



# 2017-2018 SEMESTER REPORT

## Date February 23, 2018

### [Presidential] Report

<i>Prepared by</i>	<b>[Michael Wells]</b>
<i>Department</i>	<b>[President's Office]</b>
<i>Members</i>	<b>Cole Wise, Vice President Eddie Kendall, Chief of Staff Baylee Lakey, Deputy Chief</b>
<i>Expenses in the Past Week</i>	<b>\$0</b>

### EXECUTIVE SUMMARY

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### PROGRAMS PUT ON

Summary of Accomplishments	Other Participants/Stakeholders (Internal/External)	Date (if applicable)/Notes
<ul style="list-style-type: none"> <li>• <b>Planning for the Arts Festival is continuing, and a date range of May 1<sup>st</sup>-4<sup>th</sup> appears to be the best choice of timing. I have worked with Director Merline to</b></li> </ul>	<ul style="list-style-type: none"> <li>• Dr. Hughes, Vice President of Student Affairs (External)</li> <li>• Elections Manager Siri (Internal)</li> <li>• Vice President Wise (External)</li> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• 2-19—2-23</li> </ul>

determine some opportunities to pair this event with other ASCSU events in this time period to enhance the overall experience

- Finalized elections code changes with Elections Manager Siri that were passed this week in Senate
- We received the White Boards this past week and Vice President Wise has worked with me and our advisors to begin the installation – we will brief ASCSU members on how to utilize this board and advertise to students the importance of this transparency
- Met with collegian members to interview for articles about transparency as well as spring events

## GOALS AND INITIATIVES ACCOMPLISHED/WORKED ON

Summary of Accomplishments	Other Participants/Stakeholders (Internal/External)	Date (if applicable)/ Notes
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## **HOW DID STUDENTS BENEFIT FROM YOUR WORK?**

All events for the spring are now to a completion level in terms of planning and with events like the Earth Week, Food Waste Symposium, Arts Festival, and Day at the capital – students will have many relevant and diverse opportunities to come together as a community. One goal for this semester was to bring students together and create more opportunity for discussion and this is a step in the right direction.

## **CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK**

- Timing is everything

## **ACTION ITEMS AND GOALS FOR NEXT WEEK**

- Begin marketing for Arts festival and other events
- Prepare all events and office before the spring break period



## 2017-2018 WEEKLY REPORT

### Week ending February 23, 2018

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### Vice President Report

<i>Prepared by</i>	<b>Cole V. Wise – Vice President</b>
<i>Department</i>	<b>Office of the President</b>
<i>Members</i>	<b>Michael Wells – President</b> <b>Cole V. Wise – Vice President</b> <b>Eddie Kendall – Chief of Staff</b> <b>Baylee Lakey – Deputy Chief of Staff</b>
<i>Expenses in the Past Week</i>	<b>\$0.00</b>

### EXECUTIVE SUMMARY

I feel like I was doing many different things this week. Since the resignation of our University Affairs Director, I have taken on the responsibilities of working with Athletics for the duration of the semester while maintaining and advocating student fee dollars. It was a real honor to have the opportunity to meet and interact with Marthe Cohn, a holocaust survivor and spy for the French Military during the Nazi regime. This interaction inspired the work that I do and gave me hope for a brighter future, not only for ASCSU but for the world that we live in. Meeting with Dr. Hughes, we discussed the state of ASCSU as well as some internal and external possible partnerships.

## ACTIONS ACCOMPLISHED

Summary of Accomplishments	Other Participants/Stakeholders (Internal/External)	Date (if applicable)/Notes
• <b>Attended Executive Leadership meeting</b>	• President Wells; Chief of Staff Kendall; Deputy Lakey; Kim Grubbs	• 2/19/18
• <b>Attended Leadership Meeting with Elections Manager</b>	• President Wells; Speaker Brown; Elections Manager Siri; Deputy Lakey	• 2/19/18
• <b>Held SFRB Meeting with CSU Health Network &amp; UCA</b>	• SFRB Members, advisors, Anne Hudgens, Dan Goble	• 2/19/18
• <b>Held interviews for Associate Justice</b>	• Chief Justice Anderson	• Ongoing
• <b>Met with Administration</b>	• Dr. Hughes	• 2/22/18
• <b>Attended Special Course Fee Meeting</b>	• Committee Members	• 2/19/18
• <b>Attended LSAB Meeting</b>	• Committee Members	• 2/20/18
• <b>Attended Student Ticketing Meeting with Athletics</b>	• Campus Stakeholders	• 2/21/18
• <b>Attended lunch and presentation with Marthe Cohn</b>	• Marthe Cohn; Rabbi; Students for Holocaust Awareness	• 2/21/18
• <b>Sat on BoG Undergraduate Teacher of the Year Selection Committee</b>	• Committee Members	• 2/21/18
• <b>Held meeting with SFRB Advisors</b>	• Angie Nielsen, Pam Norris; Craig Chesson; Nora Oakson	• 2/19/18
• <b>Met with Pam Norris</b>	• Pam Norris	• 2/22/18

## HOW DID STUDENTS BENEFIT FROM YOUR WORK?

Students benefited from my work with the selection committee for the Board of Governors Undergraduate Teacher of the Year, the Special Course Fee Committee and advocating for the student voice with CSU Administration. I also

advocated for the student dollars through chairing the Student Fee Review Board.

## **CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK**

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- It's getting to be that busy time of the semester with mid-terms coming up
- President Wells was out of the office the later part of the week so managing meetings was a little difficult
- You must humble yourself to see the bigger picture
- I was sick on Thursday and Friday so that was very difficult to deal with on top of school and work

## **ACTION ITEMS AND GOALS FOR NEXT WEEK**

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- Attend Student Services for On-line Students meeting
- Discuss student tailgating with Athletics for next year
- Host SFRB with Off-Campus Life and RamRide presenting
- Meet with CSU Administration regarding ASCSU Constitution updates
- Fill President Wells in on what he missed last week
- Be transparent, responsible, respectful and most of all, kind to all.



## 2017-2018 WEEKLY REPORT

### Week ending February 23, 2018

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### Deputy Chief of Staff Report

<i>Prepared by</i>	<b>Baylee L. Lakey—Deputy Chief of Staff</b>
<i>Department</i>	<b>President’s Office</b>
<i>Members</i>	<b>Michael Wells—President Cole Wise—Vice President Eddie Kendall—Chief of Staff Baylee Lakey—Deputy Chief of Staff</b>
<i>Expenses in the Past Week</i>	<b>N/A</b>

### EXECUTIVE SUMMARY

The Legislative Strategic Advisory Board met this week. We reviewed current legislation cycling through the Fort Collins City Council. As a board, we agreed to vocally support the funding of the Fort Fund Grant Increase. In addition, we continued to monitor and review legislation on the city and state level. Other than LSAB, I met with directors throughout the week.

## ACTIONS ACCOMPLISHED

Summary of Accomplishments	Other Participants/Stakeholders (Internal/External)	Date (if applicable)/ Notes
<ul style="list-style-type: none"> <li>• <b>Weekly Leadership Meeting</b></li> </ul>	<ul style="list-style-type: none"> <li>• President Wells; Vice President Wise; CoS Kendall</li> </ul>	<ul style="list-style-type: none"> <li>• 2/19/18</li> </ul>
<ul style="list-style-type: none"> <li>• <b>Elections Meeting</b></li> <li>• <b>Weekly Meeting with Pam Norris</b></li> </ul>	<ul style="list-style-type: none"> <li>• President Wells; Vice President Wise; Speaker Brown; Elections Manager Siri</li> </ul>	<ul style="list-style-type: none"> <li>• 2/19/18</li> </ul>
<ul style="list-style-type: none"> <li>• <b>Meeting w/ Director of Environmental Affairs</b></li> </ul>	<ul style="list-style-type: none"> <li>• Director Royal</li> </ul>	<ul style="list-style-type: none"> <li>• 2/21/18</li> </ul>
<ul style="list-style-type: none"> <li>• <b>Legislative Strategic Advisory Board Meeting</b></li> </ul>	<ul style="list-style-type: none"> <li>• Speaker Brown, VP Wells, Director Taylor, Director Johnson, Deputy Dallas, Liam Aubrey, etc.</li> </ul>	<ul style="list-style-type: none"> <li>• 2/20/18</li> </ul>
<ul style="list-style-type: none"> <li>• <b>Meeting with Director of Health</b></li> </ul>	<ul style="list-style-type: none"> <li>• Director Durdic</li> </ul>	<ul style="list-style-type: none"> <li>• 2/21/18</li> </ul>
<ul style="list-style-type: none"> <li>• <b>Meeting with Marketing Department</b></li> </ul>	<ul style="list-style-type: none"> <li>• Director Aldern; Director Merline</li> </ul>	<ul style="list-style-type: none"> <li>• 2/21/18</li> </ul>
<ul style="list-style-type: none"> <li>• <b>Meeting with Director of Diversity and Inclusion</b></li> </ul>	<ul style="list-style-type: none"> <li>• Director Tubbs</li> </ul>	<ul style="list-style-type: none"> <li>• 2/21/18</li> </ul>
<ul style="list-style-type: none"> <li>• <b>Meeting with Director of Graduate Affairs</b></li> </ul>	<ul style="list-style-type: none"> <li>• Director Kalyan</li> </ul>	<ul style="list-style-type: none"> <li>• 2/21/18</li> </ul>
<ul style="list-style-type: none"> <li>• <b>Attended weekly Cabinet meeting</b></li> </ul>	<ul style="list-style-type: none"> <li>• Executive Body</li> </ul>	<ul style="list-style-type: none"> <li>• 2/21/18</li> </ul>



## **HOW DID STUDENTS BENEFIT FROM YOUR WORK?**

I believe the students benefit from the work being done through the LSAB board, as we have a more cohesive and vocal student representation on the city and state level because of it.

## **CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK**

- We have more turn over in the executive cabinet right now. This has been one of the biggest challenges throughout the school year.

## **ACTION ITEMS AND GOALS FOR NEXT WEEK**

- Meet for the ASCSU women's caucus
- Help with Body Acceptance Week events
- Create a game plan for the rest of the semester



## 2017-2018 WEEKLY REPORT

### Week ending February 28, 2018

### Chief of Staff Report

<i>Prepared by</i>	<b>Eddie Kendall – Chief of Staff</b>
<i>Department</i>	<b>Office of the President</b>
<i>Members</i>	<b>Michael Wells – President</b> <b>Cole Wise – Vice President</b> <b>Edie Kendall – Chief of Staff</b> <b>Baylee Lakey – Deputy Chief of Staff</b>
<i>Expenses in the Past Week</i>	<b>\$0.00</b>

### EXECUTIVE SUMMARY

This week we have been focusing on on-boarding our new director of campus engagement, Claire Fenton. We also hosted the Residence Hall Association and Natl. Residence Hall Honorary. Out of this we expect to have closer collaboration and I already have heard some cool ideas for collaboration that our directors will be following up on.

### ACTIONS ACCOMPLISHED

Summary of Accomplishments	Other Participants/Stakeholders (Internal/External)	Date (if applicable)/ Notes

• <b>Attended weekly Executive Leadership Meeting</b>	• President Wells; Vice President Wise; Deputy Lakey	• 2/19/18
• <b>Held weekly meeting with Academic Affairs</b>	• Director Shubert	• 2/20/18
• <b>Held weekly meeting with Governmental Affairs</b>	• Director Taylor	• 2/20/18
• <b>Held weekly 1x1 with Campus Engagement</b>	• Director Fenton	• 2/21/18
• <b>Held weekly 1x1 with Community Affairs</b>	• Hanna Johnson, Comm Affairs	• 2/19/18
• <b>Weekly meeting w/ RHA liaison Calista</b>	• Calista RHA liaison	• 2/21/18
• <b>RHA/NRHH Mixer</b>	• RHA/NRHH	• 2/21/18
• <b>Senate</b>	• Senate	• 2/21/18
• <b>Submitted Elections Committee application</b>	• E-Comm	• 2/21/18

## HOW DID STUDENTS BENEFIT FROM YOUR WORK?

Students will benefit from this work by having well operating fair and free elections. Additionally, collaboration with other campus governing organizations will help us better facilitate shared governance by better representing on-campus populations.

## CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK

- Very big differences between ASCSU and RHA spaces to bridge, though willingness and interest exists on both sides.

## ACTION ITEMS AND GOALS FOR NEXT WEEK

- Follow-up on legislation from RHA they want on the ASCSU floor
- Follow-up with Directors on RHA collab



## 2017-2018 WEEKLY REPORT

### Week ending February 23, 2018

### Director of Finance Report

<i>Prepared by</i>	<b>Director of Finance Robert Leonard</b>
<i>Department</i>	<b>Finance</b>
<i>Members</i>	<b>Director of Finance Robert Leonard Controller Kyle Steinhoff</b>
<i>Expenses in the Past Week</i>	<b>\$N/A</b>

### EXECUTIVE SUMMARY

This week we were able to catch up on some payments since we had no BSOF meeting. We have a few student orgs coming next week though so I prepared for that. I also got the contract done for a big event with United Men of Color.

### ACTIONS ACCOMPLISHED

Summary of Accomplishments	Other Participants/Stakeholders (Internal/External)	Date (if applicable)/ Notes
<ul style="list-style-type: none"> <li>• <b>Caught up on payments</b></li> </ul>	<ul style="list-style-type: none"> <li>• Lea Martin</li> <li>• Michele Frick</li> </ul>	<ul style="list-style-type: none"> <li>• 2/23/2018</li> </ul>

## **HOW DID STUDENTS BENEFIT FROM YOUR WORK?**

The student body benefitted from our work this week by having a caught up finance department that is prepared for the next few weeks.

## **CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK**

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- Trying to get paperwork from student orgs has been difficult at times.

## **ACTION ITEMS AND GOALS FOR NEXT WEEK**

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- Approve more events
- Stay up to date with payments

Academics Account 23-61500								
Date Logged	Doc Ref #	Department Services <i>Discretionary</i>	Allocation	Income	Expense	Transfer Out	2015-2016	Mandatory Change
		Allocation	\$5,500.00				\$6,000.00	
?	?	Ram Recharge Posters (2nd RFD)			(\$100.00)			
?	?	Ram Recharge Posters (50)			(\$100.00)			
?	?	Ram Recharge			(\$200.00)			
?	?	Coffee and Donuts on the Plaza for Finals			(\$248.00)			
		<b>Totals</b>	\$5,500.00	\$0.00	(\$648.00)	\$0.00	\$6,000.00	\$500.00
<b>Reserve</b>								
		Allocation	\$500.00				\$500.00	
		<b>Totals</b>	\$500.00		\$0.00			
<b>Account Totals</b>			\$6,000.00	\$0.00	(\$648.00)	\$0.00	\$6,500.00	\$500.00
		Remaining	\$5,352.00					
		Warning	\$500.00					
		Contracts	None					
		Expects to use	All Funds					

Director of Campus Engagement Account 23-61500								
Date Logged	Doc Ref #	Department Services	Allocation	Income	Expense	Transfer Out	2015-2016	Mandatory
<b>CSUnity (4-22-17)</b>								
		Allocation		\$1,000.00			\$1,000.00	
		<b>Totals</b>		\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00
<b>RLT</b>								
		Allocation		\$2,000.00			\$4,000.00	
10/9/2017	13605346	Pizza for first meeting of RLT			(\$77.00)			
		<b>Totals</b>		\$2,000.00	\$0.00	(\$77.00)	\$0.00	\$4,000.00
<b>Reserve</b>								
		Allocation		\$500.00			\$500.00	
12/5/2017	14111970	Ingredients for cookies			(\$79.63)			
11/27/2017	14009673	Supplies arts and crafts... something Hospital			(\$134.75)			
1/19/2018	13952540	Motopool to childrens hospital			(\$83.83)			
		<b>Totals</b>		\$500.00	\$0.00	(\$298.21)	\$0.00	\$500.00
<b>Account Totals</b>				\$3,500.00	\$0.00	(\$375.21)	\$0.00	\$5,500.00
		Remaining		\$3,124.79				
		Warning Limit		TBD with New Hire				
		Contracts		TBD with New Hire				
		Expects To Use		TBD with New Hire				
		FROZEN TO FURTHER NOTICE FROM PRESIDENT OR VP						
		FROZEN TO FURTHER NOTICE FROM PRESIDENT OR VP						
		FROZEN TO FURTHER NOTICE FROM PRESIDENT OR VP						

Diversity & Inclusion								
Account 23-61500								
Date	Doc Ref #	Department Services	Allocation	Income	Expense	Transfer Out	2015-2016	Mandatory Change
		<i>IEC (In Limbo)</i>						
		Allocation	\$1,000.00				\$1,000.00	
		<b>Totals</b>	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	\$0.00
		<i>Diversity Forums and Symposium</i>						
		Allocation	\$2,000.00				\$2,000.00	
?	?	150 Program Cards			(\$6.15)			
?	?	Coffee and Donuts on the Plaza for Finals			(\$248.00)			
8/23/2017	13156836	Popsicles Camunity Block Party			(\$31.18)			
		<b>Totals</b>	\$2,000.00	\$0.00	(\$285.33)	\$0.00	\$2,000.00	\$0.00
<b>Account Totals</b>			\$3,000.00	\$0.00	(\$285.33)	\$0.00	\$3,000.00	\$0.00
		Remaining	\$2,714.67					
		Warning Limit	\$500.00					
		Contracts	N/A					
		Expects To Use	All of Funds					

Environmental Affairs								
Account 23-61500								
Date	Doc Ref #	Department Services	Allocation	Income	Expense	Transfer Out	Notes	
		<i>Alternative Transportation Initiatives</i>						
		Allocation	\$500.00			\$500.00		
		<b>Totals</b>	\$500.00	\$0.00	\$0.00	\$500.00		
		<i>Earth Week</i>						
		Allocation	\$1,000.00			\$1,000.00		
		<b>Totals</b>	\$1,000.00	\$0.00	\$0.00	\$1,000.00		
		<i>Discretionary</i>						
		Allocation	\$3,250.00			\$0.00		
?	?	LSC Ballroom Resevation & Catering (Zero Waste Symposium)			(\$2,541.00)			
1/31/2018	14564102	ASCSU ENVIRONMENTAL COMPOSTING			(\$31.25)			
12/29/2017	14294485	Windrow Composting			(\$93.75)			
		<b>Totals</b>	\$3,250.00	\$0.00	(\$2,666.00)	\$0.00		
		<i>Reserve</i>						
		Allocation	\$500.00			\$500.00		
		<b>Totals</b>	\$500.00	\$0.00	\$0.00	\$500.00		
<b>Account Totals</b>			\$5,250.00	\$0.00	(\$2,666.00)	\$2,000.00		
		Remaining	\$4,584.00					
		Warning Limit	\$1,000.00					
		Contracts	N/A				Possible annual compost bins (TBD)	
		Expects To Use	All of it					

Graduate Student Affairs									
Account 23-61500									
Date	Doc Ref #	Department Services Reserve	Allocation	Income	Expense	Transfer Out	2015-2016	Mandatory Cha	
		Allocation	\$500.00				\$0.00		
<b>Graduate Student Council</b>									
		Allocation	\$500.00				\$500.00		
11/8/2017	13637439	Stickers & Beads			(\$37.37)				
		Totals	\$500.00	\$0.00	(\$37.37)	\$0.00	\$500.00		
<b>Account Totals</b>			<b>\$1,000.00</b>	<b>\$0.00</b>	<b>(\$37.37)</b>	<b>\$0.00</b>	<b>\$500.00</b>		<b>(\$500.00)</b>
		Remaining	\$962.63						
		Warning Limit	\$200.00						
		Contracts	N/A						
		Expects To Use	All of it						
Health									
Account 23-61500									
Date	Doc Ref #	Department Services	Allocation	Income	Expense	Transfer Out	2015-2016	Mandatory	Notes
<b>Body Acceptance Week (2/22-2/26)</b>									
		Allocation	\$2,000.00				\$1,000.00		
?	?	Shirts for Body Acceptance Week			(\$1,000.00)				
		Totals	\$2,000.00	\$0.00	(\$1,000.00)	\$0.00	\$1,000.00	(\$1,000.00)	
<b>Chronic Health Mentoring Program</b>									
		Allocation	\$1,000.00				\$1,000.00		
		Totals	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	\$0.00	
<b>Mental Health Committee</b>									
		Allocation	\$2,500.00				\$1,000.00		
		Totals	\$2,500.00	\$0.00	\$0.00	\$0.00	\$1,000.00	(\$1,500.00)	
<b>Get Yourself Tested</b>									
		Allocation	\$1,000.00				\$300.00		
		Totals	\$1,000.00	\$0.00	\$0.00	\$0.00	\$300.00	(\$700.00)	
<b>Reserve</b>									
		Allocation	\$3,500.00				\$500.00		
10/19/2017	13701897	Food for CSU Health Form			(\$478.08)				
11/2/2017	13754739	Food for 2nd day of health form			(\$1,417.93)				
		Totals	\$3,500.00	\$0.00	(\$1,896.01)	\$0.00	\$500.00	(\$3,000.00)	
<b>Account Totals</b>			<b>\$10,000.00</b>	<b>\$0.00</b>	<b>(\$2,896.01)</b>	<b>\$0.00</b>	<b>\$3,800.00</b>		<b>(\$6,200.00)</b>
		Remaining	\$7,103.99						
		Warning Limit	\$ 1,500.00						



## Innovation & Technology

Account 23-61500

Date	Doc Ref #	Department Services <i>Tech Initiatives</i>	Allocation	Income	Expense	Transfer Out	Notes
		Allocation	\$10,000.00				
		<b>Totals</b>	<b>\$10,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
<b>Ram Ride Initiatives</b>							
		Allocation	\$30,000.00				Increase by 5000
		<b>Totals</b>	<b>\$30,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
<b>Account Totals</b>			<b>\$40,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
		<b>Remaining</b>	<b>\$40,000.00</b>				
		<b>Warning Limit</b>	N/A				
		<b>Contracts</b>	N/A				
		<b>Expects To Use</b>	All				

## Marketing

Account 23-61500

Date	Doc Ref #	Department Services <i>Shirts</i>	Allocation	Income	Expense	Transfer	Notes
		Allocation	\$3,000.00				
10/19/2017	13607037	ASCSU Polos			(\$2,354.50)		
		<b>Totals</b>	<b>\$3,000.00</b>	<b>\$0.00</b>	<b>(\$2,354.50)</b>	<b>\$0.00</b>	
<b>Discretionary</b>							
		Allocation	\$24,000.00				Increase by 5000
?	?	Environmental Symposium Poster Run			(\$100.00)		
?	?	50 Environmental symposium Posters			(\$132.63)		Object code 6603
?	?	Swipe out hunger			(\$73.80)		
On Going	On going	4mprint Contract			(\$10,000.00)		
1/28/2018	14527994	Pocket Pantries			(\$25.00)		
10/17/2017	13680234	4mprint Ear Buds & Interchange colors					(\$1,492.79) 4 Imprint Charges
11/30/2017	14085804	4mprint charge					(\$276.26) 4 Imprint Charges
1/19/2018	14449408	4mprint charge again					(\$411.72) 4 Imprint Charges
1/23/2018	14443151	4 Imprint refund					\$411.72 4 Imprint Charges
1/18/2018	14443181	4mprint Banner/Closed Back Table					(\$411.72) 4 Imprint Charges
9/27/2017	13485029	Online Design software for Multimedi designs			(\$119.40)		
1/29/2018	14533307	ASCSU Tri-Fold prints			(\$90.00)		
11/3/2017	13794496	Fb Ads			(\$15.00)		
10/11/2017	13619073	Snap geo Filters			(\$18.65)		
10/11/2017	13619072	Snap Geo Filters			(\$16.39)		
10/11/2017	13619071	Snap Geo Filters			(\$30.97)		
10/11/2017	13619070	Snap Geo Filters			(\$22.45)		
10/10/2017	13605232	Res Halls			(\$40.00)		
10/10/2017	13605086	Res Halls			(\$40.00)		
10/9/2017	13566312	Campus Info			(\$25.00)		
10/9/2017	1356424	FB Ads			(\$7.32)		
10/9/2017	13550644	FB Ads			(\$7.68)		
9/20/2017	13417250	Campus Info			(\$50.00)		
9/6/2017	13278952	FB Ads			(\$21.43)		
9/6/2017	13278951	FB Ads			(\$3.57)		
8/22/2017	13141638	Snap Geo Filters			(\$29.30)		
7/24/2017	12865390	Rocky Mountain Studnet Media			(\$370.00)		
11/30/2017	14070777	MKT Poster			(\$73.80)		
11/30/2017	14070777	MKT Compost Sign			(\$40.00)		
10/18/2017	13700838	Table Cards tailgating re run			(\$88.17)		
10/18/2017	13700838	Table Cards tailgating			(\$88.17)		
10/18/2017	13700838	Tailgating poster first run			(\$73.80)		
10/18/2017	13700838	Tailgating poster			(\$73.80)		
9/29/2017	13496656	SOH Poster/Large Format			(\$80.00)		
9/29/2017	13496656	SOH Poster			(\$61.50)		
9/29/2017	13496656	Bell Poster			(\$32.73)		
8/21/2017	13140865	More MKT for Grill the Buffs			(\$31.00)		
8/21/2017	13140865	MKT for Grill the Buffs			(\$164.72)		
8/21/2017	13140865	Name Tags (Unknown)			(\$8.20)		
11/1/2017	13750867	Poster Run for LSC			(\$25.00)		



9/3/2017	13140865	Name Tags for Mountain Retreat				(\$8.20)	
<b>Totals</b>			\$14,000.00	\$0.00		(\$12,933.43)	\$0.00
<b>ASCSU Alumni Homecoming</b>							
Allocation			\$2,000.00				
10/16/2017	13645260	Miser Scholar frame				(\$14.20)	
10/19/2017	13711936	Frames plates				(\$34.28)	
<b>Totals</b>			\$2,000.00	\$0.00		(\$48.48)	\$0.00
<b>Travel &amp; Convention</b>							
Allocation			\$6,000.00				
1/22/2018	10356664	Payment to Kevin for trip to MN (Last Year)				(\$52.61)	
1/22/2018	10356563	Paymet to Eddie for last year's travel				(\$78.10)	
2/26/2018	13563768	Pay Josh back for Mileage				(\$38.40)	
8/18/2017	12792494	Bus rental for to take to and from CSU Campus to Mountain Campus for				(\$1,000.00)	
8/18/2017	12793175	Sedan and van rental for extra transportation from campus to mountain				(\$385.32)	
<b>Totals</b>			\$6,000.00	\$0.00		(\$1,554.43)	\$0.00
<b>Account</b>			\$40,000.00	\$64.60		(\$17,514.00)	(\$10,800.00)
<b>Remaining</b>			\$11,750.60				
<b>Remaining Discretionary</b>			\$3,286.94				
2343500	<b>Warning Limit</b>		\$2,000.00				
<b>Contracts</b>			No Contracts				
<b>Expects To Use</b>			Most If Not All				

<b>Senate General</b>								
<b>Account 23-62500</b>								
Doc Ref #	Department Services	Allocation	Income	Expense	Transfer Out	2015-2016	Mandatory Change	Notes
<b>Collegiate Readership (6611)</b>								
10018327	Allocation	\$77,000.00				\$77,000.00		
	Contract			(\$77,000.00)				
<b>Totals</b>		\$77,000.00		(\$77,000.00)				
<b>General and Administrative Costs</b>								
	Allocation	\$13,037.00				\$13,037.00		
2628850-458	Administration Cost			(\$1,053.75)				
2628850-449	Administration Cost			(\$1,053.75)				
2628850-454	Administration Cost			(\$1,053.75)				
2628850-429	Administration Cost			(\$1,053.75)				
2628850-430	Administration Cost			(\$1,053.75)				
2628850-437	Administration Cost			(\$1,053.75)				
2628850-392	Administration Cost			(\$1,053.75)				
2628851-459	Administration Cost			(\$32.67)				
2628851-450	Administration Cost			(\$32.67)				
2628851-455	Administration Cost			(\$32.67)				
2628851-430	Administration Cost			(\$32.67)				
2628851-431	Administration Cost			(\$32.67)				
2628851-438	Administration Cost			(\$32.67)				
2628851-393	Administration Cost			(\$32.67)				
<b>Totals</b>		\$13,037.00	\$0.00	(\$7,604.94)	\$0.00	\$13,037.00	\$0.00	

<b>Rocky Mtn Student Media Corp</b>							
Allocation		\$585,711.00				\$557,820.00	
Contract				(\$439,283.25)			
<b>Totals</b>		\$585,711.00	\$0.00	(\$439,283.25)	\$0.00	\$557,820.00	(\$27,891.00)
<b>ASCSU Travel Grant - 2343500</b>							
Allocation		\$20,000.00				\$12,000.00	
Used				(\$20,000.00)			
<b>Totals</b>		\$20,000.00	\$0.00	(\$20,000.00)	\$0.00	\$12,000.00	(\$8,000.00)
<b>Discretionary</b>							
Allocation		\$108,332.44				\$108,332.44	
13191570	Sorting bins that will serve at Sppons in Allison			(\$2,876.50)			Bill was passed in
14527996	Payroll transfer & 4th comittee chair				(\$2,050.00)		
?	Gina Mccarthy Speakign event			(\$4,000.00)			
?	U+ 2 Study			(\$10,000.00)			
?	U@CSU			(\$2,500.00)			
?	BSOF Transfer				(\$20,000.00)		
<b>Total Allocation</b>		\$108,332.44	\$0.00	(\$19,376.50)	(\$22,050.00)	\$108,332.44	(\$22,050.00)
<b>Fund Balance</b>							
Allocation		\$225,000.00				\$120,000.00	
<b>Total Allocation</b>		\$225,000.00					
<b>Is</b>		\$1,029,080.44	\$0.00	(\$563,264.69)	(\$22,050.00)	\$582,857.00	(\$468,273.44)
	Remaining	\$443,765.75					
	Remaining Discretionary	\$66,905.94					
	Discretionary Warning Limit	\$10,000.00					
	Estimated Rollover	\$117,854.00					
	All Contracts Accounted For	Yes					
	Discretionary Expected Use	All of Funds					

State and Local Policy									
Account 23-61500									
Date	Doc Ref	Department Services	Allocation	Income	Expense	Transfer	2015-2016	Mandato	Notes
		<b>Neighborhood Welcome Walk (Co-Sponsor w/ OCL)</b>							
		Allocation	\$500.00				\$500.00		
		<b>Totals</b>	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	\$0.00	
		<b>Political Science/Strayer initiatives</b>							
		Allocation	\$1,500.00				\$1,000.00		
8/18/2017	12867224	Community Welcome Week T-Shirts			(\$500.00)				Spent by Community Affairs
		<b>Totals</b>	\$1,500.00	\$0.00	(\$500.00)	\$0.00	\$1,000.00	(\$500.00)	
		<b>Travel</b>							
		Allocation	\$1,000.00				\$1,000.00		
2/26/2018	13710983	Travel to the Capitol			(\$76.90)				
		<b>Totals</b>	\$1,000.00	\$0.00	(\$76.90)	\$0.00	\$1,000.00	\$0.00	
		<b>Day at the Capitol (2-21-17)</b>							
		Allocation	\$1,250.00				\$1,250.00		
?	?	Day at the Capital Poster Run (2nd RFD)			(\$100.00)				
?	?	Day at the Capital Posters (50)			(\$100.00)				
?	?	Day at The Capital Digital Reservations			(\$200.00)				
?	?	Day at the Capital Geofilter			(\$100.00)				
?	?	500 fliers for day at the capital			(\$200.00)				
		<b>Totals</b>	\$1,250.00	\$0.00	(\$700.00)	\$0.00	\$1,250.00	\$0.00	
		<b>Lobbyist</b>							
		Allocation	\$13,000.00				\$13,000.00		
12/1/2017	14100322	Dome Strategies			(\$4,243.60)				
		<b>Totals</b>	\$13,000.00	\$0.00	(\$4,243.60)	\$0.00	\$13,000.00	\$0.00	
		<b>Reserve</b>							
		Allocation	\$1,250.00				\$1,000.00		
		<b>Totals</b>	\$1,250.00	\$0.00	\$0.00	\$0.00	\$1,000.00	(\$250.00)	
<b>Account Totals</b>			<b>\$18,000.00</b>	<b>\$0.00</b>	<b>*****</b>	<b>\$0.00</b>	<b>\$16,750.00</b>	<b>*****</b>	
		<b>Remaining</b>	<b>*****</b>						
		<b>Warning Limit</b>	<b>\$3,000.00</b>						
		<b>Contracts</b>	<b>Lobbyist</b>						
		<b>Expects to use</b>	<b>Ill of Funds</b>						

**Traditions & Programming**

**Account 23-61500**

Date	Doc Ref #	Department Services	Allocation	Income	Expense	Transfer Out	2015-2016	Mandatory Change
<b>Beginning of the Year Event (Grill the Buffs)</b>								
		Allocation	\$15,000.00				\$10,000.00	
8/18/2017	13126032	Donation For Grill the Buffs		\$ 25.00				
9/26/2017	13469219	Donation For Grill the Buffs		\$50.00				
9/24/2017	13418599	Grill the Buffs Event Planning Services			(\$13,141.00)			
9/24/2017	13417371	Flex Tent Rentals For Grill the Buffs			(\$1,165.18)			
		<b>Totals</b>	\$15,000.00	\$75.00	(\$14,306.18)	\$0.00	\$10,000.00	(\$5,075.00)
<b>Homecoming</b>								
		Allocation	\$8,000.00				\$10,000.00	
10/19/2017	13588521	Easels for Stadium Pics			(77.97)			
10/19/2017	13592585	Leaves for HC			(79.95)			
10/19/2017	13550645	Homecoming Float			(417.03)			
10/19/2017	13592584	Walmart Dec for HC			(86.35)			
11/8/2017	13700838	12X 8 Homecoming Photos			(4.77)			
11/8/2017	13615098	Poster board for CSU Stadium Time line pictures			(7.20)			
10/16/2017	13658160	Paint for banners for 12th Ram Tailgate			(41.60)			
10/2/2017	13547221	Homecoming Float			(\$150.00)			
10/19/2017	13685494	PhotoBooth			(\$495.00)			
11/21/2017	13685494	PhotoBooth refund		\$495.00				
12/13/2017	14186556	PhotoBooth			(\$495.00)			
10/18/2017	13700838	Homecoming Photos			(\$61.91)			
10/18/2017	13700838	Homecoming Photos			(\$4.77)			
		<b>Totals</b>	\$8,000.00	\$495.00	(\$1,359.87)	\$0.00	\$10,000.00	\$2,000.00
<b>End of the Year Event (MayDay)</b>								
		Allocation	\$8,000.00				\$10,000.00	
		<b>Totals</b>	\$8,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	\$2,000.00
<b>I-Ball</b>								
		Allocation	\$6,000.00				\$2,000.00	
		<b>Totals</b>	\$6,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	(\$4,000.00)
<b>Forever Green Shirts</b>								
		Allocation	\$10,500.00				\$10,500.00	
		Payment			(\$10,500.00)			
		<b>Totals</b>	\$10,500.00	\$0.00	(\$10,500.00)	\$0.00	\$10,500.00	\$0.00
<b>Traditions Book Co-Sponsor</b>								
		Allocation	\$ 1,000.00				\$ 1,000.00	
		(Transfer to						
		<b>Totals</b>	\$ 1,000.00	\$0.00	\$0.00	\$0.00	\$ 1,000.00	\$0.00
<b>Traditions and Programming Pilot Programs</b>								
		Allocation	\$ 15,000.00				\$ -	
?	?	Tubes for voting for "For-ever green T-Shirts"			(\$25.83)			
?	?	Items to raise money for St.Jude			(\$100.00)			
?	?	500 Coupons			(\$31.28)			
		<b>Totals</b>	\$ 15,000.00	\$0.00	(\$157.11)	\$0.00	\$0.00	(\$15,000.00)
<b>Account Totals</b>			\$63,500.00	\$570.00	(\$26,323.16)	\$0.00	\$43,500.00	(\$20,075.00)
		<b>Remaining</b>	\$37,746.84					
		<b>Warning Limit</b>	\$5,000.00					
		<b>Contracts</b>	N/A					
		<b>Expects To Use</b>	All of it					

**University Affairs**  
**Account 23-61500**

Date	Doc Ref #	Department Services	Allocation	Income	Expense	Transfer Out	2015-2016	Mandatory Change	Notes
		<i>Reserve</i>							
		Allocation	\$500.00				\$0.00		
		<i>Fall College Council Round Table</i>							
		Allocation	\$500.00				\$500.00		Transferred from Community Af
		Totals	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	\$0.00	
<b>Account Totals</b>			\$1,000.00	\$0.00	\$0.00	\$0.00	\$500.00	(\$500.00)	
		Remaining	\$1,000.00						
		Warning Limit			N/A				
		Contracts			N/A				
		Expects To Use			N/A				

**Office of the VP**  
**Account 23-61500**

Date	Doc Ref #	Department Services	Allocation	Income	Expense	Transfer Out	Notes
		<i>Student Fee Review Board</i>					
On Going	TBD	Allocation		\$2,000.00			
		SFRB Meals			(\$2,000.00)		
		Totals		\$2,000.00	\$0.00	(\$2,000.00)	\$0.00
		<i>Discretionary</i>					
		Allocation	\$500.00				
		Totals	\$500.00	\$0.00	\$0.00	\$0.00	
		<i>Reserve</i>					
		Allocation	\$500.00				
		Totals	\$500.00	\$0.00	\$0.00	\$0.00	
<b>Account Totals</b>			\$3,000.00	\$0.00	(\$2,000.00)	\$0.00	
		Remaining	\$1,000.00				
		Warning Limit			No Warning		
		Contracts			None		
		Expects To Use			All		



## 2017-2018 WEEKLY REPORT

**Week ending** Feb 23, 2018

### Director Report

Prepared by	<b>Victoria Tubbs</b>
Department	<b>Diversity &amp; Inclusion</b>
Members	<b>Victoria Tubbs</b> <b>Rebecca Boniek</b>
Expenses in the Past Week	<b>\$0</b>

### EXECUTIVE SUMMARY

This was another stable week for my department, as the majority of my time was spent this week was keeping up with email correspondence and program planning.

### ACTIONS ACCOMPLISHED

Summary of Accomplishments	Other Participants/Stakeholders (Internal/External)	Date (if applicable)/ Notes



<ul style="list-style-type: none"> <li>● Connected with ALVS Associate senator</li> <li>● Continued Communications with Office of international programs for possible programming.</li> <li>● Finalized website designs</li> <li>● Drafting Changes to Director of Diversity &amp; Inclusion for next year.</li> </ul>	<ul style="list-style-type: none"> <li>● Senator Josh</li> <li>● Office of international programs</li> <li>● Director of Graphic Design</li> </ul>	<ul style="list-style-type: none"> <li>● I really enjoyed the professional look of all of the candidates.</li> <li>● The end of February marks international language day and I am hoping to celebrate that with a relaunch of the You are Welcome Posters.</li> <li>● I have several ideas on how to make this position more streamline.</li> </ul>
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## HOW DID STUDENTS BENEFIT FROM YOUR WORK?

I focused on ASCSU's online presence and the future of this position.

## CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK

- I know that the marketing department is hard at work I am just stick in the "can't do task B until task A is completed" scenario. But once they have graphics completed for me I can work to get the website looking better!

## ACTION ITEMS AND GOALS FOR NEXT WEEK

- Meet with Officer of technology to finish website
- Meet with Senator Merral for Women and Gender Collaborative program.



## 2017-2018 WEEKLY REPORT

### Week ending February 23, 2018

### Officer of Graduate Affairs Report

<i>Prepared by</i>	<b>Satya Kalyan</b>
<i>Department</i>	<b>Office of the President</b>
<i>Members</i>	<b>President Michael Wells</b> <b>Vice President Cole Wise</b> <b>Chief of Staff Eddie Kendall</b> <b>Deputy Chief of Staff Baylee Lakey</b>
<i>Expenses in the Past Week</i>	<b>\$0.00</b>

### EXECUTIVE SUMMARY

I have been working on two important tasks since the start of the week. One is trying to get the TA bill substantiated and the other one was trying to know the problems faced by INTO students in the university. There was a considerable amount of information gathered to keep the permissions going for the TA bill. I would like to thank Kathryn Haggstrom (GSC Senator) for working on writing the TA bill to introduce before the senate.

### ACTIONS ACCOMPLISHED

Summary of Accomplishments	Other Participants/Stakeholders (Internal/External)	Date (if applicable)/ Notes
----------------------------	---	-----------------------------

- |                  |                    |       |
|------------------|--------------------|-------|
| • <b>Survey</b>  | • GSC and ASCSU    | • N/A |
| • <b>TA Bill</b> | • GSC              | • N/A |
| • <b>INTO</b>    | • Mary Stromberger | • N/A |

## **HOW DID STUDENTS BENEFIT FROM YOUR WORK?**

Gathering information about issues faced by INTO students and taking them to the notice of the Associate Dean Mary Stromberger will definitely be of considerable impact on the lives of the community of international graduate students.

## **CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK**

- No lessons!!
- Should push the process of the survey much faster to make it happen

## **ACTION ITEMS AND GOALS FOR NEXT WEEK**

- Meet Mary Stromberger to discuss about INTO issues
- Should work on permissions for the TA bill and the event



# 2017-2018 WEEKLY REPORT

## Week ending February 23, 2018

### Director of Health Report

<i>Prepared by</i>	<b>Director of Health, Jelena Durdic</b>
<i>Department</i>	<b>Health</b>
<i>Members</i>	<b>Lindsey Paricio, Deputy Director of Health</b>
<i>Expenses in the Past Week</i>	<b>\$X.XX (if applicable)</b>

### EXECUTIVE SUMMARY

With next week being Body Acceptance Week, Lindsey and I have been vigorously preparing for the Resource Fair that we will take part in. Shirts have arrived and have been stored in the office. Compliment flyers as well as compliment cards have been made, printed, and cut and are ready to be distributed on Monday, February 26<sup>th</sup>. Idea to distribute cuties to promote BAW was finally approved, but not in time. We will possibly distribute them later in the week before an event.

### ACTIONS ACCOMPLISHED

Summary of Accomplishments	Other Participants/Stakeholders (Internal/External)	Date (if applicable)/ Notes
----------------------------	---	-----------------------------

- |  |   |   |
|--|---|---|
| <ul style="list-style-type: none"> <li>• <b>BAW t-shirts delivered</b></li> <li>• <b>Cutie idea finally approved by the event planning office, may distribute later in the week before a scheduled event or may hold off for Wall of Strength event</b></li> <li>• <b>Got into contact with head of Active Minds to help plan Wall of Strength</b></li> <li>• <b>Got posters together for next week</b></li> </ul> | <p>Lindsey Paricio, Deputy Director of Health (internal), Janelle Patrias, Manager of Mental Health Initiatives and Advisor to Active Minds (external), Christina Berg, Director of Health Education and Prevention Services (external), Erica Miller Program Assistant, Resiliency &amp; Well-Being Initiatives Health Education &amp; Prevention Services, Samuel Murray, Health Ambassador(internal), Daniela Chissum, Health Ambassador(internal)</p> | <ul style="list-style-type: none"> <li>• 19/2/18-22/2/18</li> </ul> |
|--|---|---|

## HOW DID STUDENTS BENEFIT FROM YOUR WORK?

This week, the majority of my time was spent on planning our initiatives for Body Acceptance Week. As already stated, ASCSU will be participating in the Resource Fair held on the first day of BAW, where we will be distributing a number of things to help promote the events to be held that week for the student body. As far as future endeavors to benefit students, I am working on organizing the Wall of Strength idea pitched to me by the CSU Health Network. I will also be talking to a man named Chase about learning to use the Imager technology on campus to promote sun safety.

## CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK

- Getting permission to pass out food on the plaza- a lot harder than it seems
- Learning and making a list of things to accomplish for the Wall of Strength Event for the RamsFailForward Campaign

## ACTION ITEMS AND GOALS FOR NEXT WEEK

- Body Acceptance Week
- Meet with Ellie about RamsFailForward



## 2017-2018 WEEKLY REPORT

### Week ending February 23, 2018

### Marketing Strategy Report

<i>Prepared by</i>	<b>Kyrie Merline Director of Marketing Strategy</b>
<i>Department</i>	<b>Marketing</b>
<i>Members</i>	<b>Kyrie Merline Director of Marketing Strategy Jackson Aldern Director of Graphic Design</b>
<i>Expenses in the Past Week</i>	<b>Approximately \$1,000.00</b>

### EXECUTIVE SUMMARY

This week in the marketing department we finished the Body Acceptance week t-shirts and gave those to the Health Department. The Day @ The Capital materials were finalized, and printing/promotional planning on all of that stuff began. The projects for Diversity and Inclusion are underway, and the focus has shifted towards finishing the marketing on #BethelImpact and Elections. The marketing department has been consistent with social media as well.

### ACTIONS ACCOMPLISHED

Summary of Accomplishments	Other Participants/Stakeholders (Internal/External)	Date (if applicable)/Notes

- |  |   |           |
|--|---|-----------|
| • <b>Marketing Meeting with Deputy Chief of Staff</b>  | • Internal, Deputy Chief of Staff Lakey | • 2/21/18 |
| • <b>Personal Weekly Marketing Meeting</b>             | • Internal, Deputy Chief of Staff Lakey | • 2/21/18 |
| • <b>Weekly Ambassador Meeting</b>                     | • Internal, Ambassador Brienna          | • 2/21/18 |
| • <b>Graphic Design and Marketing Strategy Meeting</b> | • Internal, Director Aldern             | • 2/23/18 |

## HOW DID STUDENTS BENEFIT FROM YOUR WORK?

Students will benefit from the marketing efforts by being able to know about events that will not only benefit their bodies and minds, but also their knowledge and involvement in political movements. Students will also benefit in order to know the events that are free for them to participate in, as well as invite their friends and make it a social gathering.

## CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK

- Sickness
- Organizing RFD's
- Moving from one event to another

## ACTION ITEMS AND GOALS FOR NEXT WEEK

- Day @ Capital materials
- Get 4imprint going
- Meet with COLAB about projects



## 2017-2018 WEEKLY REPORT

### Week ending February 23<sup>rd</sup>, 2017

### Director of Academics Report

<i>Prepared by</i>	<b>Director of Academics Bayler Shubert</b>
<i>Department</i>	<b>Academics</b>
<i>Members</i>	<b>Director of Academics</b>
<i>Expenses in the Past Week</i>	<b>N/a</b>

### EXECUTIVE SUMMARY

This was a busy week for me with school heating up, as well the job search in full swing. This week saw a lot of projects finished up. First, I passed the learning analytics principles resolution and followed up on the interview. I also conducted more work with the early course feedback.

### ACTIONS ACCOMPLISHED

Summary of Accomplishments	Other Participants/Stakeholders (Internal/External)	Date (if applicable)/Notes
<ul style="list-style-type: none"> <li>• <b>Had a follow up interview with the collegian for an interview on learning analytics.</b></li> </ul>	• Dr. Hickey	2/21/18
	• Vice Provost Long	
	• Vice President of Student Success Barone	2/21/18
	• Chief of Staff Eddie Kendall	



- Passed learning analytics resolution
- Reached out to Dr. Hickey to discuss the passed Learning Analytics Resolution and online course surveys.
- Had 1 on 1 with chief of staff
- Attended RHA mixer and planning on speaking at one of their meetings.
- Met with traditions and programs to discuss ramped up week.
- Election Manager Siri
- The Collegian
- Director Gartner

## HOW DID STUDENTS BENEFIT FROM YOUR WORK?

This week had me finish up the long project of learning analytics principles.

## CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK

- Incredibly busy with my jobs, school and the job hunt
- Gone last weekend set me back
- Getting started on Ramped up week is difficult

## ACTION ITEMS AND GOALS FOR NEXT WEEK

- Go to committees
- Continue planning Ramped up week.
- Meet with Alex again
- Try to make contact with Neil about financial literacy
- Reach out to RHA



## 2017-2018 WEEKLY REPORT

### Week ending February 23, 2018

### Director Of Governmental Affairs Report

<i>Prepared by</i>	<b>Anthony Taylor (Director of Gov. Affairs)</b>
<i>Department</i>	<b>State and Local Policy</b>
<i>Members</i>	<b>Anthony Taylor (Director of Gov. Affairs) Hanna Johnson (Director of Community Affairs)</b>
<i>Expenses in the Past Week</i>	<b>\$0.00</b>

### EXECUTIVE SUMMARY

This week I had many conversations with my partners at Day at the Capitol in order to prep for the event.

### ACTIONS ACCOMPLISHED

Summary of Accomplishments	Other Participants/Stakeholders (Internal/External)	Date (if applicable)/ Notes
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- |  |  |           |
|--|--|-----------|
| • Meeting about day at the capitol               | • Officer of Innovation and Technology (I) | • 2/22/18 |
| • Meeting for Day at the Capitol                 | • Director of Graphic Design (I)           | • 2/21/18 |
| • Collaboration around Day at the Capitol        | • Director of Marketing (I)                | • 2/21/18 |
| • Communication with ASCSU lobbyist              | • Jenn Penn (E)                            | • 2/21/18 |
| • RHA Mixer                                      | • Exec Leadership (I), RHA (E)             | • 2/21/18 |
| • Day at the Capitol Online Registration Meeting | • Officer of Innovation and Technology (I) | • 2/23/18 |

## HOW DID STUDENTS BENEFIT FROM YOUR WORK?

A successful Day at the Capitol event will teach students about their legislatures and the policy making process. While LSAB ensures that students have a strong voice in the Fort Collins community and in the State legislature.

## CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK

- Personal time is important

## ACTION ITEMS AND GOALS FOR NEXT WEEK

- Continue to plan day at the Capitol
- Have a productive LSAB meeting



## 2017-2018 WEEKLY REPORT

### Week ending 23/02/2018

### Officer's Report

<i>Prepared by</i>	<b>Mr. Shreesh Maurya</b>
<i>Department</i>	<b>Innovation and Technology</b>
<i>Members</i>	<b>Officer of Innovation and Technology, Shreesh Maurya</b>
<i>Expenses in the Past Week</i>	<b>\$0.00</b>

### EXECUTIVE SUMMARY

Day at Capitol Registration form released. I worked with Director of Governmental Affairs and everything was done as he wanted. The link for registration is live now. I also met with Vice-President Wise and he mentioned that I will be getting data required for FeeBoard page.

### ACTIONS ACCOMPLISHED

Summary of Accomplishments	Other Participants/Stakeholders (Internal/External)	Date (if applicable)/ Notes
<ul style="list-style-type: none"> <li>● <b>Published the final draft of the form "Day at Capitol"</b></li> </ul>	<ul style="list-style-type: none"> <li>● Director Anthony(Internal)</li> </ul>	22 Feb, 2018
<ul style="list-style-type: none"> <li>● <b>Coming up with idea of having CSU Developer team.</b></li> </ul>	<ul style="list-style-type: none"> <li>● President Wells</li> </ul>	21 Feb,2018

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## **HOW DID STUDENTS BENEFIT FROM YOUR WORK?**

Now student can register online and fill the waiver form online without worrying about to com to ASCSU office for Day At Capitol Registration.

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## **CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK**

- Sometimes I don't know exactly what to keep and remove from website. It's get tricky to maintain website.

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## **ACTION ITEMS AND GOALS FOR NEXT WEEK**

- Collecting the Response from Day at Capitol Registrations
- Working with President on the new Idea of CSU Developers team.



## 2017-2018 WEEKLY REPORT

### Week ending February 25, 2018

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#### Director Report

<i>Prepared by</i>	<b>Alexandra Gertner, Director of Traditions</b>
<i>Department</i>	<b>Traditions and Programs</b>
<i>Members</i>	<b>Alexandra Gertner, Director Jessy Mendoza, Deputy</b>
<i>Expenses in the Past Week</i>	<b>\$0.00</b>

#### EXECUTIVE SUMMARY

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As stated in my previous reports I was raising money for St. Jude Research Hospital. As told, my event would take place the Wednesday before the main St. Jude event during the time we usually have cabinet. I bought all supplies, reached out to potential people who would be getting pied (pay a \$1.00 to pie your student government in the face), sent out a mass email, and was ready to raise money for a great cause. It came to my attention that another event was placed over my event during cabinet, which could have occurred any time during the year considering this past Wednesday would be the last cabinet before the actual St. Jude event. I had leadership reaching out to me the day of giving me excuses of why they couldn't attend even though they had all

ready committed. The problem isn't with everyone else, the problem is us.

## **ACTIONS ACCOMPLISHED**

<b>Summary of Accomplishments</b>	<b>Other Participants/Stakeholders (Internal/External)</b>	<b>Date (if applicable)/ Notes</b>
<ul style="list-style-type: none"><li>• Meet with academics</li></ul>	<ul style="list-style-type: none"><li>• Planning ramped up week</li></ul>	
<ul style="list-style-type: none"><li>• Meet with Deputy of T&amp;P</li><li>• Meet with Ramevents</li></ul>	<ul style="list-style-type: none"><li>• Go over the semester</li><li>• Plan finals week (pancake day)</li></ul>	

## **HOW DID STUDENTS BENEFIT FROM YOUR WORK?**

Pancakes on finals week
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## **CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK**

- Disappointed in this organization
- Didn't get to raise money the way I had anticipated
- Not surprised that my event didn't mean anything to anyone

### **• ACTION ITEMS AND GOALS FOR NEXT WEEK**

- Meet with catering (pancake day)
- Meet with Ramevents
- Meet about ramped up week



# 2017-2018 WEEKLY REPORT

## Week ending February 23, 2018

### Graphic Design Report

<i>Prepared by</i>	<b>Jackson Aldern, Director of Graphic Design</b>
<i>Department</i>	<b>Marketing</b>
<i>Members</i>	<b>Jackson - Design Kyrie – Marketing</b>
<i>Expenses in the Past Week</i>	<b>\$0</b>

#### EXECUTIVE SUMMARY





## ACTIONS ACCOMPLISHED

Summary of Accomplishments	Other Participants/Stakeholders (Internal/External)	Date (if applicable)/ Notes
<b>Meetings</b>	I met with Anthony and cabinet	
<b>Elections</b>	Poster done, now I need to reformat	
<b>Day at the Cap</b>	Done	
<b>Diversity graphics</b>	Almost done with the first, now I need to complete other designs	

## HOW DID STUDENTS BENEFIT FROM YOUR WORK?

Students benefit from my work this week because I finished the formats for Day at the Capitol, got started on the diversity web graphics, and met briefly with Maddy regarding the Zero Waste Symposium printed schedule.

## CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK

- Still sick :( but no setbacks!

## ACTION ITEMS AND GOALS FOR NEXT WEEK

Elections formats

Other Diversity graphics



## 2017-2018 WEEKLY REPORT

### Week ending February 23, 2018

### Environmental Affairs Report

<i>Prepared by</i>	<b>Director Madelyn Royal</b>
<i>Department</i>	<b>Environmental Affairs</b>
<i>Members</i>	<b>Madelyn Royal, Director Haley Dallas, Deputy Director</b>
<i>Expenses in the Past Week</i>	<b>\$0.00 (if applicable)</b>

### EXECUTIVE SUMMARY

We are getting closer every day to the Zero Waste Symposium! We were able to get a lot of assistance from the SSC in terms of marketing and poster runs. We are getting a supply list together for next week, and are planning our own individual “zero waste” activities for the symposium.

### ACTIONS ACCOMPLISHED

Summary of Accomplishments	Other Participants/Stakeholders (Internal/External)	Date (if applicable)/ Notes
<ul style="list-style-type: none"> <li>• <b>President’s Sustainability Committee</b></li> <li>• <b>Talked on phone with CU Zero Waste Team about symposium</b></li> </ul>		<ul style="list-style-type: none"> <li>• 2/19</li> <li>• 2/19</li> </ul>

- **Submitted final RFD for LSC reservation for symposium**
- **Began collecting volunteers from outside organizations for symposium**
- **Arranged to present to RHA on Monday evening about the Symposium**

## **HOW DID STUDENTS BENEFIT FROM YOUR WORK?**

Through planning efforts for our two major upcoming educational events (Zero Waste & Earth Week), we are opening up opportunities for students to get involved in sustainable efforts on campus and within our wider community. Furthermore, our ambassadors have shown dedication and passion in their involvement which has allowed them to experience student government in a new way.

## **CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK**

### **ACTION ITEMS AND GOALS FOR NEXT WEEK**

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- Because we agreed to host presenters on a volunteer basis, we did not create a contractual agreement for their presentations. There was one miscommunication with a presenter, and it looks like she may be backing out of the symposium for financial reasons. This is really disheartening because she was one of the more fascinating presenters we had scheduled, but luckily there is a wide support for this effort, and someone has agreed to take her place.



## 2017-2018 WEEKLY REPORT

**Week ending:** February 21st, 2018

### Officer of Community Affairs Report

*Prepared by* **Director Hanna Johnson**

*Department* **State and Local Policy**

*Members* **Hanna Johnson- Director of Community Affairs  
Anthony Taylor- Director of Governmental Affairs**

*Expenses in the Past Week* **\$10,000- for Ordinance Study approved by Senate from Senate General Fund**

### EXECUTIVE SUMMARY

This week was the first time LSAB has officially taken a stance on city council business. LSAB chose to support the passing of Fort Fund grants because the events that these grants would fund create opportunities for students to experience various cultural experiences. It was approved by City Council. I also attended the first City Plan Outreach and Engagement Working Group- which went well!

### ACTIONS ACCOMPLISHED

Summary of Accomplishments	Other Participants/Stakeholders (Internal/External)	Date (if applicable)/ Notes
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• <b>LSAB</b>	• Board	• Met 2/19; Took stance on City Council Agenda Item 19- which passed
• <b>City Council</b>		• 2/20
• <b>Student Insecurities Survey Resolution</b>	• Deputy Director Paricio	• Passed
• <b>Occupancy Study RFP</b>	• Controller Steinhoff (internal); Ginny Sawyer (external)	• Turned in official Invoice
• <b>City Plan Outreach and Engagement Working Group</b>	• Meaghan Overton - City of Fort Collins; Working Group Members	• 2/22; Began discussions for outreach for City Plan

## HOW DID STUDENTS BENEFIT FROM YOUR WORK?

- Representing student agendas to the Fort Collins City Council and for the City Plan process

## CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK

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## ACTION ITEMS AND GOALS FOR NEXT WEEK

- Reach out to RHA to see if they would like to have a discussion around the City Plan

- **Get ratified for the election's committee next Wednesday**