



2018-2019 WEEKLY REPORT

Week ending September 7, 2018

President's Report

<i>Prepared by</i>	Tristan Syron
<i>Department</i>	Office of The President
<i>Members</i>	Tristan Syron- President Kevin Sullivan- Vice President Claire Fenton- Deputy Chief of Staff Zach Vaishampayan- Chief of staff

EXECUTIVE SUMMARY

In history, there are these periods that at the time seemed significant, but the general population of world won't remember; That was this week. While we did get some things done, I don't think anyone will remember this week as anything worth noting. The best example would be the 1950's. Yes, like that decade, things happened- and if you asked someone who lived through it they would have some stories to tell, but in the grand scheme of all things, not too much would stand out. However, I'd say there is something to say for transitioning. In reflection, this week was mundane, but preparation and transition did occur. We hired some new personnel, which to the general student, doesn't seem like much- but Zach and Claire were ready to pull their hair out with the amount of work it took. We came out with some excellent plans that we'll begin to see executed this next week.

ACTIONS ACCOMPLISHED

Summary of Accomplishments	Participants/Stakeholders (Internal/External)	Date & Notes
<ul style="list-style-type: none"> • U+2 and the plane 	<ul style="list-style-type: none"> • Cabinet 	<ul style="list-style-type: none"> • Looks like we have the go ahead. I talked with Dr. Hughes, Jason Johnson, and

		<p>will call CSU PD to finalize everything, but I think we are about ready to go.</p> <ul style="list-style-type: none"> • Essentially, we will hire a service to fly around campus twice with a banner that reads something along the lines of “ is u+2 for you? Check your mail for survey” • Hopefully lots of people see this • I think this, coupled with our canvassing on Tuesday, and presentations to clubs, and tabling will begin to really create a movement • Swag is also on the way
<ul style="list-style-type: none"> • Marketing stuff 	<ul style="list-style-type: none"> • Blake Alfred, CJ Jewell, and Sam Braun (for some reason) 	<ul style="list-style-type: none"> • We are almost ready to select candidate • They are getting caught up on the back log of request • Shirts looked amazing as did tailgating materials for screen
<ul style="list-style-type: none"> • Tailgating 	<ul style="list-style-type: none"> • Everyone 	<ul style="list-style-type: none"> • Saturday was the tailgate Biggest defeat I’ve had this term • Our projections for attendance assumed massive growth. To accommodate this, we spent an additional 2,000 on increased speakers and a screen for the DJ. The screen content was, for a lack of a better word, “sick” • Unfortunately, attendance dropped dramatically. Perhaps 30 percent of what we had last time. • I think most tailgating experienced a decline, but I think we were hit particularly hard.

- After talking to some fraternity leaders, I have a few indications of why
- First off, we lost 2 major fraternities. Word is they got in trouble from FSL and decided it was just easier to have it at a house then on campus
- Police presence makes everyone uncomfortable. even me, who is 21, feels weird watching people get MIPs all day. I think there could be a better system around this. I'd like to see some verbal warnings, just "hey, put that down" rather than a jump to a ticket. I think just a presence would be enough- but I'd be interested to see the regulations of other on campus tailgating (might visit UT Austin soon).
- Additionally, the fencing continues to be an issue. You give a Fraternity like ATO 4 parking spots, one of which is occupied by a car. They then put the fence hallway into the parking lot and police come by and say- "you can't move fence beyond parking spot for emergency vehicles". In the end, you need to fit everyone you invited into 3 spots
- Now I know what you are thinking- don't identify issues without offering a solution. The solution is simple- fence off an entire "fraternity area". They are all on one massive section. Now I can

		<p>already hear, how do we know who is with which fraternity- wrist bands. Each fraternity has a wrist band that you get when you enter the section. I'll be working on that this week</p>
<ul style="list-style-type: none"> • City Hall 	<ul style="list-style-type: none"> • City Council 	<ul style="list-style-type: none"> • Didn't realize pickle ball was a thing- let alone an issue, interesting meeting"
<ul style="list-style-type: none"> • Senate 	<ul style="list-style-type: none"> • The senate members 	<ul style="list-style-type: none"> • Passed Prime Minister Bill- well done. Happy with results.
<ul style="list-style-type: none"> • Fall Forum 	<ul style="list-style-type: none"> • Admin, Deans, chairs, and more 	<ul style="list-style-type: none"> • Lots of fun. Interesting topics. Want to collaborate with "first 4 weeks", China plan, and strategic plan for next 5 years
<ul style="list-style-type: none"> • The usual 	<ul style="list-style-type: none"> • Anyone that needs something or will listen 	<ul style="list-style-type: none"> • I had someone in RLT ask if they can be my ambassador the other day. My initial thought was, you don't want to be. My job, from the outside, seems exciting. To the Freshman class, I get invited to speak, I'm a "known figure", a "student leader". In reality- my job is mostly meetings and emails. The cabinet runs 90 of the ground work. I mostly give suggestions and approvals and present (and take credit for) their work and ideas. This week was no different. I try to answer emails and get caught up on some personal projects and spend most of my time being thrust into meetings on the ADA audit, food insecurity, and other cabinet topics. I still love every second of it- but, like I

told the Ambassador, if you want to help me out- you'll be bored.

CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK

- James Mattis was once asked, “What keeps you up at night?”. He replied, without hesitation, “Nothing, I keep others awake at night”. I have the same mentality. There are no set-backs or challenges, simply obstacles that I shall face head to head and get over.

ACTION ITEMS AND GOALS FOR NEXT WEEK

- Tailgating improvement plan
- U+2
- Boulder city Call
- Catch up on weekly report readings
- Integrate RLT and new cabinet members
- Get RLT plan
- Catch up from school missed due to fall forum



2018 WEEKLY REPORT

Week ending September 7, 2018

Vice President Report

<i>Prepared by</i>	Kevin Sullivan
<i>Department</i>	Office of the President
<i>Members</i>	President: Tristan Syron Vice President: Kevin Sullivan Chief of Staff: Zach Vaishampayan Deputy Chief of Staff: Claire Fenton

EXECUTIVE SUMMARY

Enjoyed a fine week of tailgating, SFRB preparation and the Fall Forum.

ACTIONS ACCOMPLISHED

Summary of Accomplishments	Participants/Stakeholders (Internal/External)	Date & Notes
<ul style="list-style-type: none"> • Tailgate 	<ul style="list-style-type: none"> • Director Braun (Internal) • President Syron (Internal) • Director Alfred (Internal) • Director Jewel (Internal) 	<ul style="list-style-type: none"> • This tailgate was a fair bit smaller. Not sure exactly for what reasons. • We ended up winning the game so that's sure to garner some excitement for the next tailgate hopefully.

<ul style="list-style-type: none"> • Fall Forum 	<ul style="list-style-type: none"> • Too many people to realistically write. 	<p>Went to the YMCA at Estes Park for a fun little retreat. Administration, Deans, and heads of departments were there. Pretty much if you had an important job or were the student body representatives, you got the invite. Got plenty of advice for U+2 and Save The Skeller.</p>
<ul style="list-style-type: none"> • SFRB Meeting 	<ul style="list-style-type: none"> • Mike Ellis (External) 	<ul style="list-style-type: none"> • Met with Mike Ellis about recruitment and planning for the Fall tours of SFRB.
<p>SFRB Meeting Health Network</p>	<ul style="list-style-type: none"> • Anne Hudgens (External) 	<ul style="list-style-type: none"> • Met with Anne Hudgens about SFRB. Learned more about their process. • Anne directed 3 people to apply for the board.

ACTION ITEMS AND GOALS FOR NEXT TWO WEEKS

- First SFRB Meeting



2018-2019 WEEKLY REPORT

Week ending September 7, 2018

Chief of Staff Report

<i>Prepared by</i>	Zachary Vaishampayan
<i>Department</i>	Office of the President
<i>Members</i>	Tristan Syron, President Kevin Sullivan, Vice President Zachary Vaishampayan, Chief of Staff Claire Fenton, Deputy Chief of Staff

EXECUTIVE SUMMARY

This week was mostly about continuing work from last week. We finished up interviews and selected our candidates for the open positions, which frees up a large amount of time for all involved. I managed to get my bill passed through Senate, meaning that Julia Gillard will hopefully be coming sometime in the spring. The format for cabinet was changed based on feedback from last week, which I will continue to watch to see if we can keep improving things. Now that I have more time free, I should be able to start doing some of the work that has piled up (both figuratively and literally)

ACTIONS ACCOMPLISHED

Summary of Accomplishments	Participants/Stakeholders (Internal/External)	Date & Notes
<ul style="list-style-type: none"> • Attended regular meeting with Kim Grubbs 	<ul style="list-style-type: none"> • Kim Grubbs, ASCSU Administrative Assistant • Tristan Syron, President • Kevin Sullivan, Vice President 	9/4 <ul style="list-style-type: none"> • Updated each other regarding progress and problems

	<ul style="list-style-type: none"> • Claire Fenton, Deputy Chief of Staff • Madison Taylor, Chief Justice 	<ul style="list-style-type: none"> • Planned out first few weeks of school
<ul style="list-style-type: none"> • Sat-in on interviews for Deputy Director Positions 	<ul style="list-style-type: none"> • Claire Fenton • Yuval Rosenthal, Director of Community Affairs • Liam Aubrey, Director of Traditions and Programs • 16 Position applicants 	<p>9/4-9/5</p> <ul style="list-style-type: none"> • Listened and asked questions of the applicants • Judged applicants and their resumes
<ul style="list-style-type: none"> • Attended Second Hearing for OIP Funding Bill 	<ul style="list-style-type: none"> • Shauna DeLuca, Assistant Director of Global Co-Curricular Initiatives, Office of International Programs • Ben Amundson, Speaker of the Senate • Senate Members 	<p>9/5</p> <ul style="list-style-type: none"> • Presented a bill in front of the Senate to provide funding for OIP's Distinguished Speaker Series • Proposed this year: Julia Gillard, Former Prime Minister of Australia
<ul style="list-style-type: none"> • Had regular meeting with University Affairs Department 	<ul style="list-style-type: none"> • Kanayo Okolo, Director of University Affairs 	<p>9/6</p> <ul style="list-style-type: none"> • Went over expectations • Discussed departmental priorities and assignments
<ul style="list-style-type: none"> • Meeting with Pam Norris 	<ul style="list-style-type: none"> • Pam Norris, SLiCE Director • Claire Fenton 	<p>9/6</p> <ul style="list-style-type: none"> • Discussed progress of executive branch and potential problems down the road. • Discussed results of wall activity from cabinet
<ul style="list-style-type: none"> • Chaired Second Cabinet Meeting 	<ul style="list-style-type: none"> • Executive Cabinet 	<p>9/5</p> <ul style="list-style-type: none"> • Created calendar for month • Had Successes/Failures discussion • Collected feedback on how future meetings should be run

CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK

- Not enough time in the day. Ever.
- Next time we do hiring, we're doing things differently

- The senate remains as unpredictable as ever.

ACTION ITEMS AND GOALS FOR NEXT WEEK

- Coordinate with Parliamentarian regarding training
- Ratify and train new members of cabinet
- Investigate possibility of meet-up with OIP speaker
- Continue to monitor cabinet on expectations/progress
- Continue to collect feedback on cabinet changes



2018-2019 WEEKLY REPORT

Week ending September 7th, 2017

Deputy Chief of Staff Report

<i>Prepared by</i>	Claire Fenton
<i>Department</i>	Office of the President
<i>Members</i>	Claire Fenton, Deputy Chief of Staff Zachary Vaishampayan, Chief of Staff Kevin Sullivan, Vice President Tristan Syron, President

EXECUTIVE SUMMARY

This week consisted mainly of finishing up the interview and hiring process for the open cabinet positions within the Executive Branch. We decided who we are hiring and are excited to start working and incorporating these members into our team. Furthermore, we began establishing weekly expectations for the Executive Cabinet and continued to build relationships within our branch. There are a lot of big things coming up soon such as the Me+3 Movement and Homecoming. With a bunch of stuff on the horizon we are prioritizing organization and planning things in advance.

Summary of Accomplishments	Participants/Stakeholders (Internal/External)	Date & Notes
<ul style="list-style-type: none"> • Hiring Process 	<ul style="list-style-type: none"> • Chief of Staff Vaishampayan • Director Schmidt • Director Rosenthal • Director Aubrey • Chief Justice Taylor 	<ul style="list-style-type: none"> • We had about 10 more interviews this week, totaling to 28 interviews for the three open positions. • There is still an open application for Deputy Director of Multimedia, this closes on September 12th. • Members of the Office of the President have been asked to sit in on interviews for the open positions within the Judicial Branch, this interviews will continue into next week. • Our goal is to ratify the chosen candidates for Deputy Director of Academics, Deputy Director of Traditions and Programs, and Deputy Director of Governmental Affairs on September 12th. • Ideally we have the Deputy Director of Multimedia position filled by September 15th.
<ul style="list-style-type: none"> • Office of the President Meeting 	<ul style="list-style-type: none"> • Chief of Staff Vaishampayan • President Syron • Vice President Sullivan • Advisor Grubbs 	<p>09/04</p> <ul style="list-style-type: none"> • Discussed the expectations for each Cabinet meeting. • Went over the timeline for the hiring process within our branch. • Discussed expectations for cabinet members to meet with members of the Office of the President. • Decided the most important announcements for Cabinet

		including Advisor Norris's presentation on 'The Wall'.
<ul style="list-style-type: none"> ● Cabinet Meeting 	<ul style="list-style-type: none"> ● Executive Cabinet Members ● Advisor Grubbs ● Advisor Norris ● Speaker Amundson ● Chief Justice Taylor 	<p>09/05</p> <ul style="list-style-type: none"> ● Implemented a lot of the ideas from the last cabinet meeting. ● Advisor Norris collected ideas for 'The Wall.' ● Created calendar with upcoming events for the month.
<ul style="list-style-type: none"> ● Meeting with Advisor 	<ul style="list-style-type: none"> ● Chief of Staff Vaishampayan ● Advisor Pam Norris 	<p>09/06</p> <ul style="list-style-type: none"> ● Discussed environment and timeline for new advisor. ● Addressed relationships and accountability between the office of the president and executive members.
<ul style="list-style-type: none"> ● Tailgate Planning 	<ul style="list-style-type: none"> ● President Syron ● Vice President Sullivan 	<p>09/06</p> <ul style="list-style-type: none"> ● Created visual map for the upcoming tailgate with specific locations for each organization. ● The graphic was created to avoid confusion around spaces and to clearly identify tailgate areas.

ACTIONS ACCOMPLISHED

CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK

- There were some challenges when it came to selecting candidates for the open positions. We had a lot of applicants who we were excited for and were interested in them learning more about ASCSU, so creating the opportunity for them to get involved without a job was difficult, but I think we did a good job.
- I was out of the office the last two days of this week which was difficult for me but I was able to maintain good communication.
- I learned how important it is to maintain attendance at meetings where ASCSU representation is relied on.

ACTION ITEMS AND GOALS FOR NEXT WEEK

- Arrange plans for connecting with the RMSMC since meeting times are during conflicting times.
- Assist the new applicants in ratification this upcoming Wednesday.
- Continue to create a welcoming environment for the new advisor.
- Reach out to departments within the cabinet I would like to meet with regularly.



2018-2019 WEEKLY REPORT

Week ending September 7, 2018

Department of Environmental Affairs Report

<i>Prepared by</i>	Andrea Fairfield
<i>Department</i>	Environmental Affairs
<i>Members</i>	Andrea Fairfield, Director of Environmental Affairs Gina McCrackin, Deputy Director of Environmental Affairs

EXECUTIVE SUMMARY

Gina has continued to accomplish a lot in the department this week whereas I have been waiting on numerous working parts to respond back to me to get the ball rolling. The two of us have been accomplishing everything from textile recycling to a campus wide sprinkler audit. I have had many concerned students approach me about the sprinklers and the safety of pedestrians and bicyclists while they are on. I hope that in the coming weeks I will continue to take steps forward to help eliminate these issues.

ACTIONS ACCOMPLISHED

Summary of Accomplishments	Participants/Stakeholders (Internal/External)	Date & Notes
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<ul style="list-style-type: none"> • CSU Sprinkler Evaluation and the Water Center 	<ul style="list-style-type: none"> • Nevan (External), Olivia Bruce (External), Julie (External), Catie (External), Gina McCrackin (Internal) 	<p>9/5</p> <ul style="list-style-type: none"> • Worked with a group of people to discuss the potential for water saving via sprinklers at CSU. Julie who is part of the water center offered to help with education and outreach materials as well as funding certain aspects of the audit. • National Collegiate Landscape Competition was also something that Julie brought to my attention. This would be the place to try to introduce my idea about auditing the sprinkler systems at CSU • I have scheduled a meeting with the head of outdoor services for next week to discuss some more of the logistics behind getting this audit rolling.
<ul style="list-style-type: none"> • ASCSU Cabinet Photos 	<ul style="list-style-type: none"> • ASCSU Cabinet (Internal), Daria (Internal), Deena Martinez (External), Blake (internal) 	<p>09/05</p> <ul style="list-style-type: none"> • Linzhi and I took all the photos for the cabinet. These photos will be going on each of our websites. • After taking all the photos, I uploaded them onto my work computer and sorted through the photos with some friends to determine what the best photos were. • Blake and I are working to have Jason set up permissions so that Blake can access the photos on his computer.
<ul style="list-style-type: none"> • Meeting with Edith (Eco leader) 	<ul style="list-style-type: none"> • Edith (External) 	<p>09/04</p>

		<ul style="list-style-type: none"> • Gina met with Edith who is very interested in becoming affiliated with ASCSU. • She is very passionate about green warriors and wants to receive emails about the Bike to Breakfast events. • Gina and her are going to try and meet once a month to discuss each other's goals.
<ul style="list-style-type: none"> • Gina's Meeting with Sara and Dr. Didi 	<ul style="list-style-type: none"> • Sara (external), Dr. Didi (External) 	<ul style="list-style-type: none"> • Sara met with Dr. Didi and Gina reported back to me that Dr. Didi wasn't super into a curriculum change. • Gina plans instead on talking to Kevin Kissel about the recycling and trying to get someone else on board. They are still trying to get faculty on board with the curriculum changes.

CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK

- EVERYTHING TAKES SOOO LONG!! Regardless, I have stayed on top of making sure to get as many projects started as possible so that I have things to do every day.
- Staying motivated to do my homework after a long day at work has been hard and I am learning to not work as many hours when I feel overwhelmed by school.
- Continue to follow up with people if they have not responded back to me.

ACTION ITEMS AND GOALS FOR NEXT WEEK

- Get an appointment set up with Maggie to tour the composting facility at the foothills campus.
- Work with Gina to decide which marketing materials we want for our department

- Fill out and RFD form and give it to Blake when the decision has been made
 - See how CJ is doing on the signature for my department.
- Stay on top of academic reading so that I don't fall behind in my classes.
- Make time for myself!



2018-2019 WEEKLY REPORT

Week ending September 9, 2018

Academics Report

<i>Prepared by</i>	Kenneth Schmidt
<i>Department</i>	Academics
<i>Members</i>	Kenneth Schmidt, Director

EXECUTIVE SUMMARY

Met with administrators regarding student success and opportunities regarding improving academic improvement. Hired Deputy

ACTIONS ACCOMPLISHED

Summary of Accomplishments	Participants/Stakeholders (Internal/External)	Date & Notes
<ul style="list-style-type: none"> PASS (Provost's Advisory on Student Success) 	<ul style="list-style-type: none"> Cancelled 	9/5/18 <ul style="list-style-type: none">
<ul style="list-style-type: none"> Communication CoTL (Committee on Teaching and Learning) 	<ul style="list-style-type: none"> Dr. Matt Hickey and Dr. Shawn Archibeque 	9/5-7/18 <ul style="list-style-type: none"> Communicated via email Discussed questions on LENS that are directly related to students. Upon approval of the initiative from the committee, the result will be presented

•	•	•
• Reading	•	8/27-8/30 <ul style="list-style-type: none"> Continued reading past director folders of information to understand history of the past projects Will be revisiting First Year Seminar from 2016

CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK

- Meetings missed due to being in class (Hopefully the new Deputy will be able to attend some of these meetings).

ACTION ITEMS AND GOALS FOR NEXT WEEK

- Goal 1 – Work with new Deputy to establish goals



2018-2019 WEEKLY REPORT

Week ending September 7th, 2018

Chief Justice Report

Prepared by	Chief Justice Madison Taylor
Department	Supreme Court
Members	
Expenses in the Past Week	N/A

EXECUTIVE SUMMARY

Interviews took up the majority of my time. Most have been completed, just a couple left. We should have decisions by this Wednesday and the Judicial Branch will finally be full and have a Deputy.

ACTIONS ACCOMPLISHED

Summary of Accomplishments	Other Participants/Stakeholders (Internal/External)	Date (if applicable)/ Notes
<ul style="list-style-type: none"> Associate and Deputy Interviews 	<ul style="list-style-type: none"> President Syron (Internal), Claire Fenton (Internal), Zach Knight (External) 	<ul style="list-style-type: none"> 9/4/2018, 9/5/2018, 9/6/2018,

<ul style="list-style-type: none"> ● AUHB Leadership Meeting ● Internal matters 	<ul style="list-style-type: none"> ● Zach Knight (External) ● Supreme Court (Internal) 	<p>9/7/2018</p> <ul style="list-style-type: none"> ● 9/6/2018
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HOW DID STUDENTS BENEFIT FROM YOUR WORK?

Though it has been a long process, students will benefit from the hiring of new justices to sit on various committees and boards. The Supreme Court will be able to better serve students once it is full.

CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK

- Remembering these reports - so I set an alarm to remind me every Friday.

ACTION ITEMS AND GOALS FOR NEXT WEEK

- Finish up remaining few interviews, and make a decision so the new members can start the hiring process.
- Help out with U+2 canvassing
- Figure out committee placements



2018 WEEKLY REPORT

Week ending September 7, 2018

Director of Marketing Report

<i>Prepared by</i>	Blake Alfred
<i>Department</i>	Marketing, Exec
<i>Members</i>	CJ Jewell

EXECUTIVE SUMMARY

This past week has been crazy. We had a tailgate, exec photo shoot and a bunch of things happening in the marketing department. Can't wait to get another person on board so all of our small marketing projects can be taken care of.

ACTIONS ACCOMPLISHED SINCE THE LAST REPORT

Summary of Accomplishments	Participants/Stakeholders (Internal/External)	Date & Notes
<ul style="list-style-type: none"> • Fixed all department pages and put up photos from the shoot 	<ul style="list-style-type: none"> • I went through all of the departments and updated all of the pictures with our shoot. 	<ul style="list-style-type: none"> • Wednesday
<ul style="list-style-type: none"> • Social Media, Instagram and Facebook 	<ul style="list-style-type: none"> • Made huge strides on social media, and are at over 2000 followers. My goal is to get to 3000-4000 followers. 	<ul style="list-style-type: none"> 9/7 •

<ul style="list-style-type: none"> • Tailgating 	<ul style="list-style-type: none"> • We are now effectively using Instagram as well as facebook plus the collegian and reserved LCD's to market the next few tailgates on campus. Sadly, the cops have ruined this last tailgate. Hopefully we work with FSL and work with them to not give out MIP's like candy. 	8/17
<ul style="list-style-type: none"> • Canvassing 	<p>Canvassing is huge project. CJ sam and I stayed until 12 the other night to get the handbills, logo and pamphlet done. The pamphlet will be done by Tuesday and the shirts have been ordered. Looking to see how much it will cost and if we can get them printed by Tuesday.</p>	
<p>Made tailgate slideshow</p>	<p>Coded and created a new tailgate presentation that was up on the screen. Looked great, will improve upon it in the future.</p>	
<p>Received tailgate t shirts, tent, and backpacks</p>	<p>I will talk to Senate Leadership on passing them out at the next senate session</p>	

BIGGEST ACCOMPLISHMENTS DURING THE WEEK

- WEBSITE, AMAZING
- Ordered swag and is finally here

- Over 2,000 on our Instagram

CHALLENGES/SETBACKS/LESSONS LEARNED OVER THE SUMMER

- CJ, super busy, but we are working through it
- Graphic back up

ACTION ITEMS AND GOALS FOR THE BEGINNING OF THE YEAR

- Finish interviews, hire by Wed
- Get photos of Judicial Departments
- Get Legislative, Exec and Judicial banner done with new graphic person
- Order env. Affiars straws
- Finish RFD's for plane
- Get Invoice for plane
- Order new CSU ARK t shirts
- Order more cups
- Instagram give away
- Get Twitter up in running
- Work on Linked in
- Create tagging brand standards
- Order m+3 stickers and pin
- Order m+3 movement t shirts to give out
- Print m+3 handbills
- Finish pamphlet
- Pick up m+3 volunteer shirts



2018-2019 WEEKLY REPORT

Week ending September 7, 2018

Director of Finance Report

<i>Prepared by</i>	Lysie Roper
<i>Department</i>	Finance Department
<i>Members</i>	Lysie Roper – Director of Finance Nick Bohn - Controller

EXECUTIVE SUMMARY

This week has been pretty busy, as I predict most weeks will be. Overall, I am starting to feel more and more confident in this position as the semester continues. I have made a lot of strides with the BSOF board and we are ready for our first meeting on Tuesday! I have met with a lot of student organizations to discuss the travel grant and BSOF funding. I also finished my first general error correction!

ACTIONS ACCOMPLISHED

Summary of Accomplishments	Participants/Stakeholders (Internal/External)	Date & Notes
<ul style="list-style-type: none"> Ratify board 	<ul style="list-style-type: none"> Speaker Amundson – Senate (Internal) Board members 	<ul style="list-style-type: none"> I worked with Speaker Amundson to get ratification of the BSOF/Travel Grant board members on the agenda for this past senate

		session. I was able to ratify the majority of my board and will finish the ratification process hopefully at this upcoming Senate session.
<ul style="list-style-type: none"> • Trained board 	<ul style="list-style-type: none"> • Board Members who have been ratified 	<ul style="list-style-type: none"> • I held a training session on Tuesday during normal BSOF hours to help train those that could attend the meeting. In this meeting, I went over the BSOF bylaws in depth and the process to help familiarize the board. I also went over the Travel Grant application and process so that they understood what is expected of them and how the meetings will typically unfold I also set up and completed individual trainings with those members who were unable to make it on Tuesday. I have a pretty good sense that the board is confident in the process and bylaws and we are ready for our first meeting!
<ul style="list-style-type: none"> • Met with student orgs 	<ul style="list-style-type: none"> • Student organizations (External) 	<ul style="list-style-type: none"> • As with every week, I have been in constant communication with student organizations in person and via email. I have received a lot of applications and have seen a lot of interest in both the Travel grant and BSOF.

CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK

- One major setback was that my entire board couldn't be at the BSOF/Travel grant training on Tuesday. This was easily fixed by one-on-one meetings with the members that couldn't attend. The only challenge with this was

finding a time to go over the bylaws in depth. It ended up working out and everyone seems super excited to sit on the board and start the process!

- One challenge I have been feeling is that I don't have enough time for everything going on both at work and academically. There have been a lot of changes in my other job lately that has impacted my ability to work and I feel that stress in other aspects of my life. I haven't been focusing on my academics as much which is rare for me. Luckily, I have a whole semester to figure everything out and get into a routine!

ACTION ITEMS AND GOALS FOR NEXT WEEK

- Have first BSOF/Travel Grant meeting. Yay!
- Work with Speaker Amundson to finish ratifying the board and get more senators appointed to the board!
- My goal for the week is to better manage my time so that I can be mentally present in meetings and conversations as well as thrive in my work/academics!



2018-2019 WEEKLY REPORT

Week ending September 7, 2018

CONTROLLER Report

<i>Prepared by</i>	Nick Bohn
<i>Department</i>	Controller
<i>Members</i>	Nick Bohn, Controller Lynsie Roper, Director of Finance

EXECUTIVE SUMMARY

This week was probably the most work oriented productive weeks thus far. I was able to get going on GEC's, tracked down many missing RFD's, and help a student with a document request.

ACTIONS ACCOMPLISHED

Summary of Accomplishments	Participants/Stakeholders (Internal/External)	Date & Notes
<ul style="list-style-type: none"> • Finalized GEC training 	<ul style="list-style-type: none"> • Nick Bohn, Controller • Lea Martin, SLiCE Accountant • Kim Grubbs, Administrative Assistant 	<ul style="list-style-type: none"> • 9/4 • After beginning training on GEC's with Lea last week, we were able to finish the training this week and actually got one correction done. This is just the start as there is a lot more to do, but now that one is done the rest should come a lot easier. We

also communicated with Kim because there had been some mistakes made about where the front desk was putting RFD's, but we got it sorted out and all outstanding payments should be completely caught up as of now. I will finish the GEC's, hopefully, over the weekend and be ready to move forward full speed on Monday

- **Organized and found missing RFD's**
- Nick Bohn, Controller

9/6/18

- I spent five hours in the office last night by myself and was able to accomplish an incredible amount of work. The hard part about some GEC's is finding the documents in the computer as things were not being properly uploaded and their documents number was not being recording. It felt like looking for a needle in a hay stack, especially when finding a \$7.26 charge out of last year's fiscal year out of hundreds and thousands of dollars. The good news is that I was able to file away the ones that have already been completed and the rest have been located and organized to make the process of correcting them a whole lot easier.

- **Sent Financial Documents to a Student**
- Nick Bohn, Controller
- Tristan Syron, President
- Adam Boyd, Student

9/7/18

- We had a request quite a while ago from a student asking for some financial documents. This somehow was missed until recently

when he sent a follow up email that we quickly responded to. We apologized for the inconvenience and promised to help him however we could. He then asked for the last 5 years of financial history. We discussed with him that we would arrange the documents this time, but due to the size of the request all future requests for public information would have to go through the formal process as it took quite a bit of time away from helping the students and moving ASCSU forward. I was happy to help him with this request and put together all of the requested information which then came and got.

CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK

- Previous organization has not been high level, making finding things hard
- Kualu is a very intricate program which can take some time to figure out, but I am learning quickly
- Side projects taking away from the main focus of the controller position

ACTION ITEMS AND GOALS FOR NEXT WEEK

- Finish all GEC's
- Talk with Kim and Front desk to adjust RFD handling process
- Begin processing all future RFD's
- Finalize budgets and get reports sent out



2018-2019 WEEKLY REPORT

Week ending September 7, 2018

Community Affairs Director's Report

<i>Prepared by</i>	Yuval Rosenthal
<i>Department</i>	State & Local Policy
<i>Members</i>	Yuval Rosenthal, Director of Community Affairs Hannah Taylor, Deputy of Governmental Affairs

EXECUTIVE SUMMARY

When an individual puts in the work necessary to achieve a goal, they are able to reap the spoils. When a team of individuals work together with a distinct purpose towards an objective, the entire community can enjoy a much larger pool of benefits – this has been the theme of this week for me. The three main projects my department focused on this week (occupancy survey canvassing, voter registration drive, and deputy hiring) are all succeeding due to the effort my collaborators are bringing to the table. I am proud to be working with such a capable group of individuals and I truly believe the impacts of our work are going to be monumental.

ACTIONS ACCOMPLISHED

Summary of Accomplishments	Participants/Stakeholders (Internal/External)	Date & Notes
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<ul style="list-style-type: none"> • Finalized incentive program for occupancy survey and established open bedroom question. 	<ul style="list-style-type: none"> • Kevin Raines, Principal, Corona Insights (external) 	<ul style="list-style-type: none"> • 09/04 Although the process was started last week, we were able to finalize and fund the incentive program for the occupancy survey coming out Friday the 14th. The incentives will be in the form of two - \$500 cash prizes, and ten - \$100 prizes. These will be drawn and distributed by Corona. Additionally, Kevin was able to add a sub-question regarding open bedrooms upon my request. This will be effective in establishing a valid sample of underutilized bedrooms in Fort Collins as a result of the current occupancy code.
<ul style="list-style-type: none"> • Hired a deputy of Governmental Affairs 	<ul style="list-style-type: none"> • Claire Fenton, Deputy Chief of Staff ASCSU (internal) • Zach Vaishampayan, Chief of Staff ASCSU (internal) 	<ul style="list-style-type: none"> • 09/06 My hat's off to Claire and Zach for facilitating the interview schedules and even conducting some interviews in my absence (due to illness). I am extremely happy with the selection of Hannah Taylor for the position. She is extremely qualified, with governmental-related experience throughout her entire highschool career. Beyond so, she came to the interview extremely prepared, with a proposal that outlined objectives in both short-run and long-run scopes. I am excited to be working with her this year.
<ul style="list-style-type: none"> • Met with Tom Hoehn to establish VRD schedules, 	<ul style="list-style-type: none"> • Tom Hoehn, Former CSU Staff (external) 	<ul style="list-style-type: none"> • 09/07 Tom and I have had a close working relationship since the

marketing materials expectations, and possibility for community member involvement in canvassing next week

conception of the LSC as a polling location and the decision to create a joint student-community VRD. This week, Tom and I met to establish dates of tabling. We decided to collaborate on National Voter Registration Day (Sept. 27), as well as 5 days prior to the voter registration drive deadline of October 22nd. We also established that handbills and banners (made by ASCSU) will be required. I had already filled out a marketing request form for both. After my meeting next week with Anna Wood from New Era Colorado, we will know when training sessions will be held and will be able to move forward.

• Canvassing

- **Blake Alfred**, Director of Marketing ASCSU
- **CJ Jewell**, Director of Graphic Design ASCSU
- **Liam Aubrey**, Director of Traditions and Programs ASCSU
- **Morgan Seiter**, Deputy of Traditions and Programs
- **Sam Braun**, Director of Campus Engagement ASCSU
- **Tristan Syron**, President ASCSU
- **Kevin Sullivan**, Vice President ASCSU
- **Nick Bohn**, Controller ASCSU
- **Lynsie Roper**, Director of Finance ASCSU

09/01

- I am firmly convinced that there is no better team than this U+2 canvassing team. The amount of support I received from anyone and everyone in making this happen (in such a short amount of time!) is remarkable. Blake and CJ have by far put in the most work on this. Their diligence in creating marketing materials (handbills, volunteer t-shirts, pamphlets, plane banner, social media advertisements, collegian ads, etc) is monumental. Sam has done an incredible job in advertising this to Senate and recruiting volunteers. Nick

and Lysie have provided valuable insight and prompt RFD processing to make this all happen in a timely manner. Tristan and Kevin have been doing leg-work on this from day-one to promote this on all levels from Senate, cabinet, the city, etc. Morgan and Liam booked our meeting location and catering as well as mapped the canvassing operation. My job in this effort has really been to just coordinate the efforts, serve as a liason between the organizing parties of the survey, control the rhetoric, and help guide the expectations. I am thrilled for next Tuesday when this all comes to fruition, but we have a long way remaining until this effort yields the needed results. Also, I have spoken to a number of classrooms regarding the volunteer opportunity and have already received a number of interested emails.

CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK

- Was ill for the majority of the week but was able to overcome the absences through increased communications.
- I learned that an effective game-plan can only be executed with deadlines

ACTION ITEMS AND GOALS FOR NEXT WEEK

- Meet w/ New Era, establish dates for VRD, and order marketing materials

- Schedule phone conversation with Tristan and Mike Beasley regarding local strategy/lobbying
- Goal: have an extremely successful canvassing session on Tuesday that fosters a fun environment that makes people want to come back and do this again.



2018-2019 WEEKLY REPORT

Week ending September 7, 2018

Campus Engagement Report

<i>Prepared by</i>	Samuel Braun
<i>Department</i>	Campus Engagement
<i>Members</i>	Samuel Braun, Director Paine Lewis, Deputy

EXECUTIVE SUMMARY

This week has been a very eventful week for the engagers. I know Paine is working hard on community service efforts and ensuring that the Bolivia trip all goes smoothly. I have been working closely with Yuval and CJ and Blake for U+2 and the tailgate coming up this weekend. A lot of marketing materials are coming into the office soon and it is going to be my job to hand them out and make sure the word gets out about the U+2 survey. We are pretty much a dream team so no one should be worried.

ACTIONS ACCOMPLISHED

Summary of Accomplishments	Participants/Stakeholders (Internal/External)	Date & Notes
<ul style="list-style-type: none"> • RLT 	<ul style="list-style-type: none"> • Tristan Syron • Kevin Sullivan 	<ul style="list-style-type: none"> • 9 – 7 – 18 • I have worked a lot on RLT this week and have devoted most of my time to it. Tristan and I came up with some new

	<p>ideas about how to execute RLT differently this year that are going to change RLT for years to come. They will now be electing their own leadership and have a budget of their own to spend and I will be their advisor. I have also begun emailing directors to set up meetings with the members that have expressed interest in their departments for that aspect of RLT to continue moving forward. I invited RLT members to senate and cabinet, as usual, and I believe that they like it a lot. Campus Engagement got the most ambassadors interested in joining so I think I am doing something right.</p>
<ul style="list-style-type: none"> • Volunteers <ul style="list-style-type: none"> • Yuval Rosenthal • Andrea Fairfield 	<p>9 – 7 – 18</p> <ul style="list-style-type: none"> • I created an RSVP for the U+2 canvassing next Tuesday so that we can have an accurate estimate of how many people we are going to have in order to make teams and effectively divide and conquer the survey area. • For Andrea I sent out an email and sent it to the member list for bike to breakfast volunteers as well as assign her a few ambassadors so that she can have them help her at events.
<ul style="list-style-type: none"> • Greek Life List <ul style="list-style-type: none"> • Me 	<p>9 – 7 – 18</p> <ul style="list-style-type: none"> • I got a list of every frat and sorority meeting time and place for future outreach campaigns.

CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK

- Tabling needs to get better AKA schedule and more people willing (ambassadors 😊)
- I learned that I love marketing a lot, who knew. Blake and CJ enjoy my company
- Tristan and Kevin were gone Thursday and Friday and it really made me sad

ACTION ITEMS AND GOALS FOR NEXT WEEK

- Table ALOT for U+2
- RLT ELECTIONS (WOO HOOO) inaugural election
- Reach out to clubs and get more meeting times (College Councils)
- Come up with more activities for RLT



2018-2019 WEEKLY REPORT

Week ending September 7, 2018

Diversity and Inclusion Report

<i>Prepared by</i>	Zahra Al-Saloom
<i>Department</i>	Diversity and Inclusion
<i>Members</i>	Zahra Al-Saloom, Director of Diversity and Inclusion Linzhi Douglas, Deputy Director of International Affairs

EXECUTIVE SUMMARY

This week quickly turned messy with myself getting hospitalized and trying to keep up with my academic work. I was unable to do a lot of my office hours, but I still managed to go to the meetings that I needed to attend. PMSAC went amazing, and I learned their mission and history and the impact that they have on campus despite not being well known. I've been trying to get a couple ideas going surrounding the needed use of pronouns during introductions and formulating a plan for travelling to a Diversity Convention. I have also been working on the Chai to Understand discussion on Islamophobia: Cause and Effects, but I would have to unfortunately miss the first day of canvassing for U+2.

ACTIONS ACCOMPLISHED

Summary of Accomplishments	Participants/Stakeholders (Internal/External)	Date & Notes
<ul style="list-style-type: none"> Cabinet 	<ul style="list-style-type: none"> ASCSU Executive Cabinet, Chief Justice Taylor, Kim Grubbs, Pam Norris (Internal), Ram Leadership Team (External) 	<p>9/5/18</p> <ul style="list-style-type: none"> We had a very eventful meeting with a variety of announcements. Pam announced that SLiCE and ASCSU were looking to install art on the walls between our officers, and they needed to embody a theme that could be recognizable between members of campus. Zach asked us to start looking at our schedules, so we could start scheduling weekly meetings with someone from the President's office. I need to get this done soon because I have many things to update the Big Four on and push ideas out there. I gave my announcements on Chai to Understand, which I will be hosting discussions on Islamophobia. I also reminded our cabinet of the Campus Climate Survey that was discussed in PCDI; I wanted to reiterate that it is 100% confidential, and that no one would have their information or beliefs out for the public to see. It is an important survey because it allows the university to see how students and faculty/staff feel within the community in regard to Diversity and Inclusion. I threw an idea out that was

		<p>inspired by PCDI about pushing for ASCSU to use their pronouns during introductions. I see this as being an ally for the Trans/Queer community, but it is also necessary to do because we want individuals to recognize how we all identify. There were some worries from Kim that I will take into consideration, and I want to talk to Kathy and Dora about it more to see what approaches would work best.</p>
<ul style="list-style-type: none"> • PMSAC (Presidents Multicultural Student Advisory Committee) 	<ul style="list-style-type: none"> • Lucy Delgado (Internal), SDPS offices, International Programs, ASCSU Diversity/Inclusion (Stakeholders) 	<p>9/6/18</p> <ul style="list-style-type: none"> • This was an exciting meeting, and I'm glad that I could sit on this committee. The group is made up of different representatives from SDPS offices and International Programming, along with a representative from Student Government (myself). • We started the meeting off with icebreakers to learn about what PMSAC does and who we serve. PMSAC is here to bring awareness, but to also find solutions, to issues regarding Diversity and Inclusion around campus. It is also important to take what I learn from the organization, and to bring it to ASCSU, and to also do the reverse.
<ul style="list-style-type: none"> • APACC Mtg. 	<ul style="list-style-type: none"> • JoAnn Cornell, Vani Narayana, student staff (Internal) 	<p>9/6/18</p> <ul style="list-style-type: none"> • This meeting was rather short, but I decided to pitch the idea of having ASCSU, CSU, and SDPS students

		<p>travel to either Atlanta or San Francisco for a Diversity Convention.</p> <ul style="list-style-type: none"> The biggest aims for students are learn a couple of outcomes for how to be productive and engaging members of a community where we need to have discussions about diversity. A big learning outcome is social action and social justice. APACC students were really interested, and former APACC senator Annie Williamson agreed that this would be a great opportunity. ASCSU has the funds, and I am willing to use some of my budget to get this going. JoAnn really likes this idea, and I briefly mentioned it to Suchi during the Pride Center's Open House.
<ul style="list-style-type: none"> Global Awareness and International Affairs attended by Deputy Director Douglas 	<ul style="list-style-type: none"> GAIA Members (Internal), Deputy Director Douglas (External) 	<p>9/6/18</p> <ul style="list-style-type: none"> Linzhi had the opportunity to visit GAIA during their meeting. This is a really great opportunity for her, so that way she can find more resources for what she wants to accomplish.

CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK

- I had a huge setback was in terms of my health and my academic and professional performance this week. I fell incredibly ill over the Labor Day Weekend and had to call emergency services to my residence and go to the emergency room. Thursday was the first day this week that I felt like I was able to perform well, but Tuesday and Wednesday's office hours weren't attended. I've also been so busy with my other position at APACC, so I've

been trying to stay connected through my email. I should've communicated this to our Chief of Staff and Deputy, but my busy days held me back. This is 100% my fault, and it is my responsibility to carry out the duties of my job description. This won't happen again, and I'll communicate this in the future.

- A lesson that I've been learning, and one that was heavily emphasized this week, was the importance of having a community. I really felt it when I attended the PMSAC meeting and had meaningful conversations during the icebreakers. I realized that I was missing that as a Woman of Color and as an individual with some marginalized identities. This week has been incredibly difficult for me in terms of feeling a bit isolated with my worries about the Islamic New Year. It is an important day for me and I want to celebrate it but finding the comfort to do so has been something hard to reach for. Support is so important, especially at this time in our lives when there are so many internal and external pressures. In the work that I do, and will be continuing to do, I want to make sure that we have interpersonal connections with each other and continue to check in with those around us as a reminder that we have each other's backs. I think with this political climate and campus climate, we need to show each other compassion and remind the community that Rams *need* to take care of Rams.

ACTION ITEMS AND GOALS FOR NEXT WEEK

- Action item #1 is to meet with Tristan on drafting up the ADA committee order. I have a few ideas of what I want this to entail, and I am glad to already have people very interested in being a part of this committee. I already have a few ideas of how to advertise and find out what students have been worrying over thanks to Aaron Fodge.
- Action item #2 is to hold Chai to Understand on September 11th. This is a very important event for me because it is not only the anniversary of 9/11, but it is also the Islamic New Year. I will be holding a discussion about Islamophobia and the impacts on not only Muslims, but how it affects the APIDA community including Hindus and Sikhs. I'll be sending out an email the night before. Unfortunately, this also overlaps with Director Rosenthal's day for canvassing on U+2, so I won't be able to attend.

- Goal #1 is to organize myself and find my balance again, so I can perform. We can't fall behind at this time of year; there are so many things to accomplish.
- Goal #2 is to plan a trip for the Diversity Conventions for either Atlanta or San Francisco. I think this is a great idea, and some SDPS offices are already interested. I'll be getting in contact with the organizations to figure out the logistics and costs of such a trip.



2018-2019 WEEKLY REPORT

Week ending September 7, 2018

Traditions Director's Report

<i>Prepared by</i>	Liam Aubrey
<i>Department</i>	Traditions and Programs
<i>Members</i>	Liam Aubrey, Director of Campus Traditions Morgan Seiter, Deputy Director of Traditions and Programs

EXECUTIVE SUMMARY

This week I worked on planning for canvassing and planning for Homecoming

ACTIONS ACCOMPLISHED

Summary of Accomplishments	Participants/Stakeholders (Internal/External)	Date & Notes
<ul style="list-style-type: none"> • Canvassing Planning 	<ul style="list-style-type: none"> • I looked at the map of the areas we will need to canvas and preliminarily mapped territories for volunteers to walk and will be working with Director Rosenthal to help assign groups. These are subject to 	<ul style="list-style-type: none"> • 9/7

	change depending on how many volunteers we have the event.	
<ul style="list-style-type: none"> • Homecoming Planning 	<ul style="list-style-type: none"> • I reviewed the timelines, applications and other relevant documents from previous years to look at how we can best make the pacesetter program happen and developed timelines and applications for this year to be sent out very soon. I also looked at the opportunities we have for student org participation in homecoming. 	9/5 <ul style="list-style-type: none"> •
<ul style="list-style-type: none"> • 	<ul style="list-style-type: none"> • 	mm/dd <ul style="list-style-type: none"> •
<ul style="list-style-type: none"> • 	<ul style="list-style-type: none"> • 	mm/dd <ul style="list-style-type: none"> •

CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK

- Challenge: Making sure we are prepared for Homecoming.
- Lesson learned: Cabinet meetings are a great place to get ideas going.

ACTION ITEMS AND GOALS FOR NEXT WEEK

- Have Pacesetter applications coming into the office
- Have a communication plan for Homecoming as it relates to student orgs
- Successfully canvas the neighborhoods near campus
- Help to communicate the objectives of canvassing to the student body



2018-2019 WEEKLY REPORT

Week ending September 7, 2017

Director of University Affairs

<i>Prepared by</i>	Kanayo Okolo
<i>Department</i>	Director of University
<i>Members</i>	Kanayo Okolo, Director of University Affairs

EXECUTIVE SUMMARY

This week, I've had the opportunity to work with the fort Collins book festival which ASCSU will sponsor. At this festival people like former Governor Ritter and other credible names will be there. I had a constructive meeting with Zach (Chief of Staff) about funding and how to go about planning my mental health awareness event. Spoke to Jack Wold about his cost reduction initiative to make CSU affordable to potential students. I reached out to him that I admire what he's doing and my department is open to support his movement.

ACTIONS ACCOMPLISHED

Summary of Accomplishments	Participants/Stakeholders (Internal/External)	Date & Notes
<ul style="list-style-type: none"> • Meeting with Fort Collins book festival 	<ul style="list-style-type: none"> • Anne Macdonald (External) 	<ul style="list-style-type: none"> • Negotiating how ASCSU can be apart of the Fort Collins Book Festival
<ul style="list-style-type: none"> • Department funding 	<ul style="list-style-type: none"> • Zach (Chief of Staff) (Internal) 	<ul style="list-style-type: none"> • Who to work with, and how to plan for the mental health awareness event. What

		reservations will need to be made and how much do I plan to spend on food and equipment.
<ul style="list-style-type: none"> • P-Card training 	<ul style="list-style-type: none"> • Kim Grubbs 	<ul style="list-style-type: none"> • Training on how to check out a P-card and how to properly use it
<ul style="list-style-type: none"> • BDLA fall kickoff 	<ul style="list-style-type: none"> • Patrice Palmer (External) 	<ul style="list-style-type: none"> • Business Diversity Leadership Alliance kick off their event and recommended for future events they can go through BSOF for funding. They mentioned future collaborations with ASCSU and I'm open and looking forward to working with Patrice Palmer
<ul style="list-style-type: none"> • Ratification 	<ul style="list-style-type: none"> • Senate 	<ul style="list-style-type: none"> • Senate Ratified me for my position.

- **Mountain West Sportsmanship Initiative**

- Student Athlete Advisory Committee

- Dani Hippe (President of SAAC) will write an initiative and she would like the support of ASCSU to symbolize CSU support for the sportsmanship initiative. This Initiative will be directed to all universities in the Mountain West conference.

CHALLENGES/SETBACKS/LESSONS LEARNED THIS WEEK

- Point 1 Understanding what a good Directors Report should look like
- Point 2
- Point 3

ACTION ITEMS AND GOALS FOR NEXT WEEK

- Action item 1: Get better at writing my directors report
- Action item 2
- Goal 1
- Goal 2