

Weekly Report

01/25/2016-01/29/2016

President's Report

	Section 1: GENERAL INFORMATION
Department	President's Office
Date	Week ending on February 17th , 2017
Members	President Daniela Pineda Soracá
Expenses in the Past Week	n/a

	Section 2: Activities
Summary of Accomplishments	 On 2/13/17 Attended the Forever Green T-Shirt Meeting held by Director of Traditions and Programs Nathan Expressed that it could be problematic if any ASCSU funds go towards designs that promote the new on campus stadium Met with Executive branch leadership, discussed elections expectations within our workplace Discussed I-Ball
	 Also met with Deputy Director Svenson to update each other on I-ball Planning Attended and Co-Chaired the President's Student Financial Advisory Council (PSFAC) with Provost Miranda Discussed the type of proposals seen and approved in the past year Received updates from UFFAB, UTFAB, ATFAB, and SFRB Allowed ATFAB to present the first project proposal
	 Held Office Hours Met with Director of Environmental Affairs Johnson Discussed the nature of the foreseen fee increase for ATFAB for the upcoming fiscal year Discussed the nature of the proposal given to PSFAC and its feasibility

	Held the first ASCSU Informational session with Elections
	Manager Barthel and other ASCSU leadership
	• Reached out to Campus Leadership (Deans, Residence Hall
	Directors, Student Affairs Division in General to help us
	promote the 2017 ASCSU Election opportunities to the student
	body)
	On 2/15/17
	Held office hours
	Held Cabinet meeting
	 Gave updates on our upcoming attendance at Leymah Gbowee's event, the CSUSA application deadline, and reminding my team that I will be gone almost all next week
	Attended Senate
	• Gave the same updates as I did in cabinet
	 Encouraged senators to explore professional
	development conferences they may want to attend this
	semester
	On 2/16/17
	Held office hours
	 Hosted the CSU Snapchat Account to market the ASCSU
	Informational Sessions
	• Met with Dr. Blanche
	 Discussed various topics including the inappropriate social media conduct of CSU employees regarding our students, and the contribution of the administration towards launching the UABCS/CSU Leadership Exchange-I will come back with a proposal regarding the structure and any funding requests Held the second ASCSU Informational Meeting with Elections Manager Barthel and ASCSU leadership
	On 2/17/17
	 Met with Advisor Pam Norris & Professor Andrea Purdy Discussed the logistics of our travel to Mexico next week
	• Met with Speaker Pro Tempore Kendall
	 Discussed updates regarding Rocky Mountain Student
	Media and potential recommendations regarding the
	contract and amendments for the upcoming negotiations
	that will take place once the new administration is
	elected
	• Held the third ASCSU informational with Elections Manager
	Barthel and ASCSU leadership
	Met with Advisor Bruce Mann
Lessons Learned	• Not truly a lesson, but a mottos to live by: <i>Work hard, play</i>
	harder. Work smarter not harder.
Next Steps	

•	ASCSU Business as usual
•	Help Governmental Affairs Officer Wise lead our group of Day
	at the Capitol participants next Tuesday
•	Travel to La Paz, Mexico to begin exploring our new
	Leadership exchange program with UABCS

Vice President's Report

	Section 1: GENERAL INFORMATION
Department	Vice President
Date	2/17/2017
Members	Mike Lensky, Vice-President
Expenses in the Past Week	\$198

	Section 2: Activities
Summary of Accomplishments	- Chaired the Student Fee Review Board
recompnishinents	- Attended the 1870's Dinner
	- SFRB saw presentations from Adult Learner's and Veteran Services and the Interpersonal Violence and Safety Fee
	- SFRB approved the fee for the Committee for Disabled Students and Student Legal Services
	- Chaired Senate
	- Discussed Elections Code changes with Senate
	 Met with Athletic Director Joe Parker to discuss Student Fees, Relationships with ASCSU and other business
	- Met with Neal to film informational video about senate
	- Met with Director of Environmental Affairs Johnson and President Pineda-Soraca to discuss the ATFAB Fee
	- Met with the Special Course Fee Survey to discuss the special course few changes for FY18
	- Held Informational Sessions for ASCSU Elections

	- Attended the Cermak Awards advising committee to discuss the award process for Undergraduate and Graduate Advisors
	- Met with Blanche Hughes to discuss issues and affairs around campus regarding students such as trips to Todos Santos, the Immigration ban and Gameday experience.
Lessons Learned	Some weeks are easy, some are very hard and full of meetings, prepare for these kinds of weeks.
Delegated Tasks	Some Chairing duties to Senate to Speaker Pro Tempore Kendall,
	SFRB Vice-Chair Jones attended PSFAC in my place.
Relations Bridged	Kelly Long, Vice Provost for Undergraduate Affairs
Next Steps	SFRB Senate

Chief of Staff

	Section 1: GENERAL INFORMATION
Department	Chief of Staff
Date	02/17/2017
Members	Gabriela Maldonado
Expenses in the Past Week	0

	Section 2: Activities
Summary of Accomplishments	 Met with Kim, Vice President Lensky, and President Pineda-Soraca Completed Cabinet Agenda Attended Cabinet Weekly Meeting with Director of Marketing Perletz and discussed election tents that were ordered, SWAG, and the potential new pay salary for one of the members in the marketing department Met with Director of University Affairs and discussed the CSU Stadium Game Day post presentations and new direction of portraying information in regards to the stadium, meeting with John Henderson in regards to BARE,

Lessons Learned	 and a new proposal Director of Environmental Affairs Johnson will be presenting about alternative transportation Met with Director of Outreach and discussed shirts RLT is ordering, Mobile Food Bank coming up on March 23RD and the need of volunteers for that, and expectations for future department initiatives Met with Meet with Director of Academic Affairs and discussed planning for RAMped up week which consist of solidifying plans for catering, inflatables, and giveaways, meeting on Monday with all of the RAMped Up Committee, UFAB meeting, and the beginning of work being done for the Financial Literacy project Discussed with COmmunity Affairs Officer Sathe and Ambassador about a potential event involving the people running for mayor and for city council (District 5) coming to campus for a Q&A Met with Director of Finance Wells and discussed two organizations and their current issues with BSOF and future expectations for his department work Speak with confidence and gestures.
Relations Bridged	- NA
Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go)	 Deputy Vessa Kim Grubbs, President Pineda Soraca, and Vice President Lensky
Next Steps	 Attend upcoming Health Committee Attend Sexual Misconduct meeting

Deputy Chief of Staff & Press Secretary

	Section 1: GENERAL INFORMATION
Department	Office of the President
Date	Feb. 17, 2017
Members	Christina Vessa

Expenses in the	N/A
Past Week	

	Section 2: Activities
Summary of Accomplishments	Worked remotely this week as I was out of the office for personal reasons.
	Director Nathan is working extremely hard to plan large-scale events both internally and externally – her work should be noticed and commended. Agree that iBall should take place off campus; support the idea of Rocky Mountain Student Media partnering for the Ram Madness tournament.
	Worked to field media requests from Collegian reporters regarding BSOF and international student inquiries. Advised directors on how to respond to a few general inquiries we received online regarding a student org and the Department of Health.
	Touched base with Director Sathe regarding informational/debate session with City Council and Mayoral candidates next month. It's looking like March 21 will be the date – expecting all-Cabinet attendance.
Lessons Learned	Always prioritize your own mental health before work, school and extracurriculars.
Delegated Tasks	Interview with Collegian reporter to Director Wells
Relations Bridged	Haley Candelario, Collegian Reporter
Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go)	Encouraging all departments to collaborate more
Next Steps	Working with Speaker Kendall to assign a new videography project; business as usual

Director of Academic Affairs Report

	Section 1: GENERAL INFORMATION
Department	Academics

Date	2/17/2017
Members	Director: Tyler Siri Ambassador: Stephanie Yassa
Expenses in the past week	\$0.00

	Section 2: Activities
Summary of Accomplishments	 Assisted the Elections Manager in Elections Info Sessions. Attended ASCSU Senate. Participated in UFFAB, where we heard presentations on improvements to the Engineering building. Collaborated with Traditions and Programs and Marketing on a logo for RAMped Up week. Worked on creating a budget for Catering and giveaways for RAMped Up week. Solidified plans for Monday's RAMped Up week meeting.
Lessons Learned	- A foundation allows for a beautiful building.
Delegated Tasks	- Giveaways and inflatables/programs for RAMped Up Week.
Next Steps	Make a solid budget for RAMped Up WeekStart signing contracts for RAMped Up Week

Director of Community Affairs Report

	Section 1: GENERAL INFORMATION
Department	Community Affairs
Date	February 17, 2017
Members	Pranaya Sathe (Director of Community Affairs)
Expenses in the Past Week	N/A

	Section 2: Activities
Summary of Accomplishments	 Checked in with Director Wise on Day at the Capitol updates Started bios and information pages for local election candidates
Lessons Learned	 Distribute work when necessary; People will help you when needed.
Delegated Tasks	-coordinate with Director Wise on upcoming departmental projects; focus on local elections
Relations Bridged	N/A

Next Steps	 Finish candidate info sheets Contact candidates to conduct interviews Plan debate (mid March)

Director of Diversity and Inclusion Report

	Section 1: GENERAL INFORMATION
Department	Diversity and Inclusion
Date	2/17/17
Members	Erin Vargas, Axel Foor
Expenses in the Past Week	None

	Section 2: Activities
Summary of Accomplishments	 Continued outreach to SDPS offices offering assistance with organizing programming. Connected with 3 potential facilitators for workshops Created calendar with SDPS Office Events Submitted a request to Marketing for upcoming senate workshop. Contacted Marketing on the progress of marketing for workshops
Lessons Learned	Axel: to keep up with events on going, and work on timeliness.
Delegated Tasks	Delegated to Axel to begin work on calendar and find facilitators.
Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go)	Submitted marketing request in a timely fashion as requested by Marketing.
Next Steps	Meet with potential facilitators to discuss structure of workshops. Talk with Daniela about potential Middle Eastern "Table Talks"/Weekly safe space. Meet with Department of University Affairs to discuss Messaging Campaign Reserve senate chambers for workshop-s

Director of Environmental Affairs Report

	Section 1: GENERAL INFORMATION
Department	Environmental Affairs
Date	February 17 th , 2017
Members	Hanna Johnson- Director of Environmental Affairs
	Nogah Seidemann- Deputy Director of Environmental Affairs
	Kailey Carlson- Environmental Affairs Ambassador
Expenses in the Past Week	\$0

	Section 2: Activities
Summary of	ATFAB
Accomplishments	-PSFAC Meeting 2/13
	-Updated group
	-Presented trail project for funding
	-Meeting with Daniela and Mike to discuss ATFAB 2/14
	-Meeting with Aaron Fodge and Eddie to discuss Bike Share
	2/14
	-Meeting with Aaron Fodge for advising 2/17
	Meeting with Malik from Defend Our Future 2/17
	-CSSO Member asking for advice about BSOF
	Meeting with John Henderson 2/16 for advising
	Wrote plan for semester
	-step by step plan for all initiates or events for this semester
	-hopefully this will help with delegation amongst department
	Farmer's Market
	-Ambassador reached out to Kirsten Smith asking if it would be possible to have an on-campus farmer's market in the future. Unfortunately, this can't happen on campus unless it is hosted in the Flea Market.
	Reached out to Stacey Baumgarn for the Give a Watt Campaign
	Attended Forever Green Design Meeting
	Athletics and Sustainability
	-Green tailgating tips sent to marketing department to make artwork

	-Met with tailgating committee 2/17
	-Presented green tailgating tips
	Composting
	-Met with Robert Peters to discuss composting being a part of the LSC vendor lease
Lessons Learned	Writing out all the tasks that will go into our ideas helps make goals tangible, lets us know the amount of work that will go into our ideas, and creates momentum moving forward.
Delegated Tasks	-Deputy
	-Green Tailgating Tips
	-Met with Robert Peters
	-Attended Forever Green Design Meeting
	-Ambassador:
	-Farmer's Market
Relations Bridged	Kirsten Smith Facilities Management- Scheduling and Customer Service
Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go)	Worked with the finance department to answer questions about BSOF and fill in a missing expense into our budget.
Next Steps	-Brunch meeting with Deputy and Director on 2/19 to discuss semester and initiatives
	-Day at the Capitol 2/21
	ATFAB
	-Meeting 2/21
	-Write amendments to Bylaws
	CSSO
	-Look up and reserve space for movie nights
	Campus Composting Committee
	-Nogah will attend on 2/21
	-Relay information regarding LSC vendor contracts

Director of Finance Report

	Section 1: GENERAL INFORMATION
Department	Finance
Date	2/17/2017
Members	Controller- Josh Silva Ambassador – Rob Leonard Director – Michael Wells
Expenses in the Past Week	None
,	Section 2: Activities
Summary of Accomplishments	 Ambassador Rob and Myself updated notations in the Controller book to allow for ease of use in future administrations. These adjustments include the addition of accounting lines that denote: Payment Status, Fiscal Notes, and Kuali Object Code Controller Silva completed the book to send updated budget sheets
Lessons Learned	Timing is everything
Delegated Tasks	None
Relations Bridged	N/A
Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go)	I worked with Director Nathan this week to help with her the event Ram madness. I also worked with Director Nolan to discuss spending for Body Acceptance week
Next Steps	As a department we are going to meet with all of the Registered Student Organizations (RSO's) funded by BSOF to generate feedback for our bylaws and proceedings

Governmental Affairs Report

Section 1: GENERAL INFORMATION	
--------------------------------	--

Department	Governmental Affairs
Date	February 17, 2017
Members	Cole Wise – Director Jordan Roesch – Ambassador
Expenses in the Past Week	

	Section 2: Activities
Summary of Accomplishments	 Closed registration for Day at the Capitol. 48 People will be attending this event. A huge turnout from last year's 14! Finalized the Day at the Capitol agenda with Jenn Worked on food orders for the 21st. This was very difficult with the amount of dietary restrictions but I believe we found a solution!
Lessons Learned	Keeping calm, cool, and collected is necessary when performing difficult tasks.
Delegated Tasks	Jordan was hired this week and she jumped right in and was very helpful in getting the registration lists finalized and inputting data.
Relations Bridged	I worked with Chief of Staff, President, and Jimmy Johns this week. Jenn was also a huge asset to this event.
Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go)	Daniela was helpful in getting Day at the Capitol put together. Chrissy and Gabby were also key players in making sure this event would be a success. Furthermore, I am extremely grateful to Outreach, Marketing, Finance, Health, Environment, Diversity, and the Front Desk! Thank you every one!
Next Steps	DAY AT THE CAPITOL TIME!!

Director Health Report

	Section 1: GENERAL INFORMATION
Department	Health

Date	2/17/17
Members	Spencer Nolan, Director
	Angel Wright, Deputy
	Sonali Kovoor-Misra, Ambassador
	Hayley Gottwalt, Ambassador
	Kaitlin Webb, RLT Liason
Expenses in the Past Week	\$0.00

	Section 2: Activities
Summary of Accomplishments	 Meetings Mental Health Postponed Dates and locations have been set. Need poster volunteers. Get Yourself Tested Buying condoms for event. Body Acceptance Week Good to go. Christina Berg Finished media plan.
Lessons Learned	Delegate!
Delegated Tasks	CHMP work, reservations.
Relations Bridged	Worked with SHAC and HEPS this week.
Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go)	Working with University issues on safety as well as Environmental for health related matters. More info to come soon.
Next Steps	Finish up reservations for MHM, get shirts for BAW, purchase condoms.

Director of Marketing Report

	Section 1: GENERAL INFORMATION
Department	Marketing
Date	20 February 2017

Members	Director of Marketing- Leah Perletz
	Deputy Director of Marketing- Veronica Bass
	Deputy Graphic Designer- Laura Morrison Pibel
Expenses in the Past Week	

	Section 2: Activities
Summary of Accomplishments	Campaign Committee
	 Wednesday's at 3pm Veronica & Kevin (University Affairs) will be leading Elections
	 Facebook Page Events within the Election Facebook Page Created "ASCSU Elections, Prospective Candidates" Flyer Updated Website Other Projects in Process
	 RAMPed up Week RamMadness Ordering Swag ASCSU Facebook
	 PLEASE SHARE & LIKE all pages/events ASCSU FACEBOOK "person" https://www.facebook.com/profile.php?id=1000150568 85729 ASCSU ELECTIONS https://www.facebook.com/ASCSUelections/ ASCSU Page (not new, main page) https://www.facebook.com/ASColoState/ ASCSU GROUP (All members of ASCSU https://www.facebook.com/groups/1627374877569143/ → able to access all needed marketing material on Google Drive (https://drive.google.com/open?id=0B8OTEEE NpOsqZFIZWmxSRk9LMGs) ALL EVENTS are Under "EVENT" on ASCSU Page https://www.facebook.com/pg/ASColoState/events/?ref=page_i nternal Request Forms (DESIGN & MEDIA) https://drive.google.com/opagZFIZWmxSRk9L MGs

	Presented Marketing Presentation to cabinet <u>https://drive.google.com/open?id=1HOI-</u> <u>RQ39AWlyk02TzamcEckDX5CrLYIMyEtEznEORbA</u>
Lessons Learned	Think outside the Box, everyone is our audience, so who is our target and how will we appeal to them
Delegated Tasks	Veronica-Website, Social Media, Lead for Campaign Laura-Designs
Relations Bridged	Lindsay Connors (External Relations) Fast Print
Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go)	 University Affairs → Campaign Daniela Pineda Soraca & Sam Barthel → Elections Michael Wells & Josh Silva → Finance/Budgeting Academics → RAMped UP
Next Steps	Order Swag, create more election poster/marketing material

Director Department of Outreach

	Section 1: GENERAL INFORMATION
Department	Outreach
Date	2/20/17
Members	Nick Bohn, Nate Rhine
Expenses in the Past Week	Zero

	Section 2: Activities
Summary of Accomplishments	 Met with NRHH to give and receive updates Worked with RHA to set up new liaison Met with several students to get them involved, including new governmental affairs ambassador

Lessons Learned	 Worked with Pam on the leadership wall, next meeting is coming up Went to the slice social justice conversation Attended PSFAC as Vice-Chair of UFFAB Attended conversation about forever green t shirts Partnered with SLiCE on mobile food bank It's one thing to make a to do list, it's another to actually do it
Delegated Tasks	RLT, Club Presidents Dinner
Relations Bridged	SLiCE and students
Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go)	Governmental affairs, community affairs, traditions and programs, environmental affairs
Next Steps	Find Volunteers For mobile food bank

Director of Traditions and Programs Report

	Section 1: GENERAL INFORMATION
Department	Traditions and Programs
Date	February 17, 2017
Members	Director Bobbie Nathan and Deputy Director Alexis Svenson
Expenses in the Past Week	N/A

	Section 2: Activities
Summary of Accomplishments	Ram Madness:- Met with Director Wells and Michelle Frick to establish a new fundraising plan:Students will pay \$5 to enter the tournament and the winning team chooses an entity on campus (as opposed to an outside entity) to give the money to - Contacted Coca-Cola campus ambassador to discuss details of event - Contacted Rocky Mountain Student Media to discuss a possible partnership between
	 I-Ball President Pineda Soraca and I agreed I-Ball should take place off campus this year based off cost and ASCSU members' desires Toured "Tapestry House" for a possible quote Began setting up meetings with "Mainline" and other restaurants in Old Town to continue getting quotes and estimates

	 Changed I Ball date to Thursday, May 4th to minimize attendees stress on the last day of classes Forever Green Met with campus partners such as Athletics, OTP, the bookstore, and other students to decide on top 4 shirt designs Emailed Colleen Rodriguez winning designs to double check they all meet CSU graphic standards RampedUp Decided on logo Researched catering, giveaways, and inflatables Misc. Represented the student voice at the Board of Governor's Excellence in Undergraduate Teaching committee Attended senate
Lessons Learned	Sometimes we are capable of more than we think.
Delegated Tasks	Deputy Svenson continues to do research for both RampedUp and I-Ball.
Relations Bridged	Kelly Long, Provost's Office, Kelly.Long@colostate.edu
Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go)	 RampedUp: We are working with the Department of Academics and Marketing to make this event even greater and bigger than before Ram Madness: Currently working with Senate Membership Officer Horowitz, Director Wells, and Director Perletz to make this event happen
Next Steps	Ram Madness: - Continue communicating with event partners
	I-Ball:Continue looking at locationsDecide on a venueRampedUp:
	 Attend meeting on Monday 2/20 with just student planners Schedule meeting with LSC EPS office ForeverGreen:
	 Hear back from C. Rodriguez in regards to CSU graphic standards Email winning recipients of needed design changes/vector designs Misc.:
	- Attend two more BOG Undergraduate Teaching Excellence committee meetings

Director of University Affairs Report

	Section 1: GENERAL INFORMATION
Department	University Affairs
Date	2.17.17
Members	University Affairs-Kevin Waida Graduate Affairs- Ali Abbas
Expenses in the Past Week	0

	Section 2: Activities
Summary of Accomplishments	 Further investigated green sports alliance Doug Max has identified areas for further involvement Contacted Kerry Wright about SAAC Bare Meeting Followup planned with Lance re: possible alternate activities Will work with campus wide messaging strategy Organized more around BARE Discussed at ASCSU retreat. Campus Wide messaging campaign in the works Had first meeting, brainstormed ideas Will work with Dell Rae from External Health Diversity Marketing Other student groups RHA Men in the Movement WGAC IFC Working group will continue to meet this semester
Lessons Learned	
Delegated Tasks	NA
Relations Bridged	Several ASCSU representatives

	Senate College Council Presidents Game Day Experience Committee members
Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go)	Academics (PASS committee) Environmental (CBAC) President, Vice President, Senate, Outreach (Stadium) Membership (External Committees)
Next Steps	 Messaging Framework meetings Arrange meeting with Athletics/Prez Soraca re: Tailgate spots for students

Judicial Branch Report

	Section 1: GENERAL INFORMATION
Department	Supreme Court
Date	2/17
Members	Chief Justice – Jacob Stein
Expenses in the Past Week	None

	Section 2: Activities
Summary of Accomplishments	 Met with AUHB advisors to discuss upcoming case and training opportunities in coming weeks. Met with President Pineda-Soraca to discuss candidates for Associate Justice Hired a new Associate Justice Attended ASCSU Elections informational sessions to provide any insight to the organization and address the role of the Supreme Court

	 Attended ASCSU Cabinet meeting Worked to ensure proper payment was received by Student Resolution Center through ASCSU Finance Department Reviewed updates to ASCSU Referenda and Elections Code before presentation to Senate to adopt changes
Lessons Learned	
Delegated Tasks	
Relations Bridged	
Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go)	
Next Steps	 Hold first AUHB hearing of the semester Have new Associate Justice ratified Begin organizing Supreme Court spring trip Meet with President Pineda-Soraca and Elections Manager Barthel to update each other on what is coming up in regard to elections Order ASCSU Supreme Court jackets for this year's new hires