



# 2017-2018 SEMESTER REPORT

## Date February 2, 2018

### [Presidential] Report

<i>Prepared by</i>	<b>[Michael Wells]</b>
<i>Department</i>	<b>[President's Office]</b>
<i>Members</i>	<b>Cole Wise, Vice President Eddie Kendall, Chief of Staff Baylee Lakey, Deputy Chief</b>
<i>Expenses in the Past Week</i>	<b>\$0.00</b>

### EXECUTIVE SUMMARY

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### PROGRAMS PUT ON

Summary of Accomplishments	Other Participants/Stakeholders (Internal/External)	Date (if applicable)/ Notes
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- Prepared report for Board of Governors next week. This report updates the board on upcoming projects for the semester and addresses key areas of focus we as students are passionate about.
    - Pam Norris, LSC Interim Director
    - Director Leonard (internal)
    - Manager Siri (internal)
    -
  - Worked with members of cabinet to discuss the potential of an arts and creativity fair on campus. We think it would be great way to highlight student success and creativity, while also highlighting the great talent we have on campus
  - Worked with Controller Steinhoff to review controller book and look for ways to improve the accounting procedures
  - Continued efforts for new elections code, the intention behind changes as well as the goal for this semester is to have higher accessibility to the election processes and get more students interested in running campaigns
- 1/26-2-2

## GOALS AND INITIATIVES ACCOMPLISHED/WORKED ON

Summary of Accomplishments	Other Participants/Stakeholders (Internal/External)	Date (if applicable)/ Notes
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## **HOW DID STUDENTS BENEFIT FROM YOUR WORK?**

Spring semester will hopefully be a time for more events and more student engagement seeing direct student benefit. Things like the arts and creativity festival allow for unity amongst students on campus as well as provide a little fun!

## **CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK**

- Timing is everything

## **ACTION ITEMS AND GOALS FOR NEXT WEEK**

- Look for partners for spring events
- Begin accountability report



## 2017-2018 WEEKLY REPORT

### Week ending February 2, 2018

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#### Vice President Report

<i>Prepared by</i>	<b>Cole V. Wise – Vice President</b>
<i>Department</i>	<b>Office of the President</b>
<i>Members</i>	<b>Michael Wells – President Cole V. Wise – Vice President Eddie Kendall – Chief of Staff Baylee Lakey – Deputy Chief of Staff</b>
<i>Expenses in the Past Week</i>	<b>\$0.00</b>

## EXECUTIVE SUMMARY

This week was a busy week! I worked with Officer Maurya of Innovation and Technology to set forth plans for the website on the student fee side of things. We are moving to a system that is very transparent, where students will not only be able to view the fee areas but also see the budgets they are bringing forward this fall. This is a very exciting time and something I am really looking forward to. I have also been working with Pam Norris on getting a committee together of student leaders that will brainstorm a concept to go in the LSC. In all, this week was also tough and had me reflect on how lucky we are to go to such a remarkable University.

## ACTIONS ACCOMPLISHED

Summary of Accomplishments	Other Participants/Stakeholders (Internal/External)	Date (if applicable)/ Notes
<ul style="list-style-type: none"> <li>● <b>Attended Executive Leadership meeting</b></li> </ul>	<ul style="list-style-type: none"> <li>● President Wells; Chief of Staff Kendall; Deputy Lakey; Kim Grubbs</li> </ul>	<ul style="list-style-type: none"> <li>● 1/29/18</li> </ul>
<ul style="list-style-type: none"> <li>● <b>Met with SFRB Advisors to discuss Spring training agenda</b></li> </ul>	<ul style="list-style-type: none"> <li>● Pam Norris; Craig Chesson; Angie Nielsen</li> </ul>	<ul style="list-style-type: none"> <li>● 1/29/18</li> </ul>
<ul style="list-style-type: none"> <li>● <b>Held SFRB Meeting with RDS and SLS</b></li> </ul>	<ul style="list-style-type: none"> <li>● SFRB Members and advisors</li> </ul>	<ul style="list-style-type: none"> <li>● 1/29/18</li> </ul>
<ul style="list-style-type: none"> <li>● <b>Met with new RHA President regarding housing</b></li> </ul>	<ul style="list-style-type: none"> <li>● Kyra Ferguson</li> </ul>	<ul style="list-style-type: none"> <li>● 2/1/18</li> </ul>
<ul style="list-style-type: none"> <li>● <b>Attended Involvement Expo</b></li> </ul>	<ul style="list-style-type: none"> <li>● ASCSU Members</li> </ul>	<ul style="list-style-type: none"> <li>● 1/31/18</li> </ul>
<ul style="list-style-type: none"> <li>● <b>Attended weekly Cabinet Meeting</b></li> </ul>	<ul style="list-style-type: none"> <li>● Executive Cabinet Members</li> </ul>	<ul style="list-style-type: none"> <li>● 1/31/18</li> </ul>
<ul style="list-style-type: none"> <li>● <b>Attended Senate meeting to ratify new SFRB Members and to be sworn in for LSAB</b></li> </ul>	<ul style="list-style-type: none"> <li>● ASCSU Membership</li> </ul>	<ul style="list-style-type: none"> <li>● 1/31/18</li> </ul>

## HOW DID STUDENTS BENEFIT FROM YOUR WORK?

Students benefited from my work with the Student Fee Review Board and help from Officer Maurya in an effort to make student fees more transparent. They

will also benefit from our work to unite the campus and to take care of each other.

## **CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK**

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- School vs. work is a tough balance
- Events occurring on campus were hard to watch
- Staying on schedule and making time for myself is important
- Support is necessary for every position

## **ACTION ITEMS AND GOALS FOR NEXT WEEK**

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- Hear Dr. Frank and Interpersonal Violence present in SFRB
- Work on transparency of student fees through website
- Assist President Wells as he leaves for Board of Governors this week
- Attend 1870's Dinner
- Meet with Campus Recreation
- Host Design Workshop for LSC



## 2017-2018 WEEKLY REPORT

### Week ending February 2, 2018

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#### Chief of Staff Report

<i>Prepared by</i>	<b>Eddie Kendall – Chief of Staff</b>
<i>Department</i>	<b>Office of the President</b>
<i>Members</i>	<b>Michael Wells – President Cole Wise – Vice President Eddie Kendall – Chief of Staff Baylee Lakey – Deputy Chief of Staff</b>
<i>Expenses in the Past Week</i>	<b>\$3.00</b>

## EXECUTIVE SUMMARY

This past week I began work on a variety of odds and ends. We will hopefully begin working on hiring a Campus Engagement member to begin working as soon as we can get paperwork and background done. I need to focus on getting one more executive member in addition to Kyra Ferguson for LSAB so that they can get going.

## ACTIONS ACCOMPLISHED

Summary of Accomplishments	Other Participants/Stakeholders (Internal/External)	Date (if applicable)/ Notes
<ul style="list-style-type: none"> <li>● <b>Attended weekly Executive Leadership Meeting</b></li> </ul>	<ul style="list-style-type: none"> <li>● President Wells; Vice President Wise; Deputy Lakey</li> </ul>	<ul style="list-style-type: none"> <li>● 1/29/18</li> </ul>
<ul style="list-style-type: none"> <li>● <b>Held weekly meeting with Academic Affairs</b></li> </ul>	<ul style="list-style-type: none"> <li>● Director Shubert</li> </ul>	<ul style="list-style-type: none"> <li>● 1/29/18</li> </ul>
<ul style="list-style-type: none"> <li>● <b>Held weekly meeting with Governmental Affairs</b></li> </ul>	<ul style="list-style-type: none"> <li>● Director Taylor</li> </ul>	<ul style="list-style-type: none"> <li>● 1/29/18</li> </ul>
<ul style="list-style-type: none"> <li>● <b>Attended involvement expo fair</b></li> </ul>	<ul style="list-style-type: none"> <li>● SLiCE</li> </ul>	<ul style="list-style-type: none"> <li>● 1/31/18</li> </ul>
<ul style="list-style-type: none"> <li>● <b>Held weekly meeting with Adviser Norris</b></li> </ul>	<ul style="list-style-type: none"> <li>● Director Pam Norris, Deputy Lakey</li> </ul>	<ul style="list-style-type: none"> <li>● 1/29/18</li> </ul>
<ul style="list-style-type: none"> <li>● <b>Held Cabinet, received</b></li> </ul>	<ul style="list-style-type: none"> <li>● Executive Staff</li> </ul>	<ul style="list-style-type: none"> <li>● 1/31/18</li> </ul>
<ul style="list-style-type: none"> <li>● <b>Attend weekly Senate Meeting</b></li> </ul>	<ul style="list-style-type: none"> <li>● Senate</li> </ul>	<ul style="list-style-type: none"> <li>● 1/31/18</li> </ul>
<ul style="list-style-type: none"> <li>● <b>Monthly meeting with RHA President Ferguson</b></li> </ul>	<ul style="list-style-type: none"> <li>● RHA President</li> </ul>	<ul style="list-style-type: none"> <li>● 2/1/18</li> </ul>
<ul style="list-style-type: none"> <li>● <b>RHA Mixer planning</b></li> </ul>	<ul style="list-style-type: none"> <li>● RHA</li> </ul>	<ul style="list-style-type: none"> <li>● 1/29/18</li> </ul>
<ul style="list-style-type: none"> <li>● <b>Exec Mixer planning</b></li> </ul>	<ul style="list-style-type: none"> <li>● VP Wise</li> </ul>	<ul style="list-style-type: none"> <li>● 1/29/18</li> </ul>
<ul style="list-style-type: none"> <li>● <b>KFS Access</b></li> </ul>	<ul style="list-style-type: none"> <li>● Michele Frick, SLiCE</li> </ul>	<ul style="list-style-type: none"> <li>● 2/2/18</li> </ul>



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|---|---|---|
| <ul style="list-style-type: none"> <li>• <b>Campus Engagement Job description live</b></li> </ul>                         | <ul style="list-style-type: none"> <li>• Director Merline &amp; Aldern</li> </ul>                                     | <ul style="list-style-type: none"> <li>• 1/30/18</li> </ul> |
| <ul style="list-style-type: none"> <li>• <b>Getting list together for members needing OEO training for Pam</b></li> </ul> | <ul style="list-style-type: none"> <li>• Pam Norris, SLiCE, Brittany Anderson, Court, Isabel Brown, Senate</li> </ul> | <ul style="list-style-type: none"> <li>• 1/30/18</li> </ul> |
| <ul style="list-style-type: none"> <li>• <b>Purchased Velcro tabs for trifold marketing</b></li> </ul>                    | <ul style="list-style-type: none"> <li>• Director Merline</li> </ul>  | <ul style="list-style-type: none"> <li>• 1/29/18</li> </ul> |
| <ul style="list-style-type: none"> <li>• <b>Residence Life Student Advisory Council</b></li> </ul>                        | <ul style="list-style-type: none"> <li>• Residence Life</li> </ul>  | <ul style="list-style-type: none"> <li>• 2/1/18</li> </ul>  |
| <ul style="list-style-type: none"> <li>• <b>Met w/ Sarah in SLiCE over BSOF funding</b></li> </ul>                        | <ul style="list-style-type: none"> <li>• SLiCE, BSOF</li> </ul>   | <ul style="list-style-type: none"> <li>• 2/2/18</li> </ul>  |

## HOW DID STUDENTS BENEFIT FROM YOUR WORK?

As always, the work of our office is here to support directors, so I hope that it trickles down to allowing directors to more efficiently serve students in turn. In addition to that, cleaning up many logistical odds and ends should continue to help our organization function smoother.

## CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK

- Potential wedge between RHA/Res Life and ASCSU over Narcan Bill
- Some campus climate tension regarding Kirk event, what is ASCSU's role in similar events, how do we productively add to discussion or provide forum for progress
- Coordination amongst branches still is a bit lackluster, could be meeting with branch leaders more frequently
- We must support our members, so they are set up for success when it comes to meeting expectations

## **ACTION ITEMS AND GOALS FOR NEXT WEEK**

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- Reach out to Michele about KFS training
- Finish budgets, attendance lists, invitations, and scheduling for RHA mixer
- Finish budgets, proposed attendance, and scheduling for Executive mixer
- Meet with RHA senators and discuss collaboration
- Add Presidential Ambassadors to Cabinet Agenda
- Add Consensual relationship policies talk to Cabinet Agenda
- Follow up on certain expectations
- Follow up on OEO training lists with other branches
- Check in w/ VP Wise on his tailgate plans
- Schedule Kyra Ferguson for LSAB appointment



## **2017-2018 WEEKLY REPORT**

### **Week ending February 2, 2018**

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### **Deputy Chief of Staff Report**

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<i>Prepared by</i>	<b>Baylee L. Lakey—Deputy Chief of Staff</b>
<i>Department</i>	<b>President's Office</b>
<i>Members</i>	<b>Michael Wells—President</b> <b>Cole Wise—Vice President</b> <b>Eddie Kendall—Chief of Staff</b> <b>Baylee Lakey—Deputy Chief of Staff</b>

Expenses in the Past Week **N/A**

## EXECUTIVE SUMMARY

The Legislative Strategic Advisory Board met for the first time this week. We reviewed current bills cycling through the legislative process on the state level and discussed what the board would look like. I look forward to what work and collaboration comes from this board. With that being said, this week I worked to find another executive member who could sit on the board. Deputy Director Dallas will hopefully be ratified this week to fill that open seat. In addition to LSAB, I worked with Vice President Wells to write and publish an article in the Collegian informing students about the Student Fee Review Board. Our hope is that we will publish updates throughout the semester on what the board is working on, so as to keep the student population informed about how their student fees are being spent.

## ACTIONS ACCOMPLISHED

Summary of Accomplishments	Other Participants/Stakeholders (Internal/External)	Date (if applicable)/ Notes
<ul style="list-style-type: none"> <li><b>Weekly Leadership Meeting</b></li> </ul>	<ul style="list-style-type: none"> <li>Kim Grubbs; President Wells; Vice President Wise; CoS Kendall</li> </ul>	<ul style="list-style-type: none"> <li>1/29/18</li> </ul>
<ul style="list-style-type: none"> <li><b>Weekly Meeting with Pam Norris</b></li> </ul>	<ul style="list-style-type: none"> <li>Pam Norris; CoS Kendall</li> </ul>	<ul style="list-style-type: none"> <li>1/29/18</li> </ul>
<ul style="list-style-type: none"> <li><b>Meeting with Vice President Wise to discuss SFRB article</b></li> </ul>	<ul style="list-style-type: none"> <li>VP Wise</li> </ul>	<ul style="list-style-type: none"> <li>1/29/18</li> </ul>
<ul style="list-style-type: none"> <li><b>Meeting to discuss potential articles for the Collegian</b></li> </ul>	<ul style="list-style-type: none"> <li>Deputy Paricio</li> </ul>	<ul style="list-style-type: none"> <li>1/29/18</li> </ul>

- **Meeting w/ Director of Environmental Affairs**
  - Director Royal
  - 1/30/18
- **Legislative Strategic Advisory Board Meeting**
  - Speaker Brown, Director Taylor, Director Johnson, Liam Aubrey, etc.
  - 1/30/18
- **Published article discussing what SFRB is and why it is important in the Collegian.**
  - Vice President Wise; Kim Blumhardt
  - 1/31/18
- **Meeting with Director of Health**
  - Director Durdic
  - 1/31/18
- **Meeting with Director of Graphic Design**
  - Director Aldern
  - 1/31/18
- **Meeting with Marketing Department**
  - Director Aldern; Director Merline
  - 1/31/18
- **Meeting with Director of Marketing Strategy**
  - Director Merline
  - 1/31/18
- **Meeting with Director of Diversity and Inclusion**
  - Director Tubbs
  - 1/31/18
- **Attended weekly Cabinet meeting**
  - Executive Body
  - 1/31/18
- **Attended ASCSU Senate Session**
  - ASCSU Body
  - 1/31/18

## **HOW DID STUDENTS BENEFIT FROM YOUR WORK?**

The SFRB information article benefits students, as it provides important information to them about where their student fees go.

## **CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK**

- We have more turn over in the executive cabinet right now. This has been one of the biggest challenges throughout the school year.

## **ACTION ITEMS AND GOALS FOR NEXT WEEK**

- Continue to work with Deputy Paricio on getting an article in the Collegian regarding free food opportunities around campus and Fort Collins
- Get the two new LSAB members ratified



## 2017-2018 WEEKLY REPORT

### Week ending February 2<sup>nd</sup> , 2017

### Director of Academics Report

<i>Prepared by</i>	<b>Director of Academics Bayler Shubert</b>
<i>Department</i>	<b>Academics</b>
<i>Members</i>	<b>Director of Academics</b>
<i>Expenses in the Past Week</i>	<b>N/a</b>

### EXECUTIVE SUMMARY

This week was productive and set the tone for the rest of the Semester. This week saw the start of many major projects like Ramped Up week and the extended library hours. I also have been making sure to build faculty relationships in order to make sure I can pass on student concerns.

### ACTIONS ACCOMPLISHED

Summary of Accomplishments	Other Participants/Stakeholders (Internal/External)	Date (if applicable)/ Notes
<ul style="list-style-type: none"> <li>• Invited to be on another committee.</li> <li>• Volunteered with the Red Power Ranger event</li> </ul>	<ul style="list-style-type: none"> <li>• Dr. Denise-Halter</li> <li>• Dr. Hickey</li> <li>• Vice Provost Long</li> </ul>	

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|---|--|---------|
| <ul style="list-style-type: none"> <li>• <b>Met with Kelly Long and Ryan Barone and had a productive meeting to discuss student academic concerns.</b></li> </ul> | <ul style="list-style-type: none"> <li>• <b>Vice President of Student Success Barone</b></li> </ul>  | 1/31/18 |
| <ul style="list-style-type: none"> <li>• <b>Reached out to Nathan Rhine to discuss the extended Library Hours Project he was working on.</b></li> </ul>           | <ul style="list-style-type: none"> <li>• <b>Chief of Staff Eddie Kendall</b></li> <li>• <b>Mr. Lish</b></li> <li>• <b>Election Manager Siri</b></li> <li>• <b>Dr. Tobisen</b></li> <li>• <b>Election Manager Siri</b></li> </ul> | 1/31/18 |
| <ul style="list-style-type: none"> <li>• <b>Reserved the Plaza for Ramped up week.</b></li> </ul>   |  | 1/30/18 |
| <ul style="list-style-type: none"> <li>• <b>Set up meeting with the Registrar's Office</b></li> </ul>   |  |         |
| <ul style="list-style-type: none"> <li>• <b>Working to have an online Course Survey Presentation in senate in the next month.</b></li> </ul>                      |  |         |
| <ul style="list-style-type: none"> <li>• <b>Spread the Elections Committee application to the College Councils.</b></li> </ul>                                    |  | 1/31/18 |
| <ul style="list-style-type: none"> <li>• <b>Made College Council Committee</b></li> </ul>   |  |         |
| <ul style="list-style-type: none"> <li>• <b>Attended Budgetary Affairs Committee</b></li> </ul>   |  |         |
| <ul style="list-style-type: none"> <li>• <b>Attended Cabinet</b></li> </ul>   |  |         |
| <ul style="list-style-type: none"> <li>• <b>Had 1 on 1 meeting with Chief of Staff Kendall.</b></li> </ul>  |  |         |

## **HOW DID STUDENTS BENEFIT FROM YOUR WORK?**

The meeting with the Provost Office allowed me to pass student concerns directly to high level faculty. The Vice Provost wrote down every idea I passed on.

## **CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK**

- Some of the messaging in ASCSU is really negative and counterproductive
- I have to remember I am a student employee and that I don't have any weight behind words.

## **ACTION ITEMS AND GOALS FOR NEXT WEEK**

- (Similar goals as last week)
- Go to committees
- Reach out to faculty to discuss what is new over the breaks
- Continue planning Ramped up week.
- Find out the results of the online course survey tests.
- Start preparing for Collegian article.
- Prepare for RHA presentation.
- Report my findings from my senate presentation to Pass.
- Meet with D. from the Registrar Office
- Hold College Council Committee
- Start taking over Nate Rhine's extended library hours project.
- Will be writing a bill to fund projects against food insecurities.





## 2017-2018 WEEKLY REPORT

**Week ending:** February 2nd, 2018

### Officer of Community Affairs Report

*Prepared by* **Director Hanna Johnson**

*Department* **State and Local Policy**

*Members* **Hanna Johnson- Director of Community Affairs  
Anthony Taylor- Director of Governmental Affairs**

*Expenses in the Past  
Week* **\$0**

### EXECUTIVE SUMMARY

This week we held the first LSAB meeting! Director Taylor and I met several times throughout the week to work on the board's agenda. Additionally, ATFAB met for the first time this week. ATFAB is preparing for our SFRB presentation in mid-February.

## ACTIONS ACCOMPLISHED

Summary of Accomplishments	Other Participants/Stakeholders (Internal/External)	Date (if applicable)/ Notes
<ul style="list-style-type: none"> <li>• <b>LSAB</b></li> </ul>	<ul style="list-style-type: none"> <li>• Director Taylor; full board</li> </ul>	<ul style="list-style-type: none"> <li>• Throughout week; First meeting 1/30/18</li> </ul>
<ul style="list-style-type: none"> <li>• <b>ATFAB</b></li> </ul>	<ul style="list-style-type: none"> <li>• Aaron Fodge; Aaron Buckley; Full Board</li> </ul>	<ul style="list-style-type: none"> <li>• Met 1/29; Elected new Vice-Chair</li> </ul>
<ul style="list-style-type: none"> <li>• <b>Gold Route and RamRide Partnership</b></li> </ul>	<ul style="list-style-type: none"> <li>• Off Campus Life; Transfort</li> </ul>	<ul style="list-style-type: none"> <li>• 1/29; Meeting to take steps to have services work together</li> </ul>
<ul style="list-style-type: none"> <li>• <b>City Council Mixer</b></li> </ul>	<ul style="list-style-type: none"> <li>• Sarah Kane; City Council; ASCSU Representatives</li> </ul>	<ul style="list-style-type: none"> <li>• Throughout Week</li> </ul>
<ul style="list-style-type: none"> <li>• <b>Advising</b></li> </ul>	<ul style="list-style-type: none"> <li>• Jeannie Orteaga</li> </ul>	<ul style="list-style-type: none"> <li>• Met 2/1</li> </ul>

## **HOW DID STUDENTS BENEFIT FROM YOUR WORK?**

- Working with the City for Occupancy Study methods to gain student perspective.
- Encouraging other ASCSU officials to engage with the City of Fort Collins through the City Council Mixer.
- LSAB board to promotes better practices regarding lobbying.

## **CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK**

### **ACTION ITEMS AND GOALS FOR NEXT WEEK**

- Last few LSAB nominations and revisions
- Reach out to RHA to see if they would like to have a discussion around the City Plan
- ATFAB Presentation



## 2017-2018 WEEKLY REPORT

**Week ending** Feb 2, 2018

### Director Report

Prepared by	<b>Victoria Tubbs</b>
Department	<b>Diversity &amp; Inclusion</b>
Members	<b>Victoria Tubbs</b> <b>Rebecca Boniek</b>
Expenses in the Past Week	<b>\$200.00</b>

### EXECUTIVE SUMMARY

Unfortunately this week I came down with whatever back to school bug is going around so I wasn't able to do as much as I wanted in the office so I used it as an opportunity to look within my department and look forward on what needs to be done in this department this semester.

### ACTIONS ACCOMPLISHED

Summary of Accomplishments	Other Participants/Stakeholders (Internal/External)	Date (if applicable)/ Notes

<ul style="list-style-type: none"> <li>● Because I was sick and had a miscommunication with Fast print I was not able to present “Because I said I would”, But I will either next week or during midterms.</li> <li>● Meet with possible new deputies</li> </ul>	<ul style="list-style-type: none"> <li>● ASCSU</li> </ul>	<ul style="list-style-type: none"> <li>● Since last semester was so complicated and got convoluted in our plans and goals I want to do this program to ground everyone for the semester.</li> <li>● Unfortunately my deputy chose to step down so I am now in the process of assessing whether it is feasible to hire a new deputy.</li> </ul>
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## HOW DID STUDENTS BENEFIT FROM YOUR WORK?

I am hoping to refocus everyone in ASCSU so we can solidify that we are serving students this semester.

## CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK

- Conflicting schedules.

## ACTION ITEMS AND GOALS FOR NEXT WEEK

- Present Program
- Complete survey.
- Reach to possible advisors
- Meet with Marketing
  - #thisismystate
  - You @ CSU
  - Diversity & Inclusion page on the website



# 2017-2018 WEEKLY REPORT

## Week ending February 2, 2018

### Environmental Affairs Report

<i>Prepared by</i>	<b>Director Madelyn Royal</b>
<i>Department</i>	<b>Environmental Affairs</b>
<i>Members</i>	<b>Madelyn Royal, Director Haley Dallas, Deputy Director</b>
<i>Expenses in the Past Week</i>	<b>\$0.00 (if applicable)</b>

### EXECUTIVE SUMMARY

Our week has been dedicated to finalizing Symposium details, reaching out to professors for marketing purposes, and confirming with our speakers and presenters. We have also been moving forward with Earth week details and finalizing meetings with athletics directors to discuss our Zero Waste efforts.

### ACTIONS ACCOMPLISHED

Summary of Accomplishments	Other Participants/Stakeholders (Internal/External)	Date (if applicable)/ Notes
<ul style="list-style-type: none"> <li>• <b>Met with ATFAB</b></li> <li>• <b>Talked with LSC event planning to adjust symposium details</b></li> </ul>	<ul style="list-style-type: none"> <li>• <b>ASCSU Community Affairs</b></li> </ul>	<ul style="list-style-type: none"> <li>• <b>1/29</b></li> </ul>

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|--|--|--|
| <ul style="list-style-type: none"> <li>• <b>Met with ambassador to assist with professor outreach</b></li> </ul>   | <ul style="list-style-type: none"> <li>• Bella Bass</li> </ul>   | <ul style="list-style-type: none"> <li>• 1/31</li> </ul> |
| <ul style="list-style-type: none"> <li>• <b>Connected with multiple new presenters for the Zero Waste Symposium</b></li> </ul>                               | <ul style="list-style-type: none"> <li>• Alumni, other Universities (CU Boulder), and sustainable companies</li> </ul> |  |
| <ul style="list-style-type: none"> <li>• <b>Received first draft of Zero Waste Symposium graphic</b></li> </ul>  | <ul style="list-style-type: none"> <li>• Jackson (Marketing)</li> </ul>  | <ul style="list-style-type: none"> <li>• 1/31</li> </ul> |
| <ul style="list-style-type: none"> <li>• <b>Met with Parking and Transportation to discuss their involvement in Earth week and volunteer need</b></li> </ul> | <ul style="list-style-type: none"> <li>• Aaron Fodge (P&amp;T)</li> </ul>  | <ul style="list-style-type: none"> <li>• 2/1</li> </ul>  |

## HOW DID STUDENTS BENEFIT FROM YOUR WORK?

Through planning efforts for our two major upcoming educational events (Zero Waste & Earth Week), we are opening up opportunities for students to get involved in sustainable efforts on campus and within our wider community. Furthermore, our ambassadors have shown dedication and passion in their involvement which has allowed them to experience student government in a new way.

## CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK

### ACTION ITEMS AND GOALS FOR NEXT WEEK

- We are recognizing that our department has taken on a few large projects. We are hoping to finalize our term in ASCSU with a tangible change that will impact students every day. Some of our ideas for this initiative include working with Eddie Kendall (Chief of Staff) on connecting with the National Parks Service to grant students access to Park passes. This will encourage CSU students to experience our surrounding wild places, and hopefully more deeply understand why our sustainable efforts matter.



## 2017-2018 WEEKLY REPORT

### Week ending February 2, 2018

### Director Of Governmental Affairs Report

<i>Prepared by</i>	<b>Anthony Taylor (Director of Gov. Affairs)</b>
<i>Department</i>	<b>State and Local Policy</b>
<i>Members</i>	<b>Anthony Taylor (Director of Gov. Affairs) Hanna Johnson (Director of Community Affairs)</b>
<i>Expenses in the Past Week</i>	<b>\$0.00</b>

### EXECUTIVE SUMMARY

This week was mostly about day at the Capitol planning again this week. Beyond that I made further preparations for LSAB.

### ACTIONS ACCOMPLISHED

Summary of Accomplishments	Other Participants/Stakeholders (Internal/External)	Date (if applicable)/ Notes
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- |   |   |  |
|---|---|--|
| <ul style="list-style-type: none"> <li>• LSAB</li> <li>• Communication with Lobbyist</li> <li>• Coordination with the Straayer Center</li> <li>• Cabinet</li> <li>• Senate</li> </ul> | <ul style="list-style-type: none"> <li>• LSAB Membership (I)</li> <li>• Jenn Penn (E)</li> <li>• Straayer Center</li> <li>• Exec Leadership (I)</li> <li>• Various Members</li> </ul> | <ul style="list-style-type: none"> <li>• 1/30/18</li> <li>• 2/2/18</li> <li>• 1/31/18</li> <li>• 1/31/18</li> <li>• 1/31/18</li> </ul> |
|---|---|--|

## HOW DID STUDENTS BENEFIT FROM YOUR WORK?

A successful Day at the Capitol event will teach students about their legislatures and the policy making process. While LSAB ensures that students have a strong voice in the Fort Collins community and in the State legislature.

## CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK

- Not having a laptop sucks!

## ACTION ITEMS AND GOALS FOR NEXT WEEK

- Continue to plan day at the Capitol
- Have a productive LSAB meeting



**2017-2018 WEEKLY REPORT**  
**Week ending February 2, 2018**

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**Officer of Graduate Affairs**  
**Report**

<i>Prepared by</i>	<b>Satya Kalyan</b>
<i>Department</i>	<b>Office of the President</b>
<i>Members</i>	President Michael Wells Vice President Cole Wise Chief of Staff Eddie Kendall Deputy Chief of Staff Baylee Lakey
<i>Expenses in the Past Week</i>	<b>\$0.00</b>

**EXECUTIVE SUMMARY**

The first GSC meeting for the semester is coming up and I am excited to see how it turns out as we plan most of

the upcoming activities for the semester. There has been work going on regarding the TA bill and it definitely brings out the efforts the senators put into making the lives of graduate students better.

## ACTIONS ACCOMPLISHED

Summary of Accomplishments	Other Participants/Stakeholders (Internal/External)	Date (if applicable)/Notes
<ul style="list-style-type: none"> <li>• Survey</li> <li>• GSC Meeting</li> <li>• TA Bill</li> </ul>	<ul style="list-style-type: none"> <li>• Lindsay</li> <li>• Cole Wise</li> <li>• GSC</li> <li>• GSC</li> </ul>	<ul style="list-style-type: none"> <li>• Close to completion</li> <li>• Feb 5<sup>th</sup></li> <li>• N/A</li> </ul>

## HOW DID STUDENTS BENEFIT FROM YOUR WORK?

The work on TA bill will reward the Teaching Assistants who sincerely devote their time to help their peers and juniors. It is a great opportunity to work along with GSC as we try to shape the bill in the best possible manner.

## **CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK**

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- No physical presence
- Time zone confusion

## **ACTION ITEMS AND GOALS FOR NEXT WEEK**

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- Talk with Baylee about how this semester should be
- Be in constant touch with the GSC regarding the TA bill and meeting



# 2017-2018 WEEKLY REPORT

## Week ending February 2, 2018

### Graphic Design Report

<i>Prepared by</i>	<b>Jackson Aldern, Director of Graphic Design</b>
<i>Department</i>	<b>Marketing</b>
<i>Members</i>	<b>Jackson - Design Kyrie – Marketing</b>
<i>Expenses in the Past Week</i>	<b>\$0</b>

#### EXECUTIVE SUMMARY



## ACTIONS ACCOMPLISHED

Summary of Accomplishments	Other Participants/Stakeholders (Internal/External)	Date (if applicable)/ Notes
<b>Meetings</b>	I met with Baylee, Kyrie, Tyler, and the whole cabinet	
<b>Zero Waste Symposium</b>	Got the poster done, now time to reformat	
<b>Swipe Out Hunger</b>	Poster done, time to do social ads	
<b>Elections</b>	Met with Tyler	

## HOW DID STUDENTS BENEFIT FROM YOUR WORK?

Students benefit from my work this week because I worked on a marketing campaign to spread awareness about the Zero Waste Symposium, got prepared for the Elections campaign, and got organized with Baylee and the Executive Cabinet.

## CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK

- The biggest challenge this week was time. But all was good this week!

## ACTION ITEMS AND GOALS FOR NEXT WEEK

- Be the Impact poster
- Elections poster
- Zero Waste Symp. reformat



## 2017-2018 WEEKLY REPORT

### Week ending February 2, 2018

### Officer's Report

<i>Prepared by</i>	<b>Mr. Shreesh Maurya</b>
<i>Department</i>	<b>Innovation and Technology</b>
<i>Members</i>	<b>Officer of Innovation and Technology, Shreesh Maurya</b>
<i>Expenses in the Past Week</i>	<b>\$0.00</b>

### EXECUTIVE SUMMARY

The week started with having meeting with Vice-President regarding having web page for all the fee board of CSU, discussed what all should we have for students on the webpage. Also had meeting with Director of Governmental affairs regarding registration page for Day at Capitol. I also updated website with different requirements like putting notification for application's for different positions.

### ACTIONS ACCOMPLISHED

Summary of Accomplishments	Other Participants/Stakeholders (Internal/External)	Date (if applicable)/ Notes

- |  |  |                                  |
|--|--|----------------------------------|
| <ul style="list-style-type: none"><li>• Discussed about the page which displays Fee areas for whole CSU.</li><li>• Got updates to put on website regarding new position opening.</li></ul> | <ul style="list-style-type: none"><li>• Vice President Wise(Internal)</li><li>• Election Manager(Internal)</li></ul> | <p>1/30/2018</p> <p>2/1/2018</p> |
|--|--|----------------------------------|

## **HOW DID STUDENTS BENEFIT FROM YOUR WORK?**

Having Fee page for all Fee area displaying the breakdown so that each student know where and how fee is used.

## **CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK**

- Updating website on day to day requirements in short time.

## **ACTION ITEMS AND GOALS FOR NEXT WEEK**

- Working with Director Anthony with development of Registration form and publishing on website.
- Working with Vice President Wise for data need for webpage.





## 2017-2018 WEEKLY REPORT

### Week ending February 2, 2018

### Marketing Strategy Report

<i>Prepared by</i>	<b>Kyrie Merline Director of Marketing Strategy</b>
<i>Department</i>	<b>Marketing</b>
<i>Members</i>	<b>Kyrie Merline Director of Marketing Strategy Jackson Aldern Director of Graphic Design</b>
<i>Expenses in the Past Week</i>	<b>\$0.00</b>

### EXECUTIVE SUMMARY

This week in the marketing department we worked towards completing multiple projects as well as met to start some new ones. It has been a hectic week working with everyone to organize the projects as well as taking on the social media aspect of the marketing team. The Red Power Ranger event happened this week so that was good to get off the plate, and we are working on finalizing swag to order.

### ACTIONS ACCOMPLISHED

Summary of Accomplishments	Other Participants/Stakeholders (Internal/External)	Date (if applicable)/
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		Notes
• <b>Marketing Team Meeting</b>	• Internal, Director Aldern and	• 1/31/18
• <b>Personal Weekly Marketing Meeting</b>	Deputy Chief of Staff Lakey	• 1/31/18
• <b>Weekly Ambassador Meeting</b>	• Internal, Deputy Chief of Staff	• 1/31/18
• <b>Elections Meeting</b>	Lakey	• 1/31/18
• <b>Red Power Ranger</b>	• Internal, Ambassador Brienna	• 1/31/18
	• Internal, Director Aldern, Election	
	Manager Siri	
	• External, Career Center	

## HOW DID STUDENTS BENEFIT FROM YOUR WORK?

Students are going to benefit from all the events being hosted. They will also be able to keep updated on what is happening around campus and around ASCSU through the use of the social media accounts. It will also be beneficial for people to get involved in ASCSU as the programs continue to grow and change to students needs and wants.

## CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK

- Trying to organize social media and strategy
- Scheduling conflicts
- The influx of marketing request forms

## ACTION ITEMS AND GOALS FOR NEXT WEEK

- Organize all the projects
- Order marketing swag
- Order BAW shirts



## 2017-2018 WEEKLY REPORT

### Week ending February 2, 2018

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#### Director Report

<i>Prepared by</i>	<b>Alexandra Gertner, Director of Traditions</b>
<i>Department</i>	<b>Traditions and Programs</b>
<i>Members</i>	<b>Alexandra Gertner, Director Jessy Mendoza, Deputy</b>
<i>Expenses in the Past Week</i>	<b>\$0.00</b>

#### EXECUTIVE SUMMARY

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Finalizing Forever Green this week.

#### ACTIONS ACCOMPLISHED

Summary of Accomplishments	Other Participants/Stakeholders (Internal/External)	Date (if applicable)/ Notes
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- Meeting with OTP and creative services to discuss Forever Green
- Meeting with Michelle Staley, book store
- Went over potential t-shirt designs for Forever Green
- Drum roll please, book store will be buying forever green shirts this year
- N.A.
- N.A.

## HOW DID STUDENTS BENEFIT FROM YOUR WORK?

Students, staff and the community will come together for forever green.

## CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK

- This organization is dysfunctional
- I enjoy what I do for the students
- Stop doing so much for others

## ACTION ITEMS AND GOALS FOR NEXT WEEK

- Contact Brynn Davis
- Contact athletics
- Fill out RDF for last year's forever green order



## 2017-2018 WEEKLY REPORT

### Week ending December 9, 2017

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### Director of Finance Report

<i>Prepared by</i>	<b>Director of Finance Robert Leonard</b>
<i>Department</i>	<b>Finance</b>
<i>Members</i>	<b>Director of Finance Robert Leonard Controller Kyle Steinhoff</b>
<i>Expenses in the Past Week</i>	<b>\$N/A</b>

### EXECUTIVE SUMMARY

This week we made sure all payments were made for student orgs and a couple of new events were approved by BSOF. We approved Fibers Guild's visiting artist as well as CSU Swing Dance Society's event. The book is up to date and we are sending out reports to each executive director about their budgets.

### ACTIONS ACCOMPLISHED

Summary of Accomplishments	Other Participants/Stakeholders (Internal/External)	Date (if applicable)/ Notes
<ul style="list-style-type: none"> <li>• <b>Fibers Guild funded</b></li> </ul>	<ul style="list-style-type: none"> <li>• Alexa Graham</li> </ul>	<ul style="list-style-type: none"> <li>• 2/2/2018</li> </ul>

- **Swing Dance funded**

## **HOW DID STUDENTS BENEFIT FROM YOUR WORK?**

The student body benefitted from our work this week by having 2 more events to attend as well as a more informed student government.

## **CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK**

- This week was a challenge because we had some payments that were different than what I have done before.

## **ACTION ITEMS AND GOALS FOR NEXT WEEK**

- Fund more student orgs



## 2017-2018 WEEKLY REPORT

### Week ending February 2, 2018

### [Position] Report

<i>Prepared by</i>	<b>Deputy Chief Justice Katt Crowdis</b>
<i>Department</i>	<b>Judicial Branch</b>
<i>Members</i>	<b>Brittany, Mckenzie, Celine, Brittany, Mason, Maddie, Amelia</b>
<i>Expenses in the Past Week</i>	<b>\$0.00</b>

### ACTIONS ACCOMPLISHED

Summary of Accomplishments	Other Participants/Stakeholders (Internal/External)	Date (if applicable)/Notes
<ul style="list-style-type: none"> <li>• <b>Post hearing for All University Hearing Board (AUHB)</b></li> <li>• <b>Attended Senate</b></li> <li>• <b>Sat on the Appeal Committee for Student Code of Conduct</b></li> <li>• <b>Held an AUHB leadership meeting to discuss upcoming events/cases</b></li> <li>• </li> </ul>	<ul style="list-style-type: none"> <li>• We collaborated with other members on the Appeal Committee to discuss cases.</li> <li>• We also worked with the Student Resolution Office to discuss the upcoming changes on the code of conduct.</li> </ul>	<ul style="list-style-type: none"> <li>• </li> </ul>

## **HOW DID STUDENTS BENEFIT FROM YOUR WORK?**

Students benefitted through our AUHB process and also our involvement within the Appeal Committee.

## **CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK**

- Patience is key

## **ACTION ITEMS AND GOALS FOR NEXT WEEK**

- Furthering the voice of student's within judicial procedures
- AUHB training
- Proceeding through impeachment appeal hearings/deliberation
- AUHB leadership meeting
- Collaborate with other branches within ASCSU
- Promote elections!