



Weekly Report

4/3/2017-4/7/2017

President's Report

Section 1: GENERAL INFORMATION	
Department	President's Office
Date	Week ending on March 7 th , 2017
Members	President Daniela Pineda Soracá
Expenses in the Past Week	

Section 2: Activities	
Summary of Accomplishments	<p>On 3/3/17</p> <ul style="list-style-type: none"> • Met with Executive branch leadership • Held Office Hours • Interviewed with a Journalism Student to be interviewed on ASCSU's Campus Food Security initiatives • Attended SFRB to support the Alternative Transportation Fee Advisory Board presentation <p>On 3/4/17</p> <ul style="list-style-type: none"> • Held a meeting with Director of Marketing Perletz to identify a small-scale marketing strategy for the ICR Conference Collaboration • Met with Advisor Pam Norris <ul style="list-style-type: none"> ○ Discussed steps to move forward with enhanced conflict management resources in ASCSU in the incoming year • Attended the University Technology Fee Advisory Board <ul style="list-style-type: none"> ○ Observed a presentation proposal for expanded Lecture Capture technology in the Scott Bio. Engineering Building ○ Online course surveys presentation rescheduled <p>On 3/5/17</p> <ul style="list-style-type: none"> • Held office hours • Tabled for Election Polling Booth • Attended Senate <p>On 3/6/17</p> <ul style="list-style-type: none"> • Held office hours • Met with Vice President Lensky & Advisor Pam Norris

	<ul style="list-style-type: none"> ○ Discussed the rest of the school year: calendar for administrative transition, roles in supporting ASCSU electoral candidates and current/future members • Met with Speaker of the Senate-elect Brown, Senator Horowitz, Senator Lawrence and Advisor Pam Norris <ul style="list-style-type: none"> ○ Shared perspectives on the current organizational climate in ASCSU, and discussed steps to co-mediate various interpersonal issues <p>On 3/7/17</p> <ul style="list-style-type: none"> • Met with President-elect Silva & Vice President-elect Wells, and Vice President Lensky to begin transitional plans (developing a strategy to co-collaborate with current initiatives and transitional priorities)
Lessons Learned	One year flies by. Chapters conclude, others begin.
Next Steps	<ul style="list-style-type: none"> • ASCSU Business as usual (office hours and meetings with advisors, branch/ executive leadership, cabinet, senate) • Continue work on a Game Day Logistics Presentation and schedule to present in senate and other student stakeholder group meetings prior to the end of the semester • Attend the It's On Us Summit All-Day (when not in class) • Touch base with all current and outgoing administration • Present Chief Justice Job description revisal to Senate with Chief Justice Stein • Participate in a Passport concept meeting with CSU System stakeholders-update on progress & pilot program • Attend and co-chair the President's Student Financial Advisory Council <ul style="list-style-type: none"> ○ Will report to the student body on the effectiveness and awareness of this council ○ Share feedback with New ASCSU Leadership & Administrative Leadership at the University

Vice President's Report

	Section 1: GENERAL INFORMATION
Department	Vice President
Date	4.10.2017
Members	Mike Lensky, Vice President
Expenses in the Past Week	252

	Section 2: Activities
Summary of Accomplishments	<ul style="list-style-type: none"> - Chaired Senate - Student Fee Review Board had presentations from UTFAB and ATFAB - SFRB asked ATFAB to explore a smaller investment pool for it's first year as a seprate fee area - Met with various CSU Administration to discuss ASCSU Elections -Held SFRB make-up meetings

	-Met with President-Elect Silva and VP-Elect Wells to discuss ASCSU matters -Bill 4618 passed senate
Lessons Learned	Even though I am not campaigning, it feels like my schedule has become busier.
Delegated Tasks	
Next Steps	Chair SFRB Chair Senate

Chief of Staff Report

	Section 1: GENERAL INFORMATION
Department	Chief of Staff
Date	04/07/2017
Members	Gabriela Maldonado
Expenses in the Past Week	0

	Section 2: Activities
Summary of Accomplishments	<ul style="list-style-type: none"> - Met with Kim, Vice President Lensky, and President Pineda-Soraca - Completed Cabinet Agenda - Attended Cabinet - Weekly Meeting with Director of Marketing Perletz and discussed marketing for elections. Specifically, the snapchat filter. - Met with Director of University Affairs and discussed GSC meeting and ATFAB presentation on Monday, working with Neall to film parts of the Ramride process as well as people for a consent portion of our video (we have 5 people signed up for Friday), working with Daniela to best organize tailgate spot allocation process. - Met with Director of Academic Affairs and discussed final touches for RAMped Up week, Financial Literacy flyers, end of UFAB, and elections committee. - Met with Director of Finance and discussed purchasing for Coopers Smith, RAMped Up week, and marketing election receipts.
Lesson Learned	- The game is not over until it is over.

Relations abridged	- NA
Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go)	- Deputy Vessa - Kim Grubbs, President Pineda Soraca, and Vice President Lensky
Next Steps	- Welcome the new administration - Wrap up the year's initiatives

Deputy Chief of Staff and Press Secretary

	Section 1: GENERAL INFORMATION
Department	<i>Office of the President</i>
Date	April 7, 2017
Members	Christina Vessa
Expenses in the Past Week	N/A

	Section 2: Activities
Summary of Accomplishments	<p><i>Followed up with Videographer Denman and Director Johnson about the LSC Sustainability video for Earth Day.</i></p> <p><i>Met with Director Vargas to discuss next steps regarding a potential diversity-themed event during Ramped Up Week.</i></p> <p><i>Advised Director Nolan to not pursue further action regarding a Health Fair. The Department of Health is overwhelmed and does not have the capacity to plan, coordinate and execute another successful event. However, Mental Health Week is this coming week.</i></p> <p><i>- A Swipe Out Hunger Coordinator was hired</i></p>

	<p><i>Connected Reporter Candelario with President-Elect Silva and Vice President-Elect Wells on Wednesday evening. Coordinated a CTV appearance Thursday evening.</i></p> <p><i>Attended Cabinet, Senate</i></p>
Lessons Learned	Hard work pays off
Delegated Tasks	Director Vargas to plan a diversity-related event at Ramped Up Week;
Relations Bridged	Erin Douglas, Collegian News Editor; Grace Reader, CTV11; Wade Troxell, Fort Collins Mayor; Ray Martinez, Councilmember
Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go)	<i>Encouraging all departments to collaborate more and work with the incoming administration</i>
Next Steps	<i>Gathering feedback from Ambassador Knollman and Ambassador Mendoza on their ASCSU experience so far</i>

Academics's Report

	Section 1: GENERAL INFORMATION
Department	Academics
Date	4/7/2017
Members	Director: Tyler Siri Ambassador: Stephanie Yassa
Expenses in the Past Week	\$0.00

	Section 2: Activities
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Summary of Accomplishments	<ul style="list-style-type: none"> - Tabled for elections - Participated in Elections Committee on Monday, Tuesday, and Wednesday. - Attended PASS committee. <ul style="list-style-type: none"> o Left early to attend Elections Committee in order to hit quorum. - Participated in the final Travel Grant meeting with SLiCE. - Met with President Elect Silva to discuss changes to the Department of Academics for next year. <ul style="list-style-type: none"> o Discussed additions to the department with Ambassador Yassa for next administration. - Had a phone conversation with Pocket Points to discuss possible future partnerships between the company and ASCSU. - Coordinated group funding for RAMped Up Week.
Lessons Learned	<ul style="list-style-type: none"> - Respect for the system always has the best result.
Delegated Tasks	<ul style="list-style-type: none"> - Ideas for RAMped Up Week and for new projects next year.
Relations Bridged	
Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go)	
Next Steps	<ul style="list-style-type: none"> - Start making a transition report and working with the new administration.

Community Affairs' Report

	Section 1: GENERAL INFORMATION
Department	Community Affairs
Date	April 7, 2017
Members	Pranaya Sathe (Director of Community Affairs)
Expenses in the Past Week	N/A

	Section 2: Activities
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Summary of Accomplishments	- Brainstorm ASCSU/ City Council end-of year mixer
Lessons Learned	- It's okay not to have too many projects; others will always need some help if you're available
Delegated Tasks	-N/A
Relations Bridged	N/A
Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go)	
Next Steps	- Plan new election/ administration mixer (if possible)

Diversity and Inclusion's Report

	Section 1: GENERAL INFORMATION
Department	Diversity and Inclusion
Date	4/7/2017
Members	Erin Vargas, Axel Foor
Expenses in the Past Week	None

	Section 2: Activities
Summary of Accomplishments	<ul style="list-style-type: none"> - Continued outreach to SDPS offices, offering assistance with organizing programming. - Had first diversity workshop. - Rescheduled meeting with Stephanie Zee

Lessons Learned	<p>Axel: to keep up with events on going, and work on timeliness.</p> <p>Erin: Learn to compromise</p>
Delegated Tasks	Keep updating SDPS Events Calendar
Relations Bridged	
Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go)	
Next Steps	Set up a meeting with Senator Isaiah Martin to discuss logistics of second workshop.

Environmental Affairs's Report

	Section 1: GENERAL INFORMATION
Department	Environmental Affairs
Date	April 7, 2017
Members	<p>Hanna Johnson- Director of Environmental Affairs</p> <p>Nogah Seidemann- Deputy Director of Environmental Affairs</p> <p>Kailey Carlson- Environmental Affairs Ambassador</p>
Expenses in the Past Week	

	Section 2: Activities
Summary of Accomplishments	<p>ATFAB</p> <ul style="list-style-type: none"> -Practiced Presentation 4/3 -Presented to SFRB 4/3 -Met with Aaron Fodge 4/4 -Met with Mike Lensky to discuss SFRB's decision about fee 4/4 -Made amendments to fee 4/4

	<p>-ATFAB Meeting 4/4</p> <p>-Met with other SFRB reps 4/6</p> <p>Student Sustainability Center</p> <p>-Distributed Marketing Materials for Sustainable Futures Fair</p> <p>-Finished marketing materials for A Plastic Ocean movie screening</p> <p>Earth Week</p> <p>-Received gift cards for Earth Day fest from JAX</p> <p>-Reached out to booths for scavenger hunt</p> <p>-Poster for scavenger hunt</p> <p>Give-A-Watt</p> <p>-emailed Tamene Abebe about filming on roof of LSC</p>
Lessons Learned	
Delegated Tasks	<p>-Deputy:</p> <p>-Ambassador:</p>
Relations Bridged	
Cross Departmental Strategy	
Next Steps	<p>-SFRB and PSFAC Monday</p> <p>-Earth Week</p> <p>-plastic ocean flier</p> <p>-cheat sheet for zero waste</p>

Finance's Report

Section 1: GENERAL INFORMATION	
Department	Finance
Date	4/07/2017
Members	Controller- Josh Silva Ambassador – Rob Leonard Director – Michael Wells
Expenses in the Past Week	None

Section 2: Activities	
Summary of Accomplishments	<ul style="list-style-type: none"> - Controller Silva and myself worked to finalize expenses and payments for ASCSU and the Board for Student Organization Funding - Ambassador Leonard finalized transition documents and began work on reviewing controller book payments for our monthly Audit
Lessons Learned	Timing is everything
Delegated Tasks	Controller Rob worked on updating the transition booklet.
Relations Bridged	N/A
Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go)	I worked again with director Siri and Director Nathan to get insurance and Tulip covered for events during Ramped Up week
Next Steps	Our department is continuing to discuss with Directors about improving communication with the Finance Department. This info will give us new structure to eliminate some errors that may occur throughout our financial process.

Governmental Affairs' Report

Section 1: GENERAL INFORMATION	
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Department	Governmental Affairs
Date	April 6, 2017
Members	Cole Wise – Director
Expenses in the Past Week	0

Section 2: Activities	
Summary of Accomplishments	<ul style="list-style-type: none"> - Spoke with Jenn about our accomplishments in helping get Senate Bill 62 (Free Speech on Higher Education Campuses) passed. I also spoke with Senator Neville, the writer of 62, to congratulate him. - Senate bill 62 in now law - Following House Bill 1035 (Sexual Assault and Stalking Victims May Break Leases)
Lessons Learned	Sleep is important no matter how busy you are.
Delegated Tasks	This week was a very internal-based and watching legislation move in the General Assembly and talking with Jenn.
Relations Bridged	I spoke with Senator Neville to congratulate him on the passage of SB 62 which is now law.
Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go)	Once again, I am in contact with the WGAC regarding House Bill 1035.
Next Steps	Start working on my transition reports and binders.

Health's Report

Section 1: GENERAL INFORMATION	
Department	Health
Date	4/7/17
Members	Spencer Nolan, Director

	Angel Wright, Deputy Sonali Koor-Misra, Ambassador Hayley Gottwalt, Ambassador Kaitlin Webb, RLT Liason
Expenses in the Past Week	\$93.94

Section 2: Activities	
Summary of Accomplishments	<ul style="list-style-type: none"> - Mental Health <ul style="list-style-type: none"> o Month <ul style="list-style-type: none"> ▪ Posters have been printed and given out and will continually do so for the next three weeks. ▪ Table cards as well o Week <ul style="list-style-type: none"> ▪ Materials have been bought ▪ Making play dough over the weekend ▪ Reservations confirmed ▪ Volunteers signed up
Lessons Learned	Delegate sooner and don't wait until the last minute.
Delegated Tasks	Schedules for MHW, making play dough, room checks, volunteer sign up
Relations Bridged	Work with Burt's Logos
Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go)	Marketing once again helped us immensely. The finance department has also been invaluable to our efforts.
Next Steps	Buckle down and get through Mental Health Week strong.

Marketing's Report

Section 1: GENERAL INFORMATION	
Department	Marketing
Date	10 April 2017

Members	Director of Marketing- Leah Perletz Deputy Director of Marketing- Veronica Bass Deputy Graphic Designer- Laura Morrison Pibel
Expenses in the Past Week	(RFD / Invoice from Anti-Stigma from Fast Print, but waiting to combine all RFD → determine which budget to use (Health vs Marketing))

	Section 2: Activities
Summary of Accomplishments	<p>Health</p> <ul style="list-style-type: none"> ● MHW → designs 3 and 4 approved, files created, NEED to be ordered/Distributed <p>Promoted Elections → facebook to vote & Instagram</p> <ul style="list-style-type: none"> ● Announced Winners ● Reached over 7,000 people online ● Received all results from Sam, stored on Drive <p>Cannabis event created, and promoted. WILL boost next week</p> <ul style="list-style-type: none"> ● Event on Eventbrite ● Facebook Event → shared on FB ● Posted on website <p>Began all transition documents/files for upcoming cabinet</p> <ul style="list-style-type: none"> ● New “GOOGLE” account for Marketing → easier to share content via google drive <ul style="list-style-type: none"> ○ marketing.ascsucolostate@gmail.com ● Created new Marketing Request Form (online, not ready to be implemented yet) <p>List of suggestions for positions/job descriptions, programs, materials for upcoming year/cabinet</p>

Lessons Learned	Think outside the Box, everyone is our audience, so who is our target and how will we appeal to them
Delegated Tasks	Veronica-Website, Social Media, Lead for Campaign, help MHW (photos) Laura-Designs
Relations Bridged	Lindsay Connors (External Relations) Kim Sterns (External Relations-social media approval→ snapchat) Christina Berg (CSU Health Network / YOU@CSU) Cassie Eliasson (College of Business → Media) Terry Nash (Library → Digital Display) Donnyale Ambrosine (LSC/CoLAB → Digital Displays) Brittney “Brit” Heiring → (Campus REC Marketing)
Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go)	<ul style="list-style-type: none"> ● Daniela Pineda (President)→ Elections ● Sam Barthel (Elections)→ Elections ● Spencer & Angel (Health)→ Anti-Stigma Mental Health Campaign ● Josh Silva & Michael Wells (Controller/Finance) → Marketing budget for the year ● Kim Grubbs (Advisor)→ Other options for using Marketing Budget
Next Steps	Get design 3 &4 ordered and distributed-Anti Stigma Campaign Cannabis convention @ Pueblo → BOOST on FB (via Daniela) Order general ASCU stuff for upcoming cabinet Update Website → Veronica Continue/Finish suggestions for upcoming cabinet (transition binder)

	<p>Continue/Finish list of job descriptions/positions/programs requested by Marketing Department</p> <p>*****NOTE: Leah will not be in the office as much, but feel free to email or call her 720-505-6907</p>
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Tradition and Programs' Report

Section 1: GENERAL INFORMATION	
Department	Traditions and Programs
Date	April 9, 2017
Members	Director Bobbie Nathan; Deputy Director Alexis Svenson
Expenses in the Past Week	N/A

Section 2: Activities	
Summary of Accomplishments	<p>I-Ball:</p> <ul style="list-style-type: none"> - Designed evites to be sent out on Monday, April 10th to all active ASCSU members - Created awards and superlatives to be given out during event and recognize people's success <p>RampedUP:</p> <ul style="list-style-type: none"> - Delegated the task of arranging the inflatables for the event to Director Wells <p>ForeverGreen:</p> <ul style="list-style-type: none"> - Student body voted on winning design that was created by same designer as last year's, Timothy Curry.
Lessons Learned	Doing what is right always pays off.

Delegated Tasks	I will be the only planner for I-Ball and taking lead on RampedUP. Director Wells and Director Siri are working on inflatables for RampedUP.
Relations Bridged	N/A
Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go)	<ul style="list-style-type: none"> - Worked with Academics and Finance on RampedUP
Next Steps	<p>ForeverGreen:</p> <ul style="list-style-type: none"> - Order winning shirt design for ASCSU's collections <p>I-Ball:</p> <ul style="list-style-type: none"> - Finalize catering order (week of April 10th) - Book photographer for event (week of April 10th) - Sent evites (April 10th) - Choose floral arrangements and decorations (week of April 10th) - Administer superlative/award worksheets for voting (April 12th in Cabinet and Senate) - Collect superlative/award worksheets and order certificates (April 17th) - Choose two MCs for the night (before May 5th) - Buy fun props for photo booth and decorations for venue (week of April 24th) <p>RampedUP:</p> <ul style="list-style-type: none"> - Receive confirmation from Director Wells and Director Siri on contracts for inflatables (hopefully week of of April 10th) - Design calendar for student organizations tabling throughout the week - Confirm group participation from registered organizations (week of April 24th) <p>Misc.</p> <ul style="list-style-type: none"> - Attend the "It's On Us" summit with President Pineda Soraca and Diversity Director Vargas

University Affairs' Report

	Section 1: GENERAL INFORMATION
Department	University Affairs
Date	4.7.17
Members	University Affairs-Kevin Waida Graduate Affairs- Ali Abbas
Expenses in the Past Week	0

	Section 2: Activities
Summary of Accomplishments	<ul style="list-style-type: none"> ● 3/21 Meeting with athletics retaliate spots <ul style="list-style-type: none"> ○ 90 spots will be filled by 45 applicants <ul style="list-style-type: none"> ■ Spots will allow car to be parker plus space for chairs, table, etc. ● Campus messaging <ul style="list-style-type: none"> ○ One video: safety ○ Campus messaging re: <ul style="list-style-type: none"> ■ Off campus parties ■ Know your neighbor ■ Student conduct states ■ WGAC content-still aiming to meet with Monica Rivera ○ Met with Emily Allen to gather more date ○ Met with Dell Rae to discuss options <ul style="list-style-type: none"> ■ She recommended contacting Jen Smith
Lessons Learned	
Delegated Tasks	NA

Relations Bridged	<p>Several ASCSU representatives</p> <p>Senate</p> <p>College Council Presidents</p> <p>Game Day Experience Committee members</p>
<p>Cross Departmental Strategy</p> <p>(How did pre/during/post cross departmental collaboration go)</p>	<p>Academics (AVPSS Search Committee)</p> <p>Environmental (CBAC, ATFAB)</p> <p>President, Vice President, Senate, Outreach (Stadium)</p> <p>Membership (External Committees)</p> <p>Health, Diversity (Messaging Campaign)</p>
Next Steps	<ul style="list-style-type: none"> ● Messaging Framework meetings ● Meet with Neil, video framework planning <ul style="list-style-type: none"> ○ Identify key influencers ○ Consent video ● BARE meeting ● SFRB-ATFAB Presentation 4/3 ● GSC meeting ● Help get students to vote ● Film for video

Judicial Branch Report

	Section 1: GENERAL INFORMATION
Department	<i>Supreme Court</i>
Date	<i>4/7</i>

Members	<i>Chief Justice – Jacob Stein</i>
Expenses in the Past Week	<i>None</i>

	Section 2: Activities
Summary of Accomplishments	<ul style="list-style-type: none"> • Observed All University Hearing Board meeting, focusing on ways the Board can improve conversations and attitudes of organizations in hearings • Ordered ASCSU Supreme Court jackets for new members • Received appeal of an Elections Committee decision; met with the Court to discuss the case (ASCSU Supreme Court Case No. 4604) • Authored opinion for ASCSU Supreme Court Case No. 4604 • Discussed end of year expenses and events with the Court and began discussing with ASCSU Finance Department • Attended ASCSU Cabinet meeting • Attended ASCSU Post-Elections celebration • Discussed role of the Court within ASCSU with President Pineda-Soraca regarding handling internal conflicts
Lessons Learned	
Delegated Tasks	
Relations Bridged	
Cross Departmental Strategy (How did pre/during/post cross departmental collaboration go)	
Next Steps	<ul style="list-style-type: none"> • Schedule annual Court photos • Distribute and review applications for 2017-18 Chief Justice; discuss/interview candidates with President Pineda-Soraca • Organize Justices to present at next ASCSU Senate meeting regarding resources the Court provides to deal with internal conflict