

Weekly Report 01/23/2017-01/27/2017

President's Report

	Section 1: GENERAL INFORMATION
Department	President's Office
Date	Week ending on January 27th, 2017
Members	President Daniela Pineda Soracá
Expenses in the Past Week	CSU Todos Santos/UABCS Exploratory Trip

	Section 2: Activities
Summary of Accomplishments	 On 1/23/17 Held office hours Engaged in a conference call with CSU System Representatives Discussed the scope and logistics of a "CSU System Passport"
	 Met with Advisor Pam Norris Discussed final details of for our trip to Mexico Held Office Hours Met with Director of Marketing Perletz Discussed payroll of the marketing department Discussed strategies and the role of the marketing department during ASCSU Elections Attended the President's Sustainability Committee Joined CSU student leaders to witness Dr.Frank sign the pledge to commit CSU to 100% renewable electricity usage by 2030 Interviewed with Deputy Chief of Staff Vessa for a Collegian "Inside ASCSU" Article Met with Deputy Chief of Staff Vessa and Officer of Governmental Affairs Wise regarding State Legislative House Bills
	Held Cabinet Meeting

	 Reference Meeting Minutes for Full Details Discussed our approach as ASCSU for a collaborative anti-sexual assault working group & campaign
Lessons Learned	 CSU Students are truly inspirational role models for me. Last semester students came together in support of a climate pledge, and they saw their hard work turn into policy change.
Next Steps	 Attend the City of Fort Collins' State of the City Address Attend the February CSU Board of Governors meeting at CSU Pueblo Meet with Dr. Frank, Dr. Hughes, and Advisors Pam Norris & Kim Grubbs Finalize election season details with Elections Manager Barthel Meet with the Alumni Association ASCSU Business as usual Meet with the appropriate ASCSU members to start working on various initiatives

Vice President's Report

	Section 1: GENERAL INFORMATION
Department	Vice President
Date	1/27/2017
Members	Mike Lensky, Vice-President
Expenses in the Past Week	0.00

	Section 2: Activities
Summary of Accomplishments	 Chaired Senate, where Resolution 4613 was presented for its first reading. The resolution address the Standing Rock Pipeline and its protesters and ASCSU's support for the protesters. SFRB met with CSU Administration to discuss the budget Attended the Open House Game Day Forum in the Grey Rock Room of the LSC to learn more about Game Day operations in Fall 2017 Attended Cabinet Scheduled times to meet with Senators to discuss legislative issues Look over the "Up til dawn" event put on by the St.Judes organization and funding for the event.
Lessons Learned	Some weeks you have a lot of work and it all feels crammed, some are much less stressful like this week
Delegated Tasks	Delegated some chairing duties to Speaker Pro Tempore Kendall and Parliamentarian Vaishampayan

	Delegated selection of marketing materials to Director of Academics Tyler Siri for Moneywise on Campus program.
Relations Bridged	
Cross Departmental	
Strategy	
(How did	
pre/during/post	
cross departmental	
collaboration go)	
Next Steps	Continue work on the Diversity Bill clarification.
_	Work on Speaker of the Senate job description
	Hold SFRB Retreat
	Meet with ALVS and RDS for their SFRB Presentations

Chief of Staff

	Section 1: GENERAL INFORMATION
Department	Chief of Staff
Date	01/27/2017
Members	Gabriela Maldonado
Expenses in the Past Week	0

	Section 2: Activities
Summary of Accomplishments	 Met with Kim, Vice President Lensky, and Deputy Vessa Completed Cabinet Agenda Attended Cabinet Weekly Meeting with Director of Marketing Perletz and discussed the marketing presentation that was presented to directors and leadership during cabinet and the new structure their department is implementing and moving forward in regards to amount of work each member has Met with Director of University Affairs and discussed the Stadium Open House that will take place Friday the 27th and February 1st, ATFAB updates, and talked about ideas that were brought up on the Underwear Run Met with Director of Outreach and discussed future plans for the department which include partnering with the diversity department to work on perhaps having a Middle-
	Eastern Cultural Center - Met with Meet with Director of Academic Affairs and discussed the department's main projects of the semester

	which include Ramped Up Week, Financial Literacy, and collaborating with other departments
Lessons Learned	- Don't let yourself be dragged by your own friends.
Relations Bridged	- NA
Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go)	Meeting with leadership allows us to update each other on pressing issues and is a space where Kim suggests certain ideas and guides us
Next Steps	 Plan to be a part of the Mental Health Committee, so I will reach out to Deputy Director of Health Angel Discuss to President Pineda-Soraca a new cabinet suggestion Meet with Director of Finance Wells Be aware of the discussions on the Underwear Run (reach out to Director of Marketing Perletz and/ or Director of University Affairs)

Deputy Chief of Staff & Press Secretary

	Section 1: GENERAL INFORMATION
Department	Office of the President
Date	Jan. 27, 2017
Members	Christina Vessa
Expenses in the Past Week	N/A

	Section 2: Activities
Summary of Accomplishments	Worked with Director of Traditions and Programs Nathan to discuss/brainstorm Forever Green T-Shirt promotion. She met with Athletics this week to discuss the possibility of a game day t-shirt.
	Interviewed President Pineda Soraca for upcoming personality profile for Inside ASCSU. Should be published next Wednesday or Thursday.

	Met with Videographers Tanmay and Neall to discuss first project – a general marketing video for the organization.
	Assisting Vice President Lensky with the possibility of a statement/Letter to the Editor related to student fees and the fee process in general.
	Working on a statement related to the Pineda Soraca Administration's stance on current legislation at the Colorado General Assembly.
Lessons Learned	Savor every day, specifically in an environment of higher education. Graduation is quickly approaching for me and I'm going to miss this campus when I'm gone!
Delegated Tasks	N/A
Relations Bridged	
Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go)	Start encouraging directors to begin planning events as soon as possible and make sure to cover all bases.
Next Steps	Profiling President Pineda-Soracá for upcoming Inside ASCSU blog

Director of Academic Affairs Report

	Section 1: GENERAL INFORMATION
Department	Academics
Date	1/27/2016
Members	Director: Tyler Siri Ambassador: Stephanie Yassa
Expenses in the past week	0.00

	Section 2: Activities
Summary of	- Attended the Committee on Teaching and Learning.
Accomplishments	 Discussed proposed changes in proctoring resources
	and policies both on campus and for CSU Online
	students.
	- Was interviewed by the Collegian about the Online Course
	Syllabus resolution and initiative.

	 Began discussions to start planning RAMped Up Week. Submitted a marketing request form for a logo for the program. Attended the ASCSU Spring Retreat. Contacted the College of Liberal Arts about their town hall program.
Lessons Learned	- Collaboration can be the key to success.
Delegated Tasks	 Finding marketing materials and giveaways for RAMped Up Week.
Relations Bridged	
Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go)	
Next Steps	Plan for marketing Moneywise at Housing Fair.Start forming RAMped Up Week committee

Director of Community Affairs Report

	Section 1: GENERAL INFORMATION
Department	Community Affairs
Date	January 30, 2017
Members	Pranaya Sathe (Director of Community Affairs)
Expenses in the Past Week	N/A

	Section 2: Activities
Summary of Accomplishments	 Met with Deputy Chief of Staff Vessa to discuss upcoming projects Coordinated with Director Wise on Day at the Capitol Activities Started developing plans for local elections
Lessons Learned	 It's okay to take a step back once in a while to get a better understanding of the whole picture and why a certain project is being done
Delegated Tasks	-coordinate with Director Wise on upcoming departmental projects
Relations Bridged	N/A
Cross Departmental Strategy (How did pre/during/post	 Director Wise and I have been hard at work getting all of the plans for this semester in line. With local elections and the Legislative Assembly having started, we are considering taking on many initiatives.

cross departmental collaboration go)	
Next Steps	- City Council/ ASCSU mixer part 2 planning
	- Local election participation planning (learning about candidates,
	coordinating possible debates, etc.)

Director of Diversity and Inclusion Report

	Section 1: GENERAL INFORMATION
Department	Diversity and Inclusion
Date	September 27, 2017
Members	Erin Vargas (Director)
	Axel Foor (Deputy)
Expenses in the Past Week	None

	Section 2: Activities
Summary of Accomplishments	 Deputy attended the President's Commission on Diversity and Inclusion. Planned out the dates for the Diversity Workshops Chose the topics and skeletons for the workshops.
Lessons Learned	Communicate well with your deputy
Delegated Tasks	Asked Axel to attend the beginning of the president's commission
Relations Bridged	None
Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go)	Department of outreach
Next Steps	Meet with Daniela to discuss the upcoming semester

Director of Environmental Affairs Report

	Section 1: GENERAL INFORMATION
Department	Environmental Affairs
Date	January 27 th , 2017
Members	Hanna Johnson- Director of Environmental Affairs Nogah Seidemann- Deputy Director of Environmental Affairs

	Kailey Carlson- Environmental Affairs Ambassador
Expenses in the Past Week	\$0

	Section 2: Activities
	Section 2: Activities
Summary of Accomplishments	- Department meeting to discuss semester
	- Earth Week
	- Legislation
	- Initiatives
	- Transition
	- ATFAB
	- 1/24 Routine meeting
	- 1/26 Transfort contract meeting with Timothy Wilder
	- Organization and communication
	- Meeting with John Henderson
	- Meeting with Mike Elis for ATFAB Clarification
	- Set up Ratification date for Kailey
	- SSC Meeting 1/26 for Outreach and Communication
	- President's Sustainability Committee
	-Kailey attended
	-Earth Week and STARS
Lessons Learned	I'm figuring out how to better manage my time for this semester and balance all my responsibilities.
Delegated Tasks	-Cam the Ram info for Earth Week by Deputy Director
	-PSC Meeting by Ambassador
	-Looking up information about On-Campus Farmer's Markets by Ambassador
Relations Bridged	Gina McCrackin at the SSC meeting
	Timothy Wilder from Transfort
Cross Departmental Strategy (How did pre/during/post	Our cabinet meeting this week was very discussion oriented, and I think that was very helpful to have everyone chime in and give feedback.

cross departmental	
collaboration go)	
Next Steps	- ATFAB budget meeting on Sunday
	- Set up meeting with Tonie Miyamoto
	- Look up more information about On-Campus Farmers Markets
	- Figure out a better way to track what Deputy and Ambassador do every week

Director of Finance Report

	Section 1: GENERAL INFORMATION
Department	Finance
Date	1/27/2016
Members	Controller Josh Silva Director of Finance Michael Wells Ambassador Rob Leonard
Expenses in the Past Week	N/A

	Section 2: Activities
Summary of Accomplishments	 I worked to finish all expense for BSOF through events that begin on January 27th. Ambassador Leonard helped to organize a new file structure making it easier to sort through documents Controller Silva worked to finalize the controller book with all new invoices
Lessons Learned	Timing is everything
Delegated Tasks	Ambassador Leonard conformed BSOF files for myself to keep a point of order within our filing system.
Relations Bridged	Engineering College Council
Cross Departmental Strategy (How did pre/during/post	I worked with our many directors this week to update budgets. I specifically worked with the new Governmental affairs director: Cole Wise. He is now caught up on spending procedures and has been p-card certified.

cross departmental	
collaboration go)	
Next Steps	Begin to implement transition process by setting up notes and documents for incoming finance office.

Governmental Affairs Report

	Section 1: GENERAL INFORMATION
Department	Governmental Affairs
Date	January 27, 2017
Members	Cole Wise – Director Guarav Harshe – Ambassador
Expenses in the Past Week	0

	Section 2: Activities
Summary of Accomplishments	 Made bus reservations for Day at the Capitol Finalized sign-up sheets with liability waivers Contracted an organized Day at the Capitol binder with all the information required to plan the event Reserved a MotorPool reservation for my meeting with the ASCSU lobbyist Jenn Penn for February 10, 2017 at 9:00am Facebook Ad for Day at the Capitol is up and running! I am following new legislation in the Colorado General Assembly. (Three new bills) Reserved the Plaza for February 3, 2017 from 9-1:00
Lessons Learned	It is important that I don't get too stressed out and I can lean on others for their help. I don't have to do everything by myself.

Delegated Tasks	Delegated the task of reaching out to the International Student Organizations to Guarav.
Relations Bridged	This was my first week working with Kim on getting a car reserved and filling out my first RFD.
Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go)	I am continuing to work with the Department of Outreach to get the word about Day at the Capitol out to many student organizations and groups. We drafted a letter and information e-mail to send out to all of these group. These e-mails should be going out at the beginning of next week.
Next Steps	Work on meal reservations (breakfast and lunch) for Day at the Capitol. Get the marketing materials to hang up around campus. Release statements from ASCSU regarding the three bills that are currently in the General Assembly. Plan the rest of the agenda for Day at the Capitol.

Director Health Report

	Section 1: GENERAL INFORMATION
Department	Health
Date	1/27/17
Members	Spencer Nolan, Director
	Angel Wright, Deputy
	Sonali Kovoor-Misra, Ambassador
	Hayley Gottwalt, Ambassador
	Kaitlin Webb, RLT
Expenses in the Past Week	Money for t-shirts. RFD being processed.

	Section 2: Activities
Summary of Accomplishments	 Director had severe health issues, and the department took up the slack. Angel Wright deserves the most credit this week. She hit the ground running, and rocked the whole week. She deserves commendation.

	 Sonali attended the BAW meeting this week, where we were given a full list of sponsors for the shirts The shirts have been a hassle, but we're finally on the right track. Kaitlin took the lead on GYT Going to be a good year. Tests are \$20. \$8 less than last year.
Lessons Learned	My department can come together and lead. It was a trial by fire, and we succeeded.
Delegated Tasks	Everything this week.
Relations Bridged	The whole department is closer and we now know what we can do to make change the University
Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go)	Worked directly with Marketing on t-shirts. They are lifesavers.
Next Steps	Get back in the swing of things and get stuff done.

Director of Marketing Report

	Section 1: GENERAL INFORMATION
Department	Marketing
Date	30 January 2017
Members	Director of Marketing- Leah Perletz
	Deputy Director of Marketing- Veronica Bass
	Deputy Graphic Designer- Laura Morrison Pibel
Expenses in the Past Week	Body Acceptance Week T-Shirt from 4imprint (\$807.03) → ONLY Health Department Budget, but use PO # 527462

	Section 2: Activities
Summary of Accomplishments	 Went to Retreat discussed campaign ideas for "BARE RUN" → will be a larger campaign for resources about sexual assault, alcohol & drug related issues etc Design
	 Day at the Capitol design completed and approved Forever Green Shirt

	Working on updated ASCSU additional logo for campaign Order
	• Completed design & ordered Body Acceptance Week T-Shirts for Health Department → expected arrival, February 20th, 2017
	Facebook
	 PLEASE SHARE & LIKE all pages/events ASCSU FACEBOOK "person" https://www.facebook.com/profile.php?id=1000150568 85729 ASCSU Page (not new, main page)
	Presented Marketing Presentation to cabinet
	 https://drive.google.com/open?id=1HOl- RQ39AWlyk02TzamcEckDX5CrLYIMyEtEznEORbA
Lessons Learned	Think outside the Box, everyone is our audience, so who is our target and how will we appeal to them
Delegated Tasks	Laura: Design
	Veronica: Social Media and Website
Relations Bridged	Lindsay Connors (External Relations)
	Rebecca Mallard (4 imprint)
Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go)	 Health → BOW University Affairs → Campaign Outreach → ideas about potential collaboration with Campaign Traditions → Forever Green T-Shirt Contest Governmental Affairs → Day at the Capitol
Next Steps	Create Committee for Campaign

Director Department of Outreach

Section 1: GENERAL INFORMATION

Department	Outreach
Date	1/27/17
Members	Nick Bohn, Nate Rhine
Expenses in the Past Week	Zero

	Section 2: Activities
Summary of Accomplishments	 Finalized details about new student day Applied for P card Worked with Director Wise about day at capital information and collaborated on email that was sent out Met with Director Vargas and Deputy Director Axle about middle eastern cultural center Scheduled meeting with GSC Sent out information regarding the stadium open house Attended open house to support Director Wada as well as inform myself about the game day experience and logistics Communicated with a club about plaza reservation during election season because Election Manager Sam is not yet up and running with his email.
Lessons Learned	Always consider another person's intentions and needs as this will influence their actions and thoughts
Delegated Tasks	RLT
Relations Bridged	Department of Governmental Affairs, University Affairs
Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go)	Cross-departmental strategy went very well this week. I was able to collaborate with university affairs, governmental affairs, community affairs, diversity and inclusion, as well as traditions and programs.
Next Steps	Meet with Daniela to set up goals for the semester

Director of Traditions and Programs Report

	Section 1: GENERAL INFORMATION
Department	Traditions and Programs
Date	January 27 th , 2016
Members	Director Bobbie Nathan and Deputy Director Alexis Svenson

Expenses in the	N/A
Past Week	

	Section 2: Activities
Summary of Accomplishment s	 Coordinated with campus partners to begin setting up a date to pick the top 3 ForeverGreen tee shirt designs Met with Nick Popplewell to discuss next year's Game Day tee shirt Major marketing push for shirt designs RampUp Week Deputy Svenson met with Director Siri to discuss possible layout and events for RampUp Week March Madness Met with Senate Membership Officer Horowitz to discuss general details and begin concrete planning
Lessons Learned	It is always okay to ask for help.
Delegated Tasks	Deputy Svenson is taking the lead on RampUp until mid-March when ForeverGreen and Ram Madness is over.
Relations Bridged	N/A
Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go)	I have been working with marketing to really push for ForeverGreen submissions, as well as how we will get students to come to Ram Madness (a pilot event).
Next Steps	ForeverGreen:
	 Meet with all campus partners to pick 3 top shirts Clear all graphics and tee shirt designs with Colleen Rodriguez Ram Madness:
	- Begin figuring out logistics of event RampUp
	 Begin contracts with bouncy house companies Contact student organizations and College Councils for participation

Director of University Affairs Report

	Section 1: GENERAL INFORMATION

Department	University Affairs
Date	1.27.17
Members	University Affairs-Kevin Waida
	Graduate Affairs- Ali Abbas
Expenses in the Past Week	0

	Section 2: Activities
Summary of Accomplishments Lessons Learned	 Attended first Stadium Open House Friday, 1/27, LSC 290, 11:30am-1:30pm Great attendance Wednesday, 2/1, Drake Center, 6-8pm Further investigated green sports alliance Doug Max has identified areas for further involvement Met with John Henderson Re: BARE Discussed at ASCSU retreat Campus Wide messaging campaign in the works Health Diversity Marketing Other student groups
Delegated Tasks	NA
Relations Bridged	Several ASCSU representatives Senate College Council Presidents Game Day Experience Committee members

Cross Departmental	Academics (PASS committee)
Strategy	Environmental (CBAC)
(How did pre/during/post	President, Vice President, Senate, Outreach (Stadium)
cross departmental	Membership (External Committees)
collaboration go)	
Next Steps	
	GSC Meeting
	 Stadium Open House
	 AVPSS search committee meetings
	 Messaging campaign groundwork

Judicial Branch Report

	Section 1: GENERAL INFORMATION
Department	Supreme Court
Date	1/27
Members	Chief Justice – Jacob Stein
Expenses in the Past Week	None

	Section 2: Activities
Summary of Accomplishments	 Held first meeting of the semester with All-University Hearing Board advisors. Scheduled meeting time for semester and discussed training ideas Attended ASCSU Spring Retreat. Presented on ASCSU Elections season and updates to the Election Code to be made this year Worked with ASCSU Marketing and ASCSU Outreach Departments to distribute applications for open Associate Justice position Attended ASCSU Cabinet Meeting Began working to ensure the most-current version of the ASCSU Constitution is held by the Supreme Court as the official version for the organization
Lessons Learned	
Delegated Tasks	
Relations Bridged	

Cross Departmental	
Strategy	
(How did	
pre/during/post cross	
departmental	
collaboration go)	
Next Steps	Begin training for AUHB for new semester
	 Review applications for Associate Justice position
	 Meet with Elections Manager Barthel to discuss next steps for organizing elections
	 Discuss elections initiatives and updates with President Pineda- Soraca