



# 2018-2019 WEEKLY REPORT

## Week ending November 2, 2018

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### President's Report

<i>Prepared by</i>	<b>Tristan Syron</b>
<i>Department</i>	<b>Office of the President</b>
<i>Members</i>	<b>Tristan Syron, President</b> <b>Kevin Sullivan, Vice President</b> <b>Zach Vaishampayan, Chief of staff</b> <b>Claire Fenton, Deputy Chief of staff</b>

### EXECUTIVE SUMMARY

I suffered this week. I started feeling ill on Tuesday and was diagnosed with strep throat on Wednesday. Naturally, there is a stigma around us ill people, that we shouldn't have human contact. Moreover, I was pushed away from the office for a large portion of the week. However, we did manage to set the tone moving forward with some new focuses.

### ACTIONS ACCOMPLISHED

Summary of Accomplishments	Participants/Stakeholders	Date & Notes
<ul style="list-style-type: none"> <li>• <b>Winter retreat meeting</b></li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• Met with Zach, Claire and Mel about the winter retreat</li> <li>• Every year we have a winter retreat and people complain. I know, because last year I complained. The reviews are that it is "a second senate".</li> </ul>

- I think the mentality is that it becomes too “workshop heavy”
- Some people want a weekend to hang out. That is great, what about the new person who doesn’t know anyone. That is where the “name game” and bonding activities come in. Which, while I detest name games, I like bonding through challenges
- Then, of course, there are things that need to be addressed, like things that are said in the office. However, how long does that need to take?
- All in all, planning a successful retreat where everyone leaves happy, feeling valued, and with a better perspective when they walked in is hard- which is why I’ve tasked Claire to do it.
- I think she’ll do a fantastic job, she did on the last one. More to come on this as time develops.
- It is looking like an overnight trip at the YMCA though.

- **Environmental movie night**

- Environmental affairs

- Monday night I was coming from another meeting, so I caught the tail end of this.
- Just from the last 20 minutes I could see the point: the effects of climate change.
- We often see it through weather and rising sea levels
- The movie, and discussion afterwards talked about

	<p>climate change and the effects on culture.</p> <ul style="list-style-type: none"> <li>• Alaska was the case study</li> <li>• It was well done, and we have a plan moving forward to enhance attendance</li> </ul>
<ul style="list-style-type: none"> <li>• <b>Resolution</b></li> </ul>	<ul style="list-style-type: none"> <li>• Lesson: impact versus intent.</li> <li>• I tried to do the right thing and call out bad behavior as I saw it</li> <li>• In the end, it wasn't done correctly. Luckily people were willing to take time to explain it all from me and my understanding of the situation is more whole.</li> <li>• I think I'm becoming more educated in this area now and it'll take more tripping, but I was happy that everyone was willing to see my intent and help me to get to the result I wanted.</li> </ul>
<ul style="list-style-type: none"> <li>• <b>Leadership meeting</b></li> </ul>	<ul style="list-style-type: none"> <li>• Talked about the week and goals and what everyone needed</li> </ul>
<ul style="list-style-type: none"> <li>• <b>Meeting with Tony/ Blanche</b></li> </ul>	<ul style="list-style-type: none"> <li>• I brought an agenda which seemed to freak them out</li> <li>• I always have an agenda, this time I just gave them a copy</li> <li>• We discussed the accomplishments so far, what is going on now, and goals for the future.</li> <li>• Seemed a little off compared to normally. I wasn't feeling too well, maybe that fed into it.</li> </ul>
<ul style="list-style-type: none"> <li>• <b>Played catch up</b></li> </ul>	<ul style="list-style-type: none"> <li>• With being sick, on the search committee, and the BOG, I'm always behind. So it was nice that this week I spent some time to catch up in school and</li> </ul>

		in email. I'm in this constant state of being behind.
<ul style="list-style-type: none"> <li>• <b>Cabinet/ Senate</b></li> </ul>	•	<ul style="list-style-type: none"> <li>• I think I tried to outline what we've done so far, what we've developed as a team, and my goals moving forward</li> <li>• We've got to do a better job with the environment</li> <li>• I'd like to see a test that is taken when admitted into CSU like the drug/alc. Test. Just to train students about recycling and composting. CSU has the infrastructure, but the education is lacking.</li> <li>• I'd also like to see the sexual assault and prevention training be every time you register for classes, rather than the once and done style currently in place</li> <li>• I think that the reinforcement of this would be advantageous for the CSU community</li> </ul>
<ul style="list-style-type: none"> <li>• <b>Finance</b></li> </ul>	•	<ul style="list-style-type: none"> <li>• Debate over which controller book is the correct one. Zack investigated it and says we have the correct one.</li> </ul>
<ul style="list-style-type: none"> <li>• <b>Presidential search</b></li> </ul>	•	<ul style="list-style-type: none"> <li>• I'm serving on the search committee</li> <li>• Had first public forum today (Friday)</li> <li>• Disappointed in lack of students.</li> <li>• Will goes to senate with this. If they won't come to us, I'll go to them. Organizations, classrooms, anything. I want voices heard.</li> </ul>
<ul style="list-style-type: none"> <li>• <b>Academics</b></li> </ul>	•	<ul style="list-style-type: none"> <li>• Had a meeting to train new director Rick. Rick and Ken switched roles</li> </ul>

- We were able to prioritize some tasks and give some next steps to getting things moving

## **CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK**

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- Use your resources and more importantly your friends and relationships
- If you get sick, everyone will tell you to go home
- Lesson- don't go home, you are too far behind
- Lesson: working from home is a myth with Netflix being a thing

## **HOW DID YOUR DEPARTMENT PROMOTE THE CSU PRINCIPLES OF COMMUNITY?**

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- I think realizing that student input isn't happening on the search committee and reaching out other ways is a focus on inclusion. I want to begin to strive to be a president of all people and trying to be an advocate of all students in this search process.

## **PLEASE LIST TWO HOURS SPENT SUPPORTING OTHER DEPARTMENTS OR OUTREACH**

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- Honestly, that's like 90 percent of my job.

## **ACTION ITEMS AND GOALS FOR NEXT WEEK**

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- Figure out some solid next 5 steps for my new administration goals
- Finish the current to do list
- Get an "A" on one test- just one.



# 2018-2019 WEEKLY REPORT

## Week ending November 2, 2018

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### Chief of Staff Report

<i>Prepared by</i>	<b>Zachary Vaishampayan</b>
<i>Department</i>	<b>Office of the President</b>
<i>Members</i>	<b>Tristan Syron, President</b> <b>Kevin Sullivan, Vice President</b> <b>Zachary Vaishampayan, Chief of Staff</b> <b>Claire Fenton, Deputy Chief of Staff</b>

### EXECUTIVE SUMMARY

This week was a fairly typical week, aside from the blistering headache I had for most of it. Things have been progressing normally for me in terms of meetings and paperwork as not much is currently going on. For us as an organization, we seem to have gotten to a part of the year in which we've wrapped up a great deal of our fall endeavors and now need to start planning for the spring. On my end, that means making sure that everything is squared away before the cabinet goes on break and making sure that when everybody gets back we can hit the ground running.

### ACTIONS ACCOMPLISHED

Summary of Accomplishments	Participants/Stakeholders	Date & Notes
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<ul style="list-style-type: none"> <li>• <b>Meeting to Discuss Spring Retreat</b></li> </ul>	<ul style="list-style-type: none"> <li>• Tristan Syron, President</li> <li>• Madison Taylor, Chief Justice</li> <li>• Claire Fenton, Deputy Chief of Staff</li> </ul>	<p>10/29</p> <ul style="list-style-type: none"> <li>• Discussed budget for retreat</li> <li>• Looked at options for housing</li> </ul>
<ul style="list-style-type: none"> <li>• <b>Budgetary Affairs Committee Meeting</b></li> </ul>	<ul style="list-style-type: none"> <li>• Alissa Huber, Chair</li> <li>• Committee Members</li> </ul>	<p>10/29</p> <ul style="list-style-type: none"> <li>• Discussed the Bee Bill</li> <li>• Heard about ideas for upcoming legislation</li> </ul>
<ul style="list-style-type: none"> <li>• <b>ATFAB</b></li> </ul>	<ul style="list-style-type: none"> <li>• Hannah Johnson, Chair</li> <li>• Aaron Fodge, Advisor</li> <li>• Committee Members</li> </ul>	<p>10/29</p> <ul style="list-style-type: none"> <li>• Heard presentations by the CSU Student Disability Center and the South Campus</li> <li>• Discussed potential projects to propose to PSFAC</li> </ul>
<ul style="list-style-type: none"> <li>• <b>Attended regular meeting with the Office of the President</b></li> </ul>	<ul style="list-style-type: none"> <li>• Kim Grubbs, Administrative Assistant</li> <li>• Tristan Syron, President</li> <li>• Kevin Sullivan, Vice President</li> <li>• Claire Fenton, Deputy Chief of Staff</li> </ul>	<p>10/30</p> <ul style="list-style-type: none"> <li>• Updated each other regarding progress and problems</li> <li>• Set up some meetings for the week</li> </ul>
<ul style="list-style-type: none"> <li>• <b>Meeting with Advisor</b></li> </ul>	<ul style="list-style-type: none"> <li>• Jess Dyrdaahl, Assistant Director for Student Government</li> <li>• Claire Fenton</li> </ul>	<p>10/30</p> <ul style="list-style-type: none"> <li>• Discussed current happenings in Cabinet</li> <li>• Discussed plans for evaluations later on</li> </ul>
<ul style="list-style-type: none"> <li>• <b>Chaired Cabinet Meeting</b></li> </ul>	<ul style="list-style-type: none"> <li>• Executive Cabinet</li> </ul>	<p>10/31</p> <ul style="list-style-type: none"> <li>• Made a few announcements</li> <li>• Had cabinet members reflect on their successes and failures of the previous few weeks</li> <li>• Next week's cabinet will be all members</li> </ul>
<ul style="list-style-type: none"> <li>• <b>Weekly Meeting with Director Roper</b></li> </ul>	<ul style="list-style-type: none"> <li>• Lysie Roper, Director of Finance</li> </ul>	<p>10/31</p> <ul style="list-style-type: none"> <li>• Went over remaining BSOF and Travel Grant Funds</li> <li>• Discussed upcoming projects and meetings</li> </ul>
<ul style="list-style-type: none"> <li>• <b>Attended Senate Session</b></li> </ul>	<ul style="list-style-type: none"> <li>• Ben Amundson, Speaker of the Senate</li> </ul>	<p>10/31</p> <ul style="list-style-type: none"> <li>• Presented Blue Books Bill</li> </ul>

	<ul style="list-style-type: none"> <li>• Senate Members</li> </ul>	<ul style="list-style-type: none"> <li>• The bill was sent to University Issues Committee</li> </ul>
<ul style="list-style-type: none"> <li>• <b>Updated cabinet calendars for November events</b></li> </ul>	<ul style="list-style-type: none"> <li>• Executive Cabinet</li> </ul>	<p>11/01</p> <ul style="list-style-type: none"> <li>• Got events in cabinet and from emails</li> <li>• Sent calendar invites to entire cabinet</li> </ul>
<ul style="list-style-type: none"> <li>• <b>Attended weekly Traditions department meeting</b></li> </ul>	<ul style="list-style-type: none"> <li>• Liam Aubrey, Director of Traditions and Programs</li> <li>• Morgan Seiter, Deputy Director of Traditions and Programs</li> <li>• Will Sharpe, Deputy Director of Traditions and Programs</li> </ul>	<p>11/01</p> <ul style="list-style-type: none"> <li>• Went over department goals for the next few weeks</li> <li>• Discussed ideas for new events or traditions to try and implement</li> </ul>
<ul style="list-style-type: none"> <li>• <b>Meeting Regarding budget questions</b></li> </ul>	<ul style="list-style-type: none"> <li>• Tristan Syron</li> <li>• Nick Bohn, Controller</li> </ul>	<p>11/02</p> <ul style="list-style-type: none"> <li>• Went over evolution of the budgets as they had been presented to the Senate</li> <li>• Need to go over potential funding problems</li> </ul>

## CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK

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- Challenge: Organizing more than 2 people's schedules in this organization is nearly impossible
- Challenge: I have to manage people that are doing things that I have absolutely no knowledge about.

## HOW DID YOUR DEPARTMENT PROMOTE THE CSU PRINCIPLES OF COMMUNITY?

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(Found at <https://diversity.colostate.edu/principles-of-community/>)

- Integrity: I advised people of their rights and the processes they should go through in interpersonal disputes, even if it potentially affected another member of the organization
- Inclusion: Trying to make sure that everyone is welcome in the office no matter what.



## **PLEASE LIST TWO HOURS SPENT SUPPORTING OTHER DEPARTMENTS OR OUTREACH**

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- Hour 1—Helped the Traditions department plan new ideas
- Hour 2—Helped the finance department look over the budget

\*what is acceptable for this? Tabling for ANY event, attending an event for a different department—for example: health fair, canvassing, drag show, homecoming parade, etc.

## **ACTION ITEMS AND GOALS FOR NEXT WEEK**

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- Continue Graduate Affairs hiring process
- Keep up with all departments
- Make sure that ASCSU is set before Thanksgiving break



## **2018-2019 WEEKLY REPORT**

### **Week ending November 2, 2018**

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#### **Deputy Chief of Staff Report**

<i>Prepared by</i>	<b>Claire Fenton</b>
<i>Department</i>	<b>Office of the President</b>
<i>Members</i>	<b>Claire Fenton, Deputy Chief of Staff Zachary Vaishampayan, Chief of Staff Kevin Sullivan, Vice President Tristan Syron, President Michael Amanti, Ambassador Jaydn Klein, Ambassador Connor Frey, Ambassador Austin Hoeing, Ambassador</b>

#### **EXECUTIVE SUMMARY**

This week was challenging for me to balance a lot of things and I don't think I prioritized ASCSU as much as I should have. I think the general changes within reports, cabinet meetings, etc. are being received incredibly well by the cabinet. There is a big shift in directions and the goals of the Office of the President. This shift will dive into some more controversial topics and I think our cabinet is well prepared to take this on.

## ACTIONS ACCOMPLISHED

Summary of Accomplishments	Participants/Stakeholders	Date & Notes
<ul style="list-style-type: none"> <li>• <b>Office of the President Meeting</b></li> </ul>	<ul style="list-style-type: none"> <li>• Chief of Staff Vaishampayan</li> <li>• Vice President Sullivan</li> <li>• President Syron</li> <li>• Advisor Grubbs</li> </ul>	<p>10/30</p> <ul style="list-style-type: none"> <li>• Discussed holding cabinet on Halloween and how to create a “fun” cabinet.</li> <li>• Once we get a date set for the Winter/Spring Retreat, we need to tell Kim, so she can relay that information to the Front Desk Staff.</li> <li>• Reviewed the weekly reports from last week to ensure the changes were well received.</li> </ul>
<ul style="list-style-type: none"> <li>• <b>Spring/Winter Retreat Meeting</b></li> </ul>	<ul style="list-style-type: none"> <li>• Chief of Staff Vaishampayan</li> <li>• Chief Justice Taylor</li> <li>• President Syron</li> </ul>	<p>10/29</p> <ul style="list-style-type: none"> <li>• We decided that having a retreat at the beginning of next semester will be better than doing it in the middle.</li> <li>• Went over the budget for the retreat and how we are going to stay within the budget.</li> <li>• We are looking into the YMCA Camp or Grand Lake as locations for the retreat.</li> </ul>
<ul style="list-style-type: none"> <li>• <b>Advisor Meeting</b></li> </ul>	<ul style="list-style-type: none"> <li>• Chief of Staff Vaishampayan</li> <li>• Advisor Dyr Dahl</li> </ul>	<p>10/30</p> <ul style="list-style-type: none"> <li>• Discussed the use of the U:/Drive and how to ensure people are using it. We decided to set a deadline at the end of the semester to check the usage of the Drive.</li> <li>• Decided on goals for the retreat in the Spring Semester.</li> <li>• Discussed a review/evaluation system for members at the end of this semester.</li> </ul>
<ul style="list-style-type: none"> <li>• <b>Cabinet Meeting</b></li> </ul>	<ul style="list-style-type: none"> <li>• ASCSU Directors</li> </ul>	<p>10/31</p>

<ul style="list-style-type: none"> <li>• Advisor Grubbs</li> <li>• Advisor Dyrdaahl</li> </ul>	<ul style="list-style-type: none"> <li>• To celebrate Halloween, I brought cookies and cupcakes for the cabinet meeting.</li> <li>• I was disappointed that not very many people dressed up.</li> <li>• Discussed the expectation that every cabinet member should be using the U:Drive.</li> <li>• We were able to implement the Successes and Failures aspect into this meeting which I really enjoyed.</li> </ul>
<ul style="list-style-type: none"> <li>• <b>Spring/Winter Retreat Planning</b></li> </ul>	<ul style="list-style-type: none"> <li>• Asked for quotes and date availability from a few different location ideas we have.</li> <li>• Once we have this information, we will be able to determine what our budget allows for.</li> </ul>

## **CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK**

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- Still haven't heard back from Facility Management on the keys not working for our cabinets.
- Not everyone likes the idea of receiving feedback and it is very important for me to learn and become better at my job so it's interesting to find this balance.
- A challenge has just been that this week was very busy in my personal life and I felt like I couldn't put in enough time to ASCSU.

## **HOW DID YOUR DEPARTMENT PROMOTE THE CSU PRINCIPLES OF COMMUNITY?**

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(Found at <https://diversity.colostate.edu/principles-of-community/>)

- Inclusion: I reached out to leadership in all branches to try and begin planning the retreat for next semester.

- Integrity: We are trying to develop an evaluation for all cabinet members to complete by the end of the semester to hold each other accountable for our actions and set goals for ourselves.

## **PLEASE LIST TWO HOURS SPENT SUPPORTING OTHER DEPARTMENTS OR OUTREACH**

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- Participating in Fall Clean Up this weekend. I am excited because it is a great opportunity to give back to the Fort Collins Community.

## **ACTION ITEMS AND GOALS FOR NEXT WEEK**

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- Set a date for the Winter/Spring Retreat for ASCSU Members and decide on a location within our budget.
- Implement an evaluation system for cabinet members to complete.
- Communicate with deputy directors about their supervision and how to contribute to their departments.



# 2018-2019 WEEKLY REPORT

## Week ending November 2, 2018

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### Director of Finance Report

<i>Prepared by</i>	<b>Lynsie Roper</b>
<i>Department</i>	<b>Finance Department</b>
<i>Members</i>	<b>Lynsie Roper – Director of Finance Nick Bohn - Controller</b>

### EXECUTIVE SUMMARY

This week was a hard one. I was sick and had 2 tests and 2 presentations. Luckily it was a pretty light week for BSOF and travel grant applications. I met with a lot of student organizations to help them with the BSOF process. Unfortunately there were some events that BSOF isn't able to fund, but for the most part I am excited to see how these students organizations plan and host these events.

### ACTIONS ACCOMPLISHED

Summary of Accomplishments	Participants/Stakeholders	Date & Notes
<ul style="list-style-type: none"> <li>• BSOF</li> </ul>	<ul style="list-style-type: none"> <li>• BSOF board</li> </ul>	<ul style="list-style-type: none"> <li>• We approved two events from the Metalsmithing Guild of CSU. We also discussed the events that have been completed and who will be attending the events in November. Bryce (Vice Chair)</li> </ul>

	and I also discussed the importance of attendance and being on time, since this has been an issue the past couple weeks.
<ul style="list-style-type: none"> <li>• <b>Travel Grant Prep</b></li> </ul>	<ul style="list-style-type: none"> <li>• I have gone through the travel grant applications and will prepare them for the board to view. Since next week in travel grant, I have prepped the board. Travel Grant applications seemed to be minimal this month, so I hope to work with the training liaisons on the board and get the word out there.</li> </ul>
<ul style="list-style-type: none"> <li>• <b>Met w/ Student orgs</b></li> </ul>	<ul style="list-style-type: none"> <li>• I met with a lot of students and student organizations about pre and post funding processes.</li> </ul>
<ul style="list-style-type: none"> <li>• <b>Got contracts in order and invoices paid</b></li> </ul>	<ul style="list-style-type: none"> <li>• I finished the contracts and documents for AISES Pow Wow. I received the invoices from the Drag Show and am working with other approved student organizations to finish RFDs and get invoices paid.</li> </ul>

## **CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK**

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- I am finishing up week 3 of being sick. Fortunately, I am starting to feel better so I hope to rest this weekend and be back to my healthy self next week.
- Unfortunately this week, I had multiple tests and presentations on top of work for both my jobs. My free time was pretty scarce this week, so I feel like I didn't get as much done as I would've liked. I plan to finish a lot of work this weekend and catch up on emails.

## **HOW DID YOUR DEPARTMENT PROMOTE THE CSU PRINCIPLES OF COMMUNITY?**

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(Found at <https://diversity.colostate.edu/principles-of-community/>)

- Integrity – With being sick and having a lot of tests and presentations, I had multiple failures this week. I showed integrity and respect by being honest with those that I missed a meeting with or failed to email back in a timely manner. Hopefully I will be able to catch up on some work this weekend and be on top of things next week.

## **PLEASE LIST TWO HOURS SPENT SUPPORTING OTHER DEPARTMENTS OR OUTREACH**

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- Most of my time was spent working with student organizations on the BSOF process. I was able to help them with their applications and presentations to the board so that they could receive funding. With this I was able to meet with a lot of the officers of these groups.

## **ACTION ITEMS AND GOALS FOR NEXT WEEK**

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- Complete the agenda for Tuesday's meeting since it will be both BSOF and travel grant.
- I hope to catch up on my meetings with groups that have been approved to help them start the post-funding process.





# 2018-2019 WEEKLY REPORT

## Week ending November 2, 2018

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### Director of Academics Report

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<i>Prepared by</i>	<b>Rick Schleusener</b>
<i>Department</i>	<b>Academics</b>
<i>Members</i>	<b>Rick Schleusener, Director of Academics Ken Schmidt, Deputy Director of Academics</b>

### EXECUTIVE SUMMARY

This week was Rick's first week as the Director of Academics. Rick acquainted himself with the position by reviewing the detailed transition document for the position. This week was also spent developing both goals for the rest of the term and dividing responsibilities between the Director and Deputy Director. The student body will soon benefit from the revitalization of the ASCSU Test Bank, as well as the ASCSU Office in general by increasing online traffic to the ASCSU website.

### ACTIONS ACCOMPLISHED

Summary of Accomplishments	Participants/Stakeholders	Date & Notes
<ul style="list-style-type: none"> <li>• <b>Questioned a professor (Dr. Weinberger, ME) about his opinions</b></li> </ul>	<ul style="list-style-type: none"> <li>• Director of Academics</li> <li>• Dr. Weinberger</li> <li>• Test Bank/ASCSU Website</li> </ul>	10/30 <ul style="list-style-type: none"> <li>• Dr. Weinberger gave suggestions about how faculty may respond better to</li> </ul>

<p><b>on developing the test bank</b></p>		<p>certain ways of addressing the situation. Helped Rick understand the position that most faculty may take on the topic, but more professors should be questioned for a more thorough investigation.</p>
<ul style="list-style-type: none"> <li>• <b>Met with Student Body President Tristan Syron</b></li> </ul>	<ul style="list-style-type: none"> <li>• Department of Academics</li> <li>• ASCSU Website</li> <li>• President Syron</li> </ul>	<p>11/2</p> <ul style="list-style-type: none"> <li>• Rick and Tristan met up to discuss specific goals for the rest of the term. These goals included Test Bank development, enforcing Canvas and lecture capture, and others.</li> </ul>
<ul style="list-style-type: none"> <li>• <b>Developed pre-meeting questions to ask Dr. Miranda and Dr. Burns during meetings next week</b></li> </ul>	<ul style="list-style-type: none"> <li>• Department of Academics</li> <li>• President Syron</li> <li>• Dr. Miranda</li> <li>• Dr. Burns</li> </ul>	<p>11/2</p> <ul style="list-style-type: none"> <li>• Rick developed documents to further aid the discussions with Dr. Miranda and Dr. Burns next week in order to facilitate conversation and have more productive meetings.</li> </ul>
<ul style="list-style-type: none"> <li>• <b>Started forming graduate affairs committee regarding GTA Instructor Training</b></li> </ul>	<ul style="list-style-type: none"> <li>• Department of Academics</li> <li>• TAs at CSU</li> <li>• Dr. Stromberger</li> </ul>	<p>10.27</p> <ul style="list-style-type: none"> <li>• Ken met with Graduate Dean, Associate Dean of the Graduate school in order to express concerns and develop a committee to move forward with GTA Instructor Training.</li> </ul>

## **CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK**

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- Learning about the ins and outs of being in the ASCSU Office
- Set up meetings earlier in the week so people have more time to respond
- Reaching out to faculty may not be the best way to go about filling the test bank

## **HOW DID YOUR DEPARTMENT PROMOTE THE CSU PRINCIPLES OF COMMUNITY?**

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(Found at <https://diversity.colostate.edu/principles-of-community/>)

- Inclusion – Panel took students’ concerns about finding a new president into consideration
- Service – Attended panel meeting to provide input
- Inclusion, Integrity, Respect, Service, Social Justice

## **PLEASE LIST TWO HOURS SPENT SUPPORTING OTHER DEPARTMENTS OR OUTREACH**

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- Hour 1 & 2—Attended Presidential Search Meeting

## **ACTION ITEMS AND GOALS FOR NEXT WEEK**

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- Reach out to random faculty for more information about their opinions on the test bank
- Reach out to dean of the college of engineering about their opinions on the test bank
- Meet with Dr. Miranda and Dr. Burns to discuss test bank potentials as well as Canvas and lecture capture concerns
- Learn more about TA Conferences across the US
- Follow up with Dr. Stromberger about the formation of her committee on GTA Instructor Training
- Brainstorm ideas of which project deserves the department’s funding



# 2018-2019 WEEKLY REPORT

## Week ending November 2, 2018

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### Campus Engagement Report

<i>Prepared by</i>	<b>Samuel Braun</b>
<i>Department</i>	<b>Campus Engagement</b>
<i>Members</i>	<b>Sam Braun, Director Paine Lewis, Deputy</b>

### EXECUTIVE SUMMARY

Campus engagement has kind of slowed down as far as gathering volunteers goes. However, the best part of my job (RLT) is running smoothly and a lot of cool initiatives are coming down the pipe in the near future. Paine and I are working together well, and the community service portion of campus engagement will be seeing a sharp incline in activity shortly.

### ACTIONS ACCOMPLISHED

Summary of Accomplishments	Participants/Stakeholders	Date & Notes
<ul style="list-style-type: none"> <li>• <b>Bee Bill</b></li> </ul>	<ul style="list-style-type: none"> <li>• Director Braun</li> <li>• Freddie Haberecht (President of Apiculture Club)</li> </ul>	<ul style="list-style-type: none"> <li>• 10 – 31 – 18</li> <li>• BEE BILL PASSED – WOOT WOOT GO BEES. Sorry VP Sullivan who believes this bill will cause a bear-pocalypse. We are now working on creating a plaque that shows</li> </ul>

		ASCSU's involvement in the process!
<ul style="list-style-type: none"> <li>• <b>Tabling</b></li> </ul>	<ul style="list-style-type: none"> <li>• Deputy McCracken</li> <li>• Director Alfred</li> <li>• VP Sullivan</li> <li>• P Syron</li> </ul>	<ul style="list-style-type: none"> <li>• 11 – 1 – 18</li> <li>• Tabling Schedule is fully set and ready to go. We had to cancel on Friday because there was native American dance in the plaza and we dind not want to distract from the awesome event!</li> </ul>
<ul style="list-style-type: none"> <li>• <b>Student Orgs</b></li> </ul>	<ul style="list-style-type: none"> <li>• Director Braun</li> </ul>	<ul style="list-style-type: none"> <li>• 10 – 24 – 18</li> <li>• The list is complete. We can go to any student org on this campus. Also, SLiCE brags about over 500 clubs but there is only 409 on the list...</li> </ul>
<ul style="list-style-type: none"> <li>• <b>Final Tailgate</b></li> </ul>	<ul style="list-style-type: none"> <li>• Everyone</li> </ul>	<ul style="list-style-type: none"> <li>• 10 – 20 – 18</li> <li>• The final tailgate was epic, I think that everyone can agree on that!</li> </ul>
<ul style="list-style-type: none"> <li>• <b>Deputy Report</b></li> </ul>	<ul style="list-style-type: none"> <li>• Deputy Lewis</li> </ul>	<p>My weekly report is similar to last week's. I spoke to Blake today, they are finishing up marketing materials for the bike drive that we will do next month. We have two events at children's hospital and are still working on figuring out what we need to do to open up a Fort Collins chapter. Other than that, I am working with Jess and Office of International Programs to get the logistical review of the Bolivia trip together so that we can pass the International Travel Oversight Committee review on December 3rd.</p>
<ul style="list-style-type: none"> <li>• <b>Meeting with Nick Kullin</b></li> </ul>	<ul style="list-style-type: none"> <li>• Director Alfred</li> <li>• Nick Kullin</li> </ul>	<ul style="list-style-type: none"> <li>• Me and Blake met with Nick Kullin who is one of the 30 under 30 CEO's. He had marketing ideas and future engagements laid out for</li> </ul>

ASCSU including making CSU the original location for his mental health awareness non-profit.

## **HOW DID YOUR DEPARTMENT PROMOTE THE CSU PRINCIPLES OF COMMUNITY?**

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(Found at <https://diversity.colostate.edu/principles-of-community/>)

- This week we did a lot to engage by tabling and being present at events on campus. Tabling creates community and involvement.

## **PLEASE LIST TWO HOURS SPENT SUPPORTING OTHER DEPARTMENTS OR OUTREACH**

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- Blake and I spend countless hours talking about ASCSU. Some people even make fun of us for talking about it so much. I will start to quantify these hours for future reports to show the true dedication.
- Tabling – 3 hours this week (cancelled Friday for native American dance)
- Talking with OTP (office of president) – Lots of hours spent discussing with the higher-ups...Claire's couch is comfy

## **ACTION ITEMS AND GOALS FOR NEXT WEEK**

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- Keep Tabling and reaching out to groups
- Finalizer Bee Bill



## **2018-2019 WEEKLY REPORT**

### **Week ending November 2, 2018**

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### **Director of Community Affairs Report**

<i>Prepared by</i>	<b>Yuval Rosenthal</b>
<i>Department</i>	<b>State &amp; Local Policy</b>
<i>Members</i>	<b>Yuval Rosenthal, Director of Community Affairs Hannah Taylor, Deputy of Governmental Affairs</b>

### **EXECUTIVE SUMMARY**

Even though I have been out of town for the majority of this past week, the student body benefited from the finalization of the Legislative Strategy Advisory Board as they will be directing our lobbying efforts and strategic stances throughout the year. Further, the student body was also represented in City Council this past week, although no matters discussed were necessary pertinent to the student body. This weekend, the students who decided to volunteer will participate in the Fall Clean-Up event for which I had sat on the organizing committee for. This event will strengthen relationships between the community and the university. Lastly, as a Jewish student here at CSU, I participated in both the City of Fort Collins vigil and the CSU vigil for the victims of the Pittsburgh Synagogue shooting and even prepared a statement to be read at Senate and Cabinet in my absence that included a moment of silence for those who have

fallen. This, I hope, will portray to the rest of the Jewish students on our campus that ASCSU is in support of them at such a difficult time.

## ACTIONS ACCOMPLISHED

Summary of Accomplishments	Participants/Stakeholders	Date & Notes
<ul style="list-style-type: none"> <li>• <b>Delivered Statement re: Pittsburgh Synagogue Shooting to Senate &amp; Cabinet</b></li> </ul>	<ul style="list-style-type: none"> <li>• <b>Tristan Syron</b>, President ASCSU</li> <li>• <b>Hannah Taylor</b>, Deputy of Governmental Affairs</li> </ul>	<ul style="list-style-type: none"> <li>• 10/30</li> <li>• If you wish to read the statement, please contact me at: <a href="mailto:ASCSU_Community_Affairs@colostat.edu">ASCSU Community Affairs@colostat.edu</a></li> </ul>
<ul style="list-style-type: none"> <li>• <b>Worked on Resolution to condemn identity-related hate-speech on campus.</b></li> </ul>	<ul style="list-style-type: none"> <li>• <b>Tristan Syron</b>, President ASCSU</li> <li>• <b>Andrea Espinosa</b>, Senator El-Centro</li> </ul>	<ul style="list-style-type: none"> <li>• 10/29 – 11/3</li> <li>• Tristan, Andrea and I have worked hard on producing a legislative statement of solidarity with the communities affected by the incident subsequent to the Bernie Sanders Rally last Wednesday. Unfortunately, we did not have the ability to present the resolution this past week as members of the BAAC Office wish to revise some of the language. Tristan, Andrea and I are very happy to work with the BAAC Office representatives in order to make sure this</li> </ul>



		resolution's effect is maximized.
<ul style="list-style-type: none"> <li>• <b>LSAB Members Ratified</b></li> </ul>	<ul style="list-style-type: none"> <li>• <b>Hannah Taylor</b>, Deputy of Governmental Affairs</li> <li>• <b>Ben Amundson</b>, Speaker of the Senate ASCSU</li> <li>• <b>Tristan Syron</b>, President ASCSU</li> </ul>	<p>10/31</p> <ul style="list-style-type: none"> <li>• All members were ratified on Wednesday, however, one of the already ratified members had been removed from office. Accordingly, we will hold replacement elections next week.</li> </ul>
<ul style="list-style-type: none"> <li>• <b>Fall Clean Up</b></li> </ul>	<ul style="list-style-type: none"> <li>• Various CSU Volunteers</li> <li>• Fall Clean-Up Committee</li> </ul>	<p>11/03 – 11/04</p> <ul style="list-style-type: none"> <li>• The event went extremely well with higher than ever CSU participants. I project that this will influence community members to think more favorably about their student neighbors and hopefully change their mind regarding Me+3 if they had doubts before hand.</li> </ul>
<ul style="list-style-type: none"> <li>• <b>Conclusion of Occupancy Survey</b></li> </ul>	<ul style="list-style-type: none"> <li>• <b>Corona Insights Co.</b></li> <li>• <b>Ginny Sawyer</b>, Policy &amp; Project Manager Neighborhood Services (City of Fort Collins)</li> </ul>	<p>11/01</p> <ul style="list-style-type: none"> <li>• Survey is concluded, data analysis has begun, more than 1300 survey recipients responded.</li> </ul> <p>(!!!!!!)</p>
<ul style="list-style-type: none"> <li>• <b>Attended an Advising Meeting w/ Jeannie Ortega</b></li> </ul>	<ul style="list-style-type: none"> <li>• <b>Jeannie Ortega</b>, Director Off-Campus Life</li> </ul>	<p>10/30</p> <ul style="list-style-type: none"> <li>• Jeannie and I discussed different topics I am currently working on and how she may be able to help. I suggested helping me get in contact with the community activists who started a petition regarding U+2. I would like to invite them to our stakeholder committee.</li> </ul>

## **CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK**

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- Being away for the majority of the week was a major set-back
- This job is currently weighing down on my academic success
- On a very positive note (not sure where to mention this), so many ASCSU members reached out to me in support after the Pittsburgh shooting incident. I am thankful for the love and appreciation I receive on a daily basis at ASCSU.

## **HOW DID YOUR DEPARTMENT PROMOTE THE CSU PRINCIPLES OF COMMUNITY?**

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(Found at <https://diversity.colostate.edu/principles-of-community/>)

- Social Justice, Inclusion, and Respect – through the Resolution written and the statement given (re: Pittsburgh incident)
- Service – Fall Clean-Up

## **PLEASE LIST TWO HOURS SPENT SUPPORTING OTHER DEPARTMENTS OR OUTREACH**

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- Hour 1— Discussing our presentation regarding the Bolivia Trip (w/ Sam and Paine)
- Hour 2— Was not able to as I only spent two days in Fort Collins this week

\*what is acceptable for this? Tabling for ANY event, attending an event for a different department— for example: health fair, canvassing, drag show, homecoming parade, etc.

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## **ACTION ITEMS AND GOALS FOR NEXT WEEK**

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- Present Bolivia program to Preliminary International Travel Oversight Committee
- Conduct City Plan analysis with the Housing & Economic Outreach Committee

- Meet w/ Individual City Council Persons
- Set time for first LSAB meeting



# 2018-2019 WEEKLY REPORT

## Week ending November 2, 2018

### Diversity and Inclusion Report

<i>Prepared by</i>	<b>Zahra Al-Saloom</b>
<i>Department</i>	<b>Diversity and Inclusion</b>
<i>Members</i>	<b>Zahra Al-Saloom, Director of Diversity and Inclusion Linzhi Douglas, Deputy Director of International Affairs</b>

### EXECUTIVE SUMMARY

This week was a whirlwind of meetings, all of which had a theme around Dr. Frank. In the President's Commission for Diversity and Inclusion, Dr. Frank was our guest and we discussed subcommittee updates. I was appointed as the ASCSU representative for the new President's Council on Culture. We discussed recommendations that we want to present to Dr. Frank in PMSAC. I was also ratified to LSAB, and hopefully, we'll start having those board meetings soon.

### ACTIONS ACCOMPLISHED

Summary of Accomplishments	Participants/Stakeholders	Date & Notes
<ul style="list-style-type: none"> <li>• <b>President's Commission on Diversity</b></li> </ul>	<ul style="list-style-type: none"> <li>• Mary Ontiveros, VP of Diversity</li> <li>• Kathy Sisneros, Assistant VP Student Affairs</li> </ul>	10/30 <ul style="list-style-type: none"> <li>• We were very fortunate to have Dr. Frank join us for this monthly meeting. We gave updates for the</li> </ul>

- Dr. Tony Frank, President of the University

subcommittees and the Campus Climate Survey before a Q&A with Dr. Frank.

- The Campus Climate Survey has been open for a month and reached over 55% in responses. This is a great accomplishment, and we can analyze data from faculty/staff. There will be open forums on November 30<sup>th</sup> to hear recommendations on the survey and create focus groups for next year's survey.
- The Disaggregating Data committee created two points of view for their work. 1) is to look at gender and sexual identity, and how to work with faculty and staff in terms of education and being an ally for both students and faculty. 2) is looking at the lens of race/ethnicity. By request from APACC, the committee was tasked to also look at the term "Asian" is broad. It's critical to look at the impact on spaces, like Student Affairs, Admissions, etc.
- The Pronouns committee wanted to create by a statement by the university of when/how to use pronouns. There needs to be consistent recognition and explanation. The Health Network has data on queer/trans students that is incredibly alarming because of the political climate.

- Translation of Materials committee discussed the inclusive nature of language because it affects parents and international students. They're trying to figure out who should be a part of the group as well as where to start.
- Class Intersectional topics is actively trying to recruit different departments with students and faculty. They are looking at how class influences Financial Aid and policies.
- The Recruitment Materials for Faculty and Staff of Color is focusing on developing the material about CSU to the world and recruiting faculty of color, as well as how to engage in practices around networking and how to represent in marginalized identities. They need to work on what "active recruitment" looks like.
- The Faith, Belief, and Religion committee is looking at statement on inclusivity which can be contentious and have limits on religious freedom. There needs to be education and promotion of religious literacy.
- Dr. Frank focused on the issue of whether or not the university is being held accountable, a question in the climate survey. There needs to be a focus on how to change the dynamics. He

		also discussed the creation of the President's Council on Culture which is announced on November 1 <sup>st</sup> .
<ul style="list-style-type: none"> <li>• <b>Appointed to the President's Council on Culture</b></li> </ul>	<ul style="list-style-type: none"> <li>• Dr. Frank</li> </ul>	<p>10/30</p> <ul style="list-style-type: none"> <li>• Much to my delight on Tuesday night, Dr. Frank emailed me to appoint me to the President's Council on Culture, and I accepted the charge.</li> <li>• The purpose of the council is to pull all groups together on campus and work on challenging issues of culture on CSU. Dr. Frank will chair this council, and it has representation from the Cabinet, offices, and student groups. A value of importance for this council is to publicly back statements to acknowledge and help culture and to maintain transparency.</li> </ul>
<ul style="list-style-type: none"> <li>• <b>Cabinet</b></li> </ul>	<ul style="list-style-type: none"> <li>• ASCSU Executive</li> </ul>	<p>10/31</p> <ul style="list-style-type: none"> <li>• This cabinet meeting was mostly an acknowledgement of failures and successes. A huge thing that we touched on in this meeting were events that were taking place the month of November.</li> </ul>
<ul style="list-style-type: none"> <li>• <b>Ratified to LSAB</b></li> </ul>	<ul style="list-style-type: none"> <li>• Melissa Quesada, Tristan Syron</li> </ul>	<p>10/31</p> <ul style="list-style-type: none"> <li>• I was ratified LSAB, and I volunteered myself to sit on the board because I want to advocate and bring the voices of CSU to this board to touch on issues of inclusivity and diversity. Something that we need to consider is what legislations may go through</li> </ul>

Colorado's politicians that could actively hurt or limit the freedoms of marginalized communities and not promote the equity that is needed.

- **PMSAC**

- Blanche Hughes, VP Student Diversity
- Mary Ontiveros, VP of Diversity
- Kathy Sisneros, Assistant VP of Student Diversity
- Lucy Delgado, PMSAC advisor

11/1

- This meeting focused on creating a set of recommendations for the next meeting because Dr. Frank will be joining us on November 15<sup>th</sup>.
- Kathy touched on some updates. A big one is the installation of 305 security cameras in the elevators, stairwells, and public spaces in residence halls, which will be done by March 2019. This is for safety measures and a response to the noose hung in Newsom hall last Fall. Period product availability will be expanded in restrooms, and by August 2019, 336 restrooms will have them.
- We created a list of recommendations for Dr. Frank. 1) Introduce information on the 1<sup>st</sup> Amendment rights for students, 2) addressed CSU PD's interaction with International Students and communicate their rights to them, 3) addressed mental health and the lack of counseling, 4) create outreach to diverse students, like peer-to-peer listening



since students often don't have the time to check out resources, 5) adding a Fall Break, 6) address Incidents of Bias, and 7) have updates on Interpersonal Violence.

## CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK

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- A setback I'm facing is trying to get back in contact with Charlotte, so we can get back on track with My Story. Hopefully, I'll hear back from her soon before break.

## HOW DID YOUR DEPARTMENT PROMOTE THE CSU PRINCIPLES OF COMMUNITY?

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- Principle 1: **Integrity** is something that I always think about because of CSU's recent efforts to be transparent, and I want this to be a consistent theme for Diversity and Inclusion. Cabinet was a good place to express that since we were discussing our failures and successes. The weekly report is an integral part of the job, and I failed to submit my report for the week of October 26<sup>th</sup>. I need to own that and be accountable for not doing work that is asked of me.

## PLEASE LIST TWO HOURS SPENT SUPPORTING OTHER DEPARTMENTS OR OUTREACH

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- Hour 1—Yappie/WongFu Productions Screening
  - RamEvents hosted a screening of the series, "Yappie" by WongFu Productions. WongFu has been creating content for YouTube for about 10 years, and I remember watching them when I was younger. "Yappie" is a series focusing on Asian Americans and the exploration of social and racial issues in a contemporary lens. This was a great screening, and it really hit parts of my identity that I resonated with

in the film. I also got to meet Philip Wang and Benson Quach from WongFu and take a photo with them.

## **ACTION ITEMS AND GOALS FOR NEXT WEEK**

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- Action #1 is to attend the light walk on campus with CSU PD on Thursday. This is a walk to look at areas on campus where lighting is needed for students that stay late on campus. This is necessary safety that we need.
- Goal #1 is to make it to Linzhi's International Dance Party that she put on with COISA. I also have some engagements that same night, so I better make it because she put so much work into this.



## 2018-2019 WEEKLY REPORT

### Week ending November 2, 2018

### Department of Environmental Affairs Report

<i>Prepared by</i>	<b>Andrea Fairfield</b>
<i>Department</i>	<b>Environmental Affairs</b>
<i>Members</i>	<b>Andrea Fairfield, Director of Environmental Affairs Gina McCrackin, Deputy Director of Environmental Affairs</b>

#### EXECUTIVE SUMMARY

Most of the work in the department this week was through Gina and the ram ambassadors. I had surgery last week and so Gina has been helping take over some more responsibilities of the department. I am hoping to be back up and running next week at which point I will pick up some more projects as I wait on my bigger initiatives. Gina had a very successful week with the Design and Merchandising Department and is ecstatic.

#### ACTIONS ACCOMPLISHED

Summary of Accomplishments	Participants/Stakeholders	Date & Notes
<ul style="list-style-type: none"> <li>• <b>Thin Film recycling bin</b></li> </ul>	<ul style="list-style-type: none"> <li>• Alyssa Young (Internal), Sheela Backen (External), Gina McCrackin (Internal)</li> </ul>	<ul style="list-style-type: none"> <li>• 10/30</li> <li>• Gina, Alyssa, and Sheela have been working on getting a</li> </ul>

		<p>thin film recycling bin in the bookstore. However, the road block they ran into was that there was no one to service the bin (i.e. take the bin to the Timberline recycling center).</p> <ul style="list-style-type: none"> <li>• Alyssa (per Gina’s suggestion) was able to convince Sheela to give her a car to take to the recycling center every few weeks to empty the bin!</li> </ul>
<ul style="list-style-type: none"> <li>• <b>Who Gives a Scrap Meeting</b></li> </ul>	<ul style="list-style-type: none"> <li>• Gina McCrackin (Internal)</li> </ul>	<p>10/26</p> <ul style="list-style-type: none"> <li>• Gina met with the Design and Merchandising department and had a HUGE success.</li> <li>• Everyone that was invited attended the meeting and they loved the idea of putting the bins in the classrooms. Who Gives a Scrap will be servicing the bins and weighing how much material comes from CSU.</li> <li>• The bins will be decorated to tell a story and the bins will be accessible for students to pull scraps from.</li> </ul>
<ul style="list-style-type: none"> <li>• <b>Big Belly Bins</b></li> </ul>	<ul style="list-style-type: none"> <li>• Sheela Backen (External)</li> </ul>	<p>10/29</p> <ul style="list-style-type: none"> <li>• The new recycling labels FINALLY made it on the Big Belly Bins! Huge success for the department.</li> </ul>
<ul style="list-style-type: none"> <li>• <b>Environmental Movie Night</b></li> </ul>	<ul style="list-style-type: none"> <li>• LSC Catering Services, Front Desk</li> </ul>	<p>10/29</p> <ul style="list-style-type: none"> <li>• I held a movie night which screened the movie “Between Earth and Sky: Climate Change on the Last Frontier”. Since the movie was so last minute I did not have enough time to market it and therefore very few people showed up.</li> </ul>

## **CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK**

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- It's okay to take time off when you have surgery!
- Trying to catch up on emails after being gone for a week
- When you have an event make sure you market for the event more than you would expect.

## **HOW DID YOUR DEPARTMENT PROMOTE THE CSU PRINCIPLES OF COMMUNITY?**

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(Found at <https://diversity.colostate.edu/principles-of-community/>)

- Inclusion: The movie night on Monday was a way to include all the members of our community to unite under a common theme or goal. There were different ages present and I think the environment was such that we all felt equally appreciated.
- Respect: After the movie, the attendees and I discussed the film. Since climate change can potentially be a very controversial topic Gina and I tried to respect the opinions and thoughts of everyone.

## **PLEASE LIST TWO HOURS SPENT SUPPORTING OTHER DEPARTMENTS OR OUTREACH**

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- I was unable to meet this requirement since tabling got cancelled today (Friday) and I was unavailable for any events earlier in the week. However, I do plan on attending other events in the future.

## **ACTION ITEMS AND GOALS FOR NEXT WEEK**

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- Form a committee to start tackling the sprinkler funding issue
- Talk with Nick about changing some of the funding criteria in UFFAB
- Continue resting and making sure my shoulder is healing well.



# 2018-2019 WEEKLY REPORT

## Week ending November 2, 2018

### Director of Marketing Report

<i>Prepared by</i>	<b>Blake Alfred</b>
<i>Department</i>	<b>Department of Marketing</b>
<i>Members</i>	<b>CJ Jewell, Deputy of Creative Services Calvin Johnson, Deputy of Graphic Design</b>

### EXECUTIVE SUMMARY

In this past week, my marketing team has finished up several projects. Marketing for the Identity Awareness Symposium has been finalized, poster run has been sent out and I plan on posting on Instagram/Facebook/Twitter every day next week on our story to let people know about it. Also, marketing for the International Dance Party has been finished up with handbills and poster run being sent out, as I plan on posting about it on social media every day next week to let people know about it. Also, there is a team going out on Monday night to Greek life and student orgs to tell people about it.

### ACTIONS ACCOMPLISHED

Summary of Accomplishments	Participants/Stakeholders	Date & Notes
<ul style="list-style-type: none"> <li>• <b>International Dance Day</b></li> </ul>	<ul style="list-style-type: none"> <li>• Deputy Johnson and Deputy Jewell</li> </ul>	<ul style="list-style-type: none"> <li>• 10/28</li> <li>• T-shirts have been rushed through and finalized, handbills are done, and</li> </ul>

		poster run has been sent out. Planning on posting more on social media next week.
<ul style="list-style-type: none"> <li>• <b>Identity Awareness Symposium</b></li> </ul>	<ul style="list-style-type: none"> <li>• Director Kanayo, SDPS Offices</li> </ul>	<ul style="list-style-type: none"> <li>• 10/28</li> <li>• After the 6<sup>th</sup> revision, handbills and poster run have been done and sent out. Printing the last of the posters and handbills today, as well as posting on social media a bunch next week about it. Student orgs and Greek life will know about this next week.</li> </ul>
<ul style="list-style-type: none"> <li>• <b>Updated the quick links on the website</b></li> </ul>	<ul style="list-style-type: none"> <li>• The IT tech guy, Jason Hulitt</li> </ul>	<ul style="list-style-type: none"> <li>• 10/25</li> <li>• Updated the quick links on the bottom of the website after talking to Jason about the website and fixing these. Website is done.</li> </ul>
<ul style="list-style-type: none"> <li>• <b>Updated the website events</b></li> </ul>	<ul style="list-style-type: none"> <li>• Advisor Jessica</li> </ul>	<ul style="list-style-type: none"> <li>• 10/25</li> <li>• She pointed out to me that the events part of the website, I had put the dates down incorrectly.</li> </ul>

## CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK

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- NONE, I don't believe in setbacks. Setbacks are not a failure, rather a learning experience. That is all.

## HOW DID YOUR DEPARTMENT PROMOTE THE CSU PRINCIPLES OF COMMUNITY?

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(Found at <https://diversity.colostate.edu/principles-of-community/>)

- Respect: Director Okolo, Controller Bohn and I all had a small disagreement of how and where something should be funded. We all talked and rectified

the situation and didn't get upset at one another, just talked about it like men.

- Etc. Inclusion: I finalized marketing materials for the Identity Awareness Symposium and included feedback from all of the SDPS offices to see what they thought of it. With a few tweaks, Deputy Calvin and I fixed these issues and made some great marketing materials.

## **PLEASE LIST TWO HOURS SPENT SUPPORTING OTHER DEPARTMENTS OR OUTREACH**

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- Hour 1—Example: I tabled with Sam from 2-3 on Wednesday.
- Hour 2—Example: I toured El Centro and gained a better understanding of the SDPS offices on campus.

\*what is acceptable for this? Tabling for ANY event, attending an event for a different department—for example: health fair, canvassing, drag show, homecoming parade, etc.

## **ACTION ITEMS AND GOALS FOR NEXT WEEK**

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- Post a bunch on social media for Dance Party and Identity Awareness Symposium.
- Start on Initiatives Page
- To table with Director Braun and go to Greek life





# 2018-2019 WEEKLY REPORT

## Week ending November 2, 2018

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### Traditions and Programs Report

<i>Prepared by</i>	<b>Liam D. Aubrey</b>
<i>Department</i>	<b>Traditions and Programs</b>
<i>Members</i>	<b>Liam D. Aubrey, Director, Traditions and Programs Morgan Seiter, Deputy Director Will Sharpe, Deputy Director</b>

### EXECUTIVE SUMMARY

This week the department of Traditions and Programs worked on getting connected with the student government of Oklahoma State University to learn about some of their campus traditions, looked at doing coffee coupons again. We had a departmental meeting regarding other projects the department is taking on for the rest of the year.

### ACTIONS ACCOMPLISHED

Summary of Accomplishments	Participants/Stakeholders	Date & Notes
<ul style="list-style-type: none"> <li>• <b>Connecting with Oklahoma State</b></li> </ul>	<ul style="list-style-type: none"> <li>• In my meeting with alumni and transitions last week, we identified Oklahoma State University as having a good</li> </ul>	<ul style="list-style-type: none"> <li>• Dates</li> <li>• Specific notes about how the accomplishment happened, what was said/done, what needs to happen next</li> </ul>

	<p>traditions program that we wanted to model ourselves after a bit. I reached out to the student body president there to find out a bit about their traditions program and their traditions app, looking at how we could incorporate that.</p>	
<ul style="list-style-type: none"> <li>• <b>Coffee Coupons</b></li> </ul>	<ul style="list-style-type: none"> <li>• I reached out to former Director Gertner’s contact regarding the coffee coupons in the LSC. Last year they had a 26% success rate, so we will look at how we can improve the program.</li> </ul>	<p>mm/dd</p> <ul style="list-style-type: none"> <li>•</li> </ul>
<ul style="list-style-type: none"> <li>• <b>Same Day Party Registration</b></li> </ul>	<ul style="list-style-type: none"> <li>• Deputy Seiter is still in the process of hearing from dispatch regarding feasibility and will be looking at other universities to see if same day party registration exists elsewhere.</li> </ul>	<p>mm/dd</p> <ul style="list-style-type: none"> <li>•</li> </ul>
<ul style="list-style-type: none"> <li>• <b>Restorative justice</b></li> </ul>	<ul style="list-style-type: none"> <li>• Deputy Sharpe will be meeting with officials from Boulder regarding restorative justice next week to gather more information on what we can implement here.</li> </ul>	<p>mm/dd</p> <ul style="list-style-type: none"> <li>•</li> </ul>

## **CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK**

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- Challenge: Developing ways to get the student body more engaged in traditions
- Challenge: Finding a better way to do the coffee coupons for finals week
- Lesson learned: It will be very helpful to collaborate with other universities to see how they maintain traditions

## HOW DID YOUR DEPARTMENT PROMOTE THE CSU PRINCIPLES OF COMMUNITY?

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(Found at <https://diversity.colostate.edu/principles-of-community/>)

- Social Justice: Deputy Sharpe is working with facilities on the statue project to recognize notable students of marginalized identities.
- Inclusion: Being intentional in the conversations we have had about developing tradition to make sure they are things that are accessible and welcoming to all identities.
- Etc.

## PLEASE LIST TWO HOURS SPENT SUPPORTING OTHER DEPARTMENTS OR OUTREACH

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- Hour 1-Handing out candy at Catholic Charities
- Hour 2— Attending the Native American history dance event on the plaza.

\*what is acceptable for this? Tabling for ANY event, attending an event for a different department—for example: health fair, canvassing, drag show, homecoming parade, etc.

## ACTION ITEMS AND GOALS FOR NEXT WEEK

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- Have a definitive plan for how many coffee coupons we plan to print and how we will distribute them
- Communicate with other student governments about tradition that we identify as being particularly strong at that
- Develop more ideas for a new, inclusive tradition that students will take ownership of.



## 2018-2019 WEEKLY REPORT

### Week ending November 2, 2018

### Director of University Affairs

<i>Prepared by</i>	<b>Kanayo Okolo</b>
<i>Department</i>	<b>University Affairs</b>
<i>Members</i>	<b>Directors of University Affairs, Kanayo Okolo</b>

### EXECUTIVE SUMMARY

This week, I had meeting with event planning for the setup of the identity awareness event and the accommodations that will need to be provided for my speakers. Also met with event catering to talk about downsizing on food since they make 10% more than needed. We also are underestimating the size of the event so we have reduced to 264 seats that will be available. Met with other office to talk about inclusivity and how the Identity awareness event can be the beginning of including many backgrounds together.

### ACTIONS ACCOMPLISHED

Summary of Accomplishments	Participants/Stakeholders	Date & Notes
<ul style="list-style-type: none"> <li>• <b>Event planning</b></li> </ul>	<ul style="list-style-type: none"> <li>• Bruce Freestone</li> </ul>	<ul style="list-style-type: none"> <li>• The purpose of this meeting was to set up what this event will look like, estimating how many people will be there and accommodations the speaker will need</li> </ul>
<ul style="list-style-type: none"> <li>• <b>Bill 48</b></li> </ul>	<ul style="list-style-type: none"> <li>• Senate</li> </ul>	<ul style="list-style-type: none"> <li>• Proposed my bill to senate and asked for their help in</li> </ul>

		marketing the event. Also proposed to be allocated \$2500 from senate in support of this event.
<ul style="list-style-type: none"> <li>• <b>Meeting Terry Schlicting regarding accommodations</b></li> </ul>	<ul style="list-style-type: none"> <li>• Terry Schlicting</li> </ul>	<ul style="list-style-type: none"> <li>• This meeting was to talk about accommodations that Terry will need for this event. Like what Microphone would be preferable for him</li> </ul>
<ul style="list-style-type: none"> <li>• <b>Meeting with RDS for</b></li> </ul>	<ul style="list-style-type: none"> <li>• RDS office</li> </ul>	<ul style="list-style-type: none"> <li>• Hiring a sign language interpreter for the identity awareness event</li> </ul>
<ul style="list-style-type: none"> <li>• <b>ASCSU announcement</b></li> </ul>	<ul style="list-style-type: none"> <li>• ASCSU</li> </ul>	<ul style="list-style-type: none"> <li>• Regarding helping me for the identity awareness with making genre topics for movies, and questions that will be asked at this event</li> </ul>

## **CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK**

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- For an event as broad but inclusive, It is difficult to provide accommodations for all

## **HOW DID YOUR DEPARTMENT PROMOTE THE CSU PRINCIPLES OF COMMUNITY?**

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(Found at <https://diversity.colostate.edu/principles-of-community/>)

- Principle 1: Participating at the NAACC event o Thursday and El centro was inspiring. I witnessed the meaning of an alter and what traditions came with this.

## **PLEASE LIST TWO HOURS SPENT SUPPORTING OTHER DEPARTMENTS OR OUTREACH**

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- Hour 1— El Centro office. Celebrating the dead
- Hour 2—Example: RDS with Terry schnictling

\*what is acceptable for this? Tabling for ANY event, attending an event for a different department—for example: health fair, canvassing, drag show, homecoming parade, etc.

## **ACTION ITEMS AND GOALS FOR NEXT WEEK**

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- Action item 1: Heavy marketing to Greek life this next week.



## 2018-2019 WEEKLY REPORT

### Week ending November 2, 2018

### Chief Justice Report

<i>Prepared by</i>	<b>Chief Justice Madison Taylor</b>
<i>Department</i>	<b>Supreme Court</b>
<i>Members</i>	<b>Madison Taylor, Chief Justice</b> <b>Amelia Guglielmi, Deputy Chief Justice</b> <b>Ben Blea, Associate Justice</b> <b>Samantha Gaston, Associate Justice</b> <b>Courtney Hardy, Associate Justice</b> <b>Chloe Harp-Rasmussen, Associate Justice</b> <b>Jack Hermanson, Associate Justice</b>

### EXECUTIVE SUMMARY

Normal Court business – mostly internal this week

### ACTIONS ACCOMPLISHED

Summary of Accomplishments	Participants/Stakeholders	Date & Notes
<ul style="list-style-type: none"> <li>• <b>Met to start planning Winter Retreat</b></li> </ul>	<ul style="list-style-type: none"> <li>• President Syron, Chief of Staff Vaishampayan, Deputy Chief of Staff Fenton (Internal)</li> </ul>	<ul style="list-style-type: none"> <li>• 10/29/2018 Deputy Chief Fenton and I will meet again to arrange venue and dates</li> </ul>
<ul style="list-style-type: none"> <li>• <b>Cabinet</b></li> </ul>	<ul style="list-style-type: none"> <li>• ASCSU Executive Branch</li> </ul>	<ul style="list-style-type: none"> <li>• 10/31/2018</li> </ul>

<ul style="list-style-type: none"> <li>• <b>Senate</b></li> </ul>	<ul style="list-style-type: none"> <li>• ASCSU Senate, ASCSU Exec</li> </ul>	<ul style="list-style-type: none"> <li>• 10/31/2018 Presented Court Opinion 4806 and explained Opinion procedures</li> </ul>
<ul style="list-style-type: none"> <li>• <b>Opinion deliberation</b></li> </ul>	<ul style="list-style-type: none"> <li>• ASCSU Judicial</li> </ul>	<ul style="list-style-type: none"> <li>• For Opinion 4806 on Associate Justice voting rights</li> </ul>
<ul style="list-style-type: none"> <li>• <b>1:1 Meetings</b></li> </ul>	<ul style="list-style-type: none"> <li>• ASCSU Associate Justice</li> </ul>	<ul style="list-style-type: none"> <li>• 11/02/2018 Had first 1:1 meeting to discuss goals and outlook for the semester</li> </ul>

## **CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK**

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- Did not use proper template for last week's report
- Need a more focused effort for tangible involvement in promoting Principles of Community

## **HOW DID YOUR DEPARTMENT PROMOTE THE CSU PRINCIPLES OF COMMUNITY?**

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## **PLEASE LIST TWO HOURS SPENT SUPPORTING OTHER DEPARTMENTS OR OUTREACH**

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- Hour 1— Met with Office of the President to start planning Winter Retreat
- Hour 2—Attended and reported to Cabinet & Senate

## **ACTION ITEMS AND GOALS FOR NEXT WEEK**

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- Host meeting for team to discuss changes to Report Template and how we can promote the Principles of Community into our work and discuss support and outreach