



2017-2018 WEEKLY REPORT

Week ending October 27, 2017

[Presidential] Report

<i>Prepared by</i>	[Michael Wells President]
<i>Department</i>	[President’s Office]
<i>Members</i>	Michael Wells – President Cole Wise – Vice President Eddie Kendall – Chief of Staff Baylee Lakey – Deputy Chief of Staff
<i>Expenses in the Past Week</i>	N/A

EXECUTIVE SUMMARY

This week saw a lot of administrative and internal communication to rebuild trust and communication lines. Vice President Wise and myself went over vision with other members of cabinet and had team building with cabinet members. We are finalizing what needs to be done before moving forward with next semester. This vision is simply to make sure that ASCSU is held more accountable and be more transparent with the student body.

ACTIONS ACCOMPLISHED

Summary of Accomplishments	Other Participants/Stakeholders (Internal/External)	Date (if applicable)/ Notes
<ul style="list-style-type: none"> • Reviewed SFRB Bylaws. We looked over SFRB bylaw reviews so that Vice 	<ul style="list-style-type: none"> • DR. Mike Ellis (internal) • Director Wright (internal) • Deputy Director Paricio 	<ul style="list-style-type: none"> • Oct. 10th-15th •

President Wise will have an easier transition into the new role.

- Pam Norris (internal)

- **SFRB reviewed and approved ATFAB bylaws, as well as looked over UTFAB bylaws. These reviews are to maintain that FAB's are in line with SFRB guidelines**
- **Meeting with administration and ASCSU. Senate Speaker Brown, and Vice President Wise, along with myself met with Rick Miranda and Blanche Hughes to discuss the state of ASCSU. We talked about potential programming events, final senate session bills, and discussed communication about ASCSU's new constitutional proposal**

HOW DID STUDENTS BENEFIT FROM YOUR WORK?

This vision for ASCSU, as well as some great ideas we have coming from new senators and other new ASCSU members, are providing an outlet for more student engagement.

CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK

Timing is everything

ACTION ITEMS AND GOALS FOR NEXT WEEK

- Work with Vice President Wise to create an action item list for things to be accomplished going into the semester



2017-2018 WEEKLY REPORT

Week ending December 8, 2017

Vice President Report

<i>Prepared by</i>	Cole V. Wise – Vice President
<i>Department</i>	Office of the President
<i>Members</i>	Michael Wells – President Cole Wise – Vice President Eddie Kendall – Chief of Staff Baylee Lakey – Deputy Chief of Staff
<i>Expenses in the Past Week</i>	\$0.00

EXECUTIVE SUMMARY

I spent this week transitioning into the Vice-Presidential role as well as preparing for the Student Fee Review Board’s Spring semester. I made significant connections with a handful of fee directors and have begun revising the SFRB Bylaws in accordance with the suggestions made at the last SFRB meeting of the semester. Michael and I also held interviews for a new Chief of Staff. Three total applicants applied and we are pleased to have Eddie Kendall on board to fill this role.

ACTIONS ACCOMPLISHED

Summary of Accomplishments	Other Participants/Stakeholders (Internal/External)	Date (if applicable)/ Notes
<ul style="list-style-type: none"> • Attended weekly Executive Leadership Meeting 	<ul style="list-style-type: none"> • President Wells; Kim Grubbs; Deputy Lakey 	<ul style="list-style-type: none"> • 12/4/17

<ul style="list-style-type: none"> • Held Chief of Staff Interviews 	<ul style="list-style-type: none"> • Chief of Staff Applicants (3) 	<ul style="list-style-type: none"> • 12/4/17
<ul style="list-style-type: none"> • Held weekly SFRB Meeting to discuss SFRB, ATFAB, and UTFAB Bylaws 	<ul style="list-style-type: none"> • SFRB Members 	<ul style="list-style-type: none"> • 12/4/17
<ul style="list-style-type: none"> • Touched base with ASCSU Leadership regarding constitution 	<ul style="list-style-type: none"> • Speaker Brown, President Wells, Chief Justice Anderson 	<ul style="list-style-type: none"> • 12/5/17
<ul style="list-style-type: none"> • Revised and edited SFRB Bylaws to bring to the SFRB once it resumes in the Spring 	<ul style="list-style-type: none"> • On my own 	<ul style="list-style-type: none"> • 12/5/17
<ul style="list-style-type: none"> • Discussed office layout and changes to be made to the office during the break 	<ul style="list-style-type: none"> • Jason Huitt 	<ul style="list-style-type: none"> • 12/5/17
<ul style="list-style-type: none"> • Attended meeting with administration regarding updates on ASCSU 	<ul style="list-style-type: none"> • Rick Miranda – Provost; Blanche Hughes – VP for Student Affairs; President Wells; Speaker Brown 	<ul style="list-style-type: none"> • 12/6/17
<ul style="list-style-type: none"> • Attended game day student focus group with athletics 	<ul style="list-style-type: none"> • Athletics Marketing Team; RamRuckus Team; RamEvents; Director Rhine; Senator Aubrey 	<ul style="list-style-type: none"> • 12/6/17
<ul style="list-style-type: none"> • Held meeting with Chief of Staff Kendall to go over the transition into his new role 	<ul style="list-style-type: none"> • Chief of Staff Kendall 	<ul style="list-style-type: none"> • 12/7/17

HOW DID STUDENTS BENEFIT FROM YOUR WORK?

The students benefitted from President Wells' and I's discussions on projects and initiatives for the upcoming semester. They will also benefit from our plans of holding ASCSU accountable and being transparent with office duties as well as student fees. The game day focus group also gave my colleagues and I a platform to share concerns and issues we have heard from our constituents. This will help make the game day experience better for all students.

CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK

- Continuing to work on learning the student fee process as well as making student fees are more transparent for students continues to be a challenge but something that I am confident we can do
- Continuing to transition into the new position has been difficult but rewarding
- Taking time for school and studying with finals week approaching

ACTION ITEMS AND GOALS FOR NEXT WEEK

- Team building
- Rebuilding office environment
- Finish planning office layout
- Order white board for the back of the office
- Meet with President Wells about initiatives
- Finish creating the end of the semester report
- Begin working in SLiCE for the winter break



2017-2018 WEEKLY REPORT

Week ending December 8, 2017

Chief of Staff Report

<i>Prepared by</i>	Eddie Kendall
<i>Department</i>	Office of the President
<i>Members</i>	Michael Wells, President Cole Wise, Vice-President Baylee Lakey, Deputy Chief of Staff
<i>Expenses in the Past Week</i>	\$0.00 (if applicable)

EXECUTIVE SUMMARY

This week focused primarily on getting my feet under me so that I can come into next week fully capable of serving the executive staff. I am continuing to learn about the current dynamics in the office and will evaluate various ways to continue supporting out staff in doing their jobs.

ACTIONS ACCOMPLISHED

Summary of Accomplishments	Other Participants/Stakeholders (Internal/External)	Date (if applicable)/Notes
<ul style="list-style-type: none"> • Updated the Chief of Staff Schedule • Conducted open office hours for staff members to get to know me 	<ul style="list-style-type: none"> • Vice-President Cole Wise • Deputy Chief of Staff Lakey • Director Merline • RMSMC Board of Directors 	•

- **Met with VP Wise to discuss the role and the current state of the executive**
- **Met with Director Merline to check on status of marketing materials and plans**
- **Introduced a new student in the office to involvement opportunity and passed on to Director Syron for follow up**
- **Review of current HR documents**
- **Key checkout, office space setup, other logistics**
- **Discussed RMSMC Board of Directors operations**

HOW DID STUDENTS BENEFIT FROM YOUR WORK?

By actively preparing for the future semester and gauging the status of the present organization, students will benefit by having a chief of staff that can help cabinet members discuss conflict and also ways to succeed where they are already strong.

CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK

- Logistical setup coming in midway through semester
- Preexisting interpersonal conflicts leading to friction between staff members

ACTION ITEMS AND GOALS FOR NEXT WEEK

- Setting expectations for directors
- Get a feel for the current environment and objectively assess potential problems, then put a plan in place to address these
- Continue to set up the office space



2017-2018 WEEKLY REPORT

Week ending December 8, 2017

Deputy Chief of Staff Report

<i>Prepared by</i>	Baylee L. Lakey—Deputy Chief of Staff
<i>Department</i>	President’s Office
<i>Members</i>	Michael Wells—President Cole Wise—Vice President Eddie Kendall—Chief of Staff Baylee Lakey—Deputy Chief of Staff
<i>Expenses in the Past Week</i>	\$300.88- Cabinet dinner

EXECUTIVE SUMMARY

This week, I organized a cabinet outing for our last meeting of the semester. I met with directors through walk in office hours, and attended Rocky Mountain Student Media Board of Directors. I also met with the new Chief of Staff, Eddie Kendall, to discuss the Spring Retreat for ASCSU and general plans for next semester.

ACTIONS ACCOMPLISHED

Summary of Accomplishments	Other Participants/Stakeholders (Internal/External)	Date (if applicable)/Notes
<ul style="list-style-type: none"> • Attended weekly ASCSU leadership meeting 	<ul style="list-style-type: none"> • Kim Grubbs; President Wells; Vice President Wise 	<ul style="list-style-type: none"> • 12/4/17

- | | | |
|--|------------------|-----------|
| • Attended weekly Cabinet meeting | • Executive Body | • 12/6/17 |
| • Attended ASCSU Senate Session | • ASCSU Body | • 12/6/17 |
| • Rocky Mountain Student Media Corporation Board of Directors Meeting | • RMSMC Board | • 12/7/17 |

HOW DID STUDENTS BENEFIT FROM YOUR WORK?

Students benefitted from the support I was able to provide to directors.

CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK

- With a new ASCSU President, Vice President, and Chief of Staff, the transition period will take time and present new challenges that will require patience and dedication.

ACTION ITEMS AND GOALS FOR NEXT WEEK

- Meet with Chief of Staff Kendall and Kim Grubbs to discuss plans for the Spring Retreat.
- Prepare for finals!



2017-2018 WEEKLY REPORT

Week ending December 8th , 2017

Director of Academics Report

<i>Prepared by</i>	Director of Academics Bayler Shubert
<i>Department</i>	Academics
<i>Members</i>	Director of Academics
<i>Expenses in the Past Week</i>	N/a

EXECUTIVE SUMMARY

This week had less committee meetings and Faculty meetings and I had less time to move forward with my long term projects because of dead weeks and Finals approaching. The biggest accomplishment of this week was the Learning Analytics Presentation which went very well. Also this week I reserved a catering for our event on the plaza on Monday as well.

ACTIONS ACCOMPLISHED

Summary of Accomplishments	Other Participants/Stakeholders (Internal/External)	Date (if applicable)/Notes
<ul style="list-style-type: none"> • Reserved Catering for The State of Kindness event on Monday of Finals week 	<ul style="list-style-type: none"> • Deputy Chief of Staff Lakey • ASCSU Members (Internal) • Chief of Staff Wise 	12/4/17
<ul style="list-style-type: none"> • Met with Dr. Folkestad to make sure the learning analytics presentation is fair 	<ul style="list-style-type: none"> • Vice President Wells • Former Vice President Lensky • College Council Presidents • Dr. Hickey 	12/6/17

- | | | |
|--|--|-------------------------------|
| <ul style="list-style-type: none"> • Gave the presentation in senate to spread the word about learning analytics • Voiced my interest to Tyler Siri to join election committee. • Attended Cabinet and Senate this week. • Preparing for Next Semester and learning about multiple resolutions and projects that people are seeking to collaborate on. • Scheduled a monthly time for College Council Committee president meetings next semester. | <ul style="list-style-type: none"> • Dr. Folkstead • Controller Kyle Steinhof • Speaker of the Senate Isabel Brown • Director of T & P Gertner • Director of Diversity and Inclusion Tubbs • Election Manager Tyler Siri | <p>12/6/17</p> <p>12/6/17</p> |
|--|--|-------------------------------|

HOW DID STUDENTS BENEFIT FROM YOUR WORK?

Starting to get Feedback on learning analytics and I am educating students on the issues that are effecting them. Also I continue to voice student concerns to faculty.

CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK

- Don't have any ambassadors
- Dead week is insane, I had 3 finals this week plus more.

- Preparing for the transition to next semester.

ACTION ITEMS AND GOALS FOR NEXT WEEK

- Finish up finals
- Start semester report
- State of Kindness event



2017-2018 WEEKLY REPORT

Week ending December 8, 2017

Campus Engagement Report

<i>Prepared by</i>	Director Tristan Syron
<i>Department</i>	Campus Engagement
<i>Members</i>	Tristan Syron, Director Clare Fenton, Deputy Director Paine Lewis, Ambassador Dawson Warken, Ambassador Erin Rueter, Ambassador Natalie Gentil, Ambassador Hannah Royer, Ambassador Mason Cadigan, Ambassador Kevin Sullivan, Officer of Recruitment and retention
<i>Expenses in the Past Week</i>	Submitted reports for approx. \$20

EXECUTIVE SUMMARY

Basic week- planned for next year, ready for next community service.
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ACTIONS ACCOMPLISHED

Summary of Accomplishments	Other Participants/Stakeholders (Internal/External)	Date (if applicable)/
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		Notes
<ul style="list-style-type: none"> • RLT • Cabinet • Went to Senate • Meeting with RHA liaison • Sign- up sheets 		<p>Done for semester Was inspired by Josh</p> <p>Old Chicago</p> <p>Nothing due to RHA being done</p>
<ul style="list-style-type: none"> • Weekly chief of staff meeting • • Weekly Department Meeting • Tabled transfer students • R and R 		<p>Cancelled</p> <p>Cancelled Need supplies Met about retention strategy and recruitment</p>

HOW DID STUDENTS BENEFIT FROM YOUR WORK?

They will get to work at food shelter on Tuesday

CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK

Need marketing supplies ASAP

ACTION ITEMS AND GOALS FOR NEXT WEEK

- Plan next semester



2017-2018 WEEKLY REPORT

Week ending: December 8th, 2017

Officer of Community Affairs Report

<i>Prepared by</i>	Officer Hanna Johnson
<i>Department</i>	State and Local Policy
<i>Members</i>	Hanna Johnson- Officer of Community Affairs Anthony Taylor- Director of Governmental Affairs
<i>Expenses in the Past Week</i>	\$0

EXECUTIVE SUMMARY

This week was very difficult. Not only did I have an extremely heavy academic load, I also had difficult news regarding a family member. Through these difficulties I managed to make small but important progress on my work. I'm very thankful for the support I received from fellow ASCSU officials such as Vice President Cole Wise, Senator Merall Sherif, Director Anthony Taylor, Director Jackson Aldern, Director Tristan Syron, Associate Justice Madison Taylor, and Senator Josh Lindell. Although most of these individuals did not know about the difficult week I was experiencing, they were extremely kind, helpful, and welcoming.

ACTIONS ACCOMPLISHED

Summary of Accomplishments	Other Participants/Stakeholders (Internal/External)	Date (if applicable)/ Notes
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• ATFAB	• Full Board	• 12/4 Meeting
• Occupancy Ordinance Study Recruitment	• Ginny Sawyer (external), Director Anthony Taylor, Senator Connor Cheadle, and Senator	• 12/6; Picked additional ASCSU representatives for the Occupancy Study discussions. I feel that these senators will do a fantastic job.
• LSAB	• Full Senate	• 12/6- Passed unanimously by Senate.
• Collegian Focus Group	• Collegian officials	• 12/8; Provided input regarding the Collegian newspaper and how I felt it could better serve campus.
• Meeting with Lexi Adler	• Lexi Adler	• 12/8; Met at Campus West Connections

HOW DID STUDENTS BENEFIT FROM YOUR WORK?

- Working with the City for Occupancy Study methods to gain student perspective.
- Encouraging other ASCSU officials to engage with the City of Fort Collins through the Occupancy Study working group.
- Taking steps to create new LSAB board to promote better practices regarding lobbying.
- Providing input to the student newspaper.

CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK

- Personal crisis really prevented me from feeling capable of achieving my goals this week. I tried my best to take time for self care.

ACTION ITEMS AND GOALS FOR NEXT WEEK

- **Check in with Mayor Troxell to see if he could come speak with Cabinet**
- **Meet with Mayor Troxell**
- **Administration and ATFAB meeting**
- **Plan ASCSU/City Council Mixer**
- **Contact administration about laundry services for students on campus**
- **Relax during break!**
- **Plan ahead for the next semester**
- **Continue going to City Council over break to keep caught up.**



2017-2018 WEEKLY REPORT

Week ending December 7, 2017

Director Report

Prepared by	Victoria Tubbs
Department	Diversity & Inclusion
Members	Victoria Tubbs Marcelino Castaneda Rebecca Boniek
Expenses in the Past Week	\$250.00

EXECUTIVE SUMMARY

Wrap up was the name of the game. During my office hours this week I was making sure all my emails were answered and all programs were in a stopping place or ready to go before heading into finals week. As it was dead week I didn't have as many meetings as usual but I will be around Fort Collins and therefore available for meetings with folks in ASCSU as well as CSU department members.

ACTIONS ACCOMPLISHED

Summary of Accomplishments	Other Participants/Stakeholders (Internal/External)	Date (if applicable)/ Notes
<ul style="list-style-type: none"> ● Solidified Details for Ram Recharge Coffee Coupons. ● Finished planning for phase one of State of Kindness program for students this finals week. 	<ul style="list-style-type: none"> ● ASCU Marketing Team, Academics, Traditions and Programs. 	<ul style="list-style-type: none"> ● After a great turn around time from marketing we will be able to distribute coffee coupons to students starting monday of finals week. ● Bayler and I finished all the details for phase one of the State of Kindness program. I honestly couldn't have finished this project this semester without him.

HOW DID STUDENTS BENEFIT FROM YOUR WORK?

Going into finals we are giving students moral support and hoping to elevate physical and financial stress!

CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK

- Dead Week.

ACTION ITEMS AND GOALS FOR NEXT WEEK

- Meet with ASCSU Michael, Cole & Eddie for input on drafting Diversity Plans for the CDI.



2017-2018 WEEKLY REPORT

Week ending December 8, 2017

Environmental Affairs Report

<i>Prepared by</i>	Director Madelyn Royal
<i>Department</i>	Environmental Affairs
<i>Members</i>	Madelyn Royal, Director Haley Dallas, Deputy Director
<i>Expenses in the Past Week</i>	\$0.00 (if applicable)

EXECUTIVE SUMMARY

Dead week has proven extremely hectic for both our department as well as external departments/organizations we typically work with. Overall, we ironed out a few details before finals week and break, especially pertaining to the Zero Waste Symposium and the planning timeline.

ACTIONS ACCOMPLISHED

Summary of Accomplishments	Other Participants/Stakeholders (Internal/External)	Date (if applicable)/ Notes
<ul style="list-style-type: none"> • Attended ATFAB and began to decide on projects we would like to see happen on campus 	<ul style="list-style-type: none"> • Hanna Johnson 	<ul style="list-style-type: none"> • 12/04
<ul style="list-style-type: none"> • Zero Waste Team Meeting- went over LSC composting details, and began planning for the President's 	<ul style="list-style-type: none"> • Maggie Gilman 	<ul style="list-style-type: none"> • 12/05

Sustainability Commission
presentation

- Coordinated with Finance department about speaker contracts and speaker details for the symposium
- Rob Leonard
- 12/08
- Began working on Earth Week plans

HOW DID STUDENTS BENEFIT FROM YOUR WORK?

Students will have the education and experience needed to effectively compost after our Symposium in March.

CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK

ACTION ITEMS AND GOALS FOR NEXT WEEK

- School and work are not a great combination! This week has been very difficult in that I have felt behind on both schoolwork and ASCSU work. Hopefully winter break will give us the space and clarity needed to complete pressing goals.



2017-2018 WEEKLY REPORT

Week ending December 8, 2017

Director Of Governmental Affairs Report

<i>Prepared by</i>	Anthony Taylor (Director of Gov. Affairs)
<i>Department</i>	State and Local Policy
<i>Members</i>	Anthony Taylor (Director of Gov. Affairs) Hanna Johnson (Director of Community Affairs)
<i>Expenses in the Past Week</i>	\$0.00

EXECUTIVE SUMMARY

Due to a family emergency, I was out of the town almost the entire week this week. Therefore, the information in the following sections will be extremely minimal as the time that I had in the office this week was extremely limited.

ACTIONS ACCOMPLISHED

Summary of Accomplishments	Other Participants/Stakeholders (Internal/External)	Date (if applicable)/ Notes
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- LSAB Passed
- Director Johnson (I), Speaker Brown (I)
- 12/6/17

HOW DID STUDENTS BENEFIT FROM YOUR WORK?

As I said last week, I believe that LSAB will encourage communication and collaboration between the various branches of ASCSU. I believe that students will benefit because ASCSU is more effective when they are working together as a unit and thus are more able to represent the views of students.

CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK

- As I said previously I had a family emergency this week, and the toughest thing this week for me has been dealing with that.

ACTION ITEMS AND GOALS FOR NEXT WEEK

- Continue to work with the Straayer Center around Day at the Capitol planning.
- Continue to coordinate with Director Johnson about our civic engagement initiative.



2017-2018 WEEKLY

Week ending December 8, 2017

REPORT

Office of Graduate Affairs Report

<i>Prepared by</i>	Satya Kalyan
<i>Department</i>	Office of the President
<i>Members</i>	President Michael Wells Vice President Cole Wise Deputy Chief of Staff Baylee Lakey
<i>Expenses in the Past Week</i>	\$00.00

EXECUTIVE SUMMARY

While going head over heels for the dead week of the semester, I could manage to get a few things done. Different ways to spend the money ASCSU has assigned to GSC were researched as GSC tries to get closer to graduate students through different events. The GSC monthly meeting happened on December 4th, Monday and it was mostly about the “Graduate Behavioral Survey” analyzed and explained by Mary Stromberger, Associate Dean of Graduate School. It gave us (senators) some insight into what the graduate students are willing to do and would change in CSU for better. Later, the effect of tax reforms on graduate research assistants was explained by one of the senators. I presented the different events and ideas GSC could come up with regarding the money to be spent for the welfare of the students. There was a meeting in “Old Chicago” and it was quality time spent with the other executive members after the few busy weeks during the last month.

ACTIONS ACCOMPLISHED

Summary of Accomplishments	Other Participants/Stakeholders (Internal/External)	Date (if applicable)/Notes
<ul style="list-style-type: none"> • Survey • Meeting with Della and Kelsie (GSC) • Meeting with Baylee (Marketing Team) • Meeting with Finance Dept. 	<ul style="list-style-type: none"> • GSC & ASCSU • GSC • GSC 	<ul style="list-style-type: none"> • Not Applicable • Not Applicable • Not Applicable

HOW DID STUDENTS BENEFIT FROM YOUR WORK?

<ul style="list-style-type: none"> • Bettering the survey as it helps in knowing the opinions of the graduate students • Meeting the Marketing team helped me understand the different possibilities to get to graduate students
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CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK

- Know the college-specific issues of graduate students
- Setting a time to meet Bayler and Neal but it did not happen because of schedule conflicts

ACTION ITEMS AND GOALS FOR NEXT WEEK

- Meet Della and Kelsie of GSC
- Meet Baylee and the cabinet of the GSC

2017-2018 WEEKLY REPORT

Week ending December 8, 2017

Graphic Design Report

<i>Prepared by</i>	Jackson Aldern, Director of Graphic Design
<i>Department</i>	Marketing
<i>Members</i>	Jackson - Design Kyrie – Marketing
<i>Expenses in the Past Week</i>	\$0

EXECUTIVE SUMMARY

[This should be a summary of how your week within the department went. The expectation is a 4-5 sentence brief summary.]

ACTIONS ACCOMPLISHED

Summary of Accomplishments	Other Participants/Stakeholders (Internal/External)	Date (if applicable)/ Notes

Met with the marketing team as usual

Reformatted ASCSU trifold for print and worked on copy with Baylee

Made all the formats for the Rams Recharge coupons and formatted them for print

HOW DID STUDENTS BENEFIT FROM YOUR WORK?

Students benefit this week because I worked to advertise the coffee/tea coupon for finals week, and progressed on the trifold which will better communicate ASCSU involvement opportunities.

CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK

- The biggest challenge this week was time. I've had three papers due this week, and have two more due next week as well as a final exam. I'm swamped.

ACTION ITEMS AND GOALS FOR NEXT WEEK

- Finish tabling designs



2017-2018 WEEKLY REPORT

Week ending December 8, 2017

Officer's Report

<i>Prepared by</i>	Mr. Shreesh Maurya
<i>Department</i>	Innovation and Technology
<i>Members</i>	Officer of Innovation and Technology, Shreesh Maurya
<i>Expenses in the Past Week</i>	\$0.00

EXECUTIVE SUMMARY

Received the access of ASCSU website for development. Got some action items to work on as soon as possible from Vice President Wise. Started setting up pages for different department, first with Campus Engagement ASCSU page.

ACTIONS ACCOMPLISHED

Summary of Accomplishments	Other Participants/Stakeholders (Internal/External)	Date (if applicable)/Notes
<ul style="list-style-type: none"> • Getting inputs and data to be put in ASCSU webpage for Campus Engagement. 	<ul style="list-style-type: none"> • Director Syron(Internal) 	12/08/2017

HOW DID STUDENTS BENEFIT FROM YOUR WORK?

Updating Campus Engagement website so that students can get to know easily how to get Involved.

CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK

- Finding out places on website where updating and putting more information will help students.

ACTION ITEMS AND GOALS FOR NEXT WEEK

- Having inputs from Director of Campus Engagement about information to put on the website.
- Having updates from Vice President Wise to put in the ASCSU Website.
- Collaborating with different departments of Executive Branch to put their updates on their website pages..



2017-2018 WEEKLY REPORT

Week ending December 8, 2017

Marketing Strategy Report

<i>Prepared by</i>	Kyrie Merline Director of Marketing Strategy
<i>Department</i>	Marketing
<i>Members</i>	Kyrie Merline Director of Marketing Strategy Jackson Aldern Director of Graphic Design
<i>Expenses in the Past Week</i>	\$250.00 (Approximately)

EXECUTIVE SUMMARY

This week in the marketing department was busy in terms of finals week around the corner, and the end of the semester coming to a close. The marketing department worked on the Ram Recharge program, and made coffee coupons to hand out to students for finals week. We will be working on getting the tabling materials finalized and given to the traditions department as soon as possible. I will be working on the overall marketing campaign project and getting that off the ground and running for the beginning of Spring semester.

ACTIONS ACCOMPLISHED

Summary of Accomplishments	Other Participants/Stakeholders (Internal/External)	Date (if applicable)/ Notes
<ul style="list-style-type: none"> • Coupon Meeting • Internal Marketing Meeting • Tabling Conversation Meeting 	<ul style="list-style-type: none"> • Internal, Director Gertner, Director Shubert, and Director Tubbs • Internal, Director Aldern 	<ul style="list-style-type: none"> • 12/01/17 • 12/05/17 • 12/08/17

- Internal, Chief of Staff Kendall and Vice President Wise

HOW DID STUDENTS BENEFIT FROM YOUR WORK?

Students are able to use the free coffee coupon to help caffeinate themselves during finals week. The tabling materials will help reach out to students and get them informed and involved in ASCSU. Overall, the marketing department is working to be better for the students of Colorado State University.

CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK

- Finals week stress
- Time crunch
- Planning for next semester

ACTION ITEMS AND GOALS FOR NEXT WEEK

- Meeting with Chief of Staff and Deputy Chief of Staff
- Order 4imprint Tabling Materials
- Work on overall plan/bring ideas to meeting with Chief of Staff and Deputy Chief of Staff



2017-2018 WEEKLY REPORT

Week ending December 10, 2017

Director Report

<i>Prepared by</i>	Alexandra Gertner, Director of Traditions
<i>Department</i>	Traditions and Programs
<i>Members</i>	Alexandra Gertner, Director Jessy Mendoza, Deputy
<i>Expenses in the Past Week</i>	\$0.00

EXECUTIVE SUMMARY

This week was stressful in terms of school, work, and other obligations. Coffee coupons were finished this week, will be handed out for finals week.

ACTIONS ACCOMPLISHED

Summary of Accomplishments	Other Participants/Stakeholders (Internal/External)	Date (if applicable)/ Notes
<ul style="list-style-type: none"> • Met with Jerick from Alumni Association • Finalized coffee coupons • Meeting with Deputy Director Jessy Mendoza 	<ul style="list-style-type: none"> • Students can ring Old Main Bell the Friday before graduation and be apart of CAMera • Coffee coupons were approved and will be handed out next week for finals 	<ul style="list-style-type: none"> • N.A. • N.A.

HOW DID STUDENTS BENEFIT FROM YOUR WORK?

Students will get free coffee during finals week, Morgan's Grind thank you!!

CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK

- Get through the next few days
- I really enjoy being by myself and not needing anyone there
- Really working on thinking about the planet: recycling & composting

ACTION ITEMS AND GOALS FOR NEXT WEEK

- Give out all coffee coupons!
- Continue staying away from meat
- Celebrate! One more semester of college!!



2017-2018 WEEKLY REPORT

Week ending December 8, 2017

Director's Report

<i>Prepared by</i>	Director Nathan Rhine
<i>Department</i>	University Affairs
<i>Members</i>	Director Nathan Rhine Ambassador Jordan Laughlin Ambassador Mitch Koch Ambassador Drew Teumer Ambassador Jack White
<i>Expenses in the Past Week</i>	\$0.00

EXECUTIVE SUMMARY

This week the department prepared for the end of the semester. We met with athletics to discuss potential collaboration, and to discuss issues with the current Game Day Experience. Met with Fraternity and Sorority life to look into reincorporating a Greek row on game day. Met with Vice President Wise to discuss survey asking students about experience with game day. Talked with Director Norris about issues currently facing the department and how to move forward.

ACTIONS ACCOMPLISHED

Summary of Accomplishments	Other Participants/Stakeholders	Date (if applicable)/
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	(Internal/External)	Notes
<ul style="list-style-type: none"> • Met with Fraternity and Sorority Life to go over plan to incorporate Greek row on game day. • Attended the weekly cabinet meeting. • Met with Athletics and student leaders to discuss issues in Game Day plan and move forward. • Met with Vice President Wise for our weekly meeting; discussed upcoming projects and how to prepare for next semester. • Discussed survey for students on experience with Game Day and how it can be improved with Director Norris • Met with Jason Huitt to discuss current projects and gain feedback on fees 	<ul style="list-style-type: none"> • Lindsay Sell/External, Natalie Padron/External • Cabinet attendants/Internal • Athletics Marketing Department/External, RHA/External, Ram Ruckus/External, Ram Events/External, Vice President Wise/Internal • Vice President Wise/Internal • Pam Norris/External 	<ul style="list-style-type: none"> •

HOW DID STUDENTS BENEFIT FROM YOUR WORK?

Closed up loose ends for the semester, looking forward to next semester. Gaining opinions from all voices on campus ensures that we are moving forward with the best possible plan. By focusing on tangible goals, we can show the students what we are actually doing for them.

CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK

- Aim big and you will always succeed in one way or another.
- Leave your work at the office, your personal life at home, and life will be much easier.

ACTION ITEMS AND GOALS FOR NEXT WEEK

- Finish the semester.