



2018-2019 WEEKLY REPORT

Week ending October 19, 2018

President's Report

<i>Prepared by</i>	Tristan Syron
<i>Department</i>	Office of the President
<i>Members</i>	Tristan Syron, President Kevin Sullivan, Vice President Zach Vaishampayan, Chief of staff Claire Fenton, Deputy Chief of staff

EXECUTIVE SUMMARY

There is a rule in the federal government, or at least a recommendation, to new presidents- "start with infrastructure". The reasoning behind this is that you begin with something everyone agrees on, and then you work your way to the more complex issues like Medicare, social security, etc. I think we did this successfully. Last week, Kevin and I wrapped up some major priorities and "put the bow on it". I'll present the full argument for "save the Skeller" next week. Our last canvassing occurred on Saturday, the survey is basically done now. I'm trying to wrap up parking. We received some criticism that we don't focus on "real issues". That couldn't be farther from the truth. We started with easy issues for a reason. Before I can begin to tackle larger issues, I need a trusted and tested team. The marketing team can now say they understand what marketing looks like for me. They've been in your face on these smaller issues, now I can take that developed talent and pivot it into different issues. I proud to claim that ASCSU has bonded and I believe has the capacity to work together in

several large issues. Beginning with the environment, the number one issue facing the world, moving to sexual assault and prevention, and tackling some registration issues while at it. We've only just begun.

ACTIONS ACCOMPLISHED

Summary of Accomplishments	Participants/Stakeholders (Internal/External)	Date & Notes
<ul style="list-style-type: none"> • Beer- in 	<ul style="list-style-type: none"> • Members of cabinet and campus 	<ul style="list-style-type: none"> • Thursday, from 5-7 • 1968 came back to explain that it was so much more than beer, and inspired us to get more in gear • I made some good friends in this process. Very happy • I think I completed my case for Save the Skeller • No liability • No cases in 2017 to indicate a need for the change • 20 percent increase in average cost per ounce compared to this year.
<ul style="list-style-type: none"> • U+2 	<ul style="list-style-type: none"> • 	<ul style="list-style-type: none"> • Yuval did amazing on Saturday with the last canvassing, ended as we begun- on a strong note.
<ul style="list-style-type: none"> • Tabling/ CTV 	<ul style="list-style-type: none"> • RMSMC 	<ul style="list-style-type: none"> • Got on CTV, enjoyed it a lot. Those students really know what they are doing down there. Truly amazing work- happy to be on
<ul style="list-style-type: none"> • Just meetings 	<ul style="list-style-type: none"> • Everyone 	<ul style="list-style-type: none"> • I think I can say that some meetings with students took up a solid 60 percent of my time this week. I even talked with one person about BSOF for over an hour and a half.

CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK

- It seemed like a slow week because of the amount of planning. These hour-long meetings and emailing can suck your time up
- Trust the team. The perfect example is Blake. During the beer in I went down to the Skeller to help. Him and Claire then continued to set up everything while I just talked to all the people and thanked them for coming. The productivity of the cabinet is amazing this year. It wouldn't be possible to sit in meetings all day long if they didn't cover all the ground work for me.

ACTION ITEMS AND GOALS FOR NEXT WEEK

- Finish up some projects
- Make huge moves on a few current projects (same day party, RJ enhancement, etc.)
- Begin the next wave of issues



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Vice President Report

<i>Prepared by</i>	Kevin Sullivan
<i>Department</i>	Office of the President
<i>Members</i>	President: Tristan Syron Vice President: Kevin Sullivan Chief of Staff: Zach Vaishampayan Deputy Chief of Staff: Claire Fenton

EXECUTIVE SUMMARY

This week SFRB is slowly becoming friends and retention is at an all-time high. I don't understand why they are having fun and enjoy serving on the board. Don't get me wrong, it is good. I just don't know what I did that led to this.

ACTIONS ACCOMPLISHED

Summary of Accomplishments	Participants/Stakeholders (Internal/External)	Date & Notes
<ul style="list-style-type: none"> • Student Fee Review Board – WGAC and Campus Recreation 	<ul style="list-style-type: none"> • Members of SFRB 	<ul style="list-style-type: none"> • Toured the WGAC at the LSC location. • The provided the board with a full report of their services and even included a list of FAQ for SFRB. I was thoroughly

		impressed with their presentation.
		<ul style="list-style-type: none"> The Campus Rec toured went well and the board seemed to learn about the variety of services offered by the Rec Center.
<ul style="list-style-type: none"> Beer In 	<ul style="list-style-type: none"> Members of ASCSU Former Alumni of ASCSU 	<ul style="list-style-type: none"> The Beer In went well and the turnout was about what I expected. The room was full but it was also on a Thursday night in the Skeller so attendance was expected. Still, people were listening to the panel and asking questions about the event. The alumni were excited after the event.
<ul style="list-style-type: none"> Cabinet 	<ul style="list-style-type: none"> Cabinet (Internal) 	<ul style="list-style-type: none"> In Cabinet we went over the canvassing event for Saturday.

ACTION ITEMS AND GOALS FOR NEXT TWO WEEKS

- SFRB Tours
- Preparing Vice Chair Farias for covering for a tour when I will be out of town.



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Chief of Staff Report

Prepared by	Zachary Vaishampayan
Department	Office of the President
Members	Tristan Syron, President Kevin Sullivan, Vice President Zachary Vaishampayan, Chief of Staff Claire Fenton, Deputy Chief of Staff

EXECUTIVE SUMMARY

This was a bit of an odd week, since quite a few of the things that I normally have to do didn't end up happening. I had four meetings that were cancelled, on top of senate being cancelled. That being said, this wasn't really a light week, since three separate events happened this week on top of the mandatory training. Mostly this week was just a lot of paperwork for a variety of things, which wasn't so much difficult as time-consuming.

ACTIONS ACCOMPLISHED

<i>Summary of Accomplishments</i>	Participants/Stakeholders (Internal/External)	Date & Notes
<ul style="list-style-type: none"> • <i>Budgetary Affairs Committee Meeting</i> 	<ul style="list-style-type: none"> • Alissa Huber, Chair • Committee Members 	10/8 <ul style="list-style-type: none"> • Discussed Anthropology club bill • Informed committee about upcoming Blue Books bill

<ul style="list-style-type: none"> • Attended ATFAB 	<ul style="list-style-type: none"> • Hanna Johnson, ATFAB Chair • Aaron Fodge, ATFAB Advisor • Board Members 	<p>10/15</p> <ul style="list-style-type: none"> • Elected new officers • Ratified bylaw changes • Discussed upcoming board issues
<ul style="list-style-type: none"> • Found documents from 1968-69 ASCSU 	<ul style="list-style-type: none"> • Morgan Library Archivists 	<p>10/17-18</p> <ul style="list-style-type: none"> • Browsed archives for documents • Scanned and copied documents for Beer-In event
<ul style="list-style-type: none"> • Chaired Cabinet Meeting 	<ul style="list-style-type: none"> • Executive Cabinet 	<p>10/17</p> <ul style="list-style-type: none"> • Received updates from directors and deputies • Set out some new expectations
<ul style="list-style-type: none"> • Attended Sexual Harassment Awareness Training 	<ul style="list-style-type: none"> • Jennifer Mayhew, Office of Equal Opportunities 	<p>10/17</p> <ul style="list-style-type: none"> • Received training regarding workplace conduct • Tracked attendance of other executive members
<ul style="list-style-type: none"> • Meeting with Director Okolo 	<ul style="list-style-type: none"> • Kanayo Okolo, Director of University Affairs 	<p>10/18</p> <ul style="list-style-type: none"> • Finalized plans for his mental health awareness event
<ul style="list-style-type: none"> • Attended CSU Health Fair 	<ul style="list-style-type: none"> • Henry Stowers, Director of Health • CSU Health and Medical Center 	<p>10/18</p> <ul style="list-style-type: none"> • Observed ASCSU's contribution • Enjoyed the event • Things seemed to go well
<ul style="list-style-type: none"> • Attended ASCSU Beer-In 50th Anniversary party 	<ul style="list-style-type: none"> • Tristan Syron, President • Various Attendees 	<p>10/18</p> <ul style="list-style-type: none"> • Spoke with ASCSU Alumni about their years in the organization • Prepared some materials • Things also seemed to go well
<ul style="list-style-type: none"> • Attended Fort Collins Book Festival VIP meeting 	<ul style="list-style-type: none"> • VIPs • Alexandra Pool, Morgan Library • Kanayo Okolo 	<p>10/19</p> <ul style="list-style-type: none"> • Spoke with various attendees of the event • Listened to the speakers
<ul style="list-style-type: none"> • Finished draft of Financial Resolution paperwork 	<ul style="list-style-type: none"> • Tristan Syron • Jennifer Fisher, LSC Manager of Business Services 	<p>10/15-19</p> <ul style="list-style-type: none"> • Collected documents from various departments • Submitted financial paperwork for requisition

- Kim Grubbs, Administrative Assistant
- Linda Meserve, Director, CSU Procurement Services
- Edited draft of final documentation

CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK

- Challenge: Getting people to reply to an email can be a bit hard.
- Challenge: I'm getting questions about financial regulations that I have no idea about.
- Lesson: If I don't know something, refer it to someone else immediately.

ACTION ITEMS AND GOALS FOR NEXT WEEK

- Ensure new members of cabinet are trained and integrating well.
- Continue to monitor cabinet on expectations/progress
- Follow-up with people who didn't show up to the training
- Deal with any potential senate problems
- Finish the draft of the blue book bill



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Deputy Chief of Staff Report

Prepared by

Claire Fenton

Department

Office of the President

Members

Claire Fenton, Deputy Chief of Staff
Zachary Vaishampayan, Chief of Staff
Kevin Sullivan, Vice President
Tristan Syron, President
Michael Amanti, Ambassador
Jaydn Klein, Ambassador
Connor Frey, Ambassador
Austin Hoeing, Ambassador

EXECUTIVE SUMMARY

This week was a time for reflection and adjustment. The week was busy with a variety of events for different departments which were enjoyable and watching everyone's hard work pay off was also exciting. There are a few plans to start restructuring our director reports, cabinet meetings, and weekly requirements. This week the Office of the President discussed how best to accommodate our cabinet members while ensuring there is support for all the events we are putting on. This will continue into next week and we will continue to adapt.

ACTIONS ACCOMPLISHED

Summary of Accomplishments	Participants/Stakeholders (Internal/External)	Date & Notes
<ul style="list-style-type: none"> • Office of the President Meeting 	<ul style="list-style-type: none"> • Chief of Staff Vaishampayan • President Syron 	<p>10/16</p> <ul style="list-style-type: none"> • Discussed how we are going to supervise specific departments and how to support new additions to our staff. • Decided to change our cabinet report template to include CSU's Principles of Community. • Created a plan to encourage cabinet members to attend events for a variety of departments and to increase the engagement we have with students. • Discussed options for creating weekly and monthly calendars.
<ul style="list-style-type: none"> • Meeting with Zahra 	<ul style="list-style-type: none"> • Director Al-Saloom 	<p>10/17</p> <ul style="list-style-type: none"> • Discussed concerns around respecting a variety of opinions and being able to understand where people are coming from. • Decided that incorporating CSU's Principles of Community is important for our office. • Discussed how to educate our cabinet on the SDPS offices

		<ul style="list-style-type: none"> and the potential of different workshops at cabinet. Addressed upcoming events and how we can support her department. Discussed “My Story” community building program through storytelling and the prospect of us hosting them at CSU.
<ul style="list-style-type: none"> Cabinet Meeting 	<ul style="list-style-type: none"> Executive Cabinet members Advisor Grubbs 	<p>10/17</p> <ul style="list-style-type: none"> Allowed for feedback on the format for director’s reports. This meeting was optional because of the sexual harassment prevention training and was scheduled earlier than normal which meant attendance was not very high. Received updates on each department and what they are focusing on for the upcoming week.
<ul style="list-style-type: none"> Sexual Harassment Prevention Training 	<ul style="list-style-type: none"> All ASCSU Members 	<p>10/17</p> <ul style="list-style-type: none"> This meeting was required for all ASCSU members and the attendance from Cabinet was high.
<ul style="list-style-type: none"> Rocky Mountain Student Media Corporation (RSMC) Meeting 	<ul style="list-style-type: none"> Eide Bailly Audit Representative RSMC Members RSMC Advisors 	<p>10/17</p> <ul style="list-style-type: none"> Presentation on how the audit went and the financial position of the organization. Discussed Readership Program and how that is going to be implemented starting next semester to gain feedback from students. Approved more members of the board and we still have 4 spots to fill!

		<ul style="list-style-type: none"> • Committee updates were given. • Discussed further meeting times and the guest presentations for the next few meetings.
<ul style="list-style-type: none"> • CSU Beer-In 	<ul style="list-style-type: none"> • ASCSU Alumni • ASCSU Members • Students 	<p>10/16 & 10/18</p> <ul style="list-style-type: none"> • Met early in the week to discuss last minute details and what the event is going to look like. • The event set up went well although we were back to back with another event in the Ram Skeller. • Marketing materials were passed out and were well received by the students. • The attendance from ASCSU alumni who began the Beer-In was very high and they were excited to be a part of the event.

CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK

- I learned it is very hard to satisfy everyone and that making decisions on behalf of the entire cabinet is challenging.
- I order keys for our office cabinets from facilities management but unfortunately none of the keys work.
- It was challenging to have events at the same time and ask cabinet members to attend both.

ACTION ITEMS AND GOALS FOR NEXT WEEK

- Finalize new weekly report.
- Meet with the departments I am supervising.
- Coordinate an agenda for next cabinet meeting, hopefully we will be able to explore KCSU during the meeting and connect with them.



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Director of Finance Report

<i>Prepared by</i>	Lynsie Roper
<i>Department</i>	Finance Department
<i>Members</i>	Lynsie Roper – Director of Finance Nick Bohn - Controller

EXECUTIVE SUMMARY

I got my first cold of the semester this week so I was fighting that while trying to still meet with groups and get my work done. I am starting to see invoices and contracts for student groups that were approved by BSOF. With this comes a lot of meetings! I am hoping that I can take this weekend to rest and be ready for next week!

ACTIONS ACCOMPLISHED

Summary of Accomplishments	Participants/Stakeholders (Internal/External)	Date & Notes
<ul style="list-style-type: none"> • BSOF 	<ul style="list-style-type: none"> • BSOF Board 	<ul style="list-style-type: none"> • BSOF met on Tuesday. We heard presentations from Chabad for their Menorah Lighting and Passover events. We also heard from the Society for Industrial and Applied Mathematics for both of their Alumni Back to

		<p>Campus Colloquiums. All four events were approved.</p>
<ul style="list-style-type: none"> • Finished meetings w/ Liaisons 	<ul style="list-style-type: none"> • BSOF Board members 	<ul style="list-style-type: none"> • I finished meeting with the members of the board about their liaison roles. I also met with my Vice Chair to discuss her role. She was able to connect with liaisons and help give them resources to carry out their responsibilities. For the liaison roles that connect with SLiCE, I helped connect them with Hermen.
<ul style="list-style-type: none"> • Contract meeting 	<ul style="list-style-type: none"> • Lea Martin – SLiCE (External) 	<ul style="list-style-type: none"> • I met with Lea Martin to go over contracts, RFDs, W9s and other paperwork that needs to be completed for the events that have been approved by BSOF. These meetings will be weekly and will help me determine what all needs to be done before these events take place. I believe these meetings will be important until I get adjusted to the process.
<ul style="list-style-type: none"> • Met w/ Student orgs 		<ul style="list-style-type: none"> • I met with student organizations to go through the BSOF process and the post funding process. These meetings also consisted of me getting the necessary signatures on RFDS and agreements.

CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK

- One challenge this week was that I was sick all week. It was difficult meeting with students and student organizations because I ended up losing my voice towards the end of the week. Luckily, I was able to do some work

from home especially when it came to emails. Hopefully I will be feeling better by next week!

- Another setback was that there were a lot of applications for BSOF this week. Luckily, I was able to move one of them to this next week to help lighten the load of the board.

ACTION ITEMS AND GOALS FOR NEXT WEEK

- I hope to complete the agenda for BSOF and get the applications sent out to the board by Monday.
- I need to get some contracts and invoices paid early this next week. Hopefully this will be the end of the invoices from last year's administration.
- My goal is to stay on top of contracts and RFDs so that I don't fall behind. Now that I understand the process a bit better, I will be able to keep up with the paperwork!



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Academics Report

<i>Prepared by</i>	Kenneth Schmidt
<i>Department</i>	Academics
<i>Members</i>	Kenneth Schmidt, Director Rick Schleusener, Deputy

EXECUTIVE SUMMARY

This week, Academics has progressed on GTA teaching, Test Bank, and New Student Seminar initiatives; weeding through past information, requesting and establishing meetings with key stakeholders, and gathering information to create presentations.

ACTIONS ACCOMPLISHED

Summary of Accomplishments	Participants/Stakeholders (Internal/External)	Date & Notes
<ul style="list-style-type: none"> • New Student Seminar 	<ul style="list-style-type: none"> • Ryan Barone & Kelly Long 	<ul style="list-style-type: none"> • 10/17/2018 briefly discussed direction of the next step to preparing for meeting with other stakeholders
<ul style="list-style-type: none"> • GTA Teaching 	<ul style="list-style-type: none"> • Dr. Hanzlik 	<ul style="list-style-type: none"> • Requested meeting with her, or her designate, to gather facts regarding the training of GTA to teach.
<ul style="list-style-type: none"> • Tilt Signup 	<ul style="list-style-type: none"> • Rick S. 	<ul style="list-style-type: none"> • Signed up to attend a lecture in TILT on November 27th to hear about progress being

		made about course evaluations
• Test Bank	• Rick S.	• Drafted of questions to ask a few professors next week to gage their apprehensions to giving up their old exams

CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK

- Have not heard back from Athletics on establishing a meeting to discuss the how they work with student/athletes in the academic realm. (Tristan said that he has a meeting with Blanch Hughs – no word on when yet)

ACTION ITEMS AND GOALS FOR NEXT WEEK

- Follow up with athletics director to find out what they are doing academically that could be used for other students.
- Follow up with Dr. Hanzlik on a meeting.
- Work on New Student Seminar presentation
- Work on GTA teaching initiative; gather information, write thought and information down to discuss the issues with the PASS committee
- Communicate with selected professors about test bank



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Campus Engagement Report

<i>Prepared by</i>	Samuel Braun
<i>Department</i>	Campus Engagement
<i>Members</i>	Sam Braun, Director Paine Lewis, Deputy

EXECUTIVE SUMMARY

The department of campus engagement is working smoothly. I need to be a little more on top of things and make sure to utilize Paine as much as possible. Claire attending our meetings will be a good way to keep on track. She is the campus engagement alum after all.

ACTIONS ACCOMPLISHED

Summary of Accomplishments	Participants/Stakeholders (Internal/External)	Date & Notes
<ul style="list-style-type: none"> • RLT 	<ul style="list-style-type: none"> • Sam Braun 	<ul style="list-style-type: none"> • 10 – 18 – 18 • We cancelled RLT this week for the 50th anniversary of the Bee Bill. However, weekly meetings with directors are going well and the RLT squad is having fun!
<ul style="list-style-type: none"> • U+2 	<ul style="list-style-type: none"> • Cabinet Members 	<ul style="list-style-type: none"> • 10 – 18 – 18 • The final canvassing event is this Saturday and it is going to be a smashing success.

		<ul style="list-style-type: none"> With help from Blake and Yuval we have planned the event and gotten a decent amount of RSVP's. The people of Fort Collins will know about the survey after this Saturday.
<ul style="list-style-type: none"> Tailgating 	<ul style="list-style-type: none"> Tailgate Committee 	<ul style="list-style-type: none"> 10 – 18 – 18 The Friday game tailgate is going to be epic! More info on this next week I am sure.
<ul style="list-style-type: none"> Tabling 	<ul style="list-style-type: none"> Sam Braun Cabinet Members 	<ul style="list-style-type: none"> 10 – 18 – 18 We set up the table on Wednesday and it was beautiful. The flag was flying and so were the flyers. Tabling is going to continue to happen every week with help from the cabinet and we are going to engage the people!
<ul style="list-style-type: none"> Beer In 	<ul style="list-style-type: none"> 1968 Members Current Cabinet 	<ul style="list-style-type: none"> 10 – 18 – 18 The Beer In was a huge success and a very interesting event. Hearing the stories from the sixties was a super cool experience and I think the people at the event had a good time, even if they didn't know what was going on at all.
<ul style="list-style-type: none"> Deputy Report 	<ul style="list-style-type: none"> Paine Lewis 	<ul style="list-style-type: none"> 10 – 18 – 18 Paine has been working diligently at making the Bolivia trip a reality. He also is planning and organizing more community service engagements for the near future.
<ul style="list-style-type: none"> BEE BILL 	<ul style="list-style-type: none"> `Freddie Haberacht 	<ul style="list-style-type: none"> 10 – 18 – 18 The bee bill has been drafted and is going to the floor this Wednesday. Everyone should

be excited for my
presentation.

CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK

- Planning and collaborating is the key to success. Also sacrificing sleep helps.

ACTION ITEMS AND GOALS FOR NEXT WEEK

- Table
- Canvassing
- Pass bee bill



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Diversity and Inclusion Report

<i>Prepared by</i>	Zahra Al-Saloom
<i>Department</i>	Diversity and Inclusion
<i>Members</i>	Zahra Al-Saloom, Director of Diversity and Inclusion Linzhi Douglas, Deputy Director of International Affairs

EXECUTIVE SUMMARY

Unfortunately, this week I couldn't attend the PMSAC meeting this week due to personal reasons; a part of that agenda was to discuss TPUSA's speaker. I had a one-on-one with Linzhi, and she filled me in on her International Dance Night Event that is *next month*. Claire and I had a meeting to discuss diversity initiatives for the office, as well as the My Story project I'm working on. I ended the week with a meeting with Cerridwyn and Tristan to discuss the new draft of the Executive Order for the ADA audit; there were many thoughtful changes that I felt were more on Cerridwyn's end.

ACTIONS ACCOMPLISHED

Summary of Accomplishments	Participants/Stakeholders (Internal/External)	Date & Notes
<ul style="list-style-type: none"> • One-on-one w/ Linzhi 	<ul style="list-style-type: none"> • Linzhi Douglas (Internal) 	10/15 <ul style="list-style-type: none"> • Linzhi and I are starting to have weekly one-on-ones to get caught up with each other

		<p>and fill in the spaces of what we need to accomplish.</p> <ul style="list-style-type: none"> • Linzhi is really excited about International Dance Night that is a collaboration with COISA, and I helped her fill out some RFDs since she is not P-Card trained. Our marketing (posters, handbills, etc.) will be paid for by ASCSU Marketing, and the shirts for IDN will be paid for by our department.
<ul style="list-style-type: none"> • Mtg. w/ Claire 	<ul style="list-style-type: none"> • Claire Fenton (Internal) 	<p>10/17</p> <ul style="list-style-type: none"> • Claire and I had a meeting following what I relayed to Cabinet a few weeks ago on not being comfortable in the ASCSU space, as well as the need for diversity efforts to be a whole group effort and not only my duty just because Diversity is in my job title. • We discussed ways to integrate diversity and inclusion into the weekly reports, and something that I want to incorporate are the Principles of Community. We operate on these guidelines, but ASCSU doesn't do it well; this is an integration that is very needed. Part of the idea for the weekly report is to talk about what you have learned or done that is Diversity related. We need to be intentional and consistent.
<ul style="list-style-type: none"> • Mandatory Sexual Harassment Training 	<ul style="list-style-type: none"> • ASCSU Senate, Judicial, Executive (Internal) 	<p>10/17</p> <ul style="list-style-type: none"> • I'm including this training in the report mostly because of what I learned about the people around me. Sexual

Harassment Training is absolutely necessary, and we need to constantly refresh ourselves on what it looks like externally and what resources are available.

- The behavior is what really caught my attention, and the attitudes towards incidents or sexual assault or harassment has been shaped negatively by society. It is off-putting and concerning when my peers partake in victim blaming, and that is a product of a lack of education and awareness. We need to educate ourselves on why individuals struggle to come forward with their experiences and how to better support them. This month is Relationship Violence Awareness Month, and ASCSU really needs the education on what this month means.

- **ADA Meet & Greet**

- Cerridwyn Nordstrom (Internal)
- Tristan Syron (Internal)

10/18

- Tristan scheduled a meeting with Cerridwyn and me to discuss the changes and new draft for the ADA audit's executive order. We talked about technical details like membership. Membership should be between 5-15 people. Cerridwyn has three confirmed members that she wants for the task force.
- Something that I learned from Cerridwyn were three points of analysis to look at the ADA audit from: physical, virtual, and attitudes.

- I forwarded previous audits that were done from physical and architectural standpoints from Aaron Fodge to Cerridwyn and Tristan. It's good material to use so that we're not creating something entirely new when we have material that currently exists.

CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK

- A challenge I'm currently facing is the approach and resources needed for the My Story project. I contacted RamEvents for help, and they asked what Charlotte and I needed for this collaboration. I'm at a crossroads because now I'm questioning what exactly I need from them and whether or not if ASCSU can operate alone.

ACTION ITEMS AND GOALS FOR NEXT WEEK

- Action #1 is to attend a meeting with Kanayo and Mary Ontiveros at the Diversity House. He invited me, and I want to go for my own interest and speak to Mary about a few things.
- Goal #1 is to reconfigure the My Story project by the end of this week and verify who ASCSU would be partnering with and how we can pay for this.



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Director of Environmental Affairs Report

<i>Prepared by</i>	Andrea Fairfield
<i>Department</i>	Environmental Affairs
<i>Members</i>	Andrea Fairfield, Director of Environmental Affairs Gina McCrackin, Deputy Director of Environmental Affairs

EXECUTIVE SUMMARY

The past week, Gina and I have really been pushing to start the bigger projects now that some of our other projects are winding down. Gina is still waiting on the estimates from the library to put the Dyson Airblades in. This week was also a big week for the department because we finally had all the meetings with the people that are higher up in their respective departments. This really helped in getting the process moving on some of our projects.

ACTIONS ACCOMPLISHED

Summary of Accomplishments	Participants/Stakeholders (Internal/External)	Date & Notes
<ul style="list-style-type: none"> • Gina's Meeting with Patrick St. Claire 	<ul style="list-style-type: none"> • Gina (Internal), Patrick St. Claire (External) 	<ul style="list-style-type: none"> • Gina has been working with event planning services to have more education surrounding the compost bins

		<p>that are being placed in events in the LSC. Currently they are tucked away in the corners and people are unaware that they exist.</p> <ul style="list-style-type: none"> Patrick and Gina decided on buying little circular card holders to place on the buffet tables saying what products can be composted. There will also be an announcement that is made at the beginning of every event about where the compost bins are located and how to properly use them.
<ul style="list-style-type: none"> Airblades Update 	<ul style="list-style-type: none"> Gina McCrackin (Internal), David Ramsey (External), Robert Novack (External) 	<ul style="list-style-type: none"> Gina sent some information over to David and Robert about the effectiveness of the Airblades. She is still waiting for them to return the quotes for how much it will cost to retrofit the building to install them.
<ul style="list-style-type: none"> External Sources for Compost from Oscar 	<ul style="list-style-type: none"> Natalie (External), Mark (External) 	<ul style="list-style-type: none"> I have been working on finding solutions to the massive amount of compost that we will be generating if front of house composting (FOH) comes into the LSC. Mark and Natalie are current users of the compost from Oscar and Windrow (composters) and said they would be willing to continue taking the finished product. I will be following up with Sheela to get Mark and Natalie the analysis of the compost.
<ul style="list-style-type: none"> Big Belly Recycling Labels 	<ul style="list-style-type: none"> Sheela Backen (External) 	<ul style="list-style-type: none"> I followed up with Sheela this week to discuss the progression of the recycling

		labels for the bins across campus. She emailed me back and said that the best she can do is put the labels only on the Big Belly bins. I am hoping to continue trying to get the bins in the academic buildings by providing financial and human support.
<ul style="list-style-type: none"> • Collaboration with CU Boulder 	<ul style="list-style-type: none"> • Liam Broadie (External), Jake Reagan (External) 	<ul style="list-style-type: none"> • I contacted CU Boulder about the composting efforts they have implemented in the UMC (University Memorial Center). • He provided me with a link to some resources which I will begin to look at next week as I formulate some ideas about how to compost in the LSC.
<ul style="list-style-type: none"> • FOH Composting 	<ul style="list-style-type: none"> • Mike Ellis (External), Tamena (External) 	<ul style="list-style-type: none"> • I had a meeting with Mike and Tamena regarding composting in LSC. We discussed some barriers to having compost in the LSC such as money. • I will begin to form a committee to further discuss these efforts so that there is a solid plan in place to implement before I transition out of my roll.

CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK

- Go into meetings prepared because it helps with the direction!
- The room I have reserved for the movie has two flat screens instead of being one big screen. This was my own fault because I didn't schedule the LSC Theater far enough out in advance.
- The Ram Leadership Team needs more direction than what I have been giving them. They also need a lot of reminders in order to get their initiatives finished.

ACTION ITEMS AND GOALS FOR NEXT WEEK

- Email Tonie about getting outdoor services on the PSC.
- Finish the ATFAB nametags!!
- Talk with the head of facilities about setting a new university standard for sprinklers.



2018-2019 WEEKLY REPORT

Week ending October 19, 2018

Director of Marketing Report

<i>Prepared by</i>	Blake Alfred
<i>Department</i>	Director of Marketing Strategy
<i>Members</i>	CJ Jewell Deputy of Creative Services, Calvin Johnson, Deputy of Graphic Design

EXECUTIVE SUMMARY

“Talent wins games, but team work wins championships,” Michael Jordan. This past week has been one of the busiest on record, with the Beer In, Health Fair and execution of 2-3 other events to market. I met with Director Kanayo and Deputy Linzhi on marketing for their event. We also orchestrated a fantastic event for the 50th anniversary of the Beer In. Very proud of my team for getting everything they needed done and making the event successful.

ACTIONS ACCOMPLISHED SINCE THE LAST REPORT

Summary of Accomplishments	Participants/Stakeholders (Internal/External)	Date & Notes
<ul style="list-style-type: none"> • Beer In Handbills 	<ul style="list-style-type: none"> • Deputy Jewell and President Syron, Deputy Fenton 	<ul style="list-style-type: none"> • October 15th Making these handbills were super fun. Hands down some of the best work we have done this year.

<ul style="list-style-type: none"> • Beer in Cups, Buttons and Stickers 	<ul style="list-style-type: none"> • Deputy Jewell, Director Rosenthal 	<ul style="list-style-type: none"> • October 15th Making the swag for this even was also fun. Collaborating with Yuval and CJ was worth it in that we created a completely new logo that I think will be used at the 100th anniversary of the Beer In. Lots of people at the event took the stickers, cups and buttons. Cannot wait to see them around campus
<ul style="list-style-type: none"> • Updated tailgate registration 	<ul style="list-style-type: none"> • President Syron 	<ul style="list-style-type: none"> • October 16th Worked with Tristan on getting the tailgate registration done. Looking forward to the next tailgate and seeing how Moby arena parking lot works.
<ul style="list-style-type: none"> • Met with Linzhi on International Dance Day 	<ul style="list-style-type: none"> • Deputy Douglass 	<ul style="list-style-type: none"> • October 17th Met with Linzhi on getting marketing done for her event. She wants handbills posters and t shirts, along with an Instagram post. Should be getting the stuff to her later this week.
<ul style="list-style-type: none"> • Had Canvassing meeting 	<ul style="list-style-type: none"> • Director Rosenthal, Director Liam, Director Braun 	<ul style="list-style-type: none"> • October 16th Met with this group on how to make canvassing more productive. Looking forward to getting it done tomorrow.
<ul style="list-style-type: none"> • Posted on Instagram, Facebook and Twitter 	<ul style="list-style-type: none"> • Me 	<ul style="list-style-type: none"> • All week Every day, I wake up and check our notifications to see if I need to like, retweet or post something. Engagement is up 45% this week, looking to keep
<ul style="list-style-type: none"> • Had weekly meeting with CJ and Calvin 	<ul style="list-style-type: none"> • Deputy Jewell and Deputy Johnson 	<ul style="list-style-type: none"> • October 15th Told them that we need to get the handbills done for Kanayo's Mental Health Symposium and

for Linzi's international dance night done by Sunday night.

BIGGEST ACCOMPLISHMENTS DURING THE WEEK

- WEBSITE, AMAZING
- Calvin is on board now
- Marketing team is the best for the money

CHALLENGES/SETBACKS/LESSONS LEARNED OVER THE WEEK

- CJ, super busy, but we are working through it
- Graphic back up

ACTION ITEMS AND GOALS FOR THE WEEK

- Keep working hard

Tailgating:

Revamped Tailgate Instagram Post

Revamped Tailgate Handbill

Recolored Tailgate logo (CJ I know you're working on this)

I'll take care of the PowerPoint that plays on the screen, may need a little help/expertise

Beer In

We worked on the logo last night. CJ, I know you're coming in in an hour or so to help me decide and order what we want:

- Buttons
- Stickers
- Cup
- Maybe T shirts (may get in trouble for ordering more, who knows)
- Handbill (I just emailed the history professors on what they want on the handbill and what we want. I'll probably take their suggestions lightly, seeing's as the History people want to make a bible out of a handbill).
- Instagram post (I'll probably find an archived photo and post a few)

Save the Skellar

- Calvin, we need that logo (CJ and I were thinking of a pitcher behind bars)
 - Stickers
 - Buttons
 - Pitchers (I'll order some from 4imprint, and we can put the stickers on them. This is going to be one of our political stunts, as Tristan and Kevin will be drinking out of pitchers).
- Eventually we will order more for this initiative, we are going light for now.

M+3

- CJ, we need a series of 2-3 photos, the best of which we can boost for the next few weeks. I already have the paper work for the p-card ready.

Apply to ring Old Main Bell:

- We need a Instagram post about applying to ring old main for Liam and direct it to the website. I may be able to take care of this.

Food Pantry Logo

- Calvin, we need a simple pocket pantry food logo.



2018-2019 WEEKLY REPORT

Week ending October 19, 2018

Traditions and Programming Report

<i>Prepared by</i>	Liam D. Aubrey
<i>Department</i>	Traditions and Programs
<i>Members</i>	Liam D. Aubrey, Director of Campus Traditions Morgan Seiter, Deputy Director of Traditions and Programs Will Sharpe, Deputy Director of Traditions and Programs

EXECUTIVE SUMMARY

This week the department of traditions and programs helped to prepare for a very successful event, commemorating the Beer-In and the Ramskeller. We have been communicating with athletics regarding the Wyoming football game and we are going to work to create enthusiasm for the game. We had a very productive meeting regarding what happened last week, debriefing on our events as well as planning for upcoming events. Deputy Sharpe attended a forum for the conflict resolution center for his efforts on restorative justice, and Deputy Seiter has a meeting next week regarding same day party registration.

ACTIONS ACCOMPLISHED

Summary of Accomplishments	Participants/Stakeholders (Internal/External)	Date & Notes
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<ul style="list-style-type: none"> • Departmental meeting 	<ul style="list-style-type: none"> • This week we met and discussed the canvassing efforts this weekend, the events of Homecoming and what projects we have going forward. We believe the traditions tour went well and met the concept well as far as a self-guided tour during which people would be able to engage with campus tradition and ASCSU. We identified opportunities for improvement, largely through planning and communication. We are working on plans to work with athletics to increase student enthusiasm for the football game a week from today against the University of Wyoming. 	<ul style="list-style-type: none"> •
<ul style="list-style-type: none"> • Beer In 	<ul style="list-style-type: none"> • Deputy Director Seiter did an excellent job of getting materials to help decorate for the event as well as putting them up. As a department we thought this event went well and were glad for the opportunity to have been a part of recognizing an important time in CSU history. 	<ul style="list-style-type: none"> • mm/dd
<ul style="list-style-type: none"> • Wyoming Football game 	<ul style="list-style-type: none"> • We are planning a week of social media content and collaboration with other campus entities to help student excitement for the Wyoming football game. We are planning on helping to get students to 	<ul style="list-style-type: none"> • mm/dd

	welcome the boot to campus as well as planning giveaways to students who demonstrate their Ram Pride by posting on social media leading up to the game on Friday night.	
<ul style="list-style-type: none"> • Restorative Justice 	<ul style="list-style-type: none"> • Will attend an informal meeting in the process for the assistant director of restorative justice, and will have more to report as the director position is filled as well. 	mm/dd

CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK

- Opportunity: Increase student awareness and enthusiasm for the university of Wyoming football game.
- Lesson learned: Planning, Communication, Execution
- Lesson learned: Aim to have more departmental meetings because they are always very productive.

ACTION ITEMS AND GOALS FOR NEXT WEEK

- Push out the #BringHomeTheBoot social media campaign.
- Get a better understanding about the possibility or alternatives to same day party registration
- Successfully execute the canvassing event



2018-2019 WEEKLY REPORT

Week ending October 19, 2018

Director of University Affairs

<i>Prepared by</i>	Kanayo Okolo
<i>Department</i>	University Affairs
<i>Members</i>	Kanayo Okolo, Director of University Affairs

EXECUTIVE SUMMARY

This week, Marketing will finish making flyers for the identity awareness event and we plan on giving out to offices to help us market it. The beautiful thing so far is there so much cooperation from offices and a lot of people are really excited for this event. A student came to me regarding a traumatic experienced they suffered so I reported it towards Students resolution. Unfortunately some changes had to be made to my panel due a speaker withdrawing from the event.

ACTIONS ACCOMPLISHED

Summary of Accomplishments	Participants/Stakeholders (Internal/External)	Date & Notes
<ul style="list-style-type: none"> Help bring a new member into ASCSU 	<ul style="list-style-type: none"> Senate 	<ul style="list-style-type: none"> What I did for this potential senator was forward her to the correct avenues on how to become a senator and who

		<p>she will need to speak to from her college council.</p>
<ul style="list-style-type: none"> • Identity Awareness 	<ul style="list-style-type: none"> • Dr Cori Wong (External) 	<ul style="list-style-type: none"> • Dr. Wong withdrew from the event. She felt that with the speakers already participating, they're all well educated to speak on this events.
<ul style="list-style-type: none"> • RFD form 	<ul style="list-style-type: none"> • Kim Grubb (Internal) 	<ul style="list-style-type: none"> • I filled out an RFD for paying the use of the LSC theatre and paying for catering. I am over estimating to \$7,500 that will be taking from the university Affairs department.
<ul style="list-style-type: none"> • Pride center 	<ul style="list-style-type: none"> • Val Hiraki 	<ul style="list-style-type: none"> • Showing support for the identity awareness event and their appreciation for this . They believe this will be powerful in informing people.

CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK

- This week was fine. I'm honestly enjoying what I am doing

ACTION ITEMS AND GOALS FOR NEXT WEEK

- My goal for next week is to guarantee someone to speak on ableism.



2018-2019 WEEKLY REPORT

Week ending October 19, 2018

Chief Justice Report

<i>Prepared by</i>	Chief Justice Madison Taylor
<i>Department</i>	Supreme Court
<i>Members</i>	Chief Madison Taylor Deputy Chief Amelia Guglielmi Associate Ben Blea Associate Courtney Harding Associate Chloe Harp-Rasmussen Associate Jack Hermanson
<i>Expenses in the Past Week</i>	N/A

EXECUTIVE SUMMARY

AUHB and internal meetings RE: opinions

ACTIONS ACCOMPLISHED

Summary of Accomplishments	Other Participants/Stakeholders (Internal/External)	Date (if applicable)/Notes

- | | | |
|---|---|--|
| <ul style="list-style-type: none">• AUHB | <ul style="list-style-type: none">• Joint Judicial Board (External), Zach Knight (External) | <ul style="list-style-type: none">• 10/16/2018 |
| <ul style="list-style-type: none">• SFRB | <ul style="list-style-type: none">• Vice President Sullivan (Internal), SFRB Members (Internal), WGAC (External), Student Rec Center (External) | <ul style="list-style-type: none">• 10/16/2018 |

HOW DID STUDENTS BENEFIT FROM YOUR WORK?

The Court has been representing students through the conduct process .

CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK

ACTION ITEMS AND GOALS FOR NEXT WEEK

- Individual Meetings with each Associate to outline goals, mutual expectations