i>Emily Talbot</i> Contacted Angela Myers on coming to speak on voter integrity, voting laws and the mail-in ballot process Continued work on the primary info session Secured senate chambers for it
Relations Bridged	
Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go)	 Working with Environmental Affairs on composting Working with Community Affairs on housing
Departmental Goals	Establish effective method of communication with Colorado universities
Personal Goals	Get more sleep
Next Steps	 Finalize Blog Post Finalize Day at the Capitol Schedule Review possible New Era-ASCSU Partnership Meet with Susanne Cordery-Cotter, Dakota Truitt- Environmental Affairs, and Sheela Backen about Compost Expansion Follow-up with WGAC Contact Rich Schweigert, CFO of CSU System Meeting with Bruce Attend Delegation Seminar

Director of Health Report

	Section 1: GENERAL INFORMATION
Department	Health
Date	10/23/15

Members	Director of Health – Conner Jackson
	Deputy – Alexa Rendon
	Assistant – Joseph Schneider
Expenses in the Past Week	None

	Section 2: Activities
Summary of Accomplishments	 Met with mentors for the first biweekly Chronic Health Mentoring Program (CHMP) Planning a social event collaboration with CSU Spoonies for December for CHMP Attended Alcohol and Other Drugs Workshop on Friday Planning Notice and Respond training for CHMP, Mental Health Committee and Senate (with the help of Speaker Seel) Promoting CHMP through contacting advisors for colleges Encouraged CHMP promotion by mentors and distributed reference cards to mentors to recruit Started search for possible speaker for Mental Health Week in April Reaching out to community for interest and help with Mental Health Week Looking at budget for what we can offer to students for Mental Health Committee Read through feedback on syllabi legislation from previous years Refreshed on Tobacco policy Attended Larimer County Immunization Coalition to learn more about HPV educations and Influenza challenges
Lessons Learned	
Delegated Tasks	 Spencer Nolan (Senator) took the lead community outreach efforts Alexa working on making CHMP accountability measures more efficient
Relations Bridged	
Cross Departmental Strategy (How did pre/during/post cross	 Continue working with Academics more on Excused Absence Policy and my legislation to put mental health resources in syllabi. (Still working on this) Gave feedback for Academics seminar class

departmental collaboration go)	
Next Steps	 Mental Health Committee Advisor meeting the Christina Berg (CSUHN) CHMP promotion and recruitment Start on media plan for Spring Semester Mental Health initiatives Attend Student Health Advisory Council on Wednesday Look at activities and possible speaker options for Mental Health Week Continue on Body Acceptance week planning efforts

Director of Marketing Report

	Section 1: GENERAL INFORMATION
Department	Marketing
Date	October 23, 2015
Members	Kat Balster, Brad Davis, Austin Underwood, Sam Baca, Chance Brown
Expenses in the Past Week	Office Design work, shirts for CHMP

	Section 2: Activities
Summary of Accomplishments	 Web design—developed a more granular layout of how each of the college's sections should look. Did not meet with CoLab team this week, but did provide them with senators who are willing to comprise a focus group. Presented to Ram Leadership Team about the Department of Marketing Got finalized versions from CoLab of the window designs for the conference room, the outer doors, and the LSC facing doors. Verifying the design with all key stakeholders and then putting in the order Ordered shirts for CHMP+ Academic Integrity month—provided photos of all students who we were able to track with the #ichooseintegrity hashtag Social media posts on Facebook and Instagram Attended Senate, made announcement for all the delinquent members who have not provided a bio and/or photo

	 Got in contact with ASCSU members who have not yet done BIOs and gotten their photographs taken (again) Touched based with the collegian about the insert. Austin (my deputy director) to be meeting with them in the next week regarding overall design. about 80% done with the newsletter, still waiting on one or two articles
Lessons Learned	If you want to get information from people, give yourself many, many weeks. We've been asking for bios and photos for at least a month now
Delegated Tasks	 Delegated Design work to Brad for the week Sam to work on Marketing outreach and newsletter collection Chance researching google analytics and social media Austin working on website ideas and assisting with tasks as required.
Relations Bridged	
Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go)	 Main initiatives upcoming that have entailed Marketing support: U+2 - Community Affairs Academic Integrity Month- Academics Forever Green Shirts- Traditions and Programs
Next Steps	Website development, Collegian Insert, U+2 banner, Forever Green

Director of Outreach Report

	Section 1: GENERAL INFORMATION
Department	Outreach
Date	10/23/2015
Members	Caleb Schroder, Yunus Ozekin, Austin Hartley, Jasmine Malone
Expenses in the Past Week	None

	Section 2: Activities
Summary of Accomplishments	 Ended the Cans Around the Oval Change War; will be counting the money and providing a total next week Purchased candy for the Outreach Day on 10/28

	 Drafted the email to send to offices and departments about the Programming Calendar
Lessons Learned	 Change wars can be great ways to raise money for a good cause!
Delegated Tasks	 Austin and Jasmine have been doing a great job with RLT Yunus has been great coordinating Outreach Day and helping with other projects around the office
Relations Bridged	
Cross Departmental Strategy	
Next Steps	 Continue hosting weekly RLT meetings Donate the money from the change war to the Larimer County Food Bank Host the Outreach Day on 10/28 from 10am-2pm on the Plaza Send the email regarding the programming calendar

Director of Traditions and Programs Report

	Section 1: GENERAL INFORMATION
Department	Traditions and Programs
Date	10/23/2015
Members	Director: Elizabeth Georg
	Deputy Director: Genesis Galdean
	Assistant Directors: Julietta Sheng, Kellen Iverson, Samuel Feldman, and Kevin Dolven
Expenses in the Past Week	N/A

	Section 2: Activities
Summary of Accomplishments	 Attended the President's Student Financial Advisory Council (PSFAC) meeting with Genesis Galdean, Jason Sydoriak, Phoenix Duggar, and Clayton King. We will be scheduling a meeting to decide on what we want to propose to this council from our office. Met with Kat Balster, Director of Marketing, to establish the beginnings of our marketing push for For-Ever-Green (FEG) shirts

	 Emailed other FEG partners including representatives from the bookstore, communication and creative services, and orientation and transition programs. We wanted to get their feedback on the requirements for design submissions and other marketing ideas. Met with Chief of Staff Majmudar and created a new idea for an ASCSU sponsored event for the Spring semester. We will be reaching out to administration for their feedback. Met with Jordan Paulus, Director of Academic Affairs, to solidify details for collaborating with LSC Late Night. We are moving forward with reaching out to the college councils to pair them up for a small program during this event.
Lessons Learned	Programming for the Spring needs to begin now so we can successfully pull off our events.
Delegated Tasks	 Genesis Galdean is working on Pacesetters. We will be putting together a bigger celebration with more funding to give the award winners a rightful recognition process. The rest of our department will be working on either LSC Late Night, Pacesetters, or FEG shirts. We will be deciding this at our department meeting.
Relations Bridged	N/A
Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go) Next Steps	 Academic Affairs and Traditions and Programs will be working closely together to execute our LSC Late Night additional program. Marketing and Traditions and Programs will be working on a campaign to reach out for more FEG submissions. We will be meeting with Keith Lopez from Orientation and Transition Programs to talk about additional ideas. Department meeting. Meet with Chief of Staff Maimudar
	 Meet with Chief of Staff Majmudar Meet with Keith Lopez Schedule meeting with all counterparts in PSFAC Work on proposal for new event in the Spring semester Work with college councils and the LSC for LSC Late Night Move forward with Pacesetters application to go live

Director of University Affairs Report

	Section 1: GENERAL INFORMATION
Department	University Affairs
Date	10/23/15
Members	Director University Affairs-Andy Schafer
	Deputy Director-Luke Yeager
	Deputy Director of Grad. Student Affairs-Kevin Waida
	Assistant-Rediet Teka
Expenses in the Past Week	None

	Section 2: Activities
Summary of Accomplishments	 Met with Phoenix Dugger (VP) for one on one Met with Jordan Paulus (Director of Academics), Alan Lamborn, and Paul Thayer to discuss idea/efficacy of first year seminar Met with Cara Neth (advisor) and Seth Butler to discuss the upcoming year, and department initiatives. Seth and I have set up a 1:1 meeting every other week Met with Ben Lorenzen, Nick Popplewell (both from Athletics), Mike Ellis (LSC), Lance Wright and Rachel D'Attilo (both from RamEvents) to discuss tailgating content for On-Campus Stadium Attended New Stadium Game Day Experience Committee Meeting. Myself, in conjunction with Mike Ellis, and Ben Lorenzen, will head up a group to discuss tailgating for the On-Campus Stadium Attended Student Fee Review Board Attended Campus Recreation Advisory Board Meeting. We interviewed and selected new members for the board University Technology Fee Advisory Board (UTFAB) is discussing he idea of Universal Printing. We will be discussing how best to move forward in the coming weeks Worked with Diversity and Inclusion Director Meghan Booth to put a suggestion box in an SDPS office. This
Lessons Learned	will serve as a sort of pilot program Early is on time; on time is late; late is unacceptable

Delegated Tasks	 Luke – Universal Printing Redeit – None Kevin – Transportation to/from Foothills Campus; and Graduate School tuition error issue
Relations Bridged	Cara NethSeth Butler
Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go)	 Academics –PASS Committee (first year seminar initiative) UTFAB – Universal Printing
Next Steps	 Form a plan of action for heading up the tailgating group Work with Director of Academics Jordan Paulus to formulate a strategy of moving forward Work on Student Satisfaction Survey

Deputy Director of University Affairs Report

	Section 1: GENERAL INFORMATION
Department	Graduate Affairs
Date	10/22/15
Members	Deputy Director of Graduate Student Affairs
	Kevin Waida
Expenses in the Past Week	None

	Section 2: Activities
Summary of Accomplishments	 Contacted Aaron Fodge and set up meeting regarding transportation to the foothills campus Met with Anne Byrne, Graduate Student Council President, regarding the GSC agenda for the semester and how we can work together to accomplish our goals. Met with Business School Admin regarding a graduate tuition error affecting multiple graduate programs and students across campus.

	 Met with international students to discuss and explain answers to tuition error revealed in meeting with admin. Reached out to Fred Haberecht, facilities manager for CSU. Researched methods to get both international and domestic students involved in some yet-to-be-planned activity. Connected with students across multiple programs and gauged interest in potential events to be planned and run jointly by GSC and myself. Working on campaign to increase membership in GSC.
Lessons Learned	• While well intentioned, many of the events the university has put on for graduate students have received low attendance numbers.
Delegated Tasks	None
Relations Bridged	 Anne Byrne (GSC President) Aaron Fodge Dr. Sanjay Ramchander Nicole Olsen
Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go)	 Worked collaboratively with the GSC but did not work with any departments within ACSU this week.
Next Steps	 Meet with Aaron Fodge, 930am, 10/26 Continue to add to Calendar Further campaign to increase representation of all departments/programs in GSC. Meet with Anne to discuss next steps in planning events for graduate students Work with graduate students to better understand tuition billing error Reach out to other graduate programs and collect data on wants and needs.

Judicial Branch Report

	Section 1: GENERAL INFORMATION		
Department	Supreme Court		
Date	10/23		

Members	Deputy Chief Justice – Jacob Stein
Expenses in the Past Week	None

	Section 2: Activities			
Summary of Accomplishments	 Attended Senate Held mock hearing with AUHB for training Gave input to AUHB advisors on structure of training next week Began compiling results of Strengthsfinder activitiy for AUHB training next week Attended University Issues Committee 			
Lessons Learned	There are more iterations possible in a chess match than there are atoms in the known universe			
Delegated Tasks				
Relations Bridged				
Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go)				
Next Steps	 Finish up AUHB training next week with Strengthsfinder activity Deal with any internal issues as they arise 			

Account Balance				
Account 23-61500				
Department	Amount Allocated	Amount Spent	Aprox. Expected To Spend	Account Balance
Office of the President	\$38,229.61	(\$12,873.40)		\$51,103.01

Outreach (Outreach)	\$7,205.00	\$0.00		\$7,205.00
Governmental Affairs	\$15,750.00	\$30.00		\$15,720.00
Marketing	\$17,030.00	(\$3,401.80)		\$20,431.80
Senate	\$6,000.00	\$0.00		\$6,000.00
Traditions & Programing	\$35,460.53	(\$8,202.00)		\$43,662.53
Court	\$5,500.00	\$0.00		\$5,500.00
Health	\$3,601.74	(\$11.08)		\$3,612.82
Academics	\$13,000.00	\$0.00		\$13,000.00
Court	\$5,500.00	\$0.00		\$5,500.00
Senate General	\$1,467,048.60	\$0.00		\$1,467,048.6 0
Office Supplies	\$11,992.79	(\$26.54)		\$12,019.33
Total Cabinet Account Balance	\$141,776.88	(\$24,458.28)	\$0.00	\$171,735.16