



# 2017-2018 WEEKLY REPORT

## Week ending October 20, 2017

### President Report

<i>Prepared by</i>	<b>President Josué “Josh” Silva</b>
<i>Department</i>	<b>Office of the President</b>
<i>Members</i>	<b>Vice President Michael Wells Chief of Staff Cole Wise Deputy Chief of Staff Baylee Lakey</b>
<i>Expenses in the Past Week</i>	<b>\$0</b>

### EXECUTIVE SUMMARY

What matters to me is that no matter what, we are doing work that actually matters to students. Helping to bring people together as an entire student body is what ASCSU is about. A part of the role of President that is always difficult is writing condolence letters to the families of CSU students who have passed away, and writing the letter for Savannah McNealy, both a student and personal friend, was no different. This week was heavily focused on stakeholder meetings to develop new and continuing initiatives.

### ACTIONS ACCOMPLISHED

<i>Summary of Accomplishments</i>	<b>Other Participants/Stakeholders (Internal/External)</b>	<b>Date (if applicable)/Notes</b>
-----------------------------------	--	-----------------------------------

- |   |   |   |
|---|---|---|
| <ul style="list-style-type: none"> <li>• <b>Attended weekly Cabinet meeting and Senate</b></li> <li>• <b>Attended weekly Todos Santos exchange trip meeting</b></li> <li>• <b>Volunteered at the first ASCSU Health Fair, in conjunction with the CSU Health Network Open House</b></li> <li>• <b>Met with adviser Bruce Mann</b></li> <li>• <b>Attended a meeting with Speaker Brown to discuss the Legislative Working Group progress</b></li> <li>• <b>Met with Dr. Blanche Hughes</b></li> <li>• <b>Attended the first Budgetary Affairs Committee meeting</b></li> <li>• <b>Met with adviser Pamela Norris</b></li> <li>• <b>Attended the RamRide Advisory Committee meeting</b></li> <li>• <b>Met with Parking and Transportation Services to discuss the Bustang routes</b></li> <li>• <b>Attended the candlelight vigil for Savannah McNealy</b></li> </ul> | <ul style="list-style-type: none"> <li>• ASCSU</li> <li>• SLiCE office; Daniela Pineda Soraca</li> <li>• ASCSU Health Department; Chief of Staff Wise; Vice President Wells; Associate Senator Sherif</li> <li>• Bruce Mann</li> <li>• Director Johnson; Director Taylor</li> <li>• Vice President Wells; Speaker Brown</li> <li>• Chair Williams; Director Johnson; committee members</li> <li>• Pamela Norris</li> <li>• RamRide; Off-Campus Life</li> <li>• Director Johnson</li> <li>• CSU community</li> </ul> | <ul style="list-style-type: none"> <li>• 10/18</li> <li>• 10/17</li> <li>• 10/16</li> <li>• 10/17</li> <li>• 10/17</li> <li>• 10/19</li> <li>• 10/19</li> <li>• 10/20</li> <li>• 10/20</li> <li>• 10/20</li> <li>• 10/20</li> </ul> |
|---|---|---|

## HOW DID STUDENTS BENEFIT FROM YOUR WORK?

I always think about how every administration only has a year (at most) to get things done and make a difference. The amount of stakeholders we only have a year to work with is incredible, and it is important to make the most of it. It is also important to bring the student body and ASCSU together, and I think that events such as the tragedy that occurred this week reminds us all of the humanity in our community.

## CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK

- The importance of remaining humble and honest about your plans, goals, and initiatives
- Patience is key
- People will forget what you said, but they will never forget how you made them feel

## **ACTION ITEMS AND GOALS FOR NEXT WEEK**

---

- Practice self-care and maintain perspective
- Weekly Todos Santos meeting
- Attend Cabinet and Senate
- Keep up with academics
- Attend the Budgetary Affairs Committee
- Chair the Campus Safety Advisory Committee



## 2017-2018 WEEKLY REPORT

### Week ending October 20, 2017

### [Vice Presidential] Report

<i>Prepared by</i>	<b>[Michael Wells]</b>
<i>Department</i>	<b>[President's Office]</b>
<i>Members</i>	<b>[Michael Wells, Vice President; Josh Silva, President; Cole Wise, Chief of Staff; Baylee Lakey, Deputy Chief of Staff;]</b>
<i>Expenses in the Past Week</i>	<b>N/A</b>

### EXECUTIVE SUMMARY

This week was primarily spent working on the first annual Health Fair with the CSU Health Network. Both days, Monday and Thursday were HUGE successes as we saw turnout of over 300 per day. I also continued on with SFRB and the ASCSU mbassador program. Overall this week saw many triumphs and accomplishments

### ACTIONS ACCOMPLISHED

<i>Summary of Accomplishments</i>	<b>Other Participants/Stakeholders (Internal/External)</b>	<b>Date (if applicable)/ Notes</b>
<ul style="list-style-type: none"> <li>• <b><i>SFRB met with Ther Interpersonal Violence</i></b></li> </ul>	<ul style="list-style-type: none"> <li>• Dr. Mike Ellis (External) – LSC Director</li> </ul>	•

***Fee as well as the Rec Center. Both expect potential mandatory increases but not increase for staff or programming***

- Angel Wright (internal)
- Anne Hudgens – Director, Health Network
- Jason Huitt – IT Director (external)

- ***Worked the Health Fair Monday the 16th and Thursday the 19th. I played viola for the event as well as made sure that food and drinks were set up and prepared. Director Wright and Deputy Director Patricio were instrumental as they made this event a huge success!***

- ***Attended the meeting for Online student charges. This meeting saw discussion in ways that student fee areas could better serve online students. Ideas included virtual tours, online meetings, and virtual work spaces***

- ***I met again with ambassadors and directors to continue making this program better. I will be creating a***

*feedback group to better understand the needs of this program.*

## **HOW DID STUDENTS BENEFIT FROM YOUR WORK?**

The health fair served over 600 students and built a great relationship between ASCSU and the Health Network. Students were able to receive resources for health on campus and got to meet with many on campus partners to better build community.

## **CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK**

Timing is Everything

## **ACTION ITEMS AND GOALS FOR NEXT WEEK**

- Create a better database for SFRB files
- Keep on with SFRB



## 2017-2018 WEEKLY REPORT

### Week ending October 20, 2017

### Chief of Staff Report

<i>Prepared by</i>	<b>Cole V. Wise – Chief of Staff</b>
<i>Department</i>	<b>Office of the President</b>
<i>Members</i>	<b>Josh Silva – President</b> <b>Michael Wells – Vice President</b> <b>Cole Wise – Chief of Staff</b> <b>Baylee Lakey – Deputy Chief of Staff</b>
<i>Expenses in the Past Week</i>	<b>\$0.00</b>

### EXECUTIVE SUMMARY

This week was a very hard week for personal reasons. With that being said, I am proud of the way the Executive Cabinet was there to help one another through the trials that the past week presented. A new Deputy Director of Traditions and Programs, Clarity Engel, was hired and is currently going through the paperwork process. We are still in search of a Director of Health and that applicant will hopefully be chosen by the end of next week.

### ACTIONS ACCOMPLISHED

<i>Summary of Accomplishments</i>	<b>Other Participants/Stakeholders (Internal/External)</b>	<b>Date (if applicable)/Notes</b>
<ul style="list-style-type: none"> <li>• <b>Attended weekly Executive Leadership Meeting</b></li> </ul>	<ul style="list-style-type: none"> <li>• President Silva; Vice President Wells; Deputy Lakey; Kim Grubbs</li> </ul>	<ul style="list-style-type: none"> <li>• 10/16/17</li> </ul>

- |  |                                  |            |
|--|----------------------------------|------------|
| • <b><i>Held weekly meeting with Diversity and Inclusion</i></b> | • Director Tubbs                 | • 10/16/17 |
| • <b><i>Held weekly meeting with Community Affairs</i></b>       | • Director Johnson               | • 10/16/17 |
| • <b><i>Attended Student Fee Review Board meeting</i></b>        | • WGAC; Rec Center; SFRB members | • 10/16/17 |
| • <b><i>Held weekly meeting with Campus Engagement</i></b>       | • Director Syron                 | • 10/17/17 |
| • <b><i>Held weekly meeting with University Affairs</i></b>      | • Director Rhine                 | • 10/18/17 |
| • <b><i>Held weekly meeting with Finance</i></b>                 | • Director Leonard               | • 10/18/17 |
| • <b><i>Held weekly meeting with Traditions and Programs</i></b> | • Director Gertner               | • 10/18/17 |
| • <b><i>Held weekly meeting with Governmental Affairs</i></b>    | • Director Taylor                | • 10/18/17 |
| • <b><i>Attended weekly 1:1 meeting with Bruce Mann</i></b>      | • Bruce Mann (SLiCE)             | • 10/18/17 |
| • <b><i>Attended weekly Cabinet meeting</i></b>                  | • ASCSU Executive Cabinet        | • 10/18/17 |
| • <b><i>Attended weekly Senate Meeting</i></b>                   | • ASCSU Members                  | • 10/18/17 |
| • <b><i>Held lunch meeting with Dr. Mike Ellis</i></b>           | • Dr. Ellis (LSC)                | • 10/18/17 |

## HOW DID STUDENTS BENEFIT FROM YOUR WORK?

Students indirectly benefited from my work with each department as well as my advocating for their student fee dollars.

## CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK

- Death of friend and colleague
- Managing school and work
- Remaining positive when everything is negative



## **ACTION ITEMS AND GOALS FOR NEXT WEEK**

---

- Hire Director of Health
- Assist in next game day planning
- Plan trip to Wyoming for Fan Experience with Director Rhine



## 2017-2018 WEEKLY REPORT

### Week ending October 20, 2017

### Deputy Chief of Staff Report

<i>Prepared by</i>	<b>Baylee L. Lakey—Deputy Chief of Staff</b>
<i>Department</i>	<b>President’s Office</b>
<i>Members</i>	<b>Josh Silva—President Michael Wells—Vice President Cole Wise—Chief of Staff Baylee Lakey—Deputy Chief of Staff</b>
<i>Expenses in the Past Week</i>	<b>\$0.00</b>

### EXECUTIVE SUMMARY

This week mainly consisted of meetings with directors. I worked with President Silva, Vice President Wells, Director Tubbs, Speaker Brown, Chief Justice Anderson, and Chief of Staff Wise to develop an article addressing the recent bias motivated incidents on campus. This article will run in the Collegian this coming week.

### ACTIONS ACCOMPLISHED

<i>Summary of Accomplishments</i>	Other Participants/Stakeholders (Internal/External)	Date (if applicable)/ Notes
-----------------------------------	--	--------------------------------

- ***Held weekly meeting with Director of Multimedia*** • Director Maxwell • 10/16/17
- ***Held weekly meeting with Director of Academics*** • Director Shubert • 10/17/17
- ***Held weekly meeting with Director of Graphic Design*** • Director Aldern • 10/17/17
- ***Catch up meeting with Bruce Mann*** • Bruce Mann • 10/17/17
- ***Held weekly meeting with Grad Affairs*** • Director Kalyan • 10/18/17
- ***Attended weekly Cabinet meeting*** • ASCSU Executive • 10/18/17
- ***Attended ASCSU Senate Session*** • ASCSU Body • 10/18/17
- ***Held weekly meeting with Marketing Strategy*** • Director Merline • 10/19/17
- ***Volunteered at Health Fair*** • CSU student body • 10/19/17
- ***Held weekly meeting with environmental affairs*** • .Director Royal • 10/19/17
- ***Held Weekly Marketing Meeting*** • Director Aldern, Director Maxwell • 10/20/17
- ***Worked on article for the Collegian***

- *Opened the application for the Director of health*

## **HOW DID STUDENTS BENEFIT FROM YOUR WORK?**

Students benefitted from the support I was able to provide to directors.

## **CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK**

- This week was heart breaking as we lost one of our fellow Rams. During these tragic circumstances, it is comforting that we as a student body are caring and supportive of one another.

## **ACTION ITEMS AND GOALS FOR NEXT WEEK**

- Publish article addressing bias-motivated incidents on campus
- Focus on some projects that need to be further developed
- Conduct Director of Health interviews



## 2017-2018 WEEKLY REPORT

### Week ending October 20, 2017

### Director of Finance Report

<i>Prepared by</i>	<b>Director of Finance Robert Leonard</b>
<i>Department</i>	<b>Finance</b>
<i>Members</i>	<b>Director of Finance Robert Leonard Controller Kyle Steinhoff</b>
<i>Expenses in the Past Week</i>	<b>\$N/A</b>

### EXECUTIVE SUMMARY

This week was slow for the Finance Department. No student orgs came to BSOF for funding so it was a week we used to catch up on post approval processes for the orgs we have approved. The Budgetary Affairs Committee was established in Senate last week and I am the vice chair. A bill was reviewed regarding allocating funding so that a study can be done on the effectiveness of U+2. The bill for the Front Range Student Ecology Symposium was approved by the senate.

### ACTIONS ACCOMPLISHED

<i>Summary of Accomplishments</i>	Other Participants/Stakeholders (Internal/External)	Date (if applicable)/ Notes
• <b>FRSES approved by Senate</b>	• Senate	• 10/20/2017

- *Money paid for approved events*
- *Budgetary Affairs Committee meeting held*

## **HOW DID STUDENTS BENEFIT FROM YOUR WORK?**

The student body benefitted from our work this week by having another event to attend.

## **CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK**

- Had some difficulty obtaining signatures for contracts and learning the contract procedures

## **ACTION ITEMS AND GOALS FOR NEXT WEEK**

- Have BSOF Meeting
- Help student orgs receive funding for events



## 2017-2018 WEEKLY REPORT

### Week ending October 20<sup>th</sup>, 2017

### Director of Academics Report

<i>Prepared by</i>	<b>Director of Academics Bayler Shubert</b>
<i>Department</i>	<b>Academics</b>
<i>Members</i>	<b>Director of Academics</b>
<i>Expenses in the Past Week</i>	<b>N/a</b>

### EXECUTIVE SUMMARY

This week had less academic work as I was completing my tenure in the Department of traditions and Programs. This got in the way as I was busy completing the float and working on Homecoming. However, I am now starting to work on my ideas for the role which I am incredibly excited about. This week I was also on the plaza for Academic Integrity week which was a great success.

### ACTIONS ACCOMPLISHED

Summary of Accomplishments	Other Participants/Stakeholders (Internal/External)	Date (if applicable)/Notes
<ul style="list-style-type: none"> <li>• <b>Tabled on the plaza for Academic Integrity Week</b></li> <li>• <b>Set up meetings for Financial Literacy Course.</b></li> <li>• <b>Began conceiving Student Survey</b></li> <li>• <b>Finished Homecoming Float</b></li> <li>• <b>Walked in Parade</b></li> </ul>	<ul style="list-style-type: none"> <li>• Deputy Chief of Staff Lakey</li> <li>• ASCSU Members (Internal)</li> <li>• Dr. Brown</li> <li>• Chief of Staff Wise</li> <li>• Vice President Wells</li> <li>• Former Vice President Lensky</li> <li>• Director Gertner</li> </ul>	

## **HOW DID STUDENTS BENEFIT FROM YOUR WORK?**

Academic Integrity was a great learning experience for students about the issues of plagiarism. Also finished the work on homecoming which was a great Success.

## **CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK**

- Still not getting response from my ambassadors
- Had a lot of school Monday, Tuesday, and Wednesday.

## **ACTION ITEMS AND GOALS FOR NEXT WEEK**

- Begin contacting College Council Presidents for the Board of College Council Presidents meetings.
- Meet with Tyler Siri
- Begin planning survey questions for student surveys.
- Meet with Mike Lensky.





# 2017-2018 WEEKLY REPORT

## Week ending: October 20th, 2017

### Officer of Community Affairs Report

<i>Prepared by</i>	<b>Officer Hanna Johnson</b>
<i>Department</i>	<b>State and Local Policy</b>
<i>Members</i>	<b>Hanna Johnson- Officer of Community Affairs Anthony Taylor- Director of Governmental Affairs</b>
<i>Expenses in the Past Week</i>	<b>\$0</b>

### EXECUTIVE SUMMARY

This week I really focused on researching information and create a presentation about the Fort Collins Occupancy Ordinance to present my bill to be a funding partner to Senate. The bill was put into the Budgetary Affairs committee and will stay there for an extra week. I'm very happy with the discussion and debate being conducted about the bill to make our partnership with the city of fort collins in the best interest of students.

### ACTIONS ACCOMPLISHED

Summary of Accomplishments	Other Participants/Stakeholders (Internal/External)	Date (if applicable)/ Notes

• <b>ATFAB</b>	•	Full Board	•	10/16
• <b>Legislative Working Group</b>	•	Director Taylor, Speaker Brown, President Silva, Justice Anderson	•	10/17; met to discuss bylaws so far
• <b>Ambassadors</b>	•	Sage Miller and Bridget Murphy	•	Met 10/16
• <b>Ordinance Study</b>	•	Jeannie Ortega, Ginny Sawyer (External), Budgetary Affairs Committee, Senate	•	Throughout Week
• <b>Health Fair</b>	•	Health Department; Vice President Wells	•	10/19
• <b>Campus West Connections ASCSU Meeting</b>	•	Chief of Staff Wise, Lexi Adler	•	n/a
• <b>SLiCE Civic Engement</b>	•		•	
• <b>City of Fort Collins Sustainability Dept. Tour</b>	•	Sam Barthel and Ambassador Bridget Murphy	•	10/20
• <b>Bustang Conversation</b>	•	City of Fort Collins Sustainability Department and Ambassador Sage Miler	•	Throughout Week
	•		•	10/20
	•	President Silva, Aaron Fodge		

## **HOW DID STUDENTS BENEFIT FROM YOUR WORK?**

- Maintaining good working relationships with the City of Fort Collins and campus partners
- Expanding department to help foster new community-oriented student leaders

## **CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK**

- Balancing everything

## **ACTION ITEMS AND GOALS FOR NEXT WEEK**

- Ordinance Study Legislation in Committee Again
- Going to the capitol with the department
- Tour of Campus West Connections
- Edit Legislative Working Group bylaws



# 2017-2018 WEEKLY REPORT

## Week ending October 20, 2017

### Director Report

Prepared by	<b>Victoria Tubbs</b>
Department	<b>Diversity &amp; Inclusion</b>
Members	<b>Victoria Tubbs</b> <b>Marcelino Castaneda</b> <b>Rebecca Boniek</b>
Expenses in the Past Week	<b>\$0.00</b>

### EXECUTIVE SUMMARY

This week was spent gearing up for Halloween/ Halloweekend and preparing future program ideas to help campus. We are noticing people’s thoughts and feelings on campus whether it be sadness or anxiety or frustration and we are trying to think ways through ways that we (ASCSU) can help and support our students.

### ACTIONS ACCOMPLISHED

Summary of Accomplishments	Other Participants/Stake holders  (Internal/External)	Date (if applicable)/  Notes

<ul style="list-style-type: none"> <li>● Finalized “Costume not Culture program”</li> <li>● Furthered #thisismystate through NRHH general body</li> <li>● Made progress in State of Kindness program <ul style="list-style-type: none"> <li>○ Thoughts on possible partners and ways to impact more students.</li> </ul> </li> <li>● Drafted and edited ASCSU statement</li> </ul>	<ul style="list-style-type: none"> <li>● Marketing Department</li> <li>● Jordan Teliha NRHH President</li> <li>● Marcelino Castaneda</li> <li>● Baylee Lakey, Isabell Brown, Josh Silva, Brittney Anderson</li> </ul>	<ul style="list-style-type: none"> <li>● With Halloween coming up we want students to be thoughtful and intentional in their costumes this holiday season.</li> <li>● We want our program for students to be able to receive some kindness and hopefully pay it forward to be larger than originally thought perhaps involving partners around campus. .</li> <li>● Finalizing of bias motivated incidents.</li> </ul>
--	---	--

**HOW DID STUDENTS BENEFIT FROM YOUR WORK?**

In looking at who we can shift the culture on campus in light of bias motivated incidents, we don’t want to tell students what not to do. That has never gone well. But we are hoping to give a positive program for students to pay that positivity forward in our community.

**CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK**

- I am not sure to support students in light of the tragedy this week.

**ACTION ITEMS AND GOALS FOR NEXT WEEK**

- Touch base with Bruce
  - Advisors
  - Resources outside of ASCSU
- Stage 3 of #thisismystate project.
- Meet with Ambassador Rebecca Boniek



# 2017-2018 WEEKLY REPORT

## Week ending October 20, 2017

### Environmental Affairs Report

<i>Prepared by</i>	<b>Director Madelyn Royal</b>
<i>Department</i>	<b>Environmental Affairs</b>
<i>Members</i>	<b>Madelyn Royal, Director Haley Dallas, Deputy Director</b>
<i>Expenses in the Past Week</i>	<b>\$0.00 (if applicable)</b>

### EXECUTIVE SUMMARY

This week was focused on furthering the campus composting agenda, alternative transportation education, and outreach. Through multiple meetings and brainstorming sessions, the Environmental Affairs department is prepared to begin planning a few major events to incentivize a more sustainable student body.

### ACTIONS ACCOMPLISHED

Summary of Accomplishments	Other Participants/Stakeholders (Internal/External)	Date (if applicable)/Notes
• <b>Gameday Zero Waste Team</b>	• Haley Dallas	• 10/14
• <b>Attended biweekly ATFAB meeting</b>	• Hanna Johnson (Community Affairs)	• 10/16
• <b>Held the monthly Coalition for Sustainable Student Organization (CSSO) meeting</b>	• Madelyn and Haley	• 10/17
• <b>Warner College Council</b>	• Haley Dallas	

- Participated in HDS Plate Waste Audit in Braiden Dining Hall • 10/18
- Finalized graphic for ASCSU/Slice compost • 10/18
- Further strategized for Zero Waste Symposium • Jackson (Graphics)
- Began assisting the SSC with the Sustainable Futures Fair • Haley Dallas

## HOW DID STUDENTS BENEFIT FROM YOUR WORK?

The theme of this week for our department was meetings. We met with students concerning alternative transportation, coalition building, and composting. By meeting with students and listening to the many perspectives that CSU stakeholders hold, we are able to more effectively strategize around future sustainable initiatives.

## CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK

### ACTION ITEMS AND GOALS FOR NEXT WEEK

- Coordinating between two members of a department can be a challenge at some points. We are learning to collaborate with one another to achieve our goals in a cohesive and strategic way.



## 2017-2018 WEEKLY REPORT

### Week ending October 20, 2017

### Director Of Governmental Affairs Report

<i>Prepared by</i>	<b>Anthony Taylor (Director of Gov. Affairs)</b>
<i>Department</i>	<b>State and Local Policy</b>
<i>Members</i>	<b>Anthony Taylor (Director of Gov. Affairs) Hanna Johnson (Director of Community Affairs)</b>
<i>Expenses in the Past Week</i>	<b>\$75.00 (Travel Budget)</b>

### EXECUTIVE SUMMARY

This week I spent my time reviewing the agenda for the “Day at the Capitol”. Additionally, I had a several meetings with the faculty of the communication department in the interests of parenting with them on an initiative to increase student citizen engagement.

### ACTIONS ACCOMPLISHED

<i>Summary of Accomplishments</i>	<b>Other Participants/Stakeholders (Internal/External)</b>	<b>Date (if applicable)/ Notes</b>
-----------------------------------	--	------------------------------------



- |  |  |            |
|--|--|------------|
| • <i>Weekly Ambassador Meeting</i>                       | • Maddi Smith (I)  | • 10/18/17 |
| • <i>One on One Meeting with Bruce</i>                   | • Bruce (I)  | • 10/17/17 |
| • <i>Legislative Working Group</i>                       | • Director Johnson (I), President Silva (I), Speaker Brown (I) | • 10/17/17 |
| • <i>Day at the Capitol Meeting</i>                      | • Maddi Smith (I)  | • 10/20/17 |
| • <i>Communication with ASCSU Lobbyist</i>               | • Jenn Penn (E)  | • Ongoing  |
| • <i>Communication with the Communication Department</i> | • Multiple Communication Faculty (E)                           | • Ongoing  |
| • <i>Communication with CPD</i>                          | • CPD Leadership (E)   | • Ongoing  |
| • <i>Health Fair</i>                                     | • Various people in attendance                                 | • 10/19/17 |

## HOW DID STUDENTS BENEFIT FROM YOUR WORK?

Day at the capitol along with the other initiatives that I have worked on this week were focused on fostering student civic engagement. Increased student engagement will ensure that students are heard and represented in their community.

## CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK

- I would like to lay out a better structure for ambassador meetings so that I am more organized while I speak.

## ACTION ITEMS AND GOALS FOR NEXT WEEK

- Have a successful Day at the Capitol meeting with Jenn.
- Contact the Straayer Center and keep them updated on Day at the Capitol planning.



2017-2018 WEEKLY

REPORT

Week ending October 20, 2017

**Office of Graduate Affairs Report**

<i>Prepared by</i>	<b>Satya Kalyan</b>
<i>Department</i>	<b>Office of the President</b>
<i>Members</i>	<b>President Josué “Josh” Silva Vice President Michael Wells Chief of Staff Cole Wise Deputy Chief of Staff Baylee Lakey</b>
<i>Expenses in the Past Week</i>	<b>\$00.00</b>

**EXECUTIVE SUMMARY**

There was progress in terms of knowing the issues of a few graduate students I met. I had a conversation with Dean of Graduate Affairs Jodie Hanzlik and we discussed ways to reach out to graduate head of departments. I had a meeting scheduled with the Graduate Advisor Katya where I would discuss regarding the out-of-state internships for international students. The key points of the survey have been sent to the GSC for review and I am awaiting their approval. The information required for Kaleigh to build the website has been sent and I am excited to see how the website would shape up to be.

**ACTIONS ACCOMPLISHED**

<i>Summary of Accomplishments</i>	<b>Other Participants/Stakeholders (Internal/External)</b>	<b>Date (if applicable)/ Notes</b>
-----------------------------------	--	--

<ul style="list-style-type: none"> <li>• <i>Survey</i></li> </ul>	<ul style="list-style-type: none"> <li>• GSC &amp; ASCSU</li> </ul>	<ul style="list-style-type: none"> <li>• Not Applicable</li> </ul>
<ul style="list-style-type: none"> <li>• <i>Scheduling meetings with ASCSU graduate senators</i></li> </ul>	<ul style="list-style-type: none"> <li>• GSC</li> <li>• ASCSU</li> </ul>	<ul style="list-style-type: none"> <li>• Not Applicable</li> </ul>
<ul style="list-style-type: none"> <li>• <i>Meeting with Kylie Merline</i></li> </ul>		<ul style="list-style-type: none"> <li>• Not Applicable</li> </ul>
<ul style="list-style-type: none"> <li>• <i>Meeting with Katya</i></li> </ul>		<ul style="list-style-type: none"> <li>• Not Applicable</li> </ul>

**HOW DID STUDENTS BENEFIT FROM YOUR WORK?**

- Bringing out the survey helps in knowing the opinions of the graduate students
- Getting the issue of out-of-state internships for international students sorted out helps students in expanding their reach and knowledge
- When done with the graduate reach-out media task (no name has been given to it yet), graduate students shall benefit by knowing what’s going on in the campus

**CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK**

- Know the college-specific issues of graduate students
- Meeting the graduate senators at a specified time because of time conflicts

**ACTION ITEMS AND GOALS FOR NEXT WEEK**

- Meet the ASCSU grad senators and discuss issues concerning graduate students
- Meet Kylie and learn more about multimedia and ways of reaching out to graduate students
- Meet Katya and Jodie Hanzlik

# 2017-2018 WEEKLY REPORT

## Week ending October 20, 2017

### Graphic Design Report

<i>Prepared by</i>	<b>Jackson Aldern, Director of Graphic Design</b>
<i>Department</i>	<b>Marketing</b>
<i>Members</i>	<b>Jackson - Design Kyrie – Marketing Kaleigh - Multimedia</b>
<i>Expenses in the Past Week</i>	<b>\$0</b>

#### EXECUTIVE SUMMARY

[This should be a summary of how your week within the department went. The expectation is a 4-5 sentence brief summary.]

#### ACTIONS ACCOMPLISHED

<b>Summary of Accomplishments</b>	<b>Other Participants/Stakeholders (Internal/External)</b>	<b>Date (if applicable)/ Notes</b>

I made the formats for Costume Not Culture  
for Halloween

Volunteered for Swipe Out Hunger

Compost sign

#### HOW DID STUDENTS BENEFIT FROM YOUR WORK?

Students benefit from my work this week because I worked on a diversity marketing program to spread awareness about cultural awareness. I also talked briefly to Nate about a t-shirt collaboration with New Belgium, which could be something a lot of students would want!!!

#### CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK

- The biggest challenge this week was obviously the passing of a friend. The second biggest challenge this week was time, once again. School's crazy so I've been prioritizing the best I can. I'm looking forward to having a couple hours in which I can just sit down and knock out my to-do list.

#### ACTION ITEMS AND GOALS FOR NEXT WEEK

- Tabling designs
- Put all the files in the drive



## 2017-2018 WEEKLY REPORT

### Week ending October 20, 2017

### Officer's Report

<i>Prepared by</i>	<b>Mr. Shreesh Maurya</b>
<i>Department</i>	<b>Innovation and Technology</b>
<i>Members</i>	<b>Officer of Innovation and Technology, Shreesh Maurya</b>
<i>Expenses in the Past Week</i>	<b>\$0.00</b>

### EXECUTIVE SUMMARY

Met with Neal Lujan, Director of Student Affairs Technology/RamCard Office. Discussed about the costing of RamCard and if any way to reduce it. Also had discussion about ways in which RamCard Office and ASCSU can collaborate to promote different facilities provided by RamCard office to students.

### ACTIONS ACCOMPLISHED

<i>Summary of Accomplishments</i>	<b>Other Participants/Stakeholders (Internal/External)</b>	<b>Date (if applicable)/ Notes</b>
<ul style="list-style-type: none"> <li>• <i>Knowing how the costing of RamCard works and discussed different ways in which ASCSU can collaborate</i></li> </ul>	<ul style="list-style-type: none"> <li>• Neal Lujan(External)</li> </ul>	17th October 2017

*with RamCard Office for  
betterment of CSU students.*

## **HOW DID STUDENTS BENEFIT FROM YOUR WORK?**

RamCard offers different services to students like ID card printing, International Calling cards, Dining services, passport size photographs etc. These services are unknown to students. If students are made aware of these services then it will be great help for them.

## **CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK**

- Finding ideas in which ASCSU can collaborate with RamCard to promote its services.

## **ACTION ITEMS AND GOALS FOR NEXT WEEK**

- Meeting with Vice President Wells to discuss about different meeting I had with external committee.
- Collaborating with Director of Multimedia Maxwell to get the website page for Innovation and Technology setup.



## 2017-2018 WEEKLY REPORT

### Week ending October 20, 2017

### Marketing Strategy Report

<i>Prepared by</i>	<b>Kyrie Merline Director of Marketing Strategy</b>
<i>Department</i>	<b>Marketing</b>
<i>Members</i>	<b>Kyrie Merline Director of Marketing Strategy Kaleigh Maxwell Director of Multimedia Jackson Aldern Director of Graphic Design</b>
<i>Expenses in the Past Week</i>	<b>\$0.00</b>

### EXECUTIVE SUMMARY

This week in the marketing department we worked on organizing the marketing materials related to tabling products. The marketing department also worked on the Culture not Costume for the diversity department. Overall, we are currently working on starting new projects as well as organizing the older projects. The marketing department is also working towards organizing the ambassadors so that we can put them in to action as soon as possible. Lastly, I am working towards ordering some more marketing swag and figuring out what would reach students the best. We are also working on organizing another health marketing meeting for this upcoming week.

### ACTIONS ACCOMPLISHED

Summary of Accomplishments	Other Participants/Stakeholders (Internal/External)	Date (if applicable)/
----------------------------	---	-----------------------



		Notes
<ul style="list-style-type: none"> <li>• <b>Marketing Meeting Catch Up</b></li> <li>• <b>Marketing catch up with Deputy Chief of Staff</b></li> <li>• <b>Graduate Affairs Marketing Meeting</b></li> <li>• <b>Senate You @ CSU Meeting</b></li> </ul>	<ul style="list-style-type: none"> <li>• Internal, Director Aldern</li> <li>• Internal, Director Maxwell, Director Aldern, and Deputy Chief of Staff Lakey</li> <li>• Internal, Director Aldern, Director Maxwell, and Director Kalyan</li> <li>• Internal, Senator Aubrey, Director Aldern, and Director Maxwell</li> </ul>	<ul style="list-style-type: none"> <li>• 10/18/17</li> <li>• 10/20/17</li> <li>• 10/20/17</li> <li>• 8/20/17</li> </ul>

## HOW DID STUDENTS BENEFIT FROM YOUR WORK?

Students will benefit from the projects we are doing because they will receive beneficial programming related to various events. Students will also be able to use the products that ASCSU orders on behalf of the students. Lastly, ASCSU will be able to inform the CSU community related to what is and is not appropriate for various holidays, like Halloween.

## CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK

- Continuing the momentum from Homecoming
- Starting new projects
- People attending meeting times

## ACTION ITEMS AND GOALS FOR NEXT WEEK

- Look at possible new swag products to order
- Tabling material designs
- Health meeting with Deputy Paricio



## 2017-2018 WEEKLY REPORT

### Week ending October 20, 2017

### Director of Multimedia Report

<i>Prepared by</i>	<b>Kaleigh Maxwell</b>
<i>Department</i>	<b>Marketing Department</b>
<i>Members</i>	<b>Kaleigh Maxwell, Director of Multimedia Kyrie Merline, Director of Multimedia Jackson Aldern, Director of Graphic Design</b>
<i>Expenses in the Past Week</i>	<b>All marketing expenses to be reported in Director of Marketing report.</b>

### EXECUTIVE SUMMARY

ASCSU's Marketing Department recently focused on promoting CSU through ASCSU sponsored events throughout Homecoming weekend. Marketing efforts were incorporated in promotional material throughout the Homecoming Parade, 12<sup>th</sup> Ram Tailgate, ringing of the Old Main Bell, and additional social media efforts. Since Homecoming, social media has highlighted open positions, the Health Fair, and additional content that is relevant to our target audience. Currently, Multimedia efforts are focused on planning for upcoming, finishing the website, and continuing to gather media and content for the organization.

## ACTIONS ACCOMPLISHED

<i>Summary of Accomplishments</i>	<b>Other Participants/Stakeholders (Internal/External)</b>	<b>Date (if applicable)/ Notes</b>
<ul style="list-style-type: none"> <li>• <i>ASCSU Website</i></li> </ul>	<ul style="list-style-type: none"> <li>• Continuing to update add content to the ASCSU website.</li> </ul>	<ul style="list-style-type: none"> <li>• Ongoing</li> </ul>
<ul style="list-style-type: none"> <li>• <i>12<sup>th</sup> Ram</i></li> </ul>	<ul style="list-style-type: none"> <li>• Working with Director Rhine to shift all future forms and contact emails over to his control.</li> </ul>	<ul style="list-style-type: none"> <li>• n/a</li> </ul>
<ul style="list-style-type: none"> <li>• <i>Instagram Story Takeover</i></li> </ul>	<ul style="list-style-type: none"> <li>• Reached out to Deputy Director Paricio to propose a takeover of ASCSU'S Instagram during the Health Fair Open House.</li> </ul>	<ul style="list-style-type: none"> <li>• 10/16/2017</li> </ul>
<ul style="list-style-type: none"> <li>• <i>Open Positions</i></li> </ul>	<ul style="list-style-type: none"> <li>• Created and published content on ASCSU website to advertise applications for Director of Health. Posted on social media to remind followers of application deadline.</li> </ul>	<ul style="list-style-type: none"> <li>• Week of 10/16</li> </ul>
<ul style="list-style-type: none"> <li>• <i>Homecoming</i></li> </ul>	<ul style="list-style-type: none"> <li>• Fulfilled marketing and digital expectations for events and promotion surrounded ASCSU-sponsored events throughout the Homecoming weekend.</li> <li>• Projects included plaza events for Traditions &amp; Programs,</li> </ul>	<ul style="list-style-type: none"> <li>• 10/12-10/14</li> </ul>

## HOW DID STUDENTS BENEFIT FROM YOUR WORK?

Throughout the Homecoming weekend, ASCSU multimedia and digital promotion not only informed students, but allowed them to connect with other event stakeholders. While the website is still a work-in-progress, continued efforts to get content up will allow students and additional CSU community members to learn more about ASCSU and various campus resources.

## CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK

- Health continues has been an issue for me this past week.
- Continued issues with website still need to be addressed.

- Maintaining a social media and digital presence among all platforms.

## **ACTION ITEMS AND GOALS FOR NEXT WEEK**

---

- Schedule appropriate meetings for upcoming events/projects and make sure a clear schedule is set.
- Work to develop a plan to involve Ambassadors into social media work.
- Continue to advance the ASCSU website and address concerns with CSU Web Communications and LSC IT.



## 2017-2018 WEEKLY REPORT

### Week ending October 22, 2017

### Director Report

<i>Prepared by</i>	<b>Alexandra Gertner, Director of Traditions</b>
<i>Department</i>	<b>Traditions and Programs</b>
<i>Members</i>	<b>Alexandra Gertner, Director Jessy Mendoza, Deputy</b>
<i>Expenses in the Past Week</i>	<b>\$0.00</b>

### EXECUTIVE SUMMARY

Just picked our new Deputy Director of Traditions and Programs. Super excited about that. Old Main Bell rope broke on Saturday evening. Working with the alumni association for ASCSU to fund a new rope. Try to get that done before the next game.

### ACTIONS ACCOMPLISHED

<i>Summary of Accomplishments</i>	Other Participants/Stakeholders (Internal/External)	Date (if applicable)/ Notes
-----------------------------------	--	--------------------------------

- |   |   |  |
|---|---|--|
| <ul style="list-style-type: none"> <li>• <b>Hired New Deputy Director of Traditions and Programs</b></li> </ul> | <ul style="list-style-type: none"> <li>• Super excited to welcome our new Deputy Director of Traditions and Programs</li> </ul> | <ul style="list-style-type: none"> <li>• N.A.</li> </ul> |
| <ul style="list-style-type: none"> <li>• <b>Old Main Bell Rope</b></li> </ul>                                   | <ul style="list-style-type: none"> <li>• Working with Chief of Staff Wise to help fund a new rope</li> </ul>                    | <ul style="list-style-type: none"> <li>• N.A.</li> </ul> |
| <ul style="list-style-type: none"> <li>• <b>Work on Get your Green on</b></li> </ul>                            | <ul style="list-style-type: none"> <li>• Work with the Alumni Association to better promote Get your Green on</li> </ul>        | <ul style="list-style-type: none"> <li>• N.A.</li> </ul> |

## HOW DID STUDENTS BENEFIT FROM YOUR WORK?

Alumni and students will be able to ring Old Main Bell with a new rope for the next home football game.

## CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK

- Come up with new traditions
- Sleep more than 7 hours a night
- Take the good out of every person

## ACTION ITEMS AND GOALS FOR NEXT WEEK

- Work on "Get your green on"
- Meditate every morning
- Go on a hike once a week



## 2017-2018 WEEKLY REPORT

### Week ending October 20, 2017

### Director's Report

<i>Prepared by</i>	<b>Director Nathan Rhine</b>
<i>Department</i>	<b>University Affairs</b>
<i>Members</i>	<b>Director Nathan Rhine</b> <b>Ambassador Jordan Laughlin</b> <b>Ambassador Mitch Koch</b> <b>Ambassador Drew Teumer</b> <b>Ambassador Jack White</b>
<i>Expenses in the Past Week</i>	<b>\$0.00</b>

### EXECUTIVE SUMMARY

This week, in the Department of University Affairs, we focused on new projects and finishing gathering the committee information. Currently I am working with Chief of Staff Wise and Director of Graphic Design Aldern on a game day t-shirt, in which we will collaborate with a local corporation. The ambassadors are still emailing committee chairs, once I have the information I forward that on to Senate Membership Officer Sullivan so that we can work together on finding student representation. In regards to tailgating, I worked on a confirmation email to be sent out to students who applied for the 12<sup>th</sup> Ram and am working with Director of Multimedia Maxwell to create a graphic that will be sent out to Fraternities showing the specific area in which they can set up.

### ACTIONS ACCOMPLISHED

<i>Summary of Accomplishments</i>	<i>Other Participants/Stakeholders (Internal/External)</i>	<i>Date (if applicable)/</i>
-----------------------------------	--	------------------------------

- |  |   |  |
|--|---|--|
| <ul style="list-style-type: none"> <li>• <b><i>Attended the Game Day Experience Debrief committee meeting; discussed the improvements in the 12<sup>th</sup> Ram and current concerns</i></b></li> <li>• <b><i>Started the new Game Day t-shirt project with Chief of Staff Wise and Director of Graphic Design Aldern to create a rough shirt design and start planning the project.</i></b></li> <li>• <b><i>Attended the weekly cabinet meeting</i></b></li> <li>• <b><i>Collaborated with Director of Multimedia Maxwell on an automatic email response for applicants for the 12<sup>th</sup> Ram.</i></b></li> <li>• <b><i>Met with Ambassador Koch to discuss his office hours and upcoming schedule.</i></b></li> <li>• <b><i>Continued to update the active committee list as responses come in from chairs.</i></b></li> </ul> | <ul style="list-style-type: none"> <li>• Game Day Experience Committee members/External</li> <li>• Chief of Staff Wise/Internal, Director of Graphic Design Aldern/Internal</li> <li>• Cabinet/Internal</li> <li>• Director of Multimedia Maxwell/Internal</li> <li>• Ambassador Koch/Internal</li> </ul> | <ul style="list-style-type: none"> <li>• Work with CSU PD to find out information on 7 arrests made during Homecoming game</li> <li>• Reach out to the corporation and start the talks. Work with Jackson on the t-shirt design</li> <li>• Forward updated committees to Kevin Sullivan</li> </ul> |
|--|---|--|

## HOW DID STUDENTS BENEFIT FROM YOUR WORK?

Creating new programs is always beneficial for students. By finding new ways to give back to the CSU community, we ensure that the students are always having a positive experience. By simplifying the registration system even further, we are making it easier for students to apply for spots within the 12<sup>th</sup> Ram and ensure that they have more time throughout the day. By meeting with the Game Day Experience committee, we look at the improvements that have been made with the current on-campus game day plan and find ways to further improve the structure. Ambassadors are members of ASCSU just like myself, by helping



Ambassador Koch focus on his tasks he is properly utilizing his time and therefore the students are being served sufficiently.

## **CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK**

---

- Finding enough time in the week to get tasks done.
- Econometrics is definitely not an easy course.

## **ACTION ITEMS AND GOALS FOR NEXT WEEK**

---

- Work with my Department Ambassadors during their office hours throughout the week.
- Hold my weekly department meeting with the ambassadors to discuss both accomplishments and struggle.
- Write out the outline for the upcoming Wyoming trip and reach out to University of Wyoming student government members with the hopes of starting a new cross-university tradition.
- Buy a new ASCSU tent with the Marketing department. Approve the design for the custom ASCSU tent we will be ordering.
- Finish the 12<sup>th</sup> Ram space materials.