



# 2017-2018 WEEKLY REPORT

## Week ending October 27, 2017

### President Report

<i>Prepared by</i>	<b>President Josué “Josh” Silva</b>
<i>Department</i>	<b>Office of the President</b>
<i>Members</i>	<b>Vice President Michael Wells Chief of Staff Cole Wise Deputy Chief of Staff Baylee Lakey</b>
<i>Expenses in the Past Week</i>	<b>\$0</b>

### EXECUTIVE SUMMARY

What matters to me is that no matter what, we are doing work that actually matters to students. Helping to bring people together as an entire student body is what ASCSU is about. I think about what Vice President Wells and I ran on and I am determined to achieve those objectives. This week focused on moving various large projects forward.

### ACTIONS ACCOMPLISHED

<i>Summary of Accomplishments</i>	<b>Other Participants/Stakeholders (Internal/External)</b>	<b>Date (if applicable)/Notes</b>

- |   |   |   |
|---|---|---|
| <ul style="list-style-type: none"> <li>• <b>Attended weekly Cabinet meeting and Senate</b></li> <li>• <b>Attended weekly Todos Santos exchange trip meeting</b></li> <li>• <b>Published a letter to the Collegian commemorating Savannah McNealy</b></li> <li>• <b>Met with adviser Pamela Norris</b></li> <li>• <b>Attended the Campus Safety Advisory Committee to hear updates on the status of CSUPD and developments</b></li> <li>• <b>Provided input for various upcoming Senate bills</b></li> <li>• <b>Attended the Budgetary Affairs Committee</b></li> <li>• <b>Attended a joint meeting with RamRide and Parking and Transportation Services to advance campaign initiatives</b></li> <li>• <b>Received confirmation from CSU administration regarding sponsorship and funding for the City occupancy study</b></li> </ul> | <ul style="list-style-type: none"> <li>• ASCSU</li> <li>• SLiCE office; Daniela Pineda Soraca</li> <li>• Collegian]</li> <li>• Pamela Norris</li> <li>• Dr. Blanche Hughes; CSUPD Chief Scott Harris</li> <li>• ASCSU Senate</li> <li>• Budgetary Affairs Committee; Director Johnson</li> <li>• Aaron Fodge</li> </ul> | <ul style="list-style-type: none"> <li>• 10/25</li> <li>• 10/24</li> <li>• 10/26</li> <li>• 10/25</li> <li>• 10/26</li> <li>• Entire week</li> <li>• 10/26</li> <li>• 10/26</li> <li>• 10/23</li> </ul> |
|---|---|---|

## HOW DID STUDENTS BENEFIT FROM YOUR WORK?

I always think about how every administration only has a year (at most) to get things done and make a difference. The amount of stakeholders we only have a year to work with is incredible, and it is important to make the most of it. The students may never know the extent of the work that occurs in ASCSU, but what matters is how it helps them.

## CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK

- The importance of remaining humble and honest about your plans, goals, and initiatives
- Patience is key
- People will forget what you said, but they will never forget how you made them feel

- Academics

## **ACTION ITEMS AND GOALS FOR NEXT WEEK**

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- Practice self-care and maintain perspective
- Weekly Todos Santos meeting
- Attend Cabinet and Senate
- Keep up with academics
- Attend the Budgetary Affairs Committee
- Interview candidates for the Director of Health position
- Meet with the FAB directors in anticipation of PSFAC
- Begin the process of searching for an elections manager
- Meet with Dr. Tony Frank



## 2017-2018 WEEKLY REPORT

### Week ending October 27, 2017

### [Vice Presidential] Report

<i>Prepared by</i>	<b>[Michael Wells Vice President]</b>
<i>Department</i>	<b>[President's Office]</b>
<i>Members</i>	<b>Josh Silva – President</b> <b>Michael Wells – Vice President</b> <b>Cole Wise – Chief of Staff</b> <b>Baylee Lakey – Deputy Chief of Staff</b>
<i>Expenses in the Past Week</i>	<b>N/A</b>

### EXECUTIVE SUMMARY

This week saw more great triumphs in SFRV, with great questions from the board member. As well I have worked out a new communication system with the ACSU ambassador program and will be implementing it this week. For the rest of the semester I will primarily focus on preparing SFRB for the spring semester, and making sure that the Board, and all Fee Directors are on the same page

### ACTIONS ACCOMPLISHED

<i>Summary of Accomplishments</i>	<b>Other Participants/Stakeholders (Internal/External)</b>	<b>Date (if applicable)/ Notes</b>
<ul style="list-style-type: none"> <li>• <b><i>Toured Off Campus Life, Ram Ride and the Resources for Disabled Students</i></b></li> </ul>	<ul style="list-style-type: none"> <li>• DR. Mike Ellis (internal)</li> <li>• Director Wright (internal)</li> <li>• Deputy Director Paricio</li> </ul>	<ul style="list-style-type: none"> <li>• Oct. 10<sup>th</sup>-15th</li> <li>•</li> </ul>

- *Both Fees expressed a severe need for staffing increases in their offices, with potential increases to come*
- *Sent thank you cards and followed up on the Health Fair, we are now working to do a rehash meeting to see what can be done net year*
- *Met with Dr. Mike Ellis to discuss state of affairs with SFRB and prepare for his absence this spring with semester at sea.*
- Pam Norris (internal)

## **HOW DID STUDENTS BENEFIT FROM YOUR WORK?**

As always, SFRB is the last line of defense for student questioning of students fees – this board allows for the voice of the students to be heard through strong questions and understandings of the fee areas

## **CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK**

Timing is everything

## **ACTION ITEMS AND GOALS FOR NEXT WEEK**

- Add more data for SFRB to the website



## 2017-2018 WEEKLY REPORT

### Week ending October 27, 2017

### Chief of Staff Report

<i>Prepared by</i>	<b>Cole V. Wise – Chief of Staff</b>
<i>Department</i>	<b>Office of the President</b>
<i>Members</i>	<b>Josh Silva – President</b> <b>Michael Wells – Vice President</b> <b>Cole Wise – Chief of Staff</b> <b>Baylee Lakey – Deputy Chief of Staff</b>
<i>Expenses in the Past Week</i>	<b>\$0.00</b>

### EXECUTIVE SUMMARY

This week was filled with planning and strategizing in terms of the 12<sup>th</sup> Ram Student Tailgating lot, planning for our Fan Experience trip to Wyoming and assisting Director's in upcoming events and initiatives. The semester is flying by and it is important to emphasize the importance of ASCSU and the fact that we do good work for students. I also assisted in the interview process with Deputy Lakey to find a new Director of Health.

### ACTIONS ACCOMPLISHED

<i>Summary of Accomplishments</i>	<b>Other Participants/Stakeholders (Internal/External)</b>	<b>Date (if applicable)/ Notes</b>
<ul style="list-style-type: none"> <li>• <b>Attended weekly Executive Leadership Meeting</b></li> </ul>	<ul style="list-style-type: none"> <li>• President Silva; Vice President Wells; Deputy Lakey; Kim Grubbs</li> </ul>	<ul style="list-style-type: none"> <li>• 10/23/17</li> </ul>

- |  |                                 |            |
|--|---------------------------------|------------|
| • <b><i>Held weekly meeting with Diversity and Inclusion</i></b> | • Director Tubbs                | • 10/23/17 |
| • <b><i>Held weekly meeting with Community Affairs</i></b>       | • Director Johnson              | • 10/23/17 |
| • <b><i>Attended Student Fee Review Board meeting</i></b>        | • Off-Campus Life; RamRide; RDS | • 10/23/17 |
| • <b><i>Attended update meeting</i></b>                          | • Pam Norris (SLiCE)            | • 10/24/17 |
| • <b><i>Held weekly meeting with University Affairs</i></b>      | • Director Rhine                | • 10/25/17 |
| • <b><i>Held weekly meeting with Finance</i></b>                 | • Director Leonard              | • 10/25/17 |
| • <b><i>Held weekly meeting with Traditions and Programs</i></b> | • Director Gertner              | • 10/25/17 |
| • <b><i>Held weekly meeting with Governmental Affairs</i></b>    | • Director Taylor               | • 10/25/17 |
| • <b><i>Attended weekly Cabinet meeting</i></b>                  | • ASCSU Executive Cabinet       | • 10/25/17 |
| • <b><i>Attended weekly Senate Meeting</i></b>                   | • ASCSU Members                 | • 10/25/17 |
| • <b><i>Interviewed Director of Health Candidates</i></b>        | • Deputy Lakey                  | • 10/23-27 |

## HOW DID STUDENTS BENEFIT FROM YOUR WORK?

Students indirectly benefited from my work with each department as well as my advocating for their student fee dollars. Students also benefited from my work with Director Rhine on the 12<sup>th</sup> Ram Student Tailgating Lot.

## CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK

- Keeping school at the priority
- Numerous projects, initiatives and goals to fulfill before the end of the semester
- Value every moment

## ACTION ITEMS AND GOALS FOR NEXT WEEK

- Hire Director of Health

- Plan trip to Wyoming for Fan Experience with Director Rhine
- Contact Wyoming Student Government
- Begin planning for Spring Retreat





## 2017-2018 WEEKLY REPORT

### Week ending October 27, 2017

### Deputy Chief of Staff Report

<i>Prepared by</i>	<b>Baylee L. Lakey—Deputy Chief of Staff</b>
<i>Department</i>	<b>President’s Office</b>
<i>Members</i>	<b>Josh Silva—President</b> <b>Michael Wells—Vice President</b> <b>Cole Wise—Chief of Staff</b> <b>Baylee Lakey—Deputy Chief of Staff</b>
<i>Expenses in the Past Week</i>	<b>\$0.00</b>

### EXECUTIVE SUMMARY

This week I focused on advertising for and conducting interviews for the Director of Health position. I also published an article from ASCSU leadership in the Thursday edition of the Collegian that addresses the recent bias motivated incidents on campus. Cabinet also had the opportunity to tour the new Campus Connections facility and engage in a dialogue around how ASCSU can collaborate with the new facility to better serve students.

### ACTIONS ACCOMPLISHED

<i>Summary of Accomplishments</i>	<i>Other Participants/Stakeholders (Internal/External)</i>	<i>Date (if applicable)/</i>
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		Notes
<ul style="list-style-type: none"> <li>• <b>Weekly Executive Leadership Meeting</b></li> </ul>	<ul style="list-style-type: none"> <li>• President Silva, Vice President Wells, Chief of Staff Wise, Kim Grubbs</li> </ul>	<ul style="list-style-type: none"> <li>• 10/23/17</li> </ul>
<ul style="list-style-type: none"> <li>• <b>Meeting with Deputy Director Dallas</b></li> </ul>	<ul style="list-style-type: none"> <li>• Deputy Dallas</li> </ul>	<ul style="list-style-type: none"> <li>• 10/23/17</li> </ul>
<ul style="list-style-type: none"> <li>• <b>Held weekly meeting with Director of Academics</b></li> </ul>	<ul style="list-style-type: none"> <li>• Director Shubert</li> </ul>	<ul style="list-style-type: none"> <li>• 10/24/17</li> </ul>
<ul style="list-style-type: none"> <li>• <b>Held weekly meeting with Director of Graphic Design</b></li> </ul>	<ul style="list-style-type: none"> <li>• Director Aldern</li> </ul>	<ul style="list-style-type: none"> <li>• 10/24/17</li> </ul>
<ul style="list-style-type: none"> <li>• <b>Meeting with Pam Norris</b></li> </ul>	<ul style="list-style-type: none"> <li>• VP Wells, Chief of Staff Wise, Speaker Brown, Chief Justice Anderson</li> </ul>	<ul style="list-style-type: none"> <li>• 10/24/17</li> </ul>
<ul style="list-style-type: none"> <li>• <b>Attended weekly Cabinet meeting</b></li> </ul>	<ul style="list-style-type: none"> <li>• ASCSU Executive</li> </ul>	<ul style="list-style-type: none"> <li>• 10/25/17</li> </ul>
<ul style="list-style-type: none"> <li>• <b>Attended ASCSU Senate Session</b></li> </ul>	<ul style="list-style-type: none"> <li>• ASCSU Body</li> </ul>	<ul style="list-style-type: none"> <li>• 10/25/17</li> </ul>
<ul style="list-style-type: none"> <li>• <b>Held weekly meeting with Marketing Strategy</b></li> </ul>	<ul style="list-style-type: none"> <li>• Director Merline</li> </ul>	<ul style="list-style-type: none"> <li>• 10/26/17</li> </ul>
<ul style="list-style-type: none"> <li>• <b>Met with Ambassador Krupinsky</b></li> </ul>	<ul style="list-style-type: none"> <li>• Katy Krupinsky</li> </ul>	<ul style="list-style-type: none"> <li>• 10/26/17</li> </ul>
<ul style="list-style-type: none"> <li>• <b>Held weekly meeting with environmental affairs</b></li> </ul>	<ul style="list-style-type: none"> <li>• Director Royal</li> </ul>	<ul style="list-style-type: none"> <li>• 10/26/17</li> </ul>
<ul style="list-style-type: none"> <li>• <b>Held Weekly Marketing Meeting</b></li> </ul>	<ul style="list-style-type: none"> <li>• Director Aldern, Director Merline</li> </ul>	<ul style="list-style-type: none"> <li>• 10/27/17</li> </ul>
		<ul style="list-style-type: none"> <li>• 10/26/17</li> </ul>

- ***Published article in the Collegian***

• 10/27/17

- ***Conducted Director of Health Interviews***

- Chief of Staff Wise

## **HOW DID STUDENTS BENEFIT FROM YOUR WORK?**

Students benefit from my work as I assist directors in their projects. Students will also benefit from the work we put in to hiring a new Director of Health, as this position allows the Director to serve students in many different ways. Additionally, students will benefit from the conversations we started during cabinet with the newly developed resource, Campus Connections.

## **CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK**

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## **ACTION ITEMS AND GOALS FOR NEXT WEEK**

- Conduct Director of Health interviews and come to a decision on the position
- Work with my ambassador on some feature articles for the Collegian



## 2017-2018 WEEKLY REPORT

### Week ending October 27, 2017

### Director of Finance Report

<i>Prepared by</i>	<b>Director of Finance Robert Leonard</b>
<i>Department</i>	<b>Finance</b>
<i>Members</i>	<b>Director of Finance Robert Leonard Controller Kyle Steinhoff</b>
<i>Expenses in the Past Week</i>	<b>\$N/A</b>

### EXECUTIVE SUMMARY

This week we accomplished quite a bit in the Finance Dept. BSOF approved an application for Psi Chi. The payments for vendors for many upcoming events were made and we are looking forward to attending them. Unfortunately I was quite sick and so I could not attend cabinet nor Budgetary Affairs Committee.

### ACTIONS ACCOMPLISHED

<i>Summary of Accomplishments</i>	Other Participants/Stakeholders (Internal/External)	Date (if applicable)/ Notes
<ul style="list-style-type: none"> <li>• <i>Psi Chi approved</i></li> <li>• <i>Money paid for upcoming events</i></li> </ul>	<ul style="list-style-type: none"> <li>• Samantha Swain</li> </ul>	<ul style="list-style-type: none"> <li>• 10/27/2017</li> </ul>

## **HOW DID STUDENTS BENEFIT FROM YOUR WORK?**

The student body benefitted from our work this week by having another event to attend.

## **CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK**

- Had to learn to use memos instead of contracts for payments to speakers

## **ACTION ITEMS AND GOALS FOR NEXT WEEK**

- Have BSOF Meeting
- Help student orgs receive funding for events
- Attend budgetary affairs committee



## 2017-2018 WEEKLY REPORT

### Week ending October 27<sup>th</sup>, 2017

### Director of Academics Report

<i>Prepared by</i>	<b>Director of Academics Bayler Shubert</b>
<i>Department</i>	<b>Academics</b>
<i>Members</i>	<b>Director of Academics</b>
<i>Expenses in the Past Week</i>	<b>N/a</b>

### EXECUTIVE SUMMARY

This week has been productive with the development of my agenda for the rest of the semester. I met with Mike Lensky on Wednesday to discuss the Financial Literacy Course. This week I began a conversation with college council Presidents about a committee and I received a lot of good feedback from them about the idea, and we are now working on ironing out a time. Finally I have begun the process of developing a survey for students to take to assess their feelings towards academics at CSU.

### ACTIONS ACCOMPLISHED

Summary of Accomplishments	Other Participants/Stakeholders (Internal/External)	Date (if applicable)/ Notes
<ul style="list-style-type: none"> <li>• <b>Developed rough outline of student survey.</b></li> <li>• <b>Met with Mike Lensky for Financial Literacy Course.</b></li> <li>• <b>Started working on initiatives with the Career Center</b></li> <li>• <b>Began developing College Council Committee</b></li> </ul>	<ul style="list-style-type: none"> <li>• Deputy Chief of Staff Lakey</li> <li>• ASCSU Members (Internal)</li> <li>• Chief of Staff Wise</li> <li>• Vice President Wells</li> <li>• Former Vice President Lensky</li> <li>• Mr. Lish from Career Center</li> <li>• College Council Presidents</li> </ul>	

- **Applied for a new committee focused on further work with course surveys.**

## **HOW DID STUDENTS BENEFIT FROM YOUR WORK?**

The Work with the career center will help bridge the gap between academics and post-graduation.

## **CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK**

- Still not getting response from my ambassadors
- Learning about the mass of initiatives that were already being worked on.

## **ACTION ITEMS AND GOALS FOR NEXT WEEK**

- Meet with Tyler Siri
- Make a solid committee time
- Meet with Jered Lish



## 2017-2018 WEEKLY REPORT

### Week ending October 27, 2017

### Campus Engagement Report

<i>Prepared by</i>	Director Tristan Syron
<i>Department</i>	Campus Engagement
<i>Members</i>	Tristan Syron, Director Clare Fenton, Deputy Director Paine Lewis, Ambassador Dawson Warken, Ambassador Erin Rueter, Ambassador Natalie Gentil, Ambassador
<i>Expenses in the Past Week</i>	\$0.00

#### EXECUTIVE SUMMARY

This entire week I was out of office due to a bad case of Influenza
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#### ACTIONS ACCOMPLISHED

Summary of Accomplishments	Other Participants/Stakeholders (Internal/External)	Date (if applicable)/ Notes
<ul style="list-style-type: none"> <li>RLT</li> </ul>		



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**HOW DID STUDENTS BENEFIT FROM YOUR WORK?**

The study will have to wait until the flu settles.

**CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK**

- The flu

**ACTION ITEMS AND GOALS FOR NEXT WEEK**

- Discuss plan in senate and cabinet
- Email Jason to create the activity Calendar that allows non-outlooks to edit to allow access for all Department members.
- Present Community service ideas to both senate and cabinet. Develop Organization list and schedule
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**2017-2018 WEEKLY REPORT**  
**Week ending:** October 27th, 2017  
**Officer of Community Affairs Report**

<i>Prepared by</i>	<b>Officer Hanna Johnson</b>
<i>Department</i>	<b>State and Local Policy</b>
<i>Members</i>	<b>Hanna Johnson- Officer of Community Affairs Anthony Taylor- Director of Governmental Affairs</b>
<i>Expenses in the Past Week</i>	<b>\$0</b>

**EXECUTIVE SUMMARY**

It's really great when I feel like ASCSU offers itself to be a learning opportunity. Being able to go down to the Capitol felt very rewarding and educational. I also really enjoyed having cabinet tour Campus West Connections and brainstorm how to give more resources to off campus students.

**ACTIONS ACCOMPLISHED**

<b>Summary of Accomplishments</b>	<b>Other Participants/Stakeholders (Internal/External)</b>	<b>Date (if applicable)/ Notes</b>
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• <b>ATFAB</b>	• Full Board	• 10/23; Planning Meeting on 10/26
• <b>Ambassadors</b>	• Sage Miller and Bridget Murphy	• 10/17; met to discuss bylaws so far
• <b>Ordinance Study</b>	• Jeannie Ortega, Ginny Sawyer (External), Budgetary Affairs Committee, Senate	• Budgetary Affairs Committee 10/26
• <b>Campus West Connections ASCSU Meeting</b>	• Chief of Staff Wise, Lexi Adler, Cabinet	• 10/25; Tour of CWC; Discussion of student needs off campus
• <b>Day at the Capitol</b>	• Director Taylor, Jenn Penn	• 10/25; tour of Capitol, discussion of date and agenda, department bonding
• <b>Budgetary Affairs Committee</b>	• Senate Committee members	• 10/26; discussed several bills and report

## HOW DID STUDENTS BENEFIT FROM YOUR WORK?

- Expanding conversations about student needs off-campus

## CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK

- Balancing everything

## ACTION ITEMS AND GOALS FOR NEXT WEEK

- Edit Legislative Working Group bylaws
- SFRB ATFAB Tour



## 2017-2018 WEEKLY REPORT

**Week ending** October 27, 2017

### Director Report

Prepared by	<b>Victoria Tubbs</b>
Department	<b>Diversity &amp; Inclusion</b>
Members	<b>Victoria Tubbs</b> <b>Marcelino Castaneda</b> <b>Rebecca Boniek</b>
Expenses in the Past Week	<b>\$0.00</b>

### EXECUTIVE SUMMARY

This week was my second round of midterms so ASCSU work was kept to email correspondence and setting things up for the following week.

### ACTIONS ACCOMPLISHED

Summary of Accomplishments	Other Participants/Stakeholders (Internal/External)	Date (if applicable)/ Notes

<ul style="list-style-type: none"> <li>● Attended CSU Drag Show</li> <li>● Reached out to Admissions as possible partner for State of Kindness program</li> <li>● Meeting with Campus West Connections</li> </ul>	<ul style="list-style-type: none"> <li>● PRISM, RHA, Pride Resource center</li> <li>● Marcelino Castaneda</li> <li>● Campus West Connections, ASCSU Cabinet</li> </ul>	<ul style="list-style-type: none"> <li>● Supported CSU LGBTQ+ Community</li> <li>● We want our program for students to be able to receive some kindness and hopefully pay it forward to be larger than originally thought perhaps involving partners around campus. .</li> <li>● Learned about the new facility and brainstormed possible partnerships in the future</li> </ul>
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**HOW DID STUDENTS BENEFIT FROM YOUR WORK?**

This week I got a better understanding of campus west partners and how students can work with them. I look forward to getting feedback during this weekend’s game to see how ASCSU can support students.

**CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK**

- Balancing ASCSU with School
- Maintaining a sense of progress.
  - Knowing what to do in between programs.

**ACTION ITEMS AND GOALS FOR NEXT WEEK**

- Meet with Marketing department for #thisismystate project.
- Meet with Lexi from Campus West Connections
- Meet with Ambassador Rebecca Boniek



## 2017-2018 WEEKLY REPORT

### Week ending October 27, 2017

### Environmental Affairs Report

<i>Prepared by</i>	<b>Director Madelyn Royal</b>
<i>Department</i>	<b>Environmental Affairs</b>
<i>Members</i>	<b>Madelyn Royal, Director Haley Dallas, Deputy Director</b>
<i>Expenses in the Past Week</i>	<b>\$375.00 – ASCSU/Slice Compost (Annual Fee)</b>

### EXECUTIVE SUMMARY

This week was composed of multiple committee meetings that furthered the composting agenda on CSU campus. Also, after the President’s Sustainability Committee meeting we began working on outlining multiple legislative concepts that could help the Zero Waste initiative campus-wide.

### ACTIONS ACCOMPLISHED

Summary of Accomplishments	Other Participants/Stakeholders (Internal/External)	Date (if applicable)/Notes
<ul style="list-style-type: none"> <li>• <b>Attended President’s Sustainability Committee monthly meeting</b></li> <li>• <b>ATFAB</b></li> <li>• <b>Met with Zero Waste team</b></li> </ul>	<ul style="list-style-type: none"> <li>• Hanna Johnson (Community Affairs)</li> </ul>	<ul style="list-style-type: none"> <li>• October 23</li> <li>• October 24</li> </ul>

- |  |   |  |
|--|---|--|
| <ul style="list-style-type: none"> <li>• <b>Campus Composting Committee</b></li> <li>• <b>Student Transit Meeting</b></li> <li>• <b>Collegian Interview (Compost)</b></li> </ul> | <ul style="list-style-type: none"> <li>• Haley Dallas (Deputy Environmental)</li> <li>• Maggie Gilman (Zero Waste)</li> <li>• Hanna Johnson, Aaron Fodge</li> </ul> | <ul style="list-style-type: none"> <li>• October 25</li> <li>• October 26</li> <li>• October 26</li> </ul> |
|--|---|--|

## HOW DID STUDENTS BENEFIT FROM YOUR WORK?

Due to our efforts to further the campus composting agenda, future students have a better chance of benefitting from the provided composting infrastructure on campus.

## CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK

- Our department is learning to work together on communication and collaboration. It has been difficult to fairly divide the workload, however, we are slowly improving!

## ACTION ITEMS AND GOALS FOR NEXT WEEK

- Next week marks the first planning committee meeting for the Zero Waste Symposium! We hope to get the ball rolling, and start working with University officials to make the symposium a legitimate event.



## 2017-2018 WEEKLY REPORT

### Week ending October 27, 2017

### Director Of Governmental Affairs Report

<i>Prepared by</i>	<b>Anthony Taylor (Director of Gov. Affairs)</b>
<i>Department</i>	<b>State and Local Policy</b>
<i>Members</i>	<b>Anthony Taylor (Director of Gov. Affairs) Hanna Johnson (Director of Community Affairs)</b>
<i>Expenses in the Past Week</i>	<b>\$0.00</b>

### EXECUTIVE SUMMARY

The biggest thing that I did this week was go down to the capitol with Director Johnson and my ambassador. The point was to work with Jenn to finalize the agenda and a date for Day at the Capitol.

### ACTIONS ACCOMPLISHED

<i>Summary of Accomplishments</i>	<b>Other Participants/Stakeholders (Internal/External)</b>	<b>Date (if applicable)/ Notes</b>
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- |   |                                     |            |
|---|-------------------------------------|------------|
| • <i>Day at the Capitol Meeting</i>         | • Maddi Smith (I), Director Johnson | • 10/25/17 |
| • <i>Campus Connections Cabinet Meeting</i> | (I), Jenn Penn (E)                  | • 10/25/17 |
| • <i>Weekly Meeting Chief of Staff</i>      | • Various people in attendance      | • 10/27/17 |
|   | • Chief of Staff Wise (I),          |            |

## HOW DID STUDENTS BENEFIT FROM YOUR WORK?

I used this week to do some preparation for Day at the Capitol. Preparing for Day at the Capitol far in advance will ensure that the event goes smoothly and thus will make students more likely to engage in their community if the day goes well.

## CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK

- I came back a bit later Wednesday then I would've like to (perhaps consider leaving about 30 mins earlier next time).

## ACTION ITEMS AND GOALS FOR NEXT WEEK

- Continue to work with the Straayer Center around Day at the Capitol planning.



2017-2018 WEEKLY

REPORT

Week ending October 27, 2017

**Office of Graduate Affairs Report**

<i>Prepared by</i>	<b>Satya Kalyan</b>
<i>Department</i>	<b>Office of the President</b>
<i>Members</i>	<b>President Josué “Josh” Silva Vice President Michael Wells Chief of Staff Cole Wise Deputy Chief of Staff Baylee Lakey</b>
<i>Expenses in the Past Week</i>	<b>\$00.00</b>

**EXECUTIVE SUMMARY**

Thanks to midterm-week, there was not a lot I could do. However, I did meet Katya-Stewart Sweeney, the graduate advisor of Engineering Department and gathered information and her thoughts on the “out-of-state internships for international students”. I also met the GSC senators Kathryn and Daisy and we planned as to what the bill should be to have GSC Senators and Associate Senators. There was an issue regarding T-shirts for GSC because of some miscommunication but I learnt a few things as how to keep ASCSU always updated regarding what is happening. And also, GSC has replied what their opinion is about the survey and I shall start making the blueprint as to how the survey should look like.

**ACTIONS ACCOMPLISHED**

<i>Summary of Accomplishments</i>	<b>Other Participants/Stakeholders (Internal/External)</b>	<b>Date (if applicable)/ Notes</b>
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<ul style="list-style-type: none"> <li>• <i>Survey</i></li> </ul>	<ul style="list-style-type: none"> <li>• GSC &amp; ASCSU</li> </ul>	<ul style="list-style-type: none"> <li>• Not Applicable</li> </ul>
<ul style="list-style-type: none"> <li>• <i>Meeting with Katya</i></li> </ul>		<ul style="list-style-type: none"> <li>• Not Applicable</li> </ul>
<ul style="list-style-type: none"> <li>• <i>Meeting with GSC senators</i></li> </ul>		<ul style="list-style-type: none"> <li>• Not Applicable</li> </ul>

**HOW DID STUDENTS BENEFIT FROM YOUR WORK?**

- Bringing out the survey helps in knowing the opinions of the graduate students
- Getting the issue of out-of-state internships for international students sorted out helps students in expanding their reach and knowledge
- The GSC core-committee shall have T-shirts which helps them to better represent their cause in the campus.

**CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK**

- Know the college-specific issues of graduate students
- Miscommunication costs
- Meeting the marketing department at a specified time because of time conflicts

**ACTION ITEMS AND GOALS FOR NEXT WEEK**

- Meet the ASCSU grad senators and discuss issues concerning graduate students
- Meet Kylie and learn more about multimedia and ways of reaching out to graduate students
- Meet OIP and Jodie Hanzlik



## 2017-2018 WEEKLY REPORT

### Week ending October 27, 2017

### Graphic Design Report

<i>Prepared by</i>	<b>Jackson Aldern, Director of Graphic Design</b>
<i>Department</i>	<b>Marketing</b>
<i>Members</i>	<b>Jackson - Design Kyrie – Marketing Kaleigh - Multimedia</b>
<i>Expenses in the Past Week</i>	<b>\$0</b>

### EXECUTIVE SUMMARY

[This should be a summary of how your week within the department went. The expectation is a 4-5 sentence brief summary.]

### ACTIONS ACCOMPLISHED

Summary of Accomplishments	Other Participants/Stakeholders (Internal/External)	Date (if applicable)/Notes
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**Met with Lindsay for Food Pantry**

Going to be designing this weekend and hopefully sending to print this week

**Marketing meeting**

Met with Kyrie and Baylee

**One on one with Baylee**

Talked about design stuff, timelines and how we're doin!

**You @ CSU meeting**

**GradAffairs meeting**

## **HOW DID STUDENTS BENEFIT FROM YOUR WORK?**

Students benefit from my work this week because I will be helping to facilitate the food pantry visual communication, allowing food-insecure students to have a place they can find a free meal!

## **CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK**

- The biggest challenge this week was stress and time. I'm SWAMPED with school stuff and found out that I have to get surgery on my mouth again on Tuesday, putting me in bed for the majority of next week. So because school is my priority I'm just struggling to find time for ASCSU stuff, as well as my two other jobs. Hopefully by Monday I won't be so behind!

## **ACTION ITEMS AND GOALS FOR NEXT WEEK**

- Compost sign printing
- Put all the files in the drive
- Food pantry
- Tabling design
- You @ CSU design
- Grad Affairs design



## 2017-2018 WEEKLY REPORT

### Week ending October 27, 2017

### Officer's Report

<i>Prepared by</i>	<b>Mr. Shreesh Maurya</b>
<i>Department</i>	<b>Innovation and Technology</b>
<i>Members</i>	<b>Officer of Innovation and Technology, Shreesh Maurya</b>
<i>Expenses in the Past Week</i>	<b>\$0.00</b>

### EXECUTIVE SUMMARY

Started prioritizing different tasks to be done as soon as possible. Started collecting data for the Innovation and Technology page of ASCSU website. Met with one of my ambassador, Marcos. Explained him the work we do and he will be providing input as soon as possible.

### ACTIONS ACCOMPLISHED

<i>Summary of Accomplishments</i>	<b>Other Participants/Stakeholders (Internal/External)</b>	<b>Date (if applicable)/Notes</b>
<ul style="list-style-type: none"> <li>• <i>Interacting with ambassadors and letting them know what tasks we have and taking their inputs.</i></li> </ul>	<ul style="list-style-type: none"> <li>• Marcos Villanueva(Internal)</li> </ul>	

## **HOW DID STUDENTS BENEFIT FROM YOUR WORK?**

Working towards getting content for website so that students have access to different resources, online links etc.

## **CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK**

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- Collaborating with different entities and finding out how we can take their help and help them for benefit of students.

## **ACTION ITEMS AND GOALS FOR NEXT WEEK**

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- Meeting with Vice President Wells to discuss about different meeting I had with external committee.
- Collaborating with Director of Multimedia Maxwell to get the website page for Innovation and Technology setup and to show her different content I have collected for website.



## 2017-2018 WEEKLY REPORT

### Week ending October 27, 2017

### Marketing Strategy Report

<i>Prepared by</i>	<b>Kyrie Merline Director of Marketing Strategy</b>
<i>Department</i>	<b>Marketing</b>
<i>Members</i>	<b>Kyrie Merline Director of Marketing Strategy Kaleigh Maxwell Director of Multimedia Jackson Aldern Director of Graphic Design</b>
<i>Expenses in the Past Week</i>	<b>Approximately \$100.00</b>

### EXECUTIVE SUMMARY

This week in the marketing department we worked on organizing the marketing materials related to You @ CSU. I personally ordered the marketing materials for Costume not Culture surrounding Halloween. I worked with my ambassadors to pass out the marketing materials to various dorms. I also ordered the composting materials through Fast Print in order to educate ASCSU on the importance of sustainability and nurturing our environment around ASCSU and CSU as a whole. We met with senate Senator Aubrey to speak on behalf of You @ CSU to work towards marketing materials.

### ACTIONS ACCOMPLISHED

Summary of Accomplishments	Other Participants/Stakeholders (Internal/External)	Date (if applicable)/ Notes



- |  |  |            |
|--|--|------------|
| • <b>Food Pantry</b>                                   | • Internal, Director Aldern, Director Maxwell, and Deputy Director Paricio | • 10/27/17 |
| • <b>Marketing catch up with Deputy Chief of Staff</b> |  | • 10/27/17 |
| • <b>Graduate Affairs Marketing Meeting</b>            | • Internal, Director Aldern, and Deputy Chief of Staff Lakey               | • 10/27/17 |
| • <b>Senate You @ CSU Meeting</b>                      | • Internal, Director Aldern and Director Kalyan                            |            |
|  | • Internal, Senator Aubrey and Director Aldern                             |            |

## HOW DID STUDENTS BENEFIT FROM YOUR WORK?

Students will benefit from the projects we are doing because they will receive beneficial programming related to various events. Students will also be able to learn about mental health and capability to succeed in school through ASCSU. Lastly, ASCSU will be able to organize graduate programs and incorporate graduate students' opinions in the ASCSU initiatives.

## CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK

- Continue to grow 12<sup>th</sup> Ram
- Starting new projects related to programming for ASCSU
- Keeping the momentum going for programs

## ACTION ITEMS AND GOALS FOR NEXT WEEK

- Look at order opportunities for You @ CSU
- Post the Composting materials in the kitchen
- Work on the Food Pantry Materials for ASCSU



## 2017-2018 WEEKLY REPORT

### Week ending October 27, 2017

### Director of Multimedia Report

<i>Prepared by</i>	<b>Kaleigh Maxwell, Director of Multimedia</b>
<i>Department</i>	<b>Marketing Department</b>
<i>Members</i>	<b>Kaleigh Maxwell, Director of Multimedia Kyrie Merline, Director of Marketing Strategy Jackson Aldern, Director of Graphic Design</b>
<i>Expenses in the Past Week</i>	<b>Social Media Spending (final expenses calculated at the end of campaign)</b>

### EXECUTIVE SUMMARY

Throughout this week, I have been extremely content with responses that we have been receiving from multimedia promotions that have been pushed out recently. Since homecoming, there have not been any large events that have received a lot of promotion, leaving me with time to continue adding to the website and working more on social media.

### ACTIONS ACCOMPLISHED

<i>Summary of Accomplishments</i>	<b>Other Participants/Stakeholders (Internal/External)</b>	<b>Date (if applicable)/Notes</b>
<ul style="list-style-type: none"> <li>• <b>Continued work on ASCSU Official Website</b></li> </ul>	<ul style="list-style-type: none"> <li>• Continued to work with internal directors to gather content for the ASCSU official website.</li> </ul>	<ul style="list-style-type: none"> <li>• n/a</li> </ul>

<ul style="list-style-type: none"> <li>• <b>Various Instagram Posts</b></li> </ul>	<ul style="list-style-type: none"> <li>• Content creation and publishing on Instagram for: Director of Health Applications, 12<sup>th</sup> Ram Registration, recognizing different projects and incorporating more Instagram story</li> </ul>	<ul style="list-style-type: none"> <li>• 10/20-10/27</li> </ul>
<ul style="list-style-type: none"> <li>• <b>Created Social Media Page for 12<sup>th</sup> Ram</b></li> </ul>	<ul style="list-style-type: none"> <li>• Created an individual Facebook page for 12<sup>th</sup> Ram Tailgating. Through this avenue of social media promotion, both Director Rhine and the ASCSU Marketing Department will have access to this platform. This will allow a digital space for 12<sup>th</sup> Ram to post information content and gain followers throughout the rest of the season.</li> </ul>	<ul style="list-style-type: none"> <li>• 10/25/2017</li> </ul>
<ul style="list-style-type: none"> <li>• <b>12<sup>th</sup> Ram Follow-up</b></li> </ul>	<ul style="list-style-type: none"> <li>• With social media posts and general promotion, we received a total of 48 reservations for the 12<sup>th</sup> Ram tailgate against Air Force.</li> <li>• After closing the registration form, I followed up with necessary parties in order to ensure that the ASCSU Front Desk had the list and an instructional email was sent to all parties registered.</li> </ul>	<ul style="list-style-type: none"> <li>• Week of 10/27</li> </ul>
<ul style="list-style-type: none"> <li>• <b>Reached out to CSU Social in order to request cross promotion</b></li> </ul>	<ul style="list-style-type: none"> <li>• Friday, October 27 is CSU's biggest visitor day of the year, welcoming and offering tours to over 500 prospective students. In an effort to inform incoming students of ASCSU and the work that it does, I reached out to student stakeholders who are in charge of CSU social media today in order to ask if they would cross-promote ASCSU. Provided all social media handles and what should be said.</li> </ul>	<ul style="list-style-type: none"> <li>• Friday, October 27th</li> </ul>
<ul style="list-style-type: none"> <li>• <b>Website Troubleshooting</b></li> </ul>	<ul style="list-style-type: none"> <li>• Met with Jason Huitt, Director of IT for the Lory Student Center to address several issues still present in the ASCSU website. Plan on following up with CSU Web Communications in order to ensure that these issues are handled appropriately and quickly.</li> </ul>	<ul style="list-style-type: none"> <li>• Monday, October 23</li> </ul>
<ul style="list-style-type: none"> <li>• <b>Marketing Meeting: Pocket Pantry,</b></li> </ul>	<ul style="list-style-type: none"> <li>• Met with Deputy Director of Health Paricio to discuss upcoming marketing and multimedia efforts to promote "Pocket Pantry."</li> </ul>	<ul style="list-style-type: none"> <li>• Monday, October 23</li> </ul>

## **HOW DID STUDENTS BENEFIT FROM YOUR WORK?**

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Over this past week, I have continued to use social media platforms to reach out and inform students. Throughout the past 7 days, I published 7 Instagram stories (all with a “number of impressions” greater than 180, the highest at 301) and there were 3 major Instagram posts – with multiple images each. It was great to see that they had extremely high impression numbers (909, 784, 686). In the past week, Instagram as a whole resulted in 4, 575 impressions (287 more than last week). I hope to continue this significant growth.

## **CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK**

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- Health has played an issue for me this past week, as I was unable to attend a couple initial meetings. However, I was sure to follow-up with Director Merline to stay up-to-date.
- Managing social media.
- Handling 12<sup>th</sup> Ram material. Meeting with Director Rhine next week to pass the torch.

## **ACTION ITEMS AND GOALS FOR NEXT WEEK**

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- Work with Ambassador to create a more sustainable process for social media.
- Meet with CSU Web Communications.
- Get up some content for as many web pages as possible.



## 2017-2018 WEEKLY REPORT

### Week ending October 27, 2017

### [Position] Report

<i>Prepared by</i>	<b>Deputy Chief Justice Katt Crowdis</b>
<i>Department</i>	<b>Judicial Branch</b>
<i>Members</i>	<b>Brittany, McKenzie, Maddie, Amelia, Mason, Celine</b>
<i>Expenses in the Past Week</i>	<b>0.00</b>

### EXECUTIVE SUMMARY

This week we reviewed two opinions requested by the court and the new Constitution that is being drafted.

### ACTIONS ACCOMPLISHED

<i>Summary of Accomplishments</i>	<b>Other Participants/Stakeholders (Internal/External)</b>	<b>Date (if applicable)/ Notes</b>
<ul style="list-style-type: none"> <li>• <i>Reviewed two internal opinions</i></li> <li>• <i>Reviewed the drafted ASCSU Constitution</i></li> <li>• <i>Attended Senate and Legislative internal committees</i></li> </ul>	<ul style="list-style-type: none"> <li>• We received a request to review two opinions. Upon discussion and review, we made a decision on the outcome to each question requested.</li> <li>• We reviewed the drafted Constitution and discussed</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>

revisions we wished to be made with the author.

- Substance Abuse Committee, Pre-Admittance Committee, and Student Code of Conduct Appeal Committee were all cancelled for this week with the Student Resolution Center.

## **HOW DID STUDENTS BENEFIT FROM YOUR WORK?**

Students benefitted from our work this week by ensuring that the foundations of their student government, the Constitution, best represent their interest.

## **CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK**

- We learned the value of open communication with all branches.

## **ACTION ITEMS AND GOALS FOR NEXT WEEK**

- AUHB training for newer members of the court
- Halloween is here, meaning potential conduct hearings may be coming



## 2017-2018 WEEKLY REPORT

### Week ending October 29, 2017

### Director Report

<i>Prepared by</i>	<b>Alexandra Gertner, Director of Traditions</b>
<i>Department</i>	<b>Traditions and Programs</b>
<i>Members</i>	<b>Alexandra Gertner, Director Jessy Mendoza, Deputy</b>
<i>Expenses in the Past Week</i>	

### EXECUTIVE SUMMARY

Unfortunately I have been very sick this week so most of my work was done through email and at home. Working with the Athletics Department to set up a time ASCSU can hand out Forever Green shirts in front of the stadium. Working with our new Deputy Director of Traditions and Programs to catch her up on what we are working on and what we will be working on.

### ACTIONS ACCOMPLISHED

<i>Summary of Accomplishments</i>	Other Participants/Stakeholders (Internal/External)	Date (if applicable)/ Notes

- |   |   |   |
|---|---|---|
| <ul style="list-style-type: none"> <li>• <i>Working with Jerick Flores to make sure Old Main Bell's rope will be good for tomorrow's home game</i></li> </ul> | <ul style="list-style-type: none"> <li>• As many students and fans saw, Old Main Bell rope broke after our last home football game. Working with Jerick Flores to ensure the rope will be strong for the Air Force game.</li> </ul> | <ul style="list-style-type: none"> <li>• October 27, 2017</li> </ul>  |
| <ul style="list-style-type: none"> <li>• <i>Handing out Forever Green shirts at a home football game</i></li> </ul>   | <ul style="list-style-type: none"> <li>• Working with Patrick Krza to pick a game to hand out Forever Green shirts and ensure safety while doing it</li> </ul>  | <ul style="list-style-type: none"> <li>• November 11, 2017</li> </ul> |
| <ul style="list-style-type: none"> <li>• <i>Meet with our Traditions and Programs team</i></li> </ul>   | <ul style="list-style-type: none"> <li>• Welcoming our new Deputy Director of Traditions and Programs, Jessy and I are making sure Clarity Engel is up to date with everything going on</li> </ul>                                  | <ul style="list-style-type: none"> <li>• N.A.</li> </ul>              |

## HOW DID STUDENTS BENEFIT FROM YOUR WORK?

Upper classmen will be able to have Forever Green shirts and help show their CSU spirit. Students will be able to participate in the oldest standing tradition here at CSU and ring Old Main Bell.

## CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK

- Take care of my body, don't stress it out
- Journal every day 3 positive things that happened
- Being sick has pushed me back a lot but I'll be where I was

## ACTION ITEMS AND GOALS FOR NEXT WEEK

- Meet with Keith Lopez about "Get your Green on"
- Lightly start going back to the gym
- Whatever the doctor says is the next step to ensuring my health it's all going to be okay, always be thankful for your health no matter the circumstances





## 2017-2018 WEEKLY REPORT

### Week ending October 27, 2017

### Director's Report

<i>Prepared by</i>	<b>Director Nathan Rhine</b>
<i>Department</i>	<b>University Affairs</b>
<i>Members</i>	<b>Director Nathan Rhine</b> <b>Ambassador Jordan Laughlin</b> <b>Ambassador Mitch Koch</b> <b>Ambassador Drew Teumer</b> <b>Ambassador Jack White</b>
<i>Expenses in the Past Week</i>	<b>\$0.00</b>

### EXECUTIVE SUMMARY

This week, the Department of University Affairs focused on the upcoming game against Air Force. The department continued to work on updating the committee list and getting students representatives on the committees. We went and bought a tent for the 12<sup>th</sup> Ram Tailgate with the Department of Marketing. We looked forward to future initiatives and started reaching out to potential partners.

### ACTIONS ACCOMPLISHED

<i>Summary of Accomplishments</i>	<i>Other Participants/Stakeholders (Internal/External)</i>	<i>Date (if applicable)/</i>
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- ***Collaborated with the Director of Multimedia Kayleigh Maxwell to update the online registration system for the 12<sup>th</sup> Ram tailgate***
  - ***Bought a tent for the 12<sup>th</sup> Ram tailgate with the Director of Marketing Kyrie Merline***
  - ***Attended the weekly cabinet meeting***
  - ***Began the t-shirt project planning with Director of Graphic Design Jackson Aldern and Chief of Staff Wise***
  - ***Met with Chief of Staff Wise to go over current 12<sup>th</sup> Ram issues and how to improve the lot***
  - ***Continued to update the active committee list as responses come in from chairs.***
  - ***Responded to committee chairs throughout the week regarding questions on student representation.***
  - ***Reached out to the University of Wyoming student government regarding the upcoming football trip***
- Director of Multimedia Kayleigh Maxwell
  - Director of Marketing Kyrie Merline
  - Chief of Staff Wise/Internal, Director of Graphic Design Aldern/Internal
  - Cabinet/Internal
  - Director of Multimedia Maxwell/Internal
  - Chief of Staff Wise/Internal
  - University of Wyoming student government/external

## **HOW DID STUDENTS BENEFIT FROM YOUR WORK?**

By finalizing the structure of the 12<sup>th</sup> Ram tailgate, we are creating the opportunity for new programs in the space. By updating the active committee list, we are ensuring that there will be proper student representation in all areas of campus. Working with the Associated Students of the University of Wyoming makes it possible for our student representatives to learn more about not only the game day process, but the University as a whole which can help us improve areas that are lacking on campus.

## **CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK**

- Finding enough time in the week to get tasks done.
- Studying for tests over the course of a week is much more efficient than the night before.

## **ACTION ITEMS AND GOALS FOR NEXT WEEK**

- Work with my Department Ambassadors during their office hours throughout the week.
- Hold my weekly department meeting with the ambassadors to discuss both accomplishments and struggle.
- Finish the 12<sup>th</sup> Ram space materials.