



2017-2018 SEMESTER REPORT

Date February 16, 2018

[Presidential] Report

<i>Prepared by</i>	[Michael Wells]
<i>Department</i>	[President's Office]
<i>Members</i>	Cole Wise, Vice President Eddie Kendall, Chief of Staff Baylee Lakey, Deputy Chief
<i>Expenses in the Past Week</i>	\$0

EXECUTIVE SUMMARY

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PROGRAMS PUT ON

Summary of Accomplishments	Other Participants/Stakeholders (Internal/External)	Date (if applicable)/ Notes
<ul style="list-style-type: none"> Continued on work with planning for the CSU arts festival – we are looking for a date in either later March or early May to pair with another large scale event like Elections or RampedUp week 	<ul style="list-style-type: none"> Dr. Hughes, Vice President of Student Affairs (External) Elections Manager Siri (Internal) Jason Johnson (External) Dr. Miranda, Provost 	<ul style="list-style-type: none"> 2-12-219

to drive student engagement.
I will be meeting with Dr. Goble to discuss timeline and partnerships with the UCA

- Worked with Elections Manager Siri on new Elections Code update that will be on the Senate floor this week
- Attended a Student Affairs Seminar about Shared Governance. I heard a lot of great questions from students regarding the difficultness in representing large groups of people. This provided good discussion into how we as ASCSU can work to better serve all students

GOALS AND INITIATIVES ACCOMPLISHED/WORKED ON

Summary of Accomplishments	Other Participants/Stakeholders (Internal/External)	Date (if applicable)/ Notes
<ul style="list-style-type: none"> • Worked with Vice President Wise to discuss office layout with new White Board installations – these white boards will go in the back of the office to allow for students to see what ASCSU is working on 		•

- **Met with Dr. Hughes and Dr. Miranda with Speaker Brown and Vice President Wise to update administration on projects in ASCSU**

HOW DID STUDENTS BENEFIT FROM YOUR WORK?

As our spring events begin, we will see direct student involvement as these events offer opportunity for students to learn as well as come together as a community. In total our goal is to reach at least 5,000 unique students through these events, but are making an effort to reach as many students as possible

CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK

- Timing is everything

ACTION ITEMS AND GOALS FOR NEXT WEEK

- Meet with Dr. Goble about UCA Partnerships
- Meet with Ram Ride/Off Campus life about revitalized relationship



2017-2018 WEEKLY REPORT

Week ending February 16, 2018

Vice President Report

<i>Prepared by</i>	Cole V. Wise – Vice President
<i>Department</i>	Office of the President
<i>Members</i>	Michael Wells – President Cole V. Wise – Vice President Eddie Kendall – Chief of Staff Baylee Lakey – Deputy Chief of Staff
<i>Expenses in the Past Week</i>	\$0.00

EXECUTIVE SUMMARY

This was a busy week for me. Between school and work, I found myself juggling around numerous responsibilities at once. Although it was a busy week, it was a very productive week! I was able to work on some scheduling conflicts for SFRB, represent the student voice on the Fan Experience Committee, and meet with administration to discuss the state of ASCSU and visions for the future. This week inspired me and made me realize the great things ASCSU can and WILL do for the remainder of the year. I am excited for the weeks to come and for everything the rest of the semester has in store for us as an organization.

ACTIONS ACCOMPLISHED

Summary of Accomplishments	Other Participants/Stakeholders (Internal/External)	Date (if applicable)/Notes
• Attended Executive Leadership meeting	• President Wells; Chief of Staff Kendall; Deputy Lakey; Kim Grubbs	• 2/12/18
• Attended Leadership Meeting	• President Wells; Speaker Brown	• 2/12/18
• Held SFRB Meeting with Student Resolution and ALVS	• SFRB Members, advisors, Melissa Emerson; Marc Barker	• 2/12/18
• Held interviews for Associate Justice	• Chief Justice Anderson	• Ongoing
• Met with Administration	• President Wells; Speaker Brown; Dr. Miranda; Dr. Hughes	• 2/13/18
• Attended City Council Mixer	• ASCSU Members; City Council	• 2/13/18
• Attended Fan Experience Committee	• Committee Members	• 2/14/18
• Held phone call with Jeannie Ortega	• Pam Norris; Jeannie Ortega	• 2/15/18
• Hosted Boettcher Scholar Finalist Tour of ASCSU	• Boettcher Scholar Finalist	• 2/16/18
• Held meeting with SFRB Advisors	• Angie Nielsen, Pam Norris	• 2/16/18
• Met with the Collegian	• President Wells; Haley Candelario	• 2/16/18

HOW DID STUDENTS BENEFIT FROM YOUR WORK?

Students benefited from my work with President Wells and the entire ASCSU body in creating initiatives and ideas that will support the students. For-Ever-Green t-shirt designs were voted on this week and I am so proud of the work that was put into this. By advocating for student fee dollars, I also benefit the students in that way.

CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK

- School vs. work is very difficult

- Busy days can be challenging – but rewarding!
- I learned that it is okay to say “no” sometimes
- Partnerships across campus are incredibly important to the success of ASCSU

ACTION ITEMS AND GOALS FOR NEXT WEEK

- Meet with President Wells, Speaker Brown, and Elections Manager Siri regarding funding for elections
- Attend Special Course Fee meeting
- Attend BoG Undergraduate Teaching Awards committee
- Chair SFRB
- Attend a meeting regarding student ticketing for game days
- Meet with Dr. Hughes as a leadership team



2017-2018 WEEKLY REPORT

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Chief of Staff Report

<i>Prepared by</i>	Eddie Kendall – Chief of Staff
<i>Department</i>	Office of the President
<i>Members</i>	Michael Wells – President Cole Wise – Vice President Edie Kendall – Chief of Staff Baylee Lakey – Deputy Chief of Staff
<i>Expenses in the Past Week</i>	\$0.00

EXECUTIVE SUMMARY

This week I met and

ACTIONS ACCOMPLISHED

Summary of Accomplishments	Other Participants/Stakeholders (Internal/External)	Date (if applicable)/ Notes
<ul style="list-style-type: none"> • Attended weekly Executive Leadership Meeting 	<ul style="list-style-type: none"> • President Wells; Vice President Wise; Deputy Lakey 	<ul style="list-style-type: none"> • 2/12/18
<ul style="list-style-type: none"> • Held weekly meeting with Academic Affairs 	<ul style="list-style-type: none"> • Director Shubert 	<ul style="list-style-type: none"> • 2/15/18

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|---|-------------------------------------|-----------|
| • Held weekly meeting with Governmental Affairs | • Director Taylor | • 2/12/18 |
| • Held weekly meeting with Adviser Norris | • Director Pam Norris, Deputy Lakey | • 2/12/18 |
| • Interviewed Campus Engagement Candidates | • Executive | • 2/12/18 |
| • Attend City Council mixer hosted by Comm Affairs | • Hanna Johnson, Comm Affairs | • 2/13/18 |
| • Weekly meeting w/ RHA liaison Calista | • Calista RHA liaison | • 2/14/18 |
| • Parks Pass meeting with Enviro Affairs | • Maddy Royal, Enviro Affairs | • 2/15/18 |

HOW DID STUDENTS BENEFIT FROM YOUR WORK?

It was awesome to attend some of the events and hear some of the ideas that the director have been working on. I am always amazed by their expertise and hope that I am part of supporting these awesome students in their passion.

CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK

- Usual low grade RHA-ASCSU tension, ameliorating that
- Not as much thankfully

ACTION ITEMS AND GOALS FOR NEXT WEEK

- Final check on orders for RHA-ASCSU Meet and Greet
- Send out instructions for meet and greet to ASCSU directors
- On-board and ratify Claire Fenton for Director of Campus Engagement



2017-2018 WEEKLY REPORT

Week ending February 16, 2018

Deputy Chief of Staff Report

<i>Prepared by</i>	Baylee L. Lakey—Deputy Chief of Staff
<i>Department</i>	President's Office
<i>Members</i>	Michael Wells—President Cole Wise—Vice President Eddie Kendall—Chief of Staff Baylee Lakey—Deputy Chief of Staff
<i>Expenses in the Past Week</i>	N/A

EXECUTIVE SUMMARY

This week I attended Master Plan Committee as the ASCSU representative. This was my first time attending this meeting, and I was appreciative of the insight I gained about the functions of the university. We also held interviews and hired a new Director of Campus Engagement, Claire Fenton. She will be presented for ratification this coming Wednesday.

ACTIONS ACCOMPLISHED

Summary of Accomplishments	Other Participants/Stakeholders (Internal/External)	Date (if applicable)/ Notes
• Weekly Leadership Meeting	• Kim Grubbs; President Wells; Vice President Wise; CoS Kendall	• 2/12/18
• Weekly Meeting with Pam Norris	• Pam Norris; CoS Kendall	• 2/12/18
• Interviews for Director of Campus Engagement	• Chief of Staff Kendall	• 2/12/18
• Meeting w/ Director of Environmental Affairs	• Director Royal	• 2/13/18
• City Council Mixer	• ASCSU member, City of Fort Collins staff + councilmembers	• 2/13/18
• Meeting with Marketing Department	• Director Aldern; Director Merline	• 2/14/18
• Master Plan Committee Meeting	• Committee members	• 2/14/18
• Bi-weekly meeting	• Deputy Director Paricio	• 2/14/18
• Meeting with Director of Health	• Director Durdic	• 2/14/18

HOW DID STUDENTS BENEFIT FROM YOUR WORK?

Students will benefit from the new hire we made, as I have full confidence Claire Fenton will serve the students in her position well.

CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK

- School is picking up, so work and school balance is becoming a greater challenge.

ACTION ITEMS AND GOALS FOR NEXT WEEK

- Get current Deputy Fenton ratified as the Director of Campus Engagement
- Work on some ideas for media output



2017-2018 WEEKLY REPORT

Week ending February 16, 2018

Officer's Report

<i>Prepared by</i>	Mr. Shreesh Maurya
<i>Department</i>	Innovation and Technology
<i>Members</i>	Officer of Innovation and Technology, Shreesh Maurya
<i>Expenses in the Past Week</i>	\$0.00

EXECUTIVE SUMMARY

This week I worked with Director of Governmental Affairs for online forms on ASCSU website. Draft was made and got approved from him. I also worked with Wes Taylor , Director of Residential Events and Programs with his Cyber Hygiene Event. Got several updates from Election manager to be posted on the website.

ACTIONS ACCOMPLISHED

Summary of Accomplishments	Other Participants/Stakeholders (Internal/External)	Date (if applicable)/ Notes
<ul style="list-style-type: none"> • Created a Form for Day at Capitol with having better 	<ul style="list-style-type: none"> • Director Anthony(Internal) 	16 Feb, 2018

**functionality of notification's
and emails.**

HOW DID STUDENTS BENEFIT FROM YOUR WORK?

Once the Day at Capitol registration form is setup it will be easy for students to apply online rather than coming to ASCSU office.

CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK

- Sometimes I don't know exactly what to keep and remove from website. It's get tricky to maintain website.

ACTION ITEMS AND GOALS FOR NEXT WEEK

- Finalizing the Registration form of Day at Capitol and making the link active.
- Working with Vice President for update of Fee page.



2017-2018 WEEKLY REPORT

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Director Report

Prepared by	Victoria Tubbs
Department	Diversity & Inclusion
Members	Victoria Tubbs Rebecca Boniek
Expenses in the Past Week	\$0

EXECUTIVE SUMMARY

This was a pretty calm week for my department, since most of my work this week was keeping up with email correspondence and program planning.

ACTIONS ACCOMPLISHED

Summary of Accomplishments	Other Participants/Stakeholders (Internal/External)	Date (if applicable)/ Notes
<ul style="list-style-type: none"> ● Voted on the Forever Green shirt design for next year's shirt. ● Communicated with Office of international programs for possible programming. ● Correspondence and processing of the CDI Blueprint for Diversity strategic plan. 	<ul style="list-style-type: none"> ● ASCSU Director of Traditions and Programs ● Office of international programs ● President's commission for Diversity and Inclusion 	<ul style="list-style-type: none"> ● I really enjoyed the professional look of all of the candidates. ● The end of February marks international language day and I am hoping to celebrate that with a relaunch of the You are Welcome Posters. ● I am excited to work through the draft for the strategic plan and provide a student's input.

HOW DID STUDENTS BENEFIT FROM YOUR WORK?

Working with the forevergreen shirts and CDI blueprint I was focused on how ASCSU can help future csu students as well as current students.

CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK

- I know that the marketing department is hard at work I am just stick in the "can't do task B until task A is completed" scenario. But once they have graphics completed for me I can work to get the website looking better!

ACTION ITEMS AND GOALS FOR NEXT WEEK

- Meet with Officer of technology to finish website
- Solidify connection with office of international programs.
- Meet with Senator Merral for Women and Gender Collaborative program.



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Officer of Graduate Affairs Report

<i>Prepared by</i>	Satya Kalyan
<i>Department</i>	Office of the President
<i>Members</i>	President Michael Wells Vice President Cole Wise Chief of Staff Eddie Kendall Deputy Chief of Staff Baylee Lakey
<i>Expenses in the Past Week</i>	\$0.00

EXECUTIVE SUMMARY

This week has been productive with a considerable amount of work going on regarding both the survey and the TA bill. I have met Kathryn Haggstrom who has been working hard to bring the TA bill to life. There were many points we discussed regarding how the event which appreciates the work of TA's from the graduate school should be. We want to have an event in April to do that.

ACTIONS ACCOMPLISHED

Summary of Accomplishments	Other Participants/Stakeholders (Internal/External)	Date (if applicable)/Notes
<ul style="list-style-type: none"> • Survey 	<ul style="list-style-type: none"> • GSC and ASCSU 	<ul style="list-style-type: none"> • N/A • N/A

- TA Bill

- GSC

HOW DID STUDENTS BENEFIT FROM YOUR WORK?

The TA bill recognizes the efforts put in by the graduate teaching assistants in helping the undergraduate students and professors.

CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK

- Couldn't meet all the members of the GSC due to schedule conflicts
- Should push the process of the survey much faster to make it happen

ACTION ITEMS AND GOALS FOR NEXT WEEK

- Meet the members of GSC for their inputs on the survey
- Should work on permissions for the TA bill and the event



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Graphic Design Report

<i>Prepared by</i>	Jackson Aldern, Director of Graphic Design
<i>Department</i>	Marketing
<i>Members</i>	Jackson - Design Kyrie – Marketing
<i>Expenses in the Past Week</i>	\$0

EXECUTIVE SUMMARY



ACTIONS ACCOMPLISHED

Summary of Accomplishments	Other Participants/Stakeholders (Internal/External)	Date (if applicable)/ Notes
Meetings	I met with Tori, Anthony, Baylee, Kyrie, and cabinet	
Elections	Now I need to reformat	
Day at the Cap	Now I need to reformat	
Diversity graphics	Need to start designs	

HOW DID STUDENTS BENEFIT FROM YOUR WORK?

Students benefit from my work this week because I finished the poster for Day at the Capitol, and the BEthelImpact poster. IU will start diversity graphics soon!

CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK

- Felt kind of sick :(but no setbacks!

ACTION ITEMS AND GOALS FOR NEXT WEEK

- Diversity graphics



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Marketing Strategy Report

<i>Prepared by</i>	Kyrie Merline Director of Marketing Strategy
<i>Department</i>	Marketing
<i>Members</i>	Kyrie Merline Director of Marketing Strategy Jackson Aldern Director of Graphic Design
<i>Expenses in the Past Week</i>	Approximately \$200.00

EXECUTIVE SUMMARY

This week in the marketing department we are working on multiple projects all at different stages of the planning. We printed and sent all the Zero Waste Symposium stuff to the printer as well as to COLAB for advertising. We have been scheduling and organizing social media for the various events and projects going on. We have just started working on and planning Day @ the Capital. Once those graphics are done and created we can get moving on the marketing for that event. We are also figuring out the design and the promotion going along with Be the Impact and Elections.

ACTIONS ACCOMPLISHED

Summary of Accomplishments	Other Participants/Stakeholders (Internal/External)	Date (if applicable)/Notes
<ul style="list-style-type: none">• You @ CSU Conference Call• Marketing Team Meeting• Weekly Ambassador Meeting	<ul style="list-style-type: none">• Internal, Senator Aubrey, External Health Network• Internal, Deputy Chief of Staff Lakey, Director Aldern• Internal, Ambassador Brienna	<ul style="list-style-type: none">• 2/13/18• 2/14/18• 2/14/18

HOW DID STUDENTS BENEFIT FROM YOUR WORK?

Students are going to benefit from the wide array of events being hosted by ASCSU because they all involve student participation to succeed. For instance, Day @ the Capital allows students the opportunity to get excused from school in order to spend time at the capital. Also, there is a great opportunity for students to become educated through the Zero Waste Symposium on how to be environmentally sustainable.

CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK

- Organizing all the projects
- Scheduling meetings with various directors
- Planning far in advance

ACTION ITEMS AND GOALS FOR NEXT WEEK

- Order Day @ the Capital Materials
- Discuss Ram Recharge
- Organize Elections Materials



2017-2018 WEEKLY REPORT

Week ending February 18, 2018

Director Report

<i>Prepared by</i>	Alexandra Gertner, Director of Traditions
<i>Department</i>	Traditions and Programs
<i>Members</i>	Alexandra Gertner, Director Jessy Mendoza, Deputy
<i>Expenses in the Past Week</i>	\$38.00

EXECUTIVE SUMMARY

Raise money for St. Jude hospital

ACTIONS ACCOMPLISHED

Summary of Accomplishments	Other Participants/Stakeholders (Internal/External)	Date (if applicable)/ Notes
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- Buy supplies for St. Jude
- Raising money for St. Jude's Up Till Dawn (Event takes place on Saturday the 24th)
- Forever Green T-shirt designs
- Voting Extended till next Thursday the 22nd

HOW DID STUDENTS BENEFIT FROM YOUR WORK?

Raising money for St. Jude's Children's Hospital

CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK

- Self-love always
- I am beautiful, I am independent, I am strong
- Show up for yourself

ACTION ITEMS AND GOALS FOR NEXT WEEK

- Send Colleen 4 Forever Green designs
- Raise money for St, Jude
- Reach out to LSC Catering for Pancake Day



2017-2018 WEEKLY REPORT

Week ending: February 16th, 2018

Officer of Community Affairs Report

<i>Prepared by</i>	Director Hanna Johnson
<i>Department</i>	State and Local Policy
<i>Members</i>	Hanna Johnson- Director of Community Affairs Anthony Taylor- Director of Governmental Affairs
<i>Expenses in the Past Week</i>	\$0

EXECUTIVE SUMMARY

This week felt very productive! The City Council mixer went very well; all of City Council, the Mayor, the heads of the City Manager's office, and a few city planners all attended! The conversation was productive, and it was a fantastic networking opportunity for students. I would highly recommend working with Sarah Kane on this event in future years- it streamlined planning.

ACTIONS ACCOMPLISHED

Summary of Accomplishments	Other Participants/Stakeholders (Internal/External)	Date (if applicable)/ Notes
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• ATFAB	• Board	• Met 2/12
• City Council Mixer	• ASCSU Cabinet Members, Senator Fearn, Senator Johnson, City Council, City Manager's Office, various city planners	• 2/13
• Student Insecurities Survey Resolution	• Deputy Director Paricio	• Throughout Week; Resolution on the floor next week
• Occupancy Study RFP	Controller Steinhoff (internal); Ginny Sawyer (external)	Working on transferring funds from ASCSU to the city for the Occupancy Study partnership

HOW DID STUDENTS BENEFIT FROM YOUR WORK?

- Encouraging other ASCSU officials to engage with the City of Fort Collins through the City Council Mixer.
- Maintaining great working relationships with the City of Fort Collins through the City Council Mixer.
- Advocating for more data about students experiencing food and housing insecurity so ASCSU can better advocate for those students.

CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK

- I received some bad news about an ASCSU project I have been working on for about two years. It was very disappointing, but through the help of my colleagues, I was able to look on the bright side of things. This reminded me of the importance of good working relationships and the value of working on work worth doing despite difficult odds.

ACTION ITEMS AND GOALS FOR NEXT WEEK

- Reach out to RHA to see if they would like to have a discussion around the City Plan
- Student Insecurities Survey Resolution at Senate



2017-2018 WEEKLY REPORT

Week ending February 16, 2018

Director Of Governmental Affairs Report

<i>Prepared by</i>	Anthony Taylor (Director of Gov. Affairs)
<i>Department</i>	State and Local Policy
<i>Members</i>	Anthony Taylor (Director of Gov. Affairs) Hanna Johnson (Director of Community Affairs)
<i>Expenses in the Past Week</i>	\$00.00

EXECUTIVE SUMMARY

This week I continued to prep for the Day at the Capitol.

ACTIONS ACCOMPLISHED

Summary of Accomplishments	Other Participants/Stakeholders (Internal/External)	Date (if applicable)/ Notes

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| <ul style="list-style-type: none"> • Meeting about day at the capitol • Collaboration around Day at the Capitol • Collaboration around Day at the Capitol • Communication with ASCSU lobbyist • Drafting of LSAB modification Bill • Presentation of LSAB bill to committee | <ul style="list-style-type: none"> • Officer of Innovation and Technology (I) • Director of Graphic Design (I) • Director of Marketing (I) • Jenn Penn (E) • Senator Cheadle (I) • Senator Cheadle (I) | <ul style="list-style-type: none"> • 2/16/18 • 2/14/18 • 2/14/18 • 2/15/18 • 2/16/18 • 2/16/18 |
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HOW DID STUDENTS BENEFIT FROM YOUR WORK?

A successful Day at the Capitol event will teach students about their legislatures and the policy making process. While LSAB ensures that students have a strong voice in the Fort Collins community and in the State legislature.

CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK

- Personal time is important

ACTION ITEMS AND GOALS FOR NEXT WEEK

- Continue to plan day at the Capitol
- Have a productive LSAB meeting



2017-2018 WEEKLY REPORT

Week ending February 16, 2018

Environmental Affairs Report

<i>Prepared by</i>	Director Madelyn Royal
<i>Department</i>	Environmental Affairs
<i>Members</i>	Madelyn Royal, Director Haley Dallas, Deputy Director
<i>Expenses in the Past Week</i>	\$0.00 (if applicable)

EXECUTIVE SUMMARY

Our marketing materials for the Zero Waste Symposium have been printed and are being distributed, and we are very eager to see how the event pans out. We also have been considering strategies to pass along to the next administration and have worked towards setting up a few plans for initiatives that will be impactful to future CSU students.

ACTIONS ACCOMPLISHED

Summary of Accomplishments	Other Participants/Stakeholders (Internal/External)	Date (if applicable)/Notes
<ul style="list-style-type: none"> • Met with ATFAB • Received Marketing Materials and began distribution • Zero Waste Planning Meeting 	<ul style="list-style-type: none"> • ASCSU Community Affairs 	<ul style="list-style-type: none"> • 2/12 • 2/15/18

- **Coalition for Sustainable Student Organizations Meeting to discuss Earth Week**

• 2/15/18

HOW DID STUDENTS BENEFIT FROM YOUR WORK?

Through our collaborative work with other student organizations (CSSO and ZWS) we have established a community of dedicated environmental advocates on our campus. It is important for ASCSU members to meet face-to-face with other student groups and gain an all-encompassing understanding of what students are thinking.

CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK

ACTION ITEMS AND GOALS FOR NEXT WEEK

- We received some disappointing news in regard to ATFAB. It is discouraging to feel like environmental issues, and the overwhelming student voice can still be ignored in spite of an undeniable need. However, sustainable development can be a slow-moving process, and I hope that ATFAB remains strong in future years.
- Next week is marketing week for the Zero Waste Symposium!