



Weekly Report

3/27/2017 – 4/3/2017

President's Report

Section 1: GENERAL INFORMATION	
Department	President's Office
Date	Week ending on March 31 st , 2017
Members	President Daniela Pineda Soracá
Expenses in the Past Week	Expenses for organizing the CSU Student Trip to CSU Pueblo for the Institute of Cannabis Research on 4/28/17-4/30/17 (lodging, transportation, registration costs)

Section 2: Activities	
Summary of Accomplishments	<p>On 3/27/17</p> <ul style="list-style-type: none"> • Met with Executive branch leadership • Held Office Hours • Attended the Animal Sciences extension groundbreaking <p>On 3/28/17</p> <ul style="list-style-type: none"> • Held office hours • Met with Senator Horowitz to collaborate on new SAHE assistantship initiative • Hosted the ASCSU Elections Candidate Dinner <p>On 3/29/17</p> <ul style="list-style-type: none"> • Cancelled Cabinet • Attended the second ASCSU Elections Debate <p>On 3/30/17</p> <ul style="list-style-type: none"> • Held office hours • Met with Elections Manager Barthel <ul style="list-style-type: none"> ○ Discussed last minute details to ensure a smooth voting period the upcoming week • Met with Chief Justice Stein

	<ul style="list-style-type: none"> ○ Discussed the engagement of the Judicial Branch in the conflict resolution process internal to ASCSU ○ Recommended that the Judicial Branch present to senate on their progress this academic year ○ Discussed Senator Horowitz and I's collaboration on the SAHE assistantship initiative (more details coming soon) ● Attended the Ram Spirit Sub-Committee <ul style="list-style-type: none"> ○ Inquired about the student process to obtain game-day tickets next year, what the first year experience will look like and what alcohol policies will be. The committee was not clear on the alcohol policies, and charged me with that inquiry (I will follow up with Dr.Hughes and her team in Athletics to express the logistic concerns and question I have this week). ● Met with Vice President Lensky to catch each other up <p>On 3/24/17</p> <ul style="list-style-type: none"> ● Interviewed with Speaker Pro Tempore Kendall and Tony Phifer from External Relations regarding our special collaboration this month with the Alumni Association ● Collaborated with CSU Pueblo Student Body President Antonio Huerta and Meghan Weiss-CSU Pueblo Outreach Specialist for Conferences to finalize the logistics for the CSU Student Trip to CSU Pueblo for the Institute of Cannabis Research on 4/28/17-4/30/17 (lodging, transportation, registration costs)
Lessons Learned	So much work, so little time!
Next Steps	<ul style="list-style-type: none"> ● ASCSU Business as usual (office hours and meetings with advisors, branch/ executive leadership, cabinet, senate) ● Congratulate the winners of the ASCSU Elections and be available as a resource and friend to those whom didn't receive a desirable outcome ● Encourage the student body to vote ● Work on a Game Day Logistics Presentation and schedule to present in senate and other student stakeholder group meetings ● Attend SFRB to support the ATFAB presentation ● Interview with a student about Food Insecurity Initiatives ASCSU is working on

Vice President's Report

Section 1: GENERAL INFORMATION	
Department	Vice President
Date	3.31.2017
Members	Mike Lensky, Vice President
Expenses in the Past Week	252

Section 2: Activities	
Summary of Accomplishments	<ul style="list-style-type: none"> - Met with the Collegian to discuss the Speaker of the Senate role and the creation of the position - Met with Kim Grubbs, Deputy Vessa, President Soraca, and Chief of Staff Maldonado to discuss ASCSU issues and projects - Chaired SFRB, We had the Lory Student Center and Ram Events come in to present their budgets. Asking for mandatory fee increases - Begin meeting with Ambassadors to discuss the ambassadorships and transition into next year - Met with senate members to discuss the state of senate and plans for the rest of the 46th Senate - Attended the 1st Special Session of the 46th Senate after the LSC Theatre Debate to deliberate on the Bill to increase the Salary Cap of ASCSU - Attended the LSC Theatre Debate
Lessons Learned	Even though I am not campaigning, it feels like my schedule has become busier.
Delegated Tasks	Parliamentarian Vaishampayan chaired the special session of Senate
Next Steps	Chair SFRB Chair Senate

Chief of Staff Director's Report

Section 1: GENERAL INFORMATION	
Department	Chief of Staff
Date	03/31/2017
Members	Gabriela Maldonado
Expenses in the Past Week	0

Section 2: Activities	
Summary of Accomplishments	<ul style="list-style-type: none"> - Met with Kim, Vice President Lensky, and President Pineda-Soraca - Met with Kim and Deputy Director of Environmental Affairs - Met with Director of University Affairs and discussed progress on the video, finalizing a tailgate area plan, data on campaigns, and external relations to approve content for digital screen campaign in LSC, Rec Center, and other areas promoting campus safety - Met with Director of Outreach and discussed the Food Bank and other issues needed to be addressed - Met with Meet with Director of Academic Affairs and discussed election related work, finances of RAMped Up week, updates on course surveys, potential reports on course evaluations - Met with Director of Finance and discussed the transitional booklet for the future finance directors, Africans United small dilemma, update on student organizations that asked for BSOF money, and finance reports - Attended the Campaign Debate - Finalized Catering
Lessons Learned	<ul style="list-style-type: none"> - Take it week by week.
Relations Bridged	<ul style="list-style-type: none"> - NA

Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go)	<ul style="list-style-type: none"> - Deputy Vessa - Kim Grubbs, President Pineda Soraca, and Vice President Lensky
Next Steps	- Continue to meet with directors and welcome the new administration.

Deputy Chief of Staff & Press Secretary

	Section 1: GENERAL INFORMATION
Department	<i>Office of the President</i>
Date	April 2, 2017
Members	Christina Vessa
Expenses in the Past Week	Expenses for the Candidate Dinner

	Section 2: Activities
Summary of Accomplishments	<p><i>Assisted Ambassador Mendoza with coordination related to the ASCSU Events Calendar. It is on Outlook Calendar and has been shared with Cabinet, Senate and Judicial members. This calendar needs to be accessed via the Outlook web page, not the desktop app.</i></p> <p><i>Assisted Director Nathan in editing statement to be sent to individuals whose Forever Green designs cannot be used. Also, spoke with Director Nathan and Advisor Grubbs on relations for Forever Green logistics.</i></p> <p><i>Connected Reporter Sady Swanson with President Pineda Soraca regarding an interview about ASCSU's involvement with food security on campus.</i></p>

Lessons Learned	Sprinkle bits of laughter into your everyday life
	Director Vargas to plan a diversity-related event at Ramped Up Week
Relations Bridged	Sady Swanson, journalism student
Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go)	<i>Encouraging all departments to collaborate more</i>
Next Steps	<i>Gathering feedback from Ambassador Knollman and Ambassador Mendoza on their ASCSU experience so far</i>

Director of Academic Affairs Report

	Section 1: GENERAL INFORMATION
Department	Academics
Date	3/31/2017
Members	Director: Tyler Siri Ambassador: Stephanie Yassa
Expenses in the Past Week	\$0.00

	Section 2: Activities
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Summary of Accomplishments	<ul style="list-style-type: none"> - Participated in the Committee on Teaching and Learning, discussed the Course Survey changes and what will be necessary moving forward as well as progress on SSI 2. - Worked with the Department of Finance on funding for RAMped Up Week participants. - Participated in Elections Committee and coordinated work on the Elections with the Elections Manager. <ul style="list-style-type: none"> o Helped CTV set up the debate on Wednesday night.
Lessons Learned	<ul style="list-style-type: none"> - Time flies when everything happens at once.
Delegated Tasks	<ul style="list-style-type: none"> - Some RAMped Up Week programming. - Coming up with recommendations for next year.
Relations Bridged	
Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go)	
Next Steps	<ul style="list-style-type: none"> - Start working on a report on Seminars and Course Survey that details what ASCSU wants from each to be sent to Administration. - Finish the election. - Come up with RAMped Up Week schedule.

Director of Community Affairs Report

	Section 1: GENERAL INFORMATION
Department	Community Affairs
Date	April 3, 2017
Members	Pranaya Sathe (Director of Community Affairs)
Expenses in the Past Week	N/A

	Section 2: Activities
Summary of Accomplishments	<ul style="list-style-type: none"> - Reflected on “Connect with Candidates” - Began to brainstorm ASCSU/ City Council end-of year mixer
Lessons Learned	<ul style="list-style-type: none"> - Taking a step back to reflect and take a break is okay after a long project; Make sure to think about how it could be improved or what it contributed to
Delegated Tasks	-N/A
Relations Bridged	N/A
Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go)	
Next Steps	<ul style="list-style-type: none"> - Plan new election/ administration mixer (if possible)

Director of Diversity and Inclusion Report

	Section 1: GENERAL INFORMATION
Department	Diversity and Inclusion
Date	3/24/17
Members	Erin Vargas, Axel Foor
Expenses in the Past Week	None

	Section 2: Activities
Summary of Accomplishments	<ul style="list-style-type: none"> - Continued outreach to SDPS offices, offering assistance with organizing programming. - Had first diversity workshop. - Met with department of health to discuss possible ramedup relaxation event

	- Attended President's Commission on Diversity and Inclusion.
Lessons Learned	Axel: to keep up with events on going, and work on timeliness. Erin: Learn to compromise
Delegated Tasks	Keep updating SDPS Events Calendar
Relations Bridged	
Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go)	
Next Steps	Reschedule meeting with Stephanie Zee to discuss the possibility for facilitators for self-awareness event. Set up a meeting with Senator Isaiah Martin to discuss logistics of second workshop.

Director of Environmental Affairs Report

	Section 1: GENERAL INFORMATION
Department	Environmental Affairs
Date	March 24th, 2017
Members	Hanna Johnson- Director of Environmental Affairs Nogah Seidemann- Deputy Director of Environmental Affairs Kailey Carlson- Environmental Affairs Ambassador
Expenses in the Past Week	\$400

	Section 2: Activities
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<p>Summary of Accomplishments</p>	<p>ATFAB</p> <ul style="list-style-type: none"> -Finished SFRB Presentation -Finished SFRB Fee Sheets -Met with Aaron Fodge on 3/28 -Met with Mike Ellis and Aaron Fodge on 3/29 -Practice presentation with Alternative Transportation department on 3/31 <p>Composting Student Involvement</p> <ul style="list-style-type: none"> -Met with Sheela and Maggie to discuss zero waste on game days <p>Student Sustainability Center</p> <ul style="list-style-type: none"> -Provided resources about sustainable marketing <p>Earth Week</p> <ul style="list-style-type: none"> -Worked with Kim Grubbs and the Finance Department to get contract for screening rights back to Brainstorm Media; shipping should be sent soon -Filled out RFD for some of the supplies - \$170 for giveaways (all American made or environmentally friendly) <p>Give-A-Watt</p> <ul style="list-style-type: none"> -Met with Neall to discuss video -Wrote script -Scheduled filming times <p>SLiCE & Sustainability Meeting</p> <ul style="list-style-type: none"> -Met with Pam Norris to discuss how SLiCE can meet needs of environmental groups on campus -CSSO as a student org? <p>Farmer's Market</p> <ul style="list-style-type: none"> -Reached out to Warner and Ag Colleges
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Lessons Learned	I learned about how to better present.
Delegated Tasks	-Deputy: contributed to composting, Give a Watt, SSC, and earth day -Ambassador: Farmer's Market
Relations Bridged	
Cross Departmental Strategy	Finance helped me with ordering the screening rights to "A Plastic Ocean."
Next Steps	-ATFAB at SFRB next week -Zero Waste supplies -Pick up Earth Day supplies and return P-Card

Director of Finance Report

	Section 1: GENERAL INFORMATION
Department	Finance
Date	3/31/2017
Members	Controller- Josh Silva Ambassador – Rob Leonard Director – Michael Wells
Expenses in the Past Week	None

	Section 2: Activities
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Summary of Accomplishments	<ul style="list-style-type: none"> - I worked to finish contracts for Business Day, E-Days, and L.A. Days for BSOF groups - Controller Leonard updated the controller book accounting for BSOF groups - Controller Silva continued to update the controller book to finalize expenses for the year
Lessons Learned	Timing is everything
Delegated Tasks	None
Relations Bridged	N/A
Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go)	I worked with Director Siri to make sure that he had a budget and correct funding in place for his event Ramped up Week. I will work with Director Nathan this week to confirm contracts and insurance for games and inflatables
Next Steps	Finalize BSOF Bylaws Complete Transition Booklet Finalize Transactions

Governmental Affairs Report

	Section 1: GENERAL INFORMATION
Department	Governmental Affairs
Date	March 31, 2017
Members	Cole Wise – Director
Expenses in the Past Week	0

	Section 2: Activities
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Summary of Accomplishments	<ul style="list-style-type: none"> - Followed the Long Bill that completed all three readings in the Senate. This will now move to the House. - Following House Bill 1035 (Sexual Assault and Stalking Victims May Break Leases)
Lessons Learned	Learn from your mistakes and take time for yourself.
Delegated Tasks	This week was a very internal-based and watching legislation move in the General Assembly.
Relations Bridged	I met a House member in the ASCSU Office by chance and had a chance to speak with him about how ASCSU functions within the General Assembly.
Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go)	I met with the WGAC this week to talk over House Bill 1035. This meeting went very well and I am happy with the outcome that came of this.
Next Steps	Keep following the Long Bill, House Bill 1035, and wait for Senate Bill 62 to be signed by Governor Hickenlooper.

Director Health Report

Section 1: GENERAL INFORMATION	
Department	Health
Date	3/24/17
Members	Spencer Nolan, Director Angel Wright, Deputy Sonali Kovoor-Misra, Ambassador Hayley Gottwalt, Ambassador Kaitlin Webb, RLT Liason
Expenses in the Past Week	None fully approved, but waiting.

	Section 2: Activities
Summary of Accomplishments	<ul style="list-style-type: none"> - Meetings <ul style="list-style-type: none"> o Mental Health Committee <ul style="list-style-type: none"> ▪ Pictures taken for posters ▪ Ordering materials ▪ Finalizing reservations with Marketing - Get Yourself Tested <ul style="list-style-type: none"> o Posters up around campus o Awareness being spread - Operation Bear Hug <ul style="list-style-type: none"> o Still coordinating
Lessons Learned	Order things sooner.
Delegated Tasks	Creative content for the posters has been given to Angel
Relations Bridged	LSC, Campus Rec, etc.
Cross Departmental Strategy	Major work with Marketing on Mental Health. Working with Diversity
Next Steps	Begin Mental Health Month.

Director of Marketing Report

	Section 1: GENERAL INFORMATION
Department	Marketing
Date	3 April 2017
Members	Director of Marketing- Leah Perletz Deputy Director of Marketing- Veronica Bass Deputy Graphic Designer- Laura Morrison Pibel
Expenses in the Past Week	(RFD / Invoice from Anti-Stigma from Fast Print, but waiting to combine all RFD → determine which budget to use (Health vs Marketing))

	Section 2: Activities
Summary of Accomplishments	<p>Health</p> <ul style="list-style-type: none"> ● MHW → 2 out of 4 designs approved, printed and distributed (physical and digital) ● Election designs (2) approved and distributed for all digital displays around campus ● Election Snapchat → in the process, waiting on approval, ● Work with Finance for budget ● Discuss Cannabis opportunity with Daniela → created marketing plan for upcoming weeks ● ASCSU ELECTION content launched <ul style="list-style-type: none"> ○ Website http://ascsu.colostate.edu/branches/executive-branch/open-positions-within-executive-branch/ ○ Facebook https://www.facebook.com/ASCSUelections/ ● New “GOOGLE” account for Marketing → easier to share content via google drive <ul style="list-style-type: none"> ○ marketing.ascsucolostate@gmail.com
Lessons Learned	Think outside the Box, everyone is our audience, so who is our target and how will we appeal to them
Delegated Tasks	<p>Veronica-Website, Social Media, Lead for Campaign, help MHW (photos)</p> <p>Laura-Designs</p>
Relations Bridged	<p>Lindsay Connors (External Relations)</p> <p>Kim Sterns (External Relations-social media approval → snapchat)</p> <p>Christina Berg (CSU Health Network / YOU@CSU)</p> <p>Cassie Eliasson (College of Business → Media)</p> <p>Terry Nash (Library → Digital Display)</p> <p>Donnyale Ambrosine (LSC/CoLAB → Digital Displays)</p> <p>Brittney “Brit” Heiring → (Campus REC Marketing)</p>

<p>Cross Departmental Strategy</p> <p>(How did pre/during/post cross departmental collaboration go)</p>	<ul style="list-style-type: none"> ● Daniela Pineda (President)→ Elections ● Sam Barthel (Elections)→ Elections ● Spencer & Angel (Health)→ Anti-Stigma Mental Health Campaign ● Josh Silva & Michael Wells (Controller/Finance) → Marketing budget for the year ● Kim Grubbs (Advisor)→ Other options for using Marketing Budget
<p>Next Steps</p>	<p>Wait for approval for Election Snapchat</p> <p>Get design 2 & 3 ordered and distributed-Anti Stigma Campaign Cannabis convention @ Pueblo → market, sign up forum, website → work with Daniela (President)</p> <p>Order general ASCU stuff for upcoming cabinet</p> <p>Create & Upload filters for snapchat → Election, upon approval</p> <p>Update/create steps for upcoming staff</p> <p>*****NOTE: Leah will not be in the office as much, but feel free to email or call her 720-505-6907</p>

Director Department of Outreach

	Section 1: GENERAL INFORMATION
Department	Outreach
Date	4/3/17
Members	Nick Bohn, Nate Rhine
Expenses in the Past Week	Zero

	Section 2: Activities
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Summary of Accomplishments	<ul style="list-style-type: none"> - Met with RHA to communicate ongoing events - Communicated job openings to interested students - Helped different departments communicate to set up important information -
Lessons Learned	It takes lots of focused energy to accomplish something important
Delegated Tasks	RLT
Relations Bridged	Collegian
Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go)	Worked collaboratively with other departments to convey important hiring information
Next Steps	Plan next Mobile Food Bank

Director of Traditions and Programs Report

	Section 1: GENERAL INFORMATION
Department	Traditions and Programs
Date	March 31, 2017
Members	Director Bobbie Nathan and Deputy Director Alexis Svenson
Expenses in the Past Week	N/A

	Section 2: Activities
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<p>Summary of Accomplishments</p>	<p>ForeverGreen:</p> <ul style="list-style-type: none"> - Sent designs to the Elections Manager to be voted on in the general election - Worked through several political roadblocks <p>RampedUp:</p> <ul style="list-style-type: none"> - Continued trying to contact inflatable company (will be pushing this/finalizing next week) - Worked with different student organizations to finalize their tabling plans for the week - Developed idea of having Senate, Judicial, and each Executive Department table throughout week to increase plaza presence <p>I-Ball:</p> <ul style="list-style-type: none"> - Began list of superlatives and awards - Decided on themes that will please everyone - Researched into music type (live band, DJ, string quartet, etc...)
<p>Lessons Learned</p>	<p>You can only do so much, and then leave the rest to luck!</p>
<p>Delegated Tasks</p>	<p>Deputy Svenson continues to work with me on I-Ball and RampedUP.</p>
<p>Relations Bridged</p>	<p>N/A</p>
<p>Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go)</p>	<p>We continue working with the Department of Academics, Marketing, and Finance to make RampedUp successful.</p>
<p>Next Steps</p>	<ul style="list-style-type: none"> - Send in shirt orders to vendor for ForeverGreen - Establish I-Ball Menu - Send out I-Ball invitations - Establish I-Ball superlatives/awards - Book photographer for I-Ball - Confirm company participation for bouncy houses for RampedUp - Confirm participation from student orgs and ASCSU members throughout RampedUP week

Director of University Affairs Report

Section 1: GENERAL INFORMATION	
Department	University Affairs
Date	3.31.17
Members	University Affairs-Kevin Waida Graduate Affairs- Ali Abbas
Expenses in the Past Week	0

Section 2: Activities	
Summary of Accomplishments	<ul style="list-style-type: none"> ● 3/21 Meeting with athletics re:tailgate spots <ul style="list-style-type: none"> ○ 90 spots will be filled by 45 applicants <ul style="list-style-type: none"> ■ Spots will allow for a car to be parked plus space for chairs, table, etc. ● Campus messaging <ul style="list-style-type: none"> ○ One video: safety ○ Campus messaging re: <ul style="list-style-type: none"> ■ Off campus parties ■ Know your neighbor ■ Student conduct states ■ WGAC content-still aiming to meet with Monica Rivera ○ Met with Emily Allen to gather more date ○ Met with Dell Rae to discuss options <ul style="list-style-type: none"> ■ She recommended contacting Jen Smith
Lessons Learned	
Delegated Tasks	NA
Relations Bridged	Several ASCSU representatives Senate College Council Presidents Game Day Experience Committee members

Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go)	Academics (AVPSS Search Committee) Environmental (CBAC, ATFAB) President, Vice President, Senate, Outreach (Stadium) Membership (External Committees) Health, Diversity (Messaging Campaign
Next Steps	<ul style="list-style-type: none"> ● Messaging Framework meetings ● Meet with Neil, video framework planning <ul style="list-style-type: none"> ○ Identify key influencers ○ Consent video ● BARE meeting ● SFRB-ATFAB Presentation 4/3 ● GSC meeting ● Help get students to vote ● Film for video

Judicial Branch Report

Section 1: GENERAL INFORMATION	
Department	<i>Supreme Court</i>
Date	<i>3/24</i>
Members	<i>Deputy Chief Justice – Brittany Rondello</i>
Expenses in the Past Week	<i>None</i>

Section 2: Activities	
Summary of Accomplishments	<ul style="list-style-type: none"> ● Held All University Hearing Board hearing pre/post hearing ● Received approval for P Card training ● Found a new AUHB leadership meeting time for the remainder of the semester ● Attended ASCSU Presidential Debate

Lessons Learned	
Delegated Tasks	
Relations Bridged	
Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go)	
Next Steps	<ul style="list-style-type: none"> • Hold hearing with AUHB • Meet with AUHB advisors to determine upcoming activities for the board • Fill out a request to order jackets for Supreme Court • Obtain frame for Official Supreme Court photo