



Weekly Report

2/27/2017 - 3/3/2017

President's Report

Section 1: GENERAL INFORMATION	
Department	President's Office
Date	Week ending on March 3rd , 2017
Members	President Daniela Pineda Soracá
Expenses in the Past Week	

Section 2: Activities	
Summary of Accomplishments	<p>On 2/27/17</p> <ul style="list-style-type: none"> • Met with Executive branch leadership • Held Office Hours <p>On 2/28/17</p> <ul style="list-style-type: none"> • Held Office Hours • Met with Dr. Frank & Dr. Hughes <ul style="list-style-type: none"> ○ Updates on: University Budget, Game Day Student Tailgating, ASCSU Elections, CSU/UABCS Exchange Pilot Program • Held 2 Elections Orientation <p>On 3/1/17</p> <ul style="list-style-type: none"> • Met with Governmental Affairs Officer Wise to discuss his position description and pay • Held a phone call with Mary from CSU External Relations to discuss my role in the climate pledge award • Held Cabinet • Attended Senate <p>On 3/2/17</p> <ul style="list-style-type: none"> • Collaborated with Vice President Lensky to write Legislation addressing the removal of the Transfort Contract and the Constitutional Payroll Cap

	<ul style="list-style-type: none"> • Met with Dr. Miranda and Dr. Hughes <ul style="list-style-type: none"> ○ Discussed PSFAC proposals <p>On 3/3/17</p> <ul style="list-style-type: none"> • Held office hours • Interviewed with Erin Douglas about my CSU Todos Santos Exploratory Program-will follow up • Met with Director of Diversity and Inclusion Vargas & Deputy Director of Diversity Foor <ul style="list-style-type: none"> ○ Discussed initiatives for the rest of the year
Lessons Learned	Professionalism and objectivity is key to maintaining a strong leadership role.
Next Steps	<ul style="list-style-type: none"> • ASCSU Business as usual (office hours and meetings with advisors, branch/ executive leadership, cabinet, senate) • Engage with our campus guest, Nobel Peace Prize Laureate Leymah Gbowee • Present to ASCSU Senate about Exchange Program

Vice President's Report

	Section 1: GENERAL INFORMATION
Department	Vice President
Date	23/3/2017
Members	Mike Lensky, Vice-President
Expenses in the Past Week	

	Section 2: Activities
Summary of Accomplishments	<ul style="list-style-type: none"> - Chaired the Student Fee Review Board - SFRB saw presentations from the School of Music, Theatre, and Dance, and SLiCE. - SFRB approved the fee for the Career Center an Student Resolution Center - Chaired Senate - Discussed Elections Code changes with Senate

	<ul style="list-style-type: none"> - Presented the Speaker of the Senate job description to the Senate Body - Met with President Tony Frank to discuss student issues across campus. - Held orientation sessions for Presidential and Vice-Presidential campaigns. - Met with Provost Rick Miranda and Dr. Blanche Hughes to discuss student issues and budgets. - Met with the Special Course Fee committee to discuss the EMEC special course fee. Decided that another meeting would be best to fully grasp the EMEC situation.
Lessons Learned	Some weeks are easy, some are very hard and full of meetings, prepare for these kinds of weeks.
Delegated Tasks	Some Chairing duties to Senate to Speaker Pro Tempore Kendall,
Relations Bridged	
Next Steps	SFRB has presentation from Off-Campus Life and Ram Ride Finalize legislation pertinent to the discussion of salary caps for ASCSU.

Deputy Chief of Staff & Press Secretary

	Section 1: GENERAL INFORMATION
Department	Office of the President
Date	March 3, 2017
Members	Christina Vessa
Expenses in the Past Week	N/A
	Section 2: Activities

Summary of Accomplishments	<p>Continuing coordination and planning with Mentee Knollmann and Chief of Staff Maldonado to plan a teambuilding event for ASCSU members.</p> <p>Successfully ratified and on-boarded Ambassador Jessica Mendoza to the Chief of Staff office. She will be working to compile an all-ASCSU events calendar to include cabinet, senate, judicial and BSOF events. We are looking for input on this task to make it as beneficial as possible!</p> <p>Continuing to work with Director Sathe on Connect with Local Candidates Forum after Spring Break. We discussed marketing and pitched the story idea to Erin Douglas, Collegian news editor.</p>
Lessons Learned	Tough times don't stick around, tough people do.
Delegated Tasks	
Relations Bridged	Erin Douglas, Collegian
Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go)	Trying to make sure stress and angst is minimal in the office as Spring Break rolls around.
Next Steps	Continuing to on-board Ambassador Mendoza

Director of Academic Affairs Report

	Section 1: GENERAL INFORMATION
Department	Academics
Date	3/3/2017
Members	<p>Director: Tyler Siri</p> <p>Ambassador: Stephanie Yassa</p>

Expenses in the past week	\$0.00
---------------------------	--------

Section 2: Activities	
Summary of Accomplishments	<ul style="list-style-type: none"> - Met with my advisor Dr. Long to talk about possible initiatives and current developments. - Met with Director of Marketing Perletz to discuss RAMped Up Week giveaways and marketing. <ul style="list-style-type: none"> o Sent the request for 4imprint items. o Will be filling out request forms. - Met with LSC Catering to start developing a catering plan for RAMped Up Week. - Communicated with several groups on participation in RAMped Up Week. - Participated in the ASCSU Travel Grant meeting. <p>Was ratified at Senate for the Elections Committee.</p>
Lessons Learned	Every week presents a new challenge.
Delegated Tasks	<ul style="list-style-type: none"> - Finding programming for RAMped Up Week.
Relations Bridged	<ul style="list-style-type: none"> - LSC Catering
Next Steps	<ul style="list-style-type: none"> - Fill out marketing request forms. <p>Figure out inflatables and programming for RAMped Up Week.</p>

Director of Community Affairs Report

Section 1: GENERAL INFORMATION	
Department	Community Affairs
Date	March 3, 2017
Members	Pranaya Sathe (Director of Community Affairs)
Expenses in the Past Week	N/A

Section 2: Activities	
------------------------------	--

Summary of Accomplishments	<ul style="list-style-type: none"> - Conducted candidate interviews for local elections - Developed questions for Connect with Candidates Event
Lessons Learned	<ul style="list-style-type: none"> - Sometimes, it's just easier to conduct interviews via phone and put a face to the name when further possible
Delegated Tasks	-plan/coordinate logistics for Connect with Candidates
Relations Bridged	N/A
Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go)	<ul style="list-style-type: none"> -discussed questions with Director Bohn -conducted interviews with Director Wise
Next Steps	<ul style="list-style-type: none"> - Finish interviews - Finish coordination/ begin marketing event

Director of Diversity and Inclusion Report

	Section 1: GENERAL INFORMATION
Department	Diversity and Inclusion
Date	3/3/17
Members	Erin Vargas, Axel Foor
Expenses in the Past Week	None

	Section 2: Activities
Summary of Accomplishments	<ul style="list-style-type: none"> - Continued outreach to SDPS offices, offering assistance with organizing programming. - Met with Department of University Affairs

	<ul style="list-style-type: none"> - Set up a meeting to discuss the structure of the workshops with facilitators - Met with President Daniela to touch base and discuss possible projects
Lessons Learned	<p>Axel: to keep up with events on going, and work on timeliness.</p> <p>Erin: Maintain good contact with Deputy Chief of Staff and Axel</p>
Delegated Tasks	Come up with ideas for activities for workshops
Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go)	Department of University Affairs, discussed the inclusivity aspects of their video campaign
Next Steps	<p>Meet with potential facilitators to discuss structure of workshops.</p> <p>Reach out to Stephanie Zee to discuss the possibility for facilitators for self-awareness event.</p> <p>Reach out to department of health about the possible self-awareness event to get input.</p>

Director of Environmental Affairs Report

	Section 1: GENERAL INFORMATION
Department	Department of Environmental Affairs
Date	March 3rd, 2017
Members	Hanna Johnson- Director Nogah Seidemann- Deputy Director Kailey Carlson- Ambassador
Expenses in the Past Week	\$0.00

	Section 2: Activities
Summary of Accomplishments	<p>Earth Week</p> <ul style="list-style-type: none"> -Took stock of reusable bags for prizes -Gathered volunteers for Zero Waste Goalies

	<p>-Brainstormed prize ideas</p> <p>Farmer's Market</p> <p>-Met with Campus Activities to discuss the possibility of a farmer's market on campus</p> <p>Plastic Ocean Film Screening</p> <p>-Communicated with producers to get film rights</p> <p>-Filled out room request form</p> <p>-Emailed Finance about film rights</p> <p>Green Sports Alliance</p> <p>-Communicated with Nick Popplewell</p> <p>CSSO</p> <p>-Emailed CSSO to inform them of meeting next week</p> <p>Housing and Dining Waste Audit 3/8</p> <p>-Gathered Volunteers</p> <p>Give-A-Watt</p> <p>-Talked with Daniela and Eddie about using videographer to help with the Give-A-Watt campaign</p>
<p>Lessons Learned</p>	
<p>Delegated Tasks</p>	<p>Deputy: Green Sports Alliance, Earth Week Prizes, Communicated with Plastic Ocean producers</p> <p>Ambassador: Farmer's Market</p>
<p>Relations Bridged</p>	<p>Patrycja Gumkowski- Flea Market Manager</p>
<p>Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go)</p>	<p>This week the Deputy Chief of Staff and my department were very understanding of the fact that I was very sick. Once I got back all of cabinet were very accommodating and made sure I was feeling better- I appreciated that a lot!</p>

	-Daniela and Eddie were very supportive of the Give-A-Watt campaign and were willing to let me utilize the videographer resource.
Next Steps	CSSO Meeting 3/6 ATFAB Meeting 3/7 Waste Audit 3/8 Earth Week: Decide on Prizes Plastic Ocean Screening: Fill out RFD Reserve space Give-A-Watt Meet with Mike Ellis and Stacey Baumgarn 3/9

Director of Finance Report

	Section 1: GENERAL INFORMATION
Department	Finance
Date	3/06/2017
Members	Controller- Josh Silva Ambassador – Rob Leonard Director – Michael Wells
Expenses in the Past Week	None
	Section 2: Activities
Summary of Accomplishments	<ul style="list-style-type: none"> - Ambassador Rob and Myself began creating the Finance Department Transition Tutorial - This tutorial is an excel document that will give examples of how to work problems in Kualu and the controller book - The Board for Student Organization funding (BSOF) approved Student Veteran Organization’s Operation Bear Hug event
Lessons Learned	Timing is everything

Delegated Tasks	None
Relations Bridged	N/A
Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go)	N/A
Next Steps	BSOF is down to approximately \$25,000 meaning that we are almost done of the year. We will need to finalize all incoming payments and began to balance the budget for the end of the year.

Governmental Affairs Report

Section 1: GENERAL INFORMATION	
Department	Governmental Affairs
Date	March 3, 2017
Members	Cole Wise – Director Jordan Roesch – Ambassador
Expenses in the Past Week	0

Section 2: Activities	
Summary of Accomplishments	<ul style="list-style-type: none"> - Reserved Motor Pool Reservation for Wednesday, March 8th for Senate Bill 62 Hearing. Will be there to testify on behalf of ASCSU and the student body. - Helped Director Sathe interview Michael Pruznick and Mayor Troxell (Mayoral Candidates) for the upcoming election.

	<ul style="list-style-type: none"> - Met with Daniela to write a bill for the Department of Governmental Affairs - Reached out to Day at the Capitol attendees to get more feedback on my performance and what they would like to see the department be like in the future
Lessons Learned	Working to help others is important and it will pay off when you need help in the future.
Delegated Tasks	Ambassador Roesch was sick this week so we were not able to meet. Director Sathe delegated tasks to me to write interview questions for the Mayoral Candidate
Relations Bridged	Kim helped me this week reserve a Motor Pool vehicle again. I worked with President Pineda Soraca and Vice-President Lensky on a bill.
Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go)	I worked pretty closely this week with President Pineda Soraca and Vice-President Lensky this week. They were extremely helpful in working around my thoughts and ideas. Their leadership in this office is very much appreciated. I am thankful to work in this administration.
Next Steps	Testify for Senate Bill 62 on Wednesday, March 8, 2017

Director Health Report

Section 1: GENERAL INFORMATION	
Department	Health
Date	3/3/17
Members	Spencer Nolan, Director Angel Wright, Deputy Sonali Kovoov-Misra, Ambassador Hayley Gottwalt, Ambassador Kaitlin Webb, RLT Liason

Expenses in the Past Week	\$322 in the works.
---------------------------	---------------------

	Section 2: Activities
Summary of Accomplishments	<ul style="list-style-type: none"> - Meetings <ul style="list-style-type: none"> o Mental Health Committee <ul style="list-style-type: none"> ▪ Media plan nearing completion <ul style="list-style-type: none"> • Marketing is taking over a substantial part of the project on that end. ▪ Receiving volunteers <ul style="list-style-type: none"> • Active Minds will participate • Two others • Group photo o Body Acceptance Week was a complete success <ul style="list-style-type: none"> ▪ 170 t-shirts gone in 90 minutes ▪ Every sticky note pad we had was given out. ▪ One of the most successful events I have worked on. o Get Yourself Tested <ul style="list-style-type: none"> ▪ Ordering condoms ▪ Plaza reserved for at least one week during elections. o Department meeting <ul style="list-style-type: none"> ▪ Delegation o
Lessons Learned	SLEEP.
Delegated Tasks	CHMP is making a comeback, so that has been delegated to Angel and Sonali. Members of MHC have been given tasks.
Relations Bridged	Working with Active Minds, SHAC, HEPS, YOU@CSU
Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go)	Marketing is helping with a big role for mental health week/month.

Next Steps	Place orders
------------	--------------

Director of Marketing Report

Section 1: GENERAL INFORMATION	
Department	Marketing
Date	6 March 2017
Members	Director of Marketing- Leah Perletz Deputy Director of Marketing- Veronica Bass Deputy Graphic Designer- Laura Morrison Pibel
Expenses in the Past Week	0

Section 2: Activities	
Summary of Accomplishments	<p>Campaign Committee</p> <ul style="list-style-type: none"> ● Wednesday's at 3pm ● Veronica & Kevin (University Affairs) will be leading Health <ul style="list-style-type: none"> ● MHW → Met with you@CSU/CSU Health Network, Spencer ● MHC → Tuesday, March 7 @4pm in ASCSU Conference Room <ul style="list-style-type: none"> ○ discuss strategy ● Timeline and reservations for MHW ● Sent a rough draft campaign design → approved by Lindsay Conors <p>Elections</p> <ul style="list-style-type: none"> ● Waiting on Sam about GPA ● Look into advertising in the LSC <p>RAMped Up Week</p> <ul style="list-style-type: none"> ● Waiting on 4imprint to confirm "SWAG" order created by Academics (Tyler) <p>SWAG</p> <ul style="list-style-type: none"> ● Waiting on proofs and quotes from with the variation "logo" to be used → 4imrpint (Rebecca Mallard) <p>Current Marketing Requests Received</p> <ul style="list-style-type: none"> ● Updating → Elections info cards / advertising

	<ul style="list-style-type: none"> ● Mental Health Committee → Multiple designs for campaign and timeline <ul style="list-style-type: none"> ○ DESIGN ○ MEDIA ○ Reservations on Campus ● Connect with Local Candidates <ul style="list-style-type: none"> ○ Design ○ Media → Facebook ● Ram Madness T-Shirt Design <p>Facebook</p> <ul style="list-style-type: none"> ● PLEASE SHARE & LIKE all pages/events <ul style="list-style-type: none"> ○ ASCSU FACEBOOK “person” https://www.facebook.com/profile.php?id=100015056885729 ○ ASCSU ELECTIONS https://www.facebook.com/ASCSUelections/ ○ ASCSU Page (not new, main page) https://www.facebook.com/ASColoState/ ○ ASCSU GROUP (All members of ASCSU) https://www.facebook.com/groups/1627374877569143/ <ul style="list-style-type: none"> ■ → able to access all needed marketing material on Google Drive https://drive.google.com/open?id=0B8OTEENpOsqZFIZWmxSRk9LMGs ● ALL EVENTS are Under “EVENT” on ASCSU Page https://www.facebook.com/pg/ASColoState/events/?ref=page_internal <p>Request Forms (DESIGN & MEDIA) https://drive.google.com/open?id=0B8OTEENpOsqZFIZWmxSRk9LMGs</p> <p>Presented Marketing Presentation to cabinet https://drive.google.com/open?id=1HOI-RQ39AWlyk02TzamcEckDX5CrLYIMyEtEznEORbA</p>
Lessons Learned	Think outside the Box, everyone is our audience, so who is our target and how will we appeal to them
Delegated Tasks	Veronica-Website, Social Media, Lead for Campaign, help MHW Laura-Designs

Relations Bridged	Lindsay Connors (External Relations) Rebecca Mallard (4 imprint) Christina Berg (CSU Health Network / YOU@CSU)
Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go)	<ul style="list-style-type: none"> ● University Affairs → Campaign ● Daniela Pineda Soraca & Sam Barthel → Elections ● Daniela Pineda → about Laura / Graphic Designer position, Elections & personal impact ● Academics → RAMped UP Swag Ordered (waiting on confirmation from 4imprint) ● Pranaya → Design for Connect with Local Candidates ● Spencer & Angel → Health Department/MHC
Next Steps	Sort out Reservations for Health Committee Finish Design for Health Committee Campaign Approval for SWAG (ASCSU new logo) Re-Contact for confirmation on RAMped Up Swag Delegate tasks to Veronica to help more in the office *****NOTE: Leah will not be in the office as much, but feel free to email or call her 720-505-6907

Director Department of Outreach

	Section 1: GENERAL INFORMATION
Department	Outreach
Date	3/6/17
Members	Nick Bohn, Nate Rhine
Expenses in the Past Week	Zero

	Section 2: Activities
Summary of Accomplishments	<ul style="list-style-type: none"> - Held weekly department meeting - Held weekly touch base - Met with NRHH - Met with Pam and Jen about the mobile food bank - Met with RHA

	- Learned all about Vanilla
Lessons Learned	You can't drink vanilla extract.
Delegated Tasks	RLT
Relations Bridged	SLiCE
Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go)	Worked with University Affairs, Governmental affairs, Traditions and Programs, Finance
Next Steps	Volunteers

Director of Traditions and Programs Report

	Section 1: GENERAL INFORMATION
Department	Traditions and Programs
Date	March 3, 2017
Members	Director Bobbie Nathan and Deputy Director Alexis Svenson
Expenses in the Past Week	N/A

	Section 2: Activities
Summary of Accomplishments	<p>ForeverGreen:</p> <ul style="list-style-type: none"> - Continued to sort through design logistical problems - Expected to be completely done with all design logistical issues by early next week <p>RampedUP:</p> <ul style="list-style-type: none"> - Met with LSC Catering to establish a set menu for event. I will be going back and making slight adjustments. - Continued trying to contact Fun World Party Rentals. We have yet to get a response.

	<p>Rams Leadership Team</p> <ul style="list-style-type: none"> - Met with RLT to go over their future events and what they hope to see in RLT this semester <p>I-Ball:</p> <ul style="list-style-type: none"> - Selected a venue for the event and changed the date. More details to come in next report. <p>Misc.:</p> <p>Represent President Pineda Soraca on the BOG Excellence in Undergraduate Teaching Award Committee</p>
Lessons Learned	Just do your best and hold your head high!
Delegated Tasks	As Ram Madness is no longer happening, I am able to focus all of my attention on I-Ball, RampedUP, and ForeverGreen, so I will be taking a bigger role in all three projects.
Relations Bridged	N/A
Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go)	We continue to work with Director Siri (Academics) on RampedUP week. It is going to be a spectacular event!
Next Steps	<ul style="list-style-type: none"> - Set final designs for ForeverGreen - Continue working on RampedUp

Director of University Affairs Report

	Section 1: GENERAL INFORMATION
Department	University Affairs
Date	3.3.17
Members	University Affairs-Kevin Waida Graduate Affairs- Ali Abbas
Expenses in the Past Week	0

	Section 2: Activities
Summary of Accomplishments	<ul style="list-style-type: none"> ● 3/21 Meeting scheduled with athletics re:tailgate spots ● Campus messaging <ul style="list-style-type: none"> ○ Two videos:inclusivity and safety ○ Campus messaging re: <ul style="list-style-type: none"> ■ Off campus parties ■ Know your neighbor ■ Student conduct states ■ WGAC content-still aiming to meet with Monica Rivera ○ Met with Emily Allen to gather more date ○ Met with Dell Rae to discuss options <ul style="list-style-type: none"> ■ She recommended contacting Jen Smith ● AVP-SS search committee <ul style="list-style-type: none"> ○ Interviewed two candidates via committee luncheon
Lessons Learned	
Delegated Tasks	NA
Relations Bridged	Several ASCSU representatives Senate College Council Presidents Game Day Experience Committee members
Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go)	Academics (AVPSS Search Committee) Environmental (CBAC, ATFAB) President, Vice President, Senate, Outreach (Stadium) Membership (External Committees) Health, Diversity (Messaging Campaign)
Next Steps	<ul style="list-style-type: none"> ● Messaging Framework meetings ● Meet with Neil, video framework planning <ul style="list-style-type: none"> ○ Identify key influencers ○ Contact Lindsay Connors ● BARE meeting ● ATFAB ● Parking Services ● AVP-SS search committee meetings

Judicial Branch Report

	Section 1: GENERAL INFORMATION
Department	Supreme Court
Date	3/3
Members	Chief Justice – Jacob Stein
Expenses in the Past Week	None

	Section 2: Activities
Summary of Accomplishments	<ul style="list-style-type: none"> • Met with AUHB advisors to discuss upcoming cases • Met with Deputy Chief Justice Rondello to discuss opportunities to expand role in helping the Court • Met with President Pineda-Soraca and Elections Manager Barthel to discuss upcoming elections and potential related issues • Scheduled training for ASCSU Supreme Court regarding the elections period • Handled multiple inquiries for current versions of ASCSU governing documents including the Constitution and Elections Code • Worked to get members of the Court on each ASCSU Senate committee
Lessons Learned	
Delegated Tasks	
Relations Bridged	
Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go)	

Next Steps

- Meet with AUHB advisors to determine upcoming activities for the board
- Continue working to organize Supreme Court spring trip
- Meet with President Pineda-Soraca and Elections Manager Barthel to update each other on what is coming up in regard to elections
- Order ASCSU Supreme Court jackets for this year's new hires
- Hold training for ASCSU Supreme Court regarding Elections and Campaigning