



**Weekly Report**  
**November 7<sup>th</sup> –November 11<sup>th</sup>, 2016**  
**President’s Report**

<b>Section 1: GENERAL INFORMATION</b>	
Department	President’s Office
Date	Week ending on November 11th, 2016
Members	President Daniela Pineda Soracá
Expenses in the Past Week	None

<b>Section 2: Activities</b>	
Summary of Accomplishments	<p><b>On 11/7/16</b></p> <ul style="list-style-type: none"> <li>• Met with Dr. Hughes and Vice President Lensky               <ul style="list-style-type: none"> <li>◦ Discussed the upcoming election climate and student demonstrations</li> </ul> </li> </ul> <p><b>On 11/8/16</b></p> <ul style="list-style-type: none"> <li>• Met with Director of Academics Siri and fellow students who highlighted concerns of negative academic implications tied to their political views               <ul style="list-style-type: none"> <li>◦ Will follow up next week to form an action plan including taking this student concern to Faculty Council and the Graduate Student Council as initial measures</li> </ul> </li> <li>• Met with Speaker Pro Tempore Kendall and Vice President Lensky               <ul style="list-style-type: none"> <li>◦ Discussed current legislation of the Senate Floor</li> </ul> </li> <li>• Met with Advisor Bruce Mann               <ul style="list-style-type: none"> <li>◦ Discussed ASCSU's capability to begin exploring the leadership exchange program with students in UABCS &amp; plan to inform all ASCSU members of the opportunity for this pilot program</li> </ul> </li> <li>• Attended the Election Watch Party hosted by Director of Governmental Affairs Williams</li> </ul> <p><b>On 11/9/16</b></p> <ul style="list-style-type: none"> <li>• Attended Cabinet</li> <li>• Attended Senate               <ul style="list-style-type: none"> <li>◦ Presented Deputy Director of Diversity Foor for successful ratification</li> <li>◦ Presented Bill #4606 to fund and host Nobel Peace Laureate Leymah Gbowee as the co-author-<i>passed</i></li> <li>◦ Engaged in discussion and debate regarding bill #4607</li> <li>◦ Gave announcements regarding upcoming Discrimination Forum &amp; UABCS Leadership Exchange opportunity</li> </ul> </li> </ul>
Lessons Learned	<ul style="list-style-type: none"> <li>• All you can do in times of fear and despair is cherish hope and resiliency with those closest to you.</li> </ul>
Next Steps	<ul style="list-style-type: none"> <li>• Meet with Dr.Ellis, Bruce Mann</li> <li>• Attend Discrimination Forum</li> <li>• Attend Climate Reality Press Conference</li> </ul>

	<ul style="list-style-type: none"> <li>• ASCSU Business as Usual</li> <li>• Catch up on my academic responsibilities</li> </ul>
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## Vice President's Report

Section 1: GENERAL INFORMATION	
Department	Vice President
Date	11/11/16
Members	Mike Lensky
Expenses in the Past Week	0

Section 2: Activities	
Summary of Accomplishments	<ul style="list-style-type: none"> <li>- The Student Fee Review Board toured UFFAB and UTFAB</li> <li>- Met with Blanche Hughes to discuss events on campus</li> <li>- Attended the ASCSU Election watch party</li> <li>- Met with Associate Senator Syron, President Pineda Soraca and Speaker Pro Tempore Kendall to discuss the Water Bottle filling stations bill.</li> <li>- Attended the Dean's Student Leadership Council</li> <li>- Attended Cabinet</li> <li>- Served as support for senate chairs as I lost my voice and was unable to chair.</li> <li>- Met with Dr. Mike Ellis to discuss the SFRB by-laws and the water bottle filling stations bill</li> </ul>
Lessons Learned	
Delegated Tasks	Chairing duties to Parliamentarian and Speaker Pro Tempore of Senate during conflict of interests in Senate
Relations Bridged	
Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go)	
Next Steps	Tour the LSC and RAM Events (last SFRB meeting in the fall) Chair Senate

## Chief of Staff Report

Section 1: GENERAL INFORMATION	

Department	Chief of Staff
Date	11/11/2016
Members	Gabriela Maldonado
Expenses in the Past Week	0

Section 2: Activities	
Summary of Accomplishments	<ul style="list-style-type: none"> <li>- Met with Officer of Community Affairs Sathe and discussed final logistics for the City Council Mixer, the Proclamation for Homelessness Awareness Day was submitted the 31<sup>st</sup> of October and is going to get read by Mayor Protem Horack on November 14<sup>th</sup></li> <li>- Attended This Is The End..of The Election event</li> <li>- Completed Cabinet Agenda</li> <li>- Meeting w/ Deputy Director of Health Seidemann</li> <li>- Weekly Meeting with Deputy Chief of Staff Vessa</li> <li>- Changed seat numbers for the Diversity Forum</li> <li>- Met with the Director of Traditions and discussed how offering more free yoga classes might not be a possibility, but collaboration with Ram Events is ready, logistics are being made to figure out how that will look like</li> <li>- Met with Director of Environmental Affairs Johnson and discussed BYOC this week, Zipbike legislation, Campus Bicycle Advisory Committee, the Campus Composting Committee, and the Live Green Committee meeting</li> <li>- Met with Director of Diversity Vargas and discussed possible ways to expand marketing in order to get the highest amount of people to attend</li> <li>- Met with Officer of Governmental Affairs Williams and discussed the Election Day Party turnout and post-election reactions</li> <li>- Met with Director of Health and discussed Day of Play next steps (gathering volunteers), outcomes of the Feminine Products Program meeting, it looks like a pilot program will be implemented next semester and/or a full program should be implemented by the end of next semester</li> <li>- Met with Deputy Director of Diversity Axel, Director of Diversity Vargas, Deputy Vessa, and Director of Marketing Perletz on regards to the forum and who we need to contact</li> <li>- Emailed professors from Ethnic Studies Department</li> <li>- Went to a couple of buildings and distributed posters in the dining halls and academic buildings</li> </ul>
Lessons Learned	- NA

Relations abridged	<ul style="list-style-type: none"> <li>- Erin Douglas – Collegian News Editor</li> <li>- CEO of Collegian</li> <li>- Lupe Salazar</li> </ul>
Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go)	<ul style="list-style-type: none"> <li>- Front Desk</li> <li>- Diversity Department</li> </ul>
Next Steps	<ul style="list-style-type: none"> <li>- Continue to spread the word about the Discrimination Forum</li> <li>- Chalk up Plaza</li> <li>- Call Event Planning to figure out power point logistics</li> </ul>

### **Deputy Chief of Staff & Press Secretary Report**

	<b>Section 1: GENERAL INFORMATION</b>
Department	<i>Office of the President</i>
Date	Nov. 11, 2016
Members	Christina Vessa
Expenses in the Past Week	Will be spending \$225 for ASCSU Spring Retreat room reservation (Jan. 21, 2017)

	<b>Section 2: Activities</b>
Summary of Accomplishments	<p><i>Met with Deputy Director of Graduate Affairs Ali Abbas to discuss mid-semester feedback. He has recruited four graduate students to fill senatorial positions.</i></p> <p><i>Met with News Editor Erin Douglas to discuss plans for Ram Leadership Presentation the week after Thanksgiving Break. Her and I will discuss how ASCSU works with news reporters and train on best practices with the press.</i></p> <p><i>Mid-semester touch base with Ambassador Steph Yassa – discussed success of Academic Department thus far, as well as test file project moving forward.</i></p> <p><i>Mid-semester touch base with Controller Silva to discuss Finance Department success, discussed efficient team dynamic between he and Director Wells.</i></p> <p><i>Mid-semester touch base with Deputy Veronica Baas – discussed the abundance of projects that our Department of Marketing has taken on, as well as how members of the department have been helping each other out. Mid-semester touch base with Deputy of</i></p>

	<p><i>Graphic Design Morrison-Pibel to discuss success of Marketing Department.</i></p> <p><i>Profiled Director Johnson for Inside ASCSU Collegian article, published Wednesday.</i></p> <p><i>Mid-semester touch base with Deputy Director Rhine to discuss Ram Leadership Team plans moving forward, including review of the “best practices with the press” session, a networking/professional resume building session, retreat plans and more.</i></p> <p><i>Interviewed Senate Membership Officer Horowitz and Senate Outreach Officer Brown for upcoming Inside ASCSU article to be published after break.</i></p> <p><i>Began planning for ASCSU Spring Retreat – Tamarag event center was booked, will continue agenda and session planning.</i></p> <p><i>Distributed marketing posters and table tents at north side residence and dining halls with Chief of Staff Maldonado Thursday morning for Discrimination Forum event Tuesday from 5-7 pm in LSC Theatre.</i></p> <p><i>On-boarded Deputy Director Foor in a meeting with Chief of Staff Maldonado and I – explained organization structure, history, resources, etc.</i></p> <p><i>Attended Veteran’s Day Roll Call with Chief of Staff Maldonado.</i></p>
Lessons Learned	When you are put in uncomfortable situations, speak up and ask questions, voice concerns, reach out. Staying quiet does nothing.
Delegated Tasks	Director Wells: transportation and catering for ASCSU Spring Retreat; Marketing Department: placing Discrimination Forum event on front page of <a href="http://ascsu.colostate.edu">ascsu.colostate.edu</a> ; Outreach: Director Bohn contacted all deans, college councils and 400+ student organizations regarding Discrimination Forum
Relations Bridged	Erin Douglas, Collegian News Editor
Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go)	<i>The Discrimination Forum is one of our largest events of the semester, I am hoping to see a large turn out from ASCSU members, community members and the student body. Working with Departments of Diversity, Outreach, Finance and Marketing has been successful – I am proud of our team for executing efficiently and productively leading up to this event.</i>
Next Steps	Discrimination in the Workplace Forum on Tuesday from 5-7 p.m. in the LSC Theatre; two interviews for videography specialist Wednesday; ASCSU social mixer Thursday evening

**Department of Academic Affairs Report**

	<b>Section 1: GENERAL INFORMATION</b>
Department	Academics
Date	11/11/2016
Members	Director: Tyler Siri Ambassador: Stephanie Yassa
Expenses in the Past Week	\$0.00

	<b>Section 2: Activities</b>
Summary of Accomplishments	<ul style="list-style-type: none"> <li>- Attended Committee on Teaching and Learning.</li> <li>- Held meeting to discuss the Collegian Article from last week concerning differential treatment of conservative viewpoints in CSU academics. <ul style="list-style-type: none"> <li>o Will be meeting with Dr. Kelly Long to discuss how we can move forward</li> </ul> </li> <li>- Met with Dr. Joseph Brown about the test bank and how we can work with TILT to improve the resource and expand it. <ul style="list-style-type: none"> <li>o Also discussed the Honor Code program that other universities have.</li> </ul> </li> </ul>
Lessons Learned	<ul style="list-style-type: none"> <li>- Every loss opens up an opportunity.</li> </ul>
Delegated Tasks	
Relations Bridged	
Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go)	
Next Steps	<ul style="list-style-type: none"> <li>- Meet with Dr. Long about the Collegian article.</li> <li>- Find out what the next steps are in moving forward with the CSU Learning Experience.</li> </ul>

### **Officer of Community Affairs Report**

	<b>Section 1: GENERAL INFORMATION</b>
Department	Community Affairs
Date	November 11, 2016
Members	Pranaya Sathe (Officer of Community Affairs)
Expenses in the Past Week	N/A

	<b>Section 2: Activities</b>
Summary of Accomplishments	<ul style="list-style-type: none"> <li>- Homelessness Awareness Month Proclamation</li> <li>- Met with Chief of Staff Maldonado over current projects</li> <li>- Attended Citizen Review Board meeting</li> <li>- Hosted "This is the End of the Election Watch Party"</li> </ul>
Lessons Learned	<ul style="list-style-type: none"> <li>- In a time of chaos, it's okay to take a step back and focus on one project at a time.</li> </ul>
Delegated Tasks	<ul style="list-style-type: none"> <li>- City Council Mixer</li> <li>- Diversity Forum</li> </ul>
Relations Bridged	
Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go)	<ul style="list-style-type: none"> <li>- Watch Party: it was a little stressful, but there were at least 100 people in attendance and the atmosphere was very positive.</li> </ul>
Next Steps	<ul style="list-style-type: none"> <li>- Community/ City mixer in LSC Greyrock room</li> <li>- Accept CSU Homelessness Awareness Day Proclamation; make thank you cards for those who helped to coordinate</li> <li>- Attend Diversity Forum</li> <li>- Attend City of Fort Collins Community Issues Forum</li> </ul>

### **Department of Diversity and Inclusion Report**

	<b>Section 1: GENERAL INFORMATION</b>
Department	Diversity and Inclusion
Date	11/11/16
Members	Erin Vargas (Director) Axel Foor (Deputy Director)
Expenses in the Past Week	None

	<b>Section 2: Activities</b>

Summary of Accomplishments	<ul style="list-style-type: none"> <li>- Met with Janet Freeman and touched base with her about the event.</li> <li>- Have hung marketing material throughout campus</li> <li>- Met with Lupe and touched base with her</li> <li>- Got Axel on board about the details of the Discrimination Forum</li> <li>- Attended PMSAC and discussed the outcomes of the election and the effect on different communities on campus</li> </ul>
Lessons Learned	Work on different methods to communicate
Delegated Tasks	Axel is spreading marketing around for the event on Tuesday
Relations Bridged	
Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go)	Department of Outreach, Department of Marketing, Chief of Staff, Deputy Chief of Staff
Next Steps	<ul style="list-style-type: none"> <li>• Continue marketing for Discrimination in the Workplace</li> <li>• Finalize all details for Discrimination in the Workplace</li> <li>• Have outline of what is going to be said during the introduction of the event</li> <li>• Have all biographies from the panelists</li> </ul>

### **Department of Environmental Affairs**

	<b>Section 1: GENERAL INFORMATION</b>
Department	Department of Environmental Affairs
Date	November 11, 2016
Members	Hanna Johnson- Director Nogah Seidemann- Deputy Director
Expenses in the Past Week	\$0.00

	<b>Section 2: Activities</b>
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<p>Summary of Accomplishments</p>	<p><b>Attended the following campus committee meetings:</b></p> <ul style="list-style-type: none"> <li>-Campus Bicycling Advisory Committee</li> <li>-Campus Composting Committee</li> <li>-Live Green Committee</li> </ul> <p><b>Zipbike</b></p> <ul style="list-style-type: none"> <li>-Met with Eddie to discuss legislation/Senate</li> <li>-Met with Aaron Fodge to discuss legislation</li> <li>-Met with various ASCSU members who had questions</li> <li>-Worked on presentation for Senate</li> <li>-Presented legislation to Senate</li> </ul> <p><b>BYOC</b></p> <ul style="list-style-type: none"> <li>-Organized Volunteers</li> <li>-Organized supplies/logistics</li> <li>-Had the event!</li> <li>-Cleaned Up</li> </ul> <p><b>Met with Athletics to discuss sustainability</b></p> <ul style="list-style-type: none"> <li>-Green sports alliance</li> <li>-new stadium/tailgating/gameday</li> </ul>
<p>Lessons Learned</p>	<ul style="list-style-type: none"> <li>• Presenting legislation to Senate was a fantastic learning experience, and I feel like my public speaking skills are improving due to my position.</li> </ul>
<p>Delegated Tasks</p>	<p>-Bring Your Own Cup</p>
<p>Relations Bridged</p>	<p>Various Senators Doug Max- Athletics</p>
<p>Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go)</p>	<p>Endorsements for Zipbike Legislation. President Daniela, Director of University Affairs, and Speaker Pro Tempore have been really supportive in Zipbike Legislation.</p>
<p>Next Steps</p>	<ul style="list-style-type: none"> <li>-Keep ironing out details for the Campus Sustainability Forum <ul style="list-style-type: none"> <li>-RFD for Marketing and Food</li> <li>-set up meeting with speakers</li> </ul> </li> <li>-Coalition for Student Sustainability Organizations <ul style="list-style-type: none"> <li>-reach out for dates that people would like to meet again</li> </ul> </li> <li>-Write BYOC report with details for next administration</li> <li>-Zipbike <ul style="list-style-type: none"> <li>-Attend University Issues committee</li> <li>-Endorsements/Sponsorships</li> <li>-Senate</li> </ul> </li> <li>-ATFAB <ul style="list-style-type: none"> <li>-Meeting Tuesday</li> </ul> </li> </ul>

## Department of Finance Report

Section 1: GENERAL INFORMATION	
Department	Finance
Date	11/11/16
Members	Michael Wells- Director Josh Silva – Controller
Expenses in the Past Week	None

Section 2: Activities	
Summary of Accomplishments	<ul style="list-style-type: none"> <li>- Sent out second round of departmental budget reports</li> <li>- The board for Student Organization funding approved two student groups- SCASLA and SIAM this week. This brings the current allocation of BSOF funds to \$113,000 of the \$200,000 total budget.</li> <li>- Controller Silva and I have continued on our path to creating a stronger transition method for the next dept. of finance. This entails the start of our Fiscal Notes within the controller book, and starting the transition booklet that will be filled throughout the year.</li> </ul>
Lessons Learned	Timing is everything
Delegated Tasks	
Relations Bridged	Relationships have been bridged with SCASLA for their LA Days event being approved by BSOF
Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go)	With the new budget reports going out we have been able to connect with every department. This establishes an office standard for how money is being accounted for
Next Steps	Have the application for SCASLA reviewed by the Senate, since it is above the \$10,000 threshold.

## Officer of Governmental Affairs Report

Section 1: GENERAL INFORMATION	
Department	Office of State and Local Policy
Date	November 11, 2016
Members	Josh Williams (Officer of Governmental Affairs)
Expenses in the Past Week	None

	<b>Section 2: Activities</b>
Summary of Accomplishments	<p>Monitored events on Plaza to ensure civility between the political organizations</p> <p>Fielded complaint regarding Democratic flyers appearing under people's doors in Residence Halls, and directed people to the correct channels to field their complaints</p> <p>Finalized details and attended Election Watch Party</p> <p>Did Collegian interview regarding vandalism on ASCSU logo outside of LSC</p>
Lessons Learned	The election is over, and it feels good knowing we did all we could to maximize student engagement with the process
Delegated Tasks	
Relations Bridged	Attended Senate
Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go)	
Next Steps	Begin transition to next semester

## **Department of Health Report**

	<b>Section 1: GENERAL INFORMATION</b>
Department	Health
Date	11/11/16
Members	Spencer Nolan, Director Angel Wright, Deputy
Expenses in the Past Week	\$0.00
	<b>Section 2: Activities</b>

Summary of Accomplishments	<ul style="list-style-type: none"> <li>- First Period Product Task Force Meeting <ul style="list-style-type: none"> <li>o Working on a new charge</li> </ul> </li> <li>- Day of Play <ul style="list-style-type: none"> <li>o Finally getting everything together</li> </ul> </li> <li>- Meeting w/ advisor</li> <li>- Ambassador look <ul style="list-style-type: none"> <li>o Interviews next week</li> </ul> </li> </ul>
Lessons Learned	Get marketing requests in faster
Delegated Tasks	Strengths work went to Angel
Relations Bridged	Everyone at the Period Products Task Force
Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go)	Working with Nick on Day of Play.
Next Steps	Buy materials.

## Department of Marketing Report

	<b>Section 1: GENERAL INFORMATION</b>
Department	Marketing
Date	
Members	Director of Marketing- Leah Perletz Deputy Director of Marketing- Veronica Bass Deputy Graphic Designer- Laura Morrison Pibel
Expenses in the Past Week	Job Application Videography \$30, Snapchat for Discrimination \$50 (Snapchat), \$10 (Facebook), \$150 (Posters)

	<b>Section 2: Activities</b>
Summary of Accomplishments	<p>Ordered &amp; Received Discrimination Posters</p> <p>Submitted all Discrimination Snapchats, Facebook, and FB event</p> <p>Sustainability Forum Design</p> <p>Day of Play Design</p> <p>ASCSU logo created and approved</p> <p>Videography position posted and boosted on Facebook. Physical flyers distributed around campus</p> <p>Working on the Marketing Presentation for Cabinet (11/16/16)</p> <p>→ will show how to properly request service from MKT Dept.</p> <p>Working on Website Update</p>
Lessons Learned	Think out side the box....the goal of marketing is to get the largest audience to see your message (or advertisement for your event) in the most efficient, money conscious way possible.....where do you look most often?
Delegated Tasks	Veronica: Social Media & Website

	Laura: Design Requests, Help boost on Facebook (P-Card)
Relations Bridged	SLiCE: Kyrie Merline (Social Media), Michael Pupiales (Homeless awareness week) External Relations: Kimberly Sterns & Lindsay Connors Delta Sigma Pi: Finding an ambassador, sharing events MarCom (Marketing Department of College of Business): Cassie Eliasson
Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go)	Finance: Budgeting Environmenta: Sustainability Forum Health: Day of Play Diversity: Discrimination Forum Kim: P-Card Approval for Veronica Bass, Sorting out P.O for 4imprint
Next Steps	Finish Marketing Presentation for Cabinet (11/16/16) Create Ambassador Job Application & Agreement Explore other school's Marketing departments within CSU (ie COB, Engineering etc) Work with External Relations about Marketing to CSU Community→ after all, we represent the student body of CSU.

## Department of Outreach Report

	<b>Section 1: GENERAL INFORMATION</b>
Department	Outreach
Date	11/11/16
Members	Nick Bohn, Nate Rhine
Expenses in the Past Week	0

	<b>Section 2: Activities</b>
Summary of Accomplishments	<ul style="list-style-type: none"> <li>- RLT had Pranaya present on community affairs and Nate present on government affairs, Erin and Chrissy next week</li> <li>- Met with Hospitality club to review procedures and help aid growth</li> <li>- Presented to the SDPS offices about the Discrimination Forum</li> <li>- Met with NRHH to provide update</li> <li>- Met with RHA to provide updates</li> <li>- Met with Chrissy to touch base</li> <li>- Attended the election party, and it was a huge success</li> <li>- Attended Senate Wednesday night, learned lots</li> </ul>

	<ul style="list-style-type: none"> <li>- Met for final time about discrimination forum, finalized all details and marketing effort, sent out all emails regarding the event</li> <li>- Met with Jacob to talk about marketing the availability of the Supreme court and the election manager position</li> <li>- Helped with BYOC!</li> </ul>
Lessons Learned	Expect the Unexpected
Delegated Tasks	RLT, Website update,
Relations Bridged	Hospitality, tourism, councils, deans, Etc
Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go)	Continue to work with departments to promote events and discuss opportunities for collaboration
Next Steps	Reschedule with: Christian, Isabel, Meaghan,

## Department of Traditions and Programs Report

	<b>Section 1: GENERAL INFORMATION</b>
Department	Traditions and Programs
Date	November 11, 2016
Members	Director Bobbie Nathan and Deputy Director Alexis Svenson
Expenses in the Past Week	N/A

	<b>Section 2: Activities</b>
Summary of Accomplishments	<p>Finals:</p> <ul style="list-style-type: none"> <li>- Reached out to RamEvents to discuss possible collaboration for finals week</li> <li>- Met with Director Siri to discuss his goals for finals week</li> </ul> <p>New stadium:</p> <ul style="list-style-type: none"> <li>- Attended committee meeting to discuss possible new traditions for next year's gameday</li> </ul> <p>Misc.</p> <ul style="list-style-type: none"> <li>- Met with Senate Membership Officer Horowitz to discuss very general outline of partnership for 'Ram Madness'</li> </ul>

Lessons Learned	Not everything is in our control. When it is not, we must make the best of our situation and fight for others who also do not have control.
Delegated Tasks	N/A
Relations Bridged	Lance Wright, Director of Campus Activities.
Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go)	N/A
Next Steps	<ul style="list-style-type: none"> <li>- Hear back from RamEvents</li> <li>- Meet with Senator Horowitz to design our strategy for Ram Madness</li> <li>- Reach out to Orientation and Transition Programs about Forever Green shirts</li> <li>- Begin brainstorming to make "Ramped Up" the biggest and best end of year celebration</li> <li>- Continue to be positive</li> </ul>

## Department of University Affairs

	Section 1: GENERAL INFORMATION
Department	University Affairs
Date	11.11.16
Members	University Affairs-Kevin Waida Graduate Affairs- Ali Abbas
Expenses in the Past Week	0

	Section 2: Activities
Summary of Accomplishments	<ul style="list-style-type: none"> <li>● Met with Chris from athletics regarding senate resolution to provide compensation for students involved in repark</li> <li>● External Committees Researched <ul style="list-style-type: none"> <li>○ Communicated plan with Senate Membership Officer on pairing senators with external committees</li> <li>○ List of all external committees was located in email archives from last year</li> </ul> </li> <li>● Met with Doug Max regarding green sports alliance</li> <li>● Attended senate to advocate for bikeshare</li> </ul>

Lessons Learned	
Delegated Tasks	NA
Relations Bridged	Several ASCSU representatives Senate College Council Presidents Game Day Experience Committee members
Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go)	Academics (PASS committee) Environmental (CBAC) President, Vice President, Senate (Stadium) Membership (External Committees)
Next Steps	<ul style="list-style-type: none"> <li>● ATFAB</li> <li>● Collect Data on parking</li> </ul>

### Speaker's Report

Section 1: GENERAL INFORMATION	
Branch	Senate
Date	11/11/16
Members	Edward Kendall, Speaker Pro Tempore
Expenses to date	

Section 2: Activities	
Summary of Accomplishments	<ul style="list-style-type: none"> <li>- 11/4/16, Gave an alumnus member a tour of office</li> <li>- 11/4/16, Briefed a member considering my position on the duties and requirements of the job for next year</li> <li>- 11/6/16, Filed Regular Member Reports</li> <li>- 11/6/16, Contacted Front Desk for 1x1 check ins with Senate members missing reports</li> <li>- 11/6/16, Sent request for computer hook-up and purchase of a monitor for Senate area</li> <li>- 11/6/16, Drafted letters to college councils and offices on Senator performance, to be held until after 1x1 check in meetings in case exigent circumstances exist</li> <li>- 11/6/16, Brought in board games for use by office</li> </ul>



- 11/6/16, Checked schedule for veteran's appreciation week meeting
- 11/6/16, Prepared Veteran's Week Proclamation for presentation to Mark Barker by Assn. Senator Jones
- 11/6/16, Began Presidents Volunteer Service Award hour tracking for Senate members
- 11/6/16, Prepped for BikeShare legislation meeting
- 11/6/16, Updated legislation floor tracker
- 11/6/16, Sent communication to Senate Officers about finding a unified meeting time for Spring Semester
- 11/6/16, Prep work for Advisor 1x1 meeting
- 11/6/16, Drafted Senate Accountability Group Res.
- 11/7/16, Briefed Environmental Affairs on ZipBike legislation and prepped for presentation
- 11/7/16, Attended CVMBS College Council meeting
- 11/7/16, Looked into unified staff meeting times for next semester to increase staff efficiency and coordination
- 11/8/16, Had bi-weekly meeting w/ PJ Seel
- 11/8/16, Had meeting w/ Marco Durazo, LADLC President
- 11/8/16, Mediated meeting w/ Assn. Tristan Syron, VP Lensky, President Daniela over water bottle bill
- 11/8/16, Calculated budget numbers to ensure all projects could fit within the budget
- 11/9/16, Chaired Senate, water bottle bill passed, Leymah Gbowee bill passed, ZipBike sent to University Committee
- 11/9/16, Picked up and distributed green and gold books
- 11/9/16, Hosted ALVS
- 11/9/16, Hosted color guard and had a POW/MIA table setup for veteran's appreciation week
- 11/9/16, Met w/ Academic Village Events Council
- 11/9/16, Filed senator excused absences
- 11/10/16, Met w/ Senator Ashe to demonstrate BikeShare system and talk about Sunday bus services
- 11/10/16, RMSMC Board Meeting, elected a board chairperson, received updates on Editor in Chief (EIC) of the Collegian position, filled by Julia Rentsch, Update on Collegian Content manager position which will need to be rehired next semester, considered board financials, talked briefly about CSU-RMSMC operating agreement, looked briefly into staff development and care.
- 11/10/16, Glanced at videography expenses and wrote an RFD for purchase of video equipment for videographer
- 11/10/16, Talked financials for U+2 study over with Officer of Comm Affairs Sathe to line up disbursement bill
- 11/10/16, Finalized ASCSU and City of FoCo attendance list for the Collegian 125<sup>th</sup> event and sent to Pete Waack
- 11/10/16, Researched locations for ASCSU retreat and sent in recommendation to Adviser Kim Grubbs
- 11/10/16, Informed Shauna DeLuca at OIP about ASCSU funding in regards to Leymah Gbowee expense, Finance will be involved once funding must be appropriated

	<ul style="list-style-type: none"> <li>- 11/11/16, Had Adviser Mann remediate a conversation, many thanks to his hard work making sure we are all alright, emotionally, physically, socially and academically</li> <li>- 11/11/16, Went to Collegian's 125<sup>th</sup> Anniversary at the Music District, briefly conversed on operating agreement w/ Pete Waack RMSMC CEO, checked in w/ Collegian EIC Rentsch, conversed w/ Ray Martinez, Council district 2 on pending Fort Collins business and April 2017 election cycle happenings</li> <li>- 11/11/16, Looked at pocketpoints email from deputy chief of staff Vessa and sent back feedback, we need to find their motives, funding and history w/ university before moving forward with anything</li> <li>- 11/12/16, Edited ZipBike legislation to include co-sponsorship clauses and sent to University Issues committee</li> <li>- 11/12/16, Compiled the Agenda for the 11/16/16 meeting</li> <li>- 11/12/16, Edited materials for 11/16/16 meeting and prepared legislation for reading, we have two constitutional bills affecting amount of seats per college, and faith and belief representation in new business and the zipbike legislation in old business</li> <li>- 11/12/16, Prepared materials for videography specialist interview and hiring</li> <li>- 11/12/16, Communicated with Clint Skutchan at FCBR on current happenings w/ U+2 study</li> <li>- 11/12/16, Forwarded potential member for Senate to Senate Outreach Officer Brown for follow-up</li> <li>- 11/12/16, Advised Assn. Hart to schedule time for follow-up on not being able to make any committee times</li> <li>- 11/13/16, Prepared materials for Mayor Troxell meeting on 10.15.16 to check in and offer assistance</li> <li>- 11/13/16, Sent message to Erik Petrovich, former Collegian EIC to check on how he is doing</li> <li>- 11/13/16, investigated opportunities to have notice and respond training delivered in both ASCSU and RMSMC</li> <li>- 11/13/16, filled Senator reports, sent notices for missing reports, scheduled time into the agenda to talk about missing reports, sent final warning on meeting to discuss missing reports and finalized preparations to send notices to college councils of Senator report absences</li> </ul>
Lessons Learned	<ul style="list-style-type: none"> <li>- We need to be preparing our leaders with the proper tools to triage in others or personally manage high stress situations we are putting people into (resources, notice and respond, stress management and, theory, etc.)</li> </ul>
Delegated Tasks	<ul style="list-style-type: none"> <li>- Continued operations by all staff members within branch on standing orders and duties</li> </ul>

	<ul style="list-style-type: none"> <li>- Expense follow-up w/ Robert Griffith and Alex Jones by Juliette Dean to do ROI</li> <li>- Presentation of legislation for faith and belief by Chairmen Seel and VP Lensky</li> </ul>
Relations Bridged	- Cut for conciseness, See me for details.
Cross Departmental Strategy	- Cut for conciseness, See me for details.
Next Steps	<ul style="list-style-type: none"> <li>- Follow-up w/ Erik Petrovich on stress and life</li> <li>- Schedule check in w/ Julia Rentsch current Collegian EIC to provide support</li> <li>- Educate myself on RMSMC operations and structure</li> <li>- Presentation of changes to ZipBike legislation in University issues committee</li> <li>- Coordination of ResLife co-sponsorship w/ Enviro Affairs</li> <li>- Preparation of materials for Mayor Troxell meeting</li> <li>- Prepare interview questions for videography specialist interview and hiring next week</li> <li>- Follow-up on poor reporting record and see how I can assist or take actions to correct accountability performance</li> <li>- Follow-up on programing w/ AVEC and swing society on fall event</li> <li>- Clean Senate office spaces</li> <li>- Find out where the monitors to the back Senate computers are and get networking hooked up</li> <li>- Follow-up w/ Senator Nordstrom on stress mitigation</li> <li>- Check in w/ Isabel Brown about stress levels and when she is ready to resume duties</li> <li>- Look into scheduling professional development trainings for Senate during next fall</li> <li>- Ask Senator Dean to begin compiling expense forms into a blue book for the accountability and reporting records</li> <li>- Prepare ATFAB materials for next week</li> <li>- Prepare for Academic Village Events Committee planning meeting</li> <li>- Schedule all-staff meeting for Senate leadership</li> <li>- Begin preparations for Senate staff performance evaluations during spring</li> <li>- Update finance department no Senate budget earmarks</li> <li>- Update Senate on expenses for videography specialists</li> <li>- Train Parliamentarian on use of audio recording system</li> </ul>

## Judicial Branch Report

	<b>Section 1: GENERAL INFORMATION</b>
Department	<i>Supreme Court</i>
Date	<i>11/11</i>

Members	<i>Chief Justice – Jacob Stein</i>
Expenses in the Past Week	<i>None</i>

<b>Section 2: Activities</b>	
Summary of Accomplishments	<ul style="list-style-type: none"> <li>• Held the first All University Hearing Board (AUHB) hearing of the semester</li> <li>• Discussed Ram Leadership Team mentees with Nathan Rhine, Director of Ram Leadership Team.</li> <li>• Met with President Pineda-Soraca to discuss finalize the Elections Manager application and job description</li> <li>• Sent out the Elections Manager application and job description via the Outreach Department and Marketing Department</li> <li>• Met with Director of Outreach Nick Bohn to discuss opportunities for involvement with the Court and outreach programs the Court wants to work on</li> <li>• Attended ASCSU Senate and Cabinet meetings</li> </ul>
Lessons Learned	
Delegated Tasks	
Relations Bridged	
Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go)	
Next Steps	<ul style="list-style-type: none"> <li>• Hold post-hearing with AUHB</li> <li>• Hold introductory meeting and welcome new AUHB advisor</li> <li>• Meet with ASCSU Advisor Bruce Mann</li> <li>• Review candidates for the Elections Manager position with President Pineda-Soraca and Vice President Lensky</li> <li>• Review Elections Code for further necessary changes and begin brainstorming what the inclusion of the Speaker of the Senate position will look like in campaigning</li> <li>• Attend monthly Pre-Admission Hearings in Student Resolution Center</li> </ul>